

# OTLEY LIONS CLUB CIO

England & Wales · Charity number 1178597

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-06-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Otley Lions Book Shop  
5 Mercury Row  
Otley  
West Yorkshire  
LS21 3HE

**Phone** 01652652979

**Email** [otleylionsclub@outlook.com](mailto:otleylionsclub@outlook.com)

**Website** [otleylions.com](http://otleylions.com)

## Activities

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**Objects:** 1.1 THE OBJECTS OF THE CLUB ARE SUCH PURPOSES AS ARE EXCLUSIVELY CHARITABLE IN ENGLAND & WALES, INCLUDING IN PARTICULAR:1.1.1 THE ADVANCEMENT OF CITIZENSHIP BY:1.1.1.1 PROMOTING THE PRINCIPLES OF GOOD CITIZENSHIP;1.1.1.2 ENCOURAGING MEMBERS TO TAKE AN ACTIVE INTEREST IN THE CIVIC, CULTURAL, SOCIAL AND MORAL WELFARE OF THE COMMUNITY;1.1.1.3 PROVIDING A FORUM FOR THE OPEN DISCUSSION OF ALL MATTERS OF PUBLIC INTEREST; PROVIDED THAT PARTISAN POLITICS AND SECTARIAN RELIGION SHALL NOT BE DEBATED BY MEMBERS;1.1.1.4 ENCOURAGING SERVICE-MINDED PEOPLE TO SERVE THEIR COMMUNITY WITHOUT PERSONAL REWARD AND ENCOURAGING THE PROMOTION OF HIGH ETHICAL STANDARDS IN COMMERCE, INDUSTRY, PROFESSIONS, PUBLIC WORKS AND PRIVATE ENDEAVOURS; 1.1.1.5 SUPPORTING YOUTH TO DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS;1.1.2 PROMOTING THE VOLUNTARY SECTOR FOR THE PUBLIC BENEFIT BY ASSOCIATING WITH LOCAL AUTHORITIES IN A COMMON EFFORT TO ADVANCE EDUCATION AND PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION TO IMPROVE THE CONDITIONS OF LIFE OF PEOPLE IN LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES;1.1.3 PROMOTING VOLUNTEERING;1.1.4 THE RELIEF OF POVERTY AND THE RELIEF OF THOSE IN NEED IN PARTICULAR BY PROVIDING HUMANITARIAN AID AND DISASTER RELIEF;1.1.5 THE ADVANCEMENT OF HEALTH OR THE SAVING OF LIVES BY PREVENTING AVOIDABLE BLINDNESS, ASSISTING DISABLED PEOPLE TO LEAD INDEPENDENT LIVES OR HELPING TO PREVENT OR MANAGE HEALTH ISSUES;1.1.6 PROMOTING FOR THE BENEFIT OF THE PUBLIC THE CONSERVATION PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT; AND/OR1.1.7 PROMOTING COMMUNITY PARTICIPATION IN HEALTHY RECREATION.

**Activities:** The advancement of citizenshipPromoting the Voluntary SectorPromoting volunteeringThe relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster reliefThe advancement of health and the saving of livesPromoting the conservation and improvement of the physical environmentPromoting community participation in healthy recreation

## Classification

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- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Other Charitable Activities
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Leeds City

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£20,484	£19,072	-	-
2024-06-30	£18,719	£14,435	-	-
2023-06-30	£19,171	£22,399	-	-
2022-06-30	£22,598	£28,459	-	-
2021-06-30	£21,536	£26,149	-	-

## Trustees

Name	Role	Appointed
Alan Kirkham		2023-06-27
Gerald Michael Crowther		2023-06-27
Stephen Bellerby MJF		2023-06-27

**OTLEY LIONS CLUB CIO**

England & Wales - Charity number 1178597

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# Accounts

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# Trustees' Annual Report for the period

From	Period start date			Period end date		
	1st	July	2024	30th	June	2025

## Section A Reference and administration details

Charity name

Otley Lions Club CIO

Other names charity is known by

Otley Lions Club

Registered charity number (if any)

1178597

Charity's principal address

Otley Lions Bookshop	
5 Mercury Row	
Otley	
Postcode	LS21 3HE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Bellerby	Club President		Otley Lions Club CIO
2	Alan Kirkham	Club Secretary		Otley Lions Club CIO
3	Gerald Crowther	Club Treasurer		Otley Lions Club CIO
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17				
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/a	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Trustee
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected by the members of Otley Lions Club

