



CLWB BWTHYN BACH - ANNUAL REPORT DATE:1/09/2023 -31/08/2024

Charity Name:- Clwb Bwthyn Bach (Wrap-Around Care)

Charity Number:- 1178693

Address:- Ysgol yr Esgob, Lon yr Ysgol, Caerwys, Flintshire, CH7 5BJ

Phone number:- 07895580302

Email:- clwbbwthynbach@gmail.com

Trustees

Appointed / Resigned

Chairperson :- Ms Freya Catt

2019 - TD

Treasurer :- Mrs Susan Clisham

2019 - TD

Secretary:- Miss Katie Pierce

2019 - TD

Structure / Governance / Management

Type of Governing Document held:-__Constitution

Type of Constitution :- Charitable Incorporated Organisation (CIO)

Trustee Selection Information:- Original Trustees were selected from parties interested in original set up of Clwb Bwthyn Bach. Future selection will be taken from recommendations from current committee members and Clwb Bwthyn Bach staff. New trustees will be invited for interview with no less than two current members present.

Organisational Structure Overview:- Clwb Bwthyn Bach is supported by a volunteer committee/trustees. Mrs.S Clisham is the Headteacher of Ysgol yr Esgob. Ms.Catt is an ex-Chair/Parent Governor of the Ysgol yr Esgob Governing body and Miss K Pierce is a Foundation Governor at YE aswell as Safeguarding Link Governor. Miss K Pierce has direct day to day contact with the CBB staff and attends to any general admin/finance assistance.

The CBB Committee meets Annually to discuss year end finances, annual staffing overviews, building management and objectives for the following school year. The CBB committee also undertake annual staff appraisals and are on hand to support our staff members with any issues they bring forward and to support them in their ongoing performance objectives. Throughout the year the CBB Committee are in regular contact, and when possible meet face to face, to discuss any ongoing issues/changes/staff/finances etc... Miss K Pierce also meets regularly with the Early Years Wales, umbrella organisation rep, Elaine McCulloch, to discuss any improvements that need to be made. This information is fed back to the rest of the committee in a timely manner.

The CBB Committee also review any issues with the building and any changes or improvements that need to be made. The building is rented from Ysgol yr Esgob (as custodians) and owned by Flintshire County Council. Ysgol yr Esgob have their own 'building governance committee' within the main Governing Body. Rent is invoiced and paid on a termly basis to Ysgol yr Esgob.

Objectives and Activities

***Clwb Bwthyn Bach* aims to:**

- Provide high quality day care that enhances the development, care and education of pre-school children in a safe and stimulating environment, where they learn through play in partnership with parents. And to provide high quality after-school provision in a fun and engaging environment.
- Welcome parents who want to become directly involved in the activities of the provision and provide opportunities to do so.
- Serve the communities of Caerwys, Lixwm and the surrounding areas.
- Encourage parents to understand and provide for the needs of their children
- Embrace the ethos and principles of Early Years Wales.

Clwb Bwthyn Bach follows the National Minimum Standards for Childcare.

Day to Day Activities – Clwb Bwthyn Bach opens daily from 11.30am until 6pm on a termly basis. A holiday club is offered during the summer break over a two week period. Children attend CXBB from Ysgol yr Esgob (Caerwys) and it's federated school. Ysgol Lixwm, from where children are transported by the Playgroup Leader. These children are collected by parents at the site in Caerwys by 6pm. Sessions cover the afternoon until 3pm for pre-school children and then an After School Club until 6pm for all primary school age children. Children over three only can attend this session.

Daily activities range from planned arts and crafts themed sessions, free-flow indoor and outdoor play with numerous resources and storytime. Independent skills are encouraged as well as toilet training support, good hygiene skills and good behaviour practices. Children with ALN are welcomed and supported and in turn the staff are supported with this from the ALN Co at Ysgol yr Esgob Primary School.

Grants and Fundraising

Grants are obtained mainly through the Welsh Government (Small Capital Grant scheme, Childcare Funding etc.) or other independent bodies during previous years. We have not needed to undertake any fundraising this year as our intake has been good and there has been no financial concerns. During this period Clwb Bwthyn Bach received a 'small capital grant' to add an extension to the outdoor canopy to make the outside playspace accessible in poor weather. This has been a valuable addition.

Achievements and Performance

Child Numbers:- Pre-School = 12

After School Club = 30

During this period we have had a healthy number of attendees for After School Club and an increasing number attending the Pre-school Session. Both saw a further increase from September 2023 when some changes were made to the way sessions were run and a wider variety of resources made available.

Parent surveys in early 2023 revealed some issues regarding a wider variety of activities needed which was acknowledged by the governing committee and other changes were made through staffing and resources. A follow-up survey revealed a much greater satisfaction and overall improvement from parents and children.

