

ST JOHN THE DIVINE WEST WORTHING



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TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

For the Year Ended 31st December 2021

Registered Charity No: 1178660

Presentation to the Annual Parochial Church Council Meeting
at St John the Divine, West Worthing on Sunday 29th May 2022 at 11-30am.

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TRUSTEES' REPORT**1. Structure, Governance & Management**

The Parochial Church Council of the Ecclesiastical Parish of St John the Divine, West Worthing ("the PCC") is a Charity ("the Charity") registered with the Charity Commission under No: 1178660. The members of the PCC, as Trustees, have the responsibility for co-operating with the Incumbent, or, during an interregnum, Deanery and Diocesan Officers to promote in the ecclesiastical parish the whole mission of the church; pastoral, evangelistic, social and ecumenical. It also has a responsibility for the maintenance of the church hall and grounds in Ripley Road and the interior of the vicarage in Reigate Road, Worthing.

Membership

Membership of the PCC is determined under the Church Representation Rules. In addition to those members of the church elected at the Annual Parochial Church meeting (APCM) it also includes Ex Officio members who are the incumbent, Churchwardens and members of the Deanery and Diocesan Synods. Members of the congregation are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

PCC members are also Trustees and must accept the ultimate responsibility for directing the affairs of the Charity for the benefit of the public for whom it has been set up, including deciding how the funds of the Charity are to be spent.

PCC members who are Trustees and have served at any time during the year 2021 are:-**Ex Officio Members**

Incumbent The Reverend Canon Timothy Peskett from June 2020

Wardens Ms Zoe Haworth From APCM 2020 for 3 years
 Ms Vanessa Harley From 11 October 2020 for 3 years
 (from 30 May 2021 elected as Vice Chairman)

Diocesan and Deanery Synod

Mr Martin Puttick From APCM 2021 for 3 years
 Mrs Kim Upton From APCM 2019 for 3 years
 Mr Martin Lloyd From APCM 2020 for 3 years (also Safeguarding Officer)
 Miss Dawn Munn From APCM 2020 for 3 years (Secretary to May 2021)

Elected Members

Mrs Ros Rowley From APCM 2019 for 3 years
 Mrs Sheila Hilary From APCM 2020 for 3 years
 Mrs Gillian Almond From APCM 2019 for 3 years
 Mr Mike Chatfield From APCM 2020 for 3 years
 Mr Alan Caperon From APCM 2020 for 3 years (Acting Treasurer)
 Mrs Dorothy Smith From APCM 2020 for 3 years (PCC secretary to 7 February 2022)
 Mr Chris Smith From APCM 2019 for 3 years
 Mrs Ros Ashton From APCM 2021 for 3 years

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2. Co-Opted Members.

There were no Co-Opted members.

3. Aim and Purpose.

The primary objective of the Charity is to promote the whole mission of the church;

- Pastoral, evangelical, social and ecumenical

The Charity together with the Churchwardens support and cooperate with the incumbent, continue to maintain the condition of St John's church, the church hall and grounds and the interior of the vicarage in Reigate Road. The church maintains the Anglo Catholic tradition for which it was founded in 1901 while still recognising that the world around us is always changing.

4. Objectives and activities.

The Charity is committed to enabling as many people as possible to both worship at our church and also to become part of our parish community at St John's.

The PCC makes suggestions of how our services can involve the many differing groups within the parish.

We put faith into practice through prayer, scripture, music and sacrament.

When planning our activities for the year we have considered ideas from our mission action group, especially: -

1. Provision of pastoral care for those living in our community, such as the many care homes in our parish.
2. Our community has many single people we need to consider in our outreach.
3. To facilitate this work we need to be seen to be going out into our community to cover those areas that are being missed.
4. On two occasions in May 2021 and December 2021 St. John's church was used as a polling station for the benefit of the local community.

St John's church has been booked for future elections in 2022 and it is good to welcome the local community into the parish church. It looks as though this will be an ongoing arrangement with the county council and we are delighted to help in this respect.

5. Achievements and performance

The PCC is keen to offer a range of services through the week and during the year that our community will find both beneficial and spiritually fulfilling, in quiet reflective worship and also outgoing fellowship. For example, we have introduced a weekly Rosary following mass on Wednesdays, providing a quiet intimate and reflective form of worship.

In 2021 we have reformed Eagles, our children's church, by bringing the families of young children into church during the Sunday services and providing a volunteer to guide the children in relevant activities to the readings or theme.

Some of our church members are unable to attend church due to illness or disability, we are looking at the possibility of a permanent streaming system to enable these parishioners to experience services from their homes. Our priests continue to visit on a regular basis and offer communion to those people who for whatever reason cannot attend church.

We plan to offer more pastoral visiting to people through our mission action team. We would like to thank all our volunteers for their hard work in making our church a lively and welcoming community, including the PCC, its sub committees, our retired priests, Servers, Sacristans, lay ministers and flower people, and all those who have worked so hard.

TRUSTEES' REPORT

6. Review of the year.

St. John's entered into 2021 with cautious optimism due to the uncertainty of the Covid pandemic. However, in many ways 2021 has been a very positive year for St. John's.

We remain thankful to Father Tim and his team for their tireless work and leadership confidently guiding us through the many obstacles that presented themselves to us throughout the year, supporting those known to us who have suffered bereavement or illness in our community. Some of our dedicated volunteers in our church for many years have also suffered illness that brought change and uncertainty to their lives and in the life of our church.

During Lent 2021 we were able to observe weekly stations of the cross and a lent course, followed by Holy Week and Easter celebrated with all necessary restrictions observed.

On 22nd April 2021 Mr Martin Puttick, a licensed lay reader with 21 years' experience made his declaration and was licensed to St. John's by Bishop Ruth. Martin has been very well received by our congregation here at St. John's.

On 2nd May 2021 finally saw the long-awaited induction of Father Tim as our parish priest, in a service officiated by Archdeacon Luke, a joyous occasion for us all.

This was followed on 27th June 2021 by the Ordination to Priest of our Deacon Father Josh Delia, in a service officiated by The Bishop of Lewes.

In both services government guidelines were observed, we must remain thankful to our Lord for the gift of Father Tim, Father Josh and our new lay reader Martin and continue to pray for them.

In September of 2021 we were able to begin our social and fund-raising events again with caution, the events included an organ recital, Harvest supper and scarecrow competition, Harvest themed messy church, and a Christmas market, all of which were well received.

The PCC and sub committees have been able to meet for most of 2021 either with social distancing measures, or via Zoom.

Reports have been submitted by the sub committees of the PCC for inclusion at the APCM.

St. John's preschool has continued to hire the church hall to take care of many local children during the working day and has remained open with all government guidelines observed, and extra cleaning of the hall in place.

The production of the parish magazine continues online and is now produced in hard copy again. Our website has been regularly updated to reflect relevant information.

The average weekly attendance for 2021 is difficult to calculate due to changes in Covid restrictions, however approximately 50 people attended on a weekly basis when possible, plus the church services were also watched by people through the live online streaming facility.

The Easter services in 2021 saw 215 people attending in Holy Week and over the Christmas period 212 attended.

TRUSTEES' REPORT

7. Present and future

As we go into 2022 we must thank our Lord for the many blessings he has given us. Our congregation and our confidence is beginning to build as we see government restrictions lifted. We are planning a full Social and Fundraising calendar for 2022 and many new ideas for mission and outreach in our church are being discussed.

Our children's work has begun again with Eagles meeting in church on Sunday mornings under the guidance of Father Josh and his team. Working with families in the community, we hope to relaunch our group for teenagers later in the year and also a new Kids Cafe.

2022 will see new families baptised and confirmed into the church in a very special service on Holy Saturday which gives us the hope that our church will continue to grow in faith in worship and in love.

9. Financial Review

St John's Church achieved a total income of £66,037 (2020 £70,506) which included £8,342 of gift aid claimed on donations made in 2021.

The expenditure for the year was £68,135, including a contribution towards our parish share for our clergy of £30,000.

Once again St John's church expenditure exceeded income, this year by £2,098 (2020 deficit £4,814) which reduced our overall reserves. However, there was unreported income in 2020 of £1,945 which has now been included in these accounts as a prior year adjustment. This means the shortfall in the year was £153 (£2,098 less the adjustment of £1,945).

In real terms there was a deficiency in the year to 31 December 2021 of £2,098 (2020 £2,869). However, it should be noted (see note 6 to the accounts) that in both this year and last year there were loan repayments made to the Diocese of Chichester of £3,000 (the loan has now been repaid in full). This means that in effect St John's church had an unrestricted fund surplus of £902 in 2021 (2020 £131) as shown below:-

Details	Year to 31 December 2021 Unrestricted funds £	Year to 31 December 2020 Unrestricted funds £	Total £
Net movement in year (see page 19)	(2,098)	(4,814)	(6,912)
Prior year adjustment (unreported income)		<u>1,945</u>	<u>1,945</u>
Net movement after adjustment	(2,098)	(2,869)	(4,967)
Loan repayment	3,000	3,000	6,000
Movement in year before loans	£902	£131	£1,033

TRUSTEES' REPORT

The total net assets of St John's church after taking into account debtors and creditors stands at £118,359 (2020 £120,572). This reduction is due to two further matters, firstly our investment in shares increased in value by £3,517 but in the year we spent certain of the restricted funds of £5,577 in replacing the hall door and acquiring the hymnal music system.

The Preschool results are again included in the Charity's accounts and you will note that the Preschool made a surplus in the year of £6,318, after taking into account a donation to St John's church of £1,000 and contributions for the hire of the hall of £6,667. The Preschool Governors also made a pledge to St John's to make a further donation of £2,000 that would be paid in the next financial year.

The consolidated accounts show that the total funds of the Charity at 31 December 2021 were £179,046, which represented an increase of £4,105 compared to the previous year (2020 £174,941).

It is hoped that 2022 will be a year where the Charity can return to normality and our income can be boosted by more fundraising efforts without Government restrictions.

Alan Caperon
Acting Treasurer

8. Reserves Policy

It is PCC policy to retain a level of reserves appropriate to the Charity's needs. This is based on the size of the church and the level of repairs needed, particularly the roof. We will aim to ensure that the church will continue to fulfil its objectives.

From time to time the church receives restricted legacies for expenditure on particular purposes, defined by the donor. The PCC aims to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. Where we have identified that the specific purpose can only be achieved by delaying the expenditure, we invest the legacy temporarily until such time as the need for expenditure can be identified.

In the year the Charity has utilised £5,577 of the restricted monies for the purchase of the hymnal system, to renew the hall door and to buy flowers for the church. These funds were used in accordance with the wishes of the donors.

Our St John's church reserves at 31 December 2021 totalled £118,359 (2020 £117,266) and are made up as follows:-

- Restricted funds of £69,489
- Designated funds of £21,645
- Unrestricted funds of £27,225

A review will be undertaken in 2022 of the restricted funds in order that these funds can be considered for designation by the Trustees in accordance with the wishes of the donors. The Trustees will also consider whether the designated funds are still appropriate for the previously intended use.

Alan Caperon
Acting Treasurer

TRUSTEES' REPORT

9. St John's Preschool



St John's Preschool, West Worthing

Ofsted registration number: URN EY402776

Key Extracts from the Governors' Report for the period 1 January – 31 December 2021

Summary of the purposes of the Preschool as set out in its governing document
(SORP Ref: Para 1.17)

St John's Preschool is a not-for-profit early years setting registered with Ofsted that is part of the work and ministry of the Ecclesiastical Parish of St John the Divine, West Worthing. The purpose of the Preschool is outlined in its constitution document:

Aim

To provide the community with a valuable, high profile service by means of a Christian Preschool'.

Objectives

- 1 'To provide a first-class programme of preschool education, including spiritual development.'
- 2 'To provide a Christian environment in which children are encouraged to develop physical, intellectual, language, emotional and social skills, in work, play and social situations.'
- 3 'To develop links between the children, parents, carers and staff associated with the Preschool and St John's Church.'
- 4 'To operate in a Christian environment without discrimination concerning the child's religion, racial origin, cultural and linguistic background or special needs.'
- 5 'To function in accordance with standards approved by appropriate governmental bodies eg. Ofsted.'

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts
(SORP Ref: Para 1.17 and 1.19)

The Preschool operates in St John's Church Hall on Monday – Friday (Term time only) 8.30 am – 2.30 pm as a pack-away early years setting. It provides early years education through learning activities and play for children 2-4 years old.

The Preschool follows the Early Years Foundation Stage (EYFS) Statutory Framework from the Department for Education. This specifies requirements for learning and development, for safeguarding children and for promoting their welfare.

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The Preschool supports children in their spiritual, moral, social and cultural development. The curriculum delivered is designed to meet the individual needs of all children, with specific additional support given to SEND or disadvantaged children. Every child in the Preschool has key worker on the staff.

Regular assemblies and special events are held in church for the children, to which families and members of the congregation are often invited. It was good that these were able to start again in 2021 after a pause caused by the Covid restrictions. There was, for example, a successful Nativity Service held in the church in December 2021.

Statement confirming whether the Governors have had regard to the guidance issued by the Charity Commission on public benefit

(SORP Ref: Para 1.18)

The Preschool's constitution reflects the 'benefit' and 'public' aspects of the Charity Commission's guidance on public benefit, notwithstanding that it is not a separately registered Charity.

Contribution made by volunteers

(SORP Ref: Para 1.38)

All the Governors are volunteers; one governor was employed by the Preschool as the Bursar for part of the year.

Summary of the main achievements of the Preschool, identifying the difference the Preschool's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole

(SORP Ref: Para 1.20)

The Preschool is a happy, friendly, family environment where children, parents and staff all work together. The children learn through fun and play; these experiences give them a secure foundation for their future education and development, by building up their confidence and instilling in them an excitement for learning.

It also introduces the children to bible stories and to church; before the Covid pandemic, there were monthly assemblies in church led by one of the parish clergy.

Many parents return with siblings, demonstrating how happy they are with what the Preschool provides for their children.

A new Preschool Manager, Leah Browning, was appointed and joined the Preschool staff in July 2021. A new Bursar, Gemma Carruthers, was appointed and joined the staff in October 2021.

At the end of the year, there were 23 children on roll – 5 x 2-year-olds and 18 x 3-year-olds.

Review of the Preschool's financial position at the end of 2021

(SORP Ref: Para 1.21)

The Preschool's financial position at 31 December 2021 remained strong, with a small operating surplus in line with similar surpluses in some of the years before the Covid pandemic.

The Governors are aware that the majority of the Preschool's income is public funding which has been provided for the purpose of educational provision.

Statement explaining the policy for holding reserves stating why they are held

(SORP Ref: Para 1.22)

The Governors have designated specific funds as reserves to ensure they manage the financial risks effectively and the Preschool remains financially viable in the medium and long term.

The Governors also want to ensure there are always sufficient funds available to enable them:

- to meet their statutory responsibilities as employers,
- to provide a high quality of educational provision for the children,

TRUSTEES' REPORT

- to create a safe environment for adults and children in the Preschool,
- to ensure the Preschool benefits the life of the parish and the local community.

Explanation of any uncertainties about the Preschool continuing as a going concern (SORP Ref: Para 1.23)

The Governors recognise that the numbers of children on the roll fluctuate for several reasons: the variation in the birth rate and the impact of other early year's provision being the main ones.

As the Preschool's income is linked directly to the numbers on roll, the Governors have agreed to hold designated funds as reserves, to manage the financial uncertainties caused by the fluctuation of numbers on roll in the short, medium and long term.

The Preschool's principal sources of funds (SORP Ref: Para 1.47)

There are two principal sources of funding:

1. West Sussex County Council – government funding for all children eligible for free childcare.
2. Fees – paid by parents for children who are not eligible for government funded free childcare, or who wish to pay for more hours at the Preschool if their children are only entitled to 15 hours a week of government funding.

A description of the principal risks facing the Preschool (SORP Ref: Para 1.46)

The Preschool's funding is based on the numbers of children on its roll. It is always very difficult to predict the numbers on roll on a year-to-year basis and they fluctuate considerably over the short, medium and long term.

Type of governing document (SORP Ref: Para 1.25)

The constitution document for St John's Preschool was approved by the Parochial Church Council of the Parish of St John the Divine, West Worthing at its meeting on 14 July 2009.

Governor selection methods including details of any constitutional provisions (SORP Ref: Para 1.25)

- The Incumbent of the Parish is an ex-officio foundation governor.
- Four foundation governors are appointed by the Parochial Church Council for a term of office of three years, which is renewable*.
- One parent governor is elected by parents.
- One staff governor is nominated by staff or the governors.

Martin Lloyd-Chair of Governors

Independent Examiner's Report to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of St John the Divine, West Worthing

Respective Responsibilities of Trustees and the Independent Examiner

I report on the accounts of the Charity for the year ended 31 December 2021.

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts (under section 145 of the 2011 Act)
2. To follow the procedures laid down under the General Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act); and
3. To state whether any particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with the examination the following matters previously came to the attention of the Independent Examiners:

Since the Charity was formed, there had been no actual separation of funds between restricted funds, designated funds and unrestricted funds where all monies had been pooled together into two bank accounts, a current account and a deposit account. Notwithstanding that all funds were retained in these two bank accounts, the St John's accounts have always disclosed separately the source of the funds and the accounts have always shown the funds separately as either restricted, unrestricted or designated.

The aim of the Treasurer was to open two new bank deposit accounts, one for restricted funds and one for designated funds with the existing deposit account being used as an unrestricted deposit account. However, the Treasurer suffered ill health in the second half of 2021 and this delayed the setting up of the new bank accounts. An acting Treasurer was appointed to continue the role of the Treasurer but it took many months for the Charity's banks to recognise the new Acting Treasurer. This process of recognition took more than 3 months. Once the Acting Treasurer had authorisation from the PCC and from the banks, he was able to deal with new signing arrangements for transactions and the 2 new bank deposit accounts were opened.

The Acting Treasurer prepared the Charity's accounts and then had to identify the specific purpose of the funds held in the deposit account.

**Independent Examiner's Report
to the Trustees of The Parochial Church Council of the Ecclesiastical Parish of
St John the Divine, West Worthing**

The Charity's funds were then transferred into three separate deposit accounts as follows:-

- Restricted funds deposit account £41,349
- Designated funds in a deposit account £21,645
- Unrestricted funds in a deposit account £17,915

In future donations can be paid into the appropriate bank deposit accounts, payments will be made in accordance with the wishes of donors and funds can be easily identified until utilised.

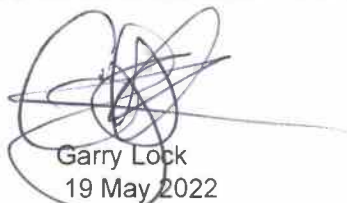
The accounts for the year to 31 December 2021 reflect the use of Restricted Funds for the purchase of a new church hall door, the new hymnal music system which will be used when an organist is unavailable and flowers were purchased for church services. The designated fund remained unchanged in the year.

I have now satisfied myself with the explanations provided by the Trustees that the Restricted Funds retained as at 31 December 2021 were £69,489 and this correctly consists of donations made as specific requested by individual donors. There was no change in the designated funds in 2021.

The accounts for the year to 31 December 2021 (with comparatives for 2020) comply with the requirements to produce consolidated accounts and include the Designated Funds of the Pre School.

I conclude as the Independent Examiner that these accounts as at 31 December 2021 now accord with the accounting records as a consequence of the transfers of funds into the separate Restricted Fund bank deposit account and the Designated fund bank deposit account. The accounts therefore now comply with the accounting requirements of the 2011 Act and provide a proper understanding of the accounts of the Charity.

Please ensure that the St John the Divine Financial Statements are filed with the Charity Commission.



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Relevant professional qualification: ACA, Member of the Institute of Chartered Accountants England and Wales
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CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)
FOR THE YEAR TO 31 DECEMBER 2021

	Unrestricted Funds			Restricted funds	Total All funds 2021	Year to 31-Dec-20
INCOMING RESOURCES	General	Designated	Designated Pre school			
St John The Divine, income	£	£	£	£	£	£
Planned giving	22,786				22,786	24,971
Other gift aided donations	7,100				7,100	5,937
Other donations	3,079				3,079	6,228
Gift aid recovered	8,342				8,342	12,681
Donations and legacies total	41,307				41,307	49,817
Pre school income						
Fees for the year			87,773		87,773	0
Other income for the year			979		979	0
Fees year to 31 August 2020			0		0	94,833
Other income			0		0	601
Fees Autumn term 2020			0		0	31,706
Other income			0		0	401
			88,752		88,752	127,541
St John The Divine, income						
Weddings, funerals and other income	3,443				3,443	437
Charitable activities total	3,443				3,443	437
St John The Divine, income						
Fundraising and social events	1,411				1,411	1,194
Catering income	0				0	38
Parish magazine sales	88				88	99
Hall and church hire	8,550				8,550	12,019
Hall and church hire-pre school	(7,667)				(7,667)	(8,499)
St Andrew's contributions	2,676				2,676	0
100 Club	327				327	0
Flower fund surplus	38				38	0
Sale of church chairs	1,660				1,660	0
Walsingham	3,336				3,336	0
Polling	1,000				1,000	0
Sundry income	1,175				1,175	4,685
Magazine advertisement fees	130				130	998
Bookstall sales	100				100	6
Other Fundraising activities total	12,824				12,824	10,540
Bank and CBF deposit interest	83				83	524
CBF investment fund dividend	713				713	689
Investment income	796	0			796	1,213
TOTAL INCOME RESOURCES	58,370	0	88,752	0	147,122	189,548

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)
FOR THE YEAR TO 31 DECEMBER 2021

RESOURCES EXPENDED	Unrestricted Funds			Restricted funds	Total All funds 2021	Year to 31-Dec-20
	General	Designated	Designated Preschool			
	£	£	£	£	£	£
Charitable donations	197				197	0
Parish share to Chichester Diocese	30,000				30,000	35,000
Clergy property costs and clergy expenses	6,550				6,550	5,373
Weddings, funerals and baptisms etc	892				892	40
PCC governance costs	1,033				1,033	735
Other charitable costs	1,370				1,370	3,174
Total direct costs of charitable activities	40,042				40,042	44,322
Preschool expenditure						
Year to 31 December 2021			82,434		82,434	0
Year to 31 August 2020			0		0	68,450
Autumn term 2020			0		0	27,957
Pre school payments to St John's			(7,667)		(7,667)	(8,499)
			74,767		74,767	87,908
Flowers for church				232	232	0
Church insurance	1,991				1,991	1,879
Fundraising and social events cost	0				0	129
Hall, water, gas, and electricity	2,565				2,565	2,157
Church water, gas, electricity and refuse	3,889				3,889	4,976
Hall cleaning	2,568				2,568	4,470
Hall maintenance and repairs	742				742	1,645
Hall insurance	1,503				1,503	1,417
Hall boiler and water heater replacement	2,724				2,724	0
Hall door replaced				3,148	3,148	0
Hall break in costs (insurance claim pending)	429				406	0
New Steamer	960				960	0
Magazine costs	0				0	35
Petty cash expenses	183				183	0
Catering expenditure	0				0	61
Bank charges	103				103	0
New machine for credit card donations	300				300	0
Parish office copier rental	406				406	0
Other regular church running costs	1,386				1,386	2,349
Printing and photocopying	597				597	822
Church maintenance	1,628				1,628	7,300
Walsingham	2,654				2,654	0
Repayment of Archdeacon's loan	3,000				3,000	3,000
Hymnal organ/organ warranty	465			2,197	2,662	0
Total indirect costs of charitable activities	28,093			5,577	33,670	30,240
TOTAL RESOURCES EXPENDED	68,135	0	74,767	5,577	148,479	162,470

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an income and expenditure account)
FOR THE YEAR TO 31 DECEMBER 2021

	Unrestricted Funds			Restricted funds	Total All funds 2021	Year to 31-Dec-20
	General	Designated	Designated Preschool			
	£	£	£	£	£	£
MOVEMENT IN TOTAL FUNDS FOR THE YEAR						
Net income/expenditure for the year	(9,765)	0	13,985	(5,577)	(1,357)	27,078
Prior year adjustment-unrestricted funds	1,945				1,945	
Revaluation of shares				3,517	3,517	1,582
Preschool donation to St John's	1,000		(1,000)			
Preschool hall hire	6,667		(6,667)			
TOTAL FUNDS AT 1 JANUARY 2021	27,378	21,645	54,369	71,549	174,941	146,281
TOTAL FUNDS AT 31 DECEMBER 2021	27,225	21,645	60,687	69,489	179,046	174,941

**CONSOLIDATED BALANCE SHEET
FOR THE YEAR TO 31 DECEMBER 2021**

	Unrestricted			Restricted funds	Total All funds 2021	Total All funds 2020
	General	Designated	Designated Pre School			
	£	£	£	£	£	£
CURRENT ASSETS						
CAF Bank current account	7,319			-	7,319	10,337
Bank current account-pre school			37,069		37,069	50,499
Bank deposit account-pre school			40,092		40,092	20,092
CBF Deposit fund	17,915	21,645		41,349	80,909	85,196
Cash in hand	0		0	38	38	479
Cash at bank	25,234	21,645	77,161	41,387	165,427	166,603
Investments						
1200CBF Investment fund shares	0	0	-	28,102	28,102	24,585
Investment assets at market value	0	0	0	28,102	28,102	24,585
Share valuation at 31 Dec 2021 of £24,585						
Total assets	25,234	21,645	77,161	69,489	193,529	191,188
DEBTORS						
Preschool			197		197	0
HMRC	2,101		-	-	2,101	675
Hall rent	678		-	-	678	45
St Andrews	0		-	-	0	118
Christmas service donations	436				436	0
100 Club	327				327	0
Sundry debtors	64				64	0
Advertising	130				130	0
	3,736		197	0	3,933	838
CREDITORS						
WSCC			(13,993)		(13,993)	(15,025)
Prepaid fees and deposits			(968)		(968)	(60)
Employees			(1,250)		(1,250)	(1,162)
HMRC			(460)		(460)	(0)
Gas and electricity	(905)				(905)	(621)
Cleaning and disposal costs	(214)				(214)	0
Donation from church collection	(21)				(21)	0
Trade suppliers	(605)				(605)	0
Water	0				0	(34)
Curates house expenses	0				0	(236)
Unpresented cheques	0		-	-	0	(253)
Archdeacon's loan	0		-	-	0	(3,000)
Total liabilities	(1,745)		(16,671)	-	(18,416)	(20,391)
NET ASSETS after debtors/(creditors)						
	27,225	21,645	60,687	69,489	179,046	171,635

**CONSOLIDATED BALANCE SHEET
FOR THE YEAR TO 31 DECEMBER 2021**

	General £	Designated £	Designated Pre School £	Restricted £	Total All funds 2021 £	Total All funds 2020 £
CURRENT ASSETS						
<u>CHARITY FUNDS</u>						
UNRESTRICTED FUNDS	<u>27,225</u>				27,225	27,378
DESIGNATED FUNDS-St John's		<u>21,645</u>			21,645	21,645
DESIGNATED FUNDS-Preschool			<u>60,687</u>		60,687	54,369
RESTRICTED FUNDS						
Roof				27,700		27,700
Social				890		890
Other restricted funds				<u>40,899</u>		<u>42,959</u>
				69,489	69,489	
TOTAL CHARITY FUNDS	27,225	21,645	60,687	69,389	179,046	174,941

**ST JOHN THE DIVINE BALANCE SHEET
FOR THE YEAR TO 31 DECEMBER 2021**

	Unrestricted funds		Restricted funds	Total All funds 2021	Total All funds 2020
	General	Designated			
	£	£	£	£	£
CURRENT ASSETS					
CAF Bank current account	7,319		-	7,319	10,337
CBF Deposit fund	17,915	21,645	41,349	80,909	85,196
Cash in hand	0		38	38	454
	25,234	21,645	41,387	88,266	95,987
Investments					
1200CBF Investment fund shares	0	-	28,102	28,102	24,585
Investment assets at market value	0	0	28,102	28,102	24,585
Share valuation at 31 Dec 2021 of £28,102					
	25,234	21,645	69,489	116,368	120,572
DEBTORS					
HMRC	2,101		-	2,101	675
Hall rent	678		-	678	45
St Andrews	0		-	0	118
Christmas service donations	436			436	0
100 Club	327			327	0
Sundry debtors	64			64	0
Advertising	130			130	0
	3,736		0	3,736	838
CREDITORS					
Gas and electricity	(905)			(905)	(621)
Cleaning and disposal costs	(214)			(214)	0
Donation from church collection	(21)			(210)	0
Trade suppliers	(605)			(605)	0
Water	0			0	(34)
Curates house expenses	0			0	(236)
Unpresented cheques	0		-	0	(253)
Archdeacon's loan	0		-	0	(3,000)
Total liabilities	(1,745)		-	(1,745)	(4,144)
NET ASSETS after debtors/(creditors)	27,225	21,645	69,489	118,359	117,266
CHARITY FUNDS					
RESTRICTED FUNDS					
Roof			27,700	27,700	27,700
Social			890	890	890
Other restricted funds			40,899	40,899	42,959
			69,489	69,489	71,549
Designated funds		21,645		21,645	21,645
UNRESTRICTED FUNDS	27,225			27,225	24,072
TOTAL CHARITY FUNDS				118,359	117,266

Charity reserves fund (adjusted for transactions received and paid in year to 31 December 2021)
Fund income & expenditure

Fund name	Balances b/f 1 Jan 2021	Income	Expenditure	Adjustments	Balances c/f 31 Dec 2021
	£	£	£		£
Social	890	0	0	0	890
Restricted purposes (see below)	41,377	0	(5,577)	0	35,800
Roof	27,700	0	0	0	27,700
Revaluation of shares	1,582			3,517	5,099
Total of all restricted funds	71,549	0	(5,577)	1,582	69,489
Roof-designated fund	17,394	0	0	0	17,394
Church development-designated fund	4,251	0	0	0	4,251
Designated funds	21,645				21,645
Unrestricted funds	27,378	66,037	(68,135)	1,945	27,225
Total funds	120,572	66,037	(68,135)	1,945	118,359

Restricted funds	B/f	Income	Expenditure	Revaluation	C/f
Childrens corner	79				79
Crib service collection	183				183
Flowers	323		(232)		91
Jean Godden legacy	933				933
Junior church	451				451
St Luke's collection	41				41
Pam Bailey legacy	27,914		(5,345)		22,569
Requiem altar carpet	150				150
Solar panels	10,000				10,000
Sunday school books	76				76
War memorial	112				112
Andrew Wood	715				715
Altar cloths	400				400
	41,377		(5,577)		35,800
Revaluation of shares	1,582			3,517	5,099
	42,959				40,899
Restricted roof fund	27,700				27,700
Social fund	890				890
	71,549	0	(5,577)	3,517	69,489

ST JOHN' S STATEMENT OF FINANCIAL RECEIPTS AND PAYMENTS FOR THE YEAR TO 31 DECEMBER 2021

	Unrestricted funds		Restricted funds	Total All funds 2021	Total All funds 2020
	General	Designated			
	£	£	£	£	£
Income from					
Donations	41,307			41,307	49,817
Charitable activities	3,443			3,443	437
Other trading activities	13,113			13,113	19,039
Investments	797			792	1,213
Other receipts	7,377			7,377	0
Total received	66,037	0	0	66,037	70,506
Expenditure on					
Charitable costs	(51,303)	0	(5,345)	(56,648)	(61,648)
Trading costs	(16,832)	0	(232)	(17,064)	(12,914)
Total paid out	(68,135)	0	(5,577)	(73,712)	(74,562)
NET EXPENDITURE	(2,098)	0	(5,577)	(7,676)	(4,056)
Net movement in funds	(2,098)		(5,577)	(7,676)	(4,056)
Prior year adjustment	1,945			1,945	0
Revaluation of shares (note 8)		-	3,517	3,517	1,582
Cash & investments on 1st January 2021	27,378	21,645	71,549	120,572	123,046
Cash and investments on 31st December 2021	27,225	21,645	69,489	118,359	120,572

ST JOHN'S CHARITY INCOME FOR THE YEAR TO 31 DECEMBER 2021

	Unrestricted	Designated	Restricted	Total All funds 2021	Total All funds 2020
INCOMING RESOURCES					
St John The Divine, income	£	£	£	£	£
Planned giving	22,786			22,786	24,971
Other gift aided donations	7,100			7,100	5,937
Other donations	3,079			3,079	6,228
Gift aid recovered	8,342			8,342	12,681
Donations and legacies total	41,307		0	41,307	49,817
St John The Divine, income					
Weddings, funerals and other income	3,443			3,443	437
Charitable activities total	3,443			3,443	437
St John The Divine, income					
Fundraising and social events	1,411			1,411	1,194
Catering income	0			0	38
Parish magazine sales	88			88	99
Hall and church hire	8,550			8,550	12,019
St Andrew's contributions	2,676			2,676	0
100 Club	327			327	0
Flower fund surplus	38			38	0
Sale of church chairs	1,660			1,660	0
Walsingham	3,336			3,336	0
Polling	1,000			1,000	0
Sundry income	1,175			1,175	4,685
Magazine advertisement fees	130			130	998
Bookstall sales	100			100	6
Other Fundraising activities total	20,491			20,491	19,039
Bank and CBF deposit interest	83			83	524
CBF investment fund dividend	713			713	689
Investment income	796			796	1,213
TOTAL INCOME RESOURCES	66,037	0	0	66,037	70,506

ST JOHN'S CHARITY EXPENDITURE FOR THE YEAR TO 31 DECEMBER 2021

	Unrestricted funds		Restricted funds	Total All funds 2021	Total All funds 2020
	General	Designated			
	£	£	£	£	£
Charitable donations	197			197	0
Parish share to Chichester Diocese	30,000			35,000	35,000
Clergy property costs and expenses	6,550			6,550	5,373
Costs of weddings, funerals and baptisms	892			892	40
PCC governance costs	1,033			1,033	735
Other charitable costs	1,370			1,370	3,174
Total direct costs	40,042			40,042	44,322
Flowers costs			232	232	0
Fundraising and social events cost	0			0	129
Church water, gas and electricity	3,258			3,258	4,976
Church insurance	1,991			1,991	1,879
Refuse	631			631	0
Church maintenance and repairs	1,628			1,628	7,300
Other regular church running costs	1,386			1,386	2,349
Printing and photocopying	597			597	822
Hall, water, gas and electricity	2,565			2,565	2,157
Hall cleaning	2,568			2,568	4,470
Hall maintenance and repairs	742			742	1,645
Hall break in costs (insurance claim pending)	429			429	0
Hall boiler and water heater replacements	2,724			2,724	0
Hall insurance	1,503			1,503	1,417
Hall door replaced			3,148	3,148	0
New steamer	960			960	0
New machine for donations by credit card	300			300	0
Parish office copier rental	406			406	0
Magazine costs	0			0	35
Bank charges	103			103	0
Catering expenditure	0			0	61
Petty cash expenses	183			183	0
Walsingham	2,654			2,654	0
Repayment of Archdeacon's loan (note 7)	3,000			3,000	3,000
Hymnal organ music system/organ costs	465		2,197	2,662	0
Total indirect costs	28,093		5,577	33,670	30,240
Total paid on all funds	68,135	0	5,577	73,712	74,562

NOTE: The analysis of expenses has been shown more comprehensively in 2021 compared to 2020

ST. JOHN'S PRESCHOOL

RECEIPTS & EXPENDITURE ACCOUNT FOR THE
YEAR ENDED 31ST DECEMBER 2021

	Total (3 terms) £	4 terms to 31-Dec-20 £
Income		
Fees	87,773	126,539
Fundraising	54	307
Bank interest	27	13
T Shirt income	0	6
Nest credit	0	25
Grant	898	75
Refund cons	0	270
Refund-Preschool Alliance	0	7
Refund deep clean & cleaning mats	0	299
	88,752	127,541
Less Expenditure		
Curriculum costs	(2,623)	(5,206)
Salaries	(67,006)	(73,815)
Premises costs	(7,730)	(9,827)
Administration costs	(1,322)	(1,592)
Service costs	(3,753)	(5,824)
Fundraising expenses	(0)	(143)
	(82,434)	(96,407)
Excess of income over expenditure	6,318	31,134

ST. JOHN'S PRESCHOOL

	31-Dec-20	
STATEMENT OF ASSETS AND LIABILITIES AS AT 31st DECEMBER 2021	£	£
CURRENT ASSETS		
Bank accounts		
Bank account	37,069	50,499
Cash in hand	0	25
Deposit Account	40,092	20,092
	77,161	70,616
DEBTORS		
Outstanding fees	197	0
Total debtors	197	0
TOTAL ASSETS	77,358	70,616
LESS LIABILITIES		
WSCC prepayment	(13,993)	(15,025)
Prepaid fees and deposits	(968)	(60)
HMRC	(460)	(0)
Holiday pay accrual	(1,250)	(1,162)
Total liabilities	(16,671)	(16,247)
Net Worth at 31st December 2021	60,687	54,369
REPRESENTED BY		
Reserves b/f	54,369	23,235
Surplus for the period	6,318	31,134
Reserves c/f	60,687	54,369

Notes to the accounts

1. St John The Divine has been registered as a Charity with the Charity Commission since 6 June 2018 and since that date has submitted its own accounts. Prior to that date, St John's Parochial Church Council ("the PCC") was a Charity excepted from registration with the Charity Commission. In order to provide a better understanding of the Charity's funds within the accounts, it has been necessary to review certain historical transactions. The outcome of the review has identified the source of certain of the Charity's funds and the specific bequests from the donors. The accounts now properly reflect the Restricted Funds and Unrestricted Funds (which includes Unrestricted Designated Funds).
2. The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current church accounting regulations.
3. The Consolidated accounts separately identify the hall hire which is a cost to the Preschool and its corresponding income to St John The Divine but these transactions are still included in their respective accounts. There was also a donation made to the Charity by the Preschool in the year of £1,000.
4. The Consolidated accounts show the Preschool results as Designated Funds in accordance with the aim of the Preschool to provide the community with a valuable, high profile service by means of a Christian preschool.
5. St Andrew the Apostle church reimburses 50% of the clergy property costs.
6. An interest free loan of £15,000 repayable over 5 years was received in 2016 from the Diocese of Chichester for the refurbishment of the hall. The 5th repayment instalment was made in the year and the loan has now been repaid in full.
7. The share investment has increased in value as at the 31st December 2021 by £3,517. The increase in value of the shares is not realised until the shares are sold
8. There has been a change in the accounting policy in the year in relation to debtors and creditors. The 2020 accounts balance sheet reported the debtors and creditors but the St John's income and expenditure account was not adjusted for these transactions in that year. The 2021 accounts are now adjusted for debtors and creditors This is explained as follows:-

St John's church	31 December 2020		31 December 2020
Charity funds	£174,941	Unrestricted funds	£27,378
Add: Debtors	838	Add: Debtors	838
Less Creditors	(4,144)	Less Creditors	(4,144)
Charity funds after debtors and creditors	£171,635	Unrestricted funds after debtors and creditors	£24,072

9. There was a requirement for the inclusion of a prior year adjustment. The bank balance shown in the St John's balance sheet was £10,337 whereas the actual bank balance in the CAF bank account was £12,282. The bank balance was understated by £1,945. There appears to have been unidentified income in 2020 which was not included in the St John's income and expenditure account. This has been included in these accounts as a prior year adjustment to correct the balance sheet.
10. Clergy and other allowances and expenses:-

This expenditure includes Council tax on both the vicarage and the curate's house, plus water charges and Clergy expenses.

Notes to the accounts

11. Regular church running costs:-

This expenditure includes sacristy costs including candles, oil for candles and also the costs of the organist.

12. Other charitable costs

This expenditure includes:

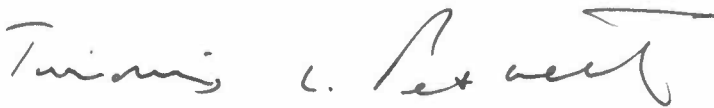
- Drinks licence
- Website maintenance
- CCLI licence – copyright payment for music in church.
- Forward in faith
- Office telephone and broadband
- Payment for safeguarding

13. The following assets are recognised but not valued in the Balance sheet:

- a. Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.
- b. The church building on the corner of Elm Grove and Ripley Road, Worthing and the separate church hall building, situated within the church grounds in Ripley road are excluded from the accounts by c. 10(2) of the Charities act 2011.

Trustees' annual report and financial statements presented at the Annual Parochial Church Council meeting on 29th May 2022.

Signed as approved



The Reverend Canon Timothy Peskett
Chairman of the PCC



Reports from groups and committees

Church wardens' reports

Overall, most of us would agree that 2021 has been a positive year for St. Johns but also a very challenging one.

Positive, in the sense that we were blessed to be able to observe Lent and Holy Week and celebrate Easter with less restrictions. April brought us a new lay reader, Martin, who I am sure will be a welcome addition to the team here at St. Johns. In May we celebrated the long awaited Induction of Father Tim as our parish priest, and the Ordination of Father Josh to priest in July. Eagles have been reborn under the guidance of Father Josh and his team.

Towards the end of 2021 we were able to meet again following mass on Sundays for coffee and chat and we were able to introduce our social events, which have been most welcome for many of our congregation following the isolation many felt during the pandemic.

So many positive things happened in 2021, but also it has been a challenging year for many, in one way or another we have all been touched by the pandemic, through loss of jobs, illness, and sadly many have lost loved ones, but through all this we have pulled together and supported each other in so many ways.

On behalf of St. John's PCC, I would like to report our thanks to Mr Alan Caperon who has kindly given his professional time to our accounts following our Treasurer's illness.

We have so many very valuable volunteers here at St. John's and we must remember, everyone has been valuable to someone in their need, your continued dedication is very much appreciated.

As we go into 2022, we must thank Our Lord for so many blessings, our congregation and our confidence is beginning to build as we see government restrictions lifted and some kind of normality returning, please continue to pray for each other and all those who have had change and uncertainty brought to their lives through the pandemic.

Report on Goods and Chattels of St John the Divine

The duties of a Churchwarden are;

- To deliver to this annual meeting a report on the fabric, goods and ornaments of the church.
- Maintaining the terrier, inventory and logbook.
- Provide details of matters relating to fabric, goods and ornaments of the church.

The items to report are as follows, however, arrangements can be made for anyone wishing to view any of these records.

Fabric report

St. John the Divine church is in a reasonable overall state of repair, with the exception of the roof, no major work has been done on the church building in 2021, and no meaningful maintenance work has been carried out during the pandemic. All yearly servicing contracts have been carried out.

Social and Fundraising

In September of 2021, our Social and Fundraising calendar became active once again following many months of restrictions.

We cautiously began by meeting for refreshments on Sunday's following mass, this was most welcome for many people who have felt so isolated during the restrictions, care was taken using disposable cups and social distancing where possible.

Reports from groups and committees

Our Fundraising events began on 5th September 2021 with an organ recital and Cream tea, which was exceptionally well attended, and raised approximately £750 for church funds.

On 2nd October 2021 it was our Harvest weekend at St. John's, with a scarecrow competition and harvest supper, seven scarecrows were made all of which were highly commended by the judges. 30 people attended in the evening for the Harvest supper, although this was mainly a social event, we raised £200 for church funds.

December 2021 began with a Christmas market, this event had to be slightly more restricted than first planned as many of our members either had Covid or were isolating, however everyone pulled together in a tremendous effort and the event went ahead raising £525. Together with this event an amount of £192 was raised for a Christmas coffee morning held at the home of Kim Upton.

The total raised from fundraising events in 2021 was £1,700.

We have a full social and fundraising calendar planned for 2022, which I am sure will be welcomed by our church and our community.

Vanessa Puttick

Preschool Report

The Preschool accounts are consolidated with the church accounts and form part of the financial report that gives information about the preschool and its finances.

In this report I will write about the more day to day happenings of the preschool. I am very pleased this year that throughout the challenges of Covid we have remained open and been able to offer our children excellent opportunities to enjoy learning and developing. Covid certainly has presented some difficult times, with numerous documents to read and act on and important decisions to make but I feel both the staff and governors have worked very hard to ensure the preschool has thrived. Cleaning has been an important part in this and we are very grateful to the staff, cleaner and church in helping to maintain such a safe environment.

Just after Easter the Manager decided the role was not right for her and made a sudden departure. The Governors are very grateful to the other staff for stepping up and ensuring a smooth running of Preschool before we appointed Leah, our new manager, in June. Leah has made a fantastic start and with her bubbly personality has settled in well. The government brought in a new Statutory Framework in September 2021 for preschools and Leah has integrated this into the Preschool very well.

At the end of the summer term 16 of our children left to start school. However, we started the Autumn term with 22 children, and this is slowly rising. We are very lucky to have a wonderful staff who give special care to each of the children and provide them with such a vast array of activities to allow them to develop in their individual ways. We have a face book page <https://www.facebook.com/stjohnspreschoolworthing> , please do look at it and get a real flavour of the happenings.

Unfortunately, there was a break-in to the hall in September 2021 with damage to parts of the hall and some Preschool equipment. We had to close the Preschool for the day whilst the police investigated but working closely with people from the church we were able to reopen the next day with the premises being made secure.

We are really pleased that Father Josh has been able to come into the Preschool the latter part of this year and the children have been into church. We were very lucky to be able to have parents at our Nativity service in church this year, which is a special event for all.

Ros Ashton

Reports from groups and committees

Church Flowers

The display of flowers was prevented for many weeks due to Covid-19.

Donations have been given to commemorate an annual occasion, such as wedding anniversaries or remembering a loved one, or marking a special event.

At the start of the year, we had £270 left in the fund from 2020. Personal donations in the year totalled £686 and the cost of flowers was £918. At the end of the year, there was £38 remaining in the fund for use in 2022.

We are always looking for volunteers, either to arrange flowers or to help in the preparation and clearing up. Easter and Christmas are very busy times, so please contact Lyn if you can help.

There is a list in the Church which you can fill in with the details that you want placed by your flowers. A pedestal will cost from £25, but any donation is welcome. At least two weeks' notice, with your donation, would be appreciated.

Lyn Gough

St John's 100 Club

A total of 54 tickets were sold in 2021, down 2 from 2020.

Each month there are 5 prizes of £5, and at Christmas two additional prizes of £50 and £25. At the end of this year, we raised £273 for Church funds.

The 100 Club has been running since 2012 when we had 63 participants. This is unfortunately reducing year by year.

We have been prevented from having monthly draws due to the Covid19 pandemic, but they were individually drawn in two sessions, one in June and the other just in time for Christmas by Father Tim.

In the last eight years, we have raised for St John's a total of £3,219.

It was decided to close the bank account when the bank started to levy bank charges. From now on, only cash can be accepted.

Lyn Gough

Electoral role

The electoral roll has not changed much since last year. There are now 91 names on the Electoral Roll with 2 new names being added in the last year. Of these 91 people, 42 live within the parish and 49 live outside the parish.

Margaret Borbone-Electoral Roll Officer

Servers

2021 continued to be a challenge for us all. Our dedicated team of servers have continued to assist at our Sunday Parish Mass and the serving is of an incredibly high standard at St. John's

Despite Covid, there were big some big events at St. John's during 2021 such as the ordination to the priesthood of Father Josh, Fr. Tim's induction and the Requiem Mass for Fr. Beau Brandie in October 2021 when the Bishop of Chichester was celebrant. The serving on all these big occasions was superb and much appreciated by everyone. In 2021 it was a joy to welcome Andrew Downes our pastoral assistant onto the serving team at St. John's.

If anyone feels they would like to serve God at the Altar, please speak to Mike Chatfield who would love to hear from you.

Fr. Tim

Reports from groups and committees

Sunday Eagles

As of 20 March, we will have had three whole school terms of Sunday Eagles in its new format – a whole academic years' worth of sessions.

Eagles usually happens every 2nd and 3rd Sunday of the month. The sessions begin after the Collect and finish just before the Offertory. This means that children are able to take part in as much of the Mass as possible, as well as getting age-appropriate teaching.

Eagles provides an important opportunity to offer hospitality and welcome for any families present, especially those who are visiting for the first time. The sound of children during Mass is a very encouraging sign of life in a congregation!

Please pray for Sunday Eagles and the wider children and family work at St John's. Do spread the word with any families you know.

Finally, I'd like to personally thank those involved with running Eagles – your courageous perseverance, infectious joy, and ever-present enthusiasm have been nothing less than Apostolic - you are a credit to the parish.

Father Josh Delia

Deanery Synod report

In 2021, the newly elected Worthing Deanery Synod met three times:

- 18 January 2021 on Zoom
- 9 June 2021 on Zoom
- 18 October 2021 at St Matthew's Church, Worthing

Sadly, the difficulties of meeting face to face and the restrictions caused by Covid 19 meant that two of these meetings were held virtually online at Zoom. It was, therefore, a great relief that the members of the new deanery synod were able to meet each other for the first time in October 2021 at St Matthew's Church.

At its meeting in January 2021, members were welcomed to the new synod and elections for officers and members of the Standing Committee were held. Plans were also outlined for future meetings and there was a short discussion about the role of the deanery synod.

At its meeting in June 2021, the synod had a short presentation from Revd Jack Dunn, who is based at Church House, Hove and who works for the diocese as a Parish Development Officer. He talked about the Mission Action Plans which every parish had been asked to review and to update by the first Sunday in Advent. He explained it was important that when parishes review these plans, they follow a process which has two approaches:

- Money- side approach
- Mission and Evangelism approach

There was also a discussion about 'Growing Partnerships' – a document produced by the Diocesan Board of Education, to help parishes and schools to develop stronger relationships to meet the needs of the communities they serve.

At its meeting in October 2021, there was a presentation by Alastair Pitcher, a member of the congregation at St Matthew's, on Eco Church. Alastair works for the Environment Agency, and he talked about many of the opportunities for churches to develop more environmentally friendly and sustainable practices. The presentation was followed by small group discussions during which members of the deanery synod shared some of the benefits and barriers of their work in this area.

Reports from groups and committees

Key roles in the Deanery Synod:

- Rural Dean: Revd Helena Buque – St John the Baptist, Findon, St Mary the Virgin, Clapham and St John the Divine, Patching
- Lay Chair: Martin Lloyd – St John the Divine, West Worthing
- Treasurer: Liz Farrow - St Mary's, Broadwater
- Secretary: Yvonne Austin - St Symphorian's, Durrington

Martin Lloyd

Lay Chair

Safeguarding

In our parish, the safeguarding of everyone, and especially of children and vulnerable adults, must be at the heart of everything we do in our life and worship together. Abuse and mistreatment can take many forms and we are committed to following up any safeguarding concerns appropriately, in line with parish, diocesan and national church policies.

The parish has continued to receive strong support from those with a range of expertise in the Diocesan Safeguarding Team based at Church House in Hove. The importance of safeguarding in our parish is demonstrated by regular reports at every PCC meeting and by easily accessible contact details for the Parish Safeguarding Officer, which are in a prominent position on the front page of the parish website.

Throughout the year, a number of DBS disclosure checks were carried out for people in leadership roles at St John the Divine and for staff at St John's Preschool. New procedures for checking the personal documents required for DBS disclosure checks were introduced to overcome the restrictions caused by Covid 19.

At its meeting on 19 July 2021, the PCC approved three new safeguarding policies alongside our Child Protection Statement:

- Parish E-Safety Policy
- Parish Expressing Concerns and Whistleblowing Policy
- Parish Responding to Safeguarding Allegations Policy

Further policies will be approved by the PCC to strengthen safeguarding practices and procedures in our parish.

Martin Lloyd

Parish Safeguarding Officer

Parish office

The Parish Office reopened around July 2021, just Thursday mornings 10am – 12 noon.

We now print the pew sheet weekly with the Sunday readings on the reverse. Brian Hatton produces the parish magazine monthly and Sheila Hillary and I help by collating and stapling it.

The Parish Office also provides a venue for meetings and we can offer small quantities of personal photocopying and laminating.

We welcome enquiries for baptism, weddings and any other general church enquiries.

Lois Watson

Website

St John's Website www.stjohnwestworthing.org.uk

I have continued to look after the website on Wendy's behalf, updating it with the weekly and monthly information sent in. With the limited time at my disposal, I am not able to undertake a more thorough revision of the site and, should anyone with the necessary skills want to take over as webmaster, no doubt that would be welcomed by the PCC.

Reports from groups and committees

I will do my best to publicise church events on the website if organisers would send me flyers or similar to webmaster@stjohnwestworthing.ork.uk

Will Oakeshott

Hall committee

In 2021 Covid again had a big effect on the use of the hall. Being in lockdown at the start of 2021, the only groups to use the hall were Preschool and Karate. The hall committee had regular meetings to discuss opening up the hall to more bookings but they felt the need to be cautious and were aware of the cleaning implications.

The bookings have been limited to use of the hall and the disabled toilet to reduce the amount of cleaning that needs to be done. In September 2021, 3 more groups were hiring the hall with increased terms and conditions and each hirer had to produce a risk assessment. By the end of the year another group was accommodated to use the hall late afternoon. It is splendid we are receiving more revenue for the hall and we all hope Covid numbers will decrease and we can allow more bookings in 2022.

Caroline Burke has worked very hard to keep in contact with groups that have used the hall and kept them up to date with developments. We are also very appreciative of our cleaner's flexibility that has allowed us to start to reopen the hall more widely and the Preschool staff for cleaning after their sessions. The hall committee agreed to increase the hall rent for 2022 to help with bills.

Even though the hall has not been used as much, maintenance has still needed to be done. The gas boiler was replaced early in 2021 and the roof was patched to stop water leaking into the hall. The sinks in the girls and boys toilets have been secured properly. A new front door and door frame has replaced the old rotten one. The water heater in the girl's toilets had to be replaced. Unfortunately, someone broke into the hall in September 2021 and caused a lot of damage. They broke into anything that was locked.

They did not steal very much but it resulted in a window and lots of door frames and locks having to be replaced. Through an insurance claim we hope to recoup some of the money we have needed to spend. The hall committee have looked at additional security for the hall and are in the process of implementing some.

The gas account is being investigated as an ongoing matter at the moment as we feel we might have been overcharged.

We are hoping that in 2022 we will be able to hire out the hall a lot more and help our community and church funds.

Ros Ashton

St John Ignite report 2021

Unfortunately, we have little to report this year, again the group have not met due to Covid. Also during the pandemic a lot of our young people have grown up and grown out of the age group which is very sad to report. I feel we need to develop Messy church activities for younger children for them to then grow into SJ Ignite.

Ros Ashton