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Otley Lions Club CIO operates independently under the advice and guidance of Lions Club International (LCI). More information on LCI is available at <a href="https://lionsclubs.org/en">https://lionsclubs.org/en</a></p> <p>The club is governed by its constitution which is available at the link below: <a href="https://www.otleylions.com/club-constitution">https://www.otleylions.com/club-constitution</a></p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>The clubs objectives and activities are: The advancement of citizenship by;</p> <ul style="list-style-type: none"> <li>- promoting the principles of good citizenship</li> <li>- encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community</li> <li>- providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members</li> <li>- encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high</li> </ul>
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ethical standards in commerce, industry, professions, public works and private endeavours

- supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interest of social welfare for recreation and ophther leisure time occupation to improve the conditions of life of people in local, national and international communities

Promoting volunteering

The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief

The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues

Promoting for the benefit of the public the conservation, protection and improvement of the physical and natural environment

Promoting community participation in healthy recreation

Throughout the year, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the club.

The club relies on the surpluses made on fundraising events and on occasional donations from members of the public to provide the funds with which to carry out its objectives. All administrative expenses of the club are met from subscriptions paid by its members. There has been no change in these policies during the year. The work of the CIO is carried out entirely by volunteers. From time to time, as appropriate, the Club will work closely with other local and national agencies, with other Lions Clubs, and with Lions Clubs International to achieve its objectives.

During the year ending 30 June 2025, Otley Lions Club completed a variety of activities within the Otley district involving diverse groups such as disadvantaged families, disabled persons, the local Food Bank, elderly people and the encouragement of young persons.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

The club's grant making policy is available on page three at the link below:

<https://www.otleylions.com/grant-applications>

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Financial support has been provided to assist with the set up of a girl's junior rugby team, purchase household equipment for local families, support Lions Club International's appeal for help in the Ukraine, buy food for the Food Bank, give financial support to a local autistic group, hospice and animal charity.

#### Fundraising activities:

- operation of the Otley Lions bookshop on Tuesday to Saturdays
- collections outside Waitrose in Otley on 21<sup>st</sup>, 22<sup>nd</sup> and 23<sup>rd</sup> December

**Brief statement of the charity's policy on reserves**

The Club does not have a policy on the minimum or maximum level of reserves maintained but generally aims to retain sufficient funds to be able to respond with an immediate contribution to appropriate local or international needs that are in accordance with the Club's constitution and grant making policy.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club has five principal sources for raising funds:

- The second hand bookshop on Mercury Row, Otley
- Stalls at such local events as Otley Carnival, Otley Victorian Fair and the Christmas Lights switch on.
- Christmas activities including collections at Waitrose and providing Santa to local schools and childrens' groups as requested
- Membership subscriptions
- Public donations

**Section F Other optional information**

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**Section G Declaration**

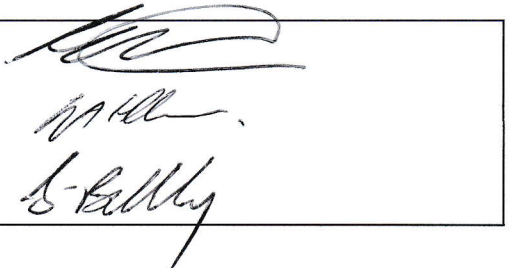
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Stephen Bellerby Gerald Crowther	Alan Kirkham

**Position (eg Secretary, Chair,  
etc)**

Treasurer - GC  
Secretary - AK  
President - SB



Handwritten signatures in the right column of the table. The top signature is a large, stylized scribble. Below it are two smaller signatures, one appearing to be 'AK' and the other 'SB', corresponding to the Secretary and President positions listed in the left column.

**Date**

Empty box for the date.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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CC16a
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## Receipts and payments accounts

For the period from	01/07/24 1/7/24	To	Period end date 30/6/25
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	20,484	-	-	20,484	20,008
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	20,484	-	-	20,484	20,008
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	20,484	-	-	20,484	20,008
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	20,484	-	-	20,484	20,008

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,358</b>	-	-
	(agree balances with receipts and payments account(s))			


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gerald Crowther	04/08/25

**OTLEY LIONS CLUB CIO**

England & Wales - Charity number 1178597

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# Accounts

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## Section E Financial review

**Brief statement of the charity's policy on reserves**

The Club does not have a policy on the minimum or maximum level of reserves maintained but generally aims to retain sufficient funds to be able to respond with an immediate contribution to appropriate local or, national or international needs that are in accordance with the Club's constitution and grant making policy.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club has five principal sources for raising funds:



- the second hand bookshop
- stalls t local events such as the Carnival and Victorian Fair
- membership subscriptions
- public donations
- Christmas activities including collections at Waitrose and providing Santa to local schools and children's group.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Gerald Crowther Alan Kirkham	Stephen Bellerby
<b>Position (eg Secretary, Chair, etc)</b>	GC – Treasurer AK - Secretary SB - President	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Otley Lions Club CIO

No (if any)  
1178597

CC16a

## Receipts and payments accounts

For the period from 01/07/22 To 30/06/23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising activities	15,781	-	-	15,781	16,339
Donations	2,356	-	-	2,356	2,373
Members subscriptions	432	-	-	432	654
Club raffles and fines	150	-	-	150	76
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>18,719</b>	<b>-</b>	<b>-</b>	<b>18,719</b>	<b>19,442</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>18,719</b>	<b>-</b>	<b>-</b>	<b>18,719</b>	<b>19,442</b>
<b>A3 Payments</b>					
Grants	5,760	-	-	5,760	14,197
Admin costs	3,875	-	-	3,875	3,402
Fundraising costs	-	-	-	-	-
Cash payments	-	-	-	-	-
Club events	-	-	-	-	-
Rent	4,800	-	-	4,800	4,800
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,435</b>	<b>-</b>	<b>-</b>	<b>14,435</b>	<b>22,399</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,435</b>	<b>-</b>	<b>-</b>	<b>14,435</b>	<b>22,399</b>
<b>Net of receipts/(payments)</b>	<b>4,284</b>	<b>-</b>	<b>-</b>	<b>4,284</b>	<b>-2,957</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>4,284</b>	<b>-</b>	<b>-</b>	<b>4,284</b>	<b>-2,957</b>

**OTLEY LIONS CLUB CIO**

England & Wales - Charity number 1178597

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	1st	July	2022		30th	June	2023

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Otley Lions Bookshop
5 Mercury Row
Otley
<b>Postcode</b> <input type="text" value="LS21 3HE"/>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Bellerby	Club President		Otley Lions Club CIO
2	Alan Kirkham	Club Secretary		Otley Lions Club CIO
3	Gerald Crowther	Club Treasurer		Otley Lions Club CIO
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/a	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trustee
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected by the members of Otley Lions Club

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Otley Lions Club CIO operates independently under the advice and guidance of Lions Club International (LCI). More information on LCI is available at <a href="https://lionsclubs.org/en">https://lionsclubs.org/en</a></p> <p>The club is governed by its constitution which is available at the link below: <a href="https://www.otleylions.com/club-constitution">https://www.otleylions.com/club-constitution</a></p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>The clubs objectives and activities are: The advancement of citizenship by;</p> <ul style="list-style-type: none"> <li>- promoting the principles of good citizenship</li> <li>- encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community</li> <li>- providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members</li> <li>- encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public</li> </ul>
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- works and private endeavours
- supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interest of social welfare for recreation and other leisure time occupation to improve the conditions of life of people in local, national and international communities

**Promoting volunteering**

The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief

The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues

Promoting for the benefit of the public the conservation, protection and improvement of the physical and natural environment

Promoting community participation in healthy recreation

Throughout the year, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the club.

The club relies on the surpluses made on fundraising events and on occasional donations from members of the public to provide the funds with which to carry out its objectives. All administrative expenses of the club are met from subscriptions paid by its members. There has been no change in these policies during the year. The work of the CIO is carried out entirely by volunteers. From time to time, as appropriate, the Club will work closely with other local and national agencies, with other Lions Clubs, and with Lions Clubs International to achieve its objectives.

During the year ending 30 June 2023, Otley Lions Club completed a variety of activities within the Otley district involving diverse groups such as disadvantaged families, disabled persons, the local Food Bank, elderly people and the encouragement of young persons.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

The club's grant making policy is available on page three at the link below:

<https://www.otleylions.com/grant-applications>

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Financial support has been provided to assist with the set up of a girl's junior rugby team, purchase an oven and bedding for a local family, support Lions Club International's appeals following the Pakistan flooding and Turkey/Syria earthquake, buy food for the Food Bank, give financial support to a local autistic group, hospice and animal charity.

**Fundraising activities:**

- operation of the Otley Lions bookshop on Tuesday to Saturdays
- collections outside Waitrose in Otley on 23<sup>rd</sup> and 24<sup>th</sup> December

**Brief statement of the charity's policy on reserves**

The Club does not have a policy on the minimum or maximum level of reserves maintained but generally aims to retain sufficient funds to be able to respond with an immediate contribution to appropriate local or international needs that are in accordance with the Club's constitution and grant making policy.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club has five principal sources for raising funds:

- The second hand bookshop on Mercury Row, Otley
- Stalls at such local events as Otley Carnival, Otley Show, Otley Victorian Fair and the Christmas Lights switch on.
- Christmas activities including collections at Waitrose and providing Santa to local schools and childrens' groups as requested
- Membership subscriptions
- Public donations

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Stephen Bellerby		Alan Kirkham
Gerald Crowther		

<b>Position (eg Secretary, Chair, etc)</b>	Treasurer - GC Secretary - AK President - SB	
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name Otley Lions Club CIO	No (if any) 1178597
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CC16a

## Receipts and payments accounts

For the period from	07/01/22	To	06/30/23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising activities	16,339	-	-	16,339	19,322
Donations	2,373	-	-	2,373	2,372
Members subscriptions	654	-	-	654	859
Club raffles and fines	76	-	-	76	45
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>19,442</b>	<b>-</b>	<b>-</b>	<b>19,442</b>	<b>22,598</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>19,442</b>	<b>-</b>	<b>-</b>	<b>19,442</b>	<b>22,598</b>
<b>A3 Payments</b>					
Grants	14,197	-	-	14,197	16,994
Admin costs	3,402	-	-	3,402	6,381
Fundraising costs	-	-	-	-	206
Cash payments	-	-	-	-	43
Club events	-	-	-	-	35
Rent	4,800	-	-	4,800	4,800
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>22,399</b>	<b>-</b>	<b>-</b>	<b>22,399</b>	<b>28,459</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>22,399</b>	<b>-</b>	<b>-</b>	<b>22,399</b>	<b>28,459</b>
<b>Net of receipts/(payments)</b>	<b>-2,957</b>	<b>-</b>	<b>-</b>	<b>-2,957</b>	<b>-5,861</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>-2,957</b>	<b>-</b>	<b>-</b>	<b>-2,957</b>	<b>-5,861</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**OTLEY LIONS CLUB CIO**

England & Wales - Charity number 1178597

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# Accounts

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## Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	1	July	2021	<b>To</b>	30	June	2022

### Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Otley Lions Bookshop	
5 Mercury Row	
Otley	
<b>Postcode</b>	LS21 3HQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gareth Dibble	Chairman/Club President		Otley Lions Club CIO
2	Richard Phillips	Club Secretary		Otley Lions Club CIO
3	Rebecca Dibble	Club Treasurer		Otley Lions Club CIO
4				
5				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

**Name of chief executive or names of senior staff members (Optional information)**

### Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Trustee

Trustee selection methods  
(eg. appointed by, elected by)

Officers and past officers of the Otley Lions Club

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Otley Lions Club CIO operates independently under the advice and guidance of Lions Clubs International (LCI) More information on LCI is available at <https://lionsclubs.org/en>

The club is governed by its constitution which is available at the link below:

<https://www.otleylions.com/club-constitution>

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The Club's objectives and activities are

- The advancement of citizenship by:
  - Promoting the principles of good citizenship
  - Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community
  - Providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members
  - Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours
  - Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals
- Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities
- Promoting volunteering
- The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief
- The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues
- Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment
- Promoting community participation in healthy recreation.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Throughout the year, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the Club.

The Club relies on the surpluses made on fundraising events, and on occasional donations from the public, to provide the funds with which to carry out its objectives. All administrative expenses of the Club are met from subscriptions paid by its members. There has been no change in these policies during the year. The work of the CIO is carried out entirely by volunteers. From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs, and with Lions Clubs International to achieve its objectives.

During the year ending 30th June 2022 the Otley Lions Club completed a variety of activities within the Otley district involving diverse groups such as disadvantaged families, disabled persons, elderly persons, the Otley Food Bank and the encouragement of young persons.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The clubs grant making policy is available on page three at the link below:

<https://www.otleylions.com/grant-applications>

Section D

Achievements and performance

**Summary of the main achievements of the charity during the year**

Financial support was provided to a local lady in need of a cooker, help pay for archery equipment for a junior Team GB member, sent money to the Ukraine Appeal, funded local Defibrillators, helped Scouts attend the Jamboree and helped fund some projects at local Schools

**Fund raising activities**

- Operation of the Otley Lions Books Tues – Saturday and on Farmers’ Market days
- Christmas grotto at Stephen Smiths crossing November/December
- Collections outside Waitrose in Otley on 23<sup>rd</sup> and 24<sup>th</sup> December.

**Section E Financial review**

**Brief statement of the charity’s policy on reserves**

The charity does not have a policy on the minimum or maximum level of reserves maintained but generally aims to retain sufficient funds to be able to respond with an immediate contribution to appropriate local and international needs that are in accordance with the club constitution and grant making policy.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity has five principal sources for raising funds

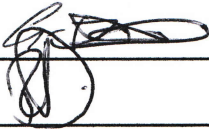
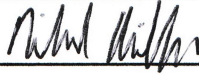

Otley