Financial Review

CLWB BWTHYN BACH

WRAP-AROUND CARE

ACCOUNTS 01/09/23 - 31/08/24

BANK OPENING BALANCE

£49846.58

£49,846.58

INCOME

PRIVATE FEES	£10,687.80
GOV CHILDCARE OFFER	16,667.50
CHILDCARE VOUCHERS	£745.20
TAX FREE CHDCR FUNDING	£2,512.60
GRANTS	£9,133.92
FUNDRAISING	£0
OTHER/MISC	£1.68

TOTAL INCOME **£39,748.70**

EXPENSES

WAGES	£31,721.25
PENSION	£1,637.19
TAX	£4,169.62
RENT	£2,909.60
PHONE/WIFI	£54.99
MEMBSHP/GDPR	£35.00
BANK COSTS	£60.00
PAYROLL COSTS	£330.00
MISC EXPENSES	£3,444.80
TRAINING	£177.32
FUEL	£378.00
INSURANCE	£508.87

TOTAL EXPENSES **£45,426.64**

BANK CLOSING BALANCE

£44,168.64

During this financial year Clwb Bwthyn Bach experienced a loss financially, however this was partially caused by an approximate £3000 spend on new resources to make improvements within the play space, indoors and outdoors. This loss also included a small pay rise in the staff wages and general price increases of consumables etc..

To try to counteract this the CBB Committee are discussing a fee rise which is long overdue. This will possibly be implemented at a staggered rate so not to discourage parents and to not overburden them with sudden higher fees.

Issues going forward – Any Governmental Tax or National Insurance rises.

- Rises in National Minimum Wage/ Rent rises.

Risks – Any significant drop in children attending.

Finance Reserves – Clwb Bwthyn Bach holds £25,000 in reserve to keep it running for 6 months should there be a dramatic decline in attendees or for emergencies.

Declaration

The Trustees of Clwb Bwthyn Bach declare that they have approved the trustees report above.

Signature:-

Full name:-

Position:-

Date:-

[illegible]

[illegible]

08/12/2023	15											
08/12/2023	7											
12/12/2023				74								
13/12/2023	111											
14/12/2023	71											
15/12/2023	16											
20/12/2023	15											
20/12/2023	35											
20/12/2023	18											
22/12/2023		575										
26/12/2023	63											
29/12/2023	46											
10/01/2024	15											
10/01/2024	31.5											
10/01/2024	35											
10/01/2024				99.5								
10/01/2024	65											
10/01/2024	165											
11/01/2024				58								
11/01/2024	117											
11/01/2024	31.5											
11/01/2024	14											
12/01/2024	18											
15/01/2024		562.5										
17/01/2024	15											
18/01/2024	21											
20/01/2024	18											
22/01/2024	155											
22/01/2024	62.5											
22/01/2024				32.9								
22/01/2024				25.2								

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

16/11/2023		129.17										
16/11/2023									116.64			
30/11/2023									37.46			
30/11/2023											72	
08/12/2023							5					
11/12/2023		129.17										
14/12/2023			819.27									
14/12/2023	1261.19											
14/12/2023	1306.97											
14/12/2023	25.06											
07/01/2024							5					
04/01/2024	1316.12											
04/01/2024	1225.83											
14/01/2024									166.48			
16/01/2024		129.17										
18/01/2024				354.2								
19/01/2024											33.75	
19/01/2024									20.21			
07/02/2024							5					
07/02/2024									59.99			
14/02/2024		129.17										
15/02/2024	1316.12											
15/02/2024	1225.83											
23/02/2024				385								
26/02/2024											36	
26/02/2024									35.66			
09/03/2024							5					
14/03/2024		129.17										
14/03/2024	1315.92											
14/03/2024	1226.03											
14/03/2024					14.99							

[illegible]

13/06/2024				523.6								
14/06/2024		181.37										
18/06/2024									9.24			
18/06/2024										15.36		
19/06/2024									14.75			
19/06/2024									6.13			
20/06/2024									128.94			
23/06/2024									57.75			
24/06/2024									128.94			
26/06/2024									36.83			
26/06/2024									80.97			
29/06/2024									36.38			
29/06/2024									16.74			
01/07/2024									63.75			
01/07/2024									4.98			
02/07/2024									10.56			
02/07/2024									32.79			
02/07/2024									191.64			
07/07/2024									56.55			
08/07/2024							5					
10/07/2024						35						
11/07/2024		116.08										
12/07/2024	1251.57											
12/07/2024	1191.75											
12/07/2024									53.61			
12/07/2024	61.24											
12/07/2024									35.19			
14/07/2024											9	
14/07/2024											27	
15/07/2024									19.99			
15/07/2024									74.45			

17/07/2024					8							
17/07/2024					8							
22/07/2024									46.66			
03/08/2024									30.9			
03/08/2024									10.45			
07/08/2024							5					
08/08/2024									12.98			
08/08/2024								82				
09/08/2024		170.07										
13/08/2024	1594.01											
13/08/2024	1376.25											
13/08/2024									292.88			
14/08/2024									68.19			
14/08/2024					8							
15/08/2024									23.18			
21/08/2024									42.87			
25/08/2024									46.94			
25/08/2024									623.92			
25/08/2024									171.55			
28/08/2004									25.11			
29/08/2024									52			
30/08/2024									148.96			
TOTALS	31721.25	1637.19	4169.62	2909.6	54.99	35	60	330	3444.8	177.32	378	508.87

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BANK CLOSING BALANCE £44,168.64**Accounts Completed 04/06/2025****Completed by Katie Elinor Pierce****Secretary to Clwb Bwthyn Bach****Signed****Date****Audited by Mr. Phillip Parry****Signed****Date**

R. Phillip Parry.
16/06/2025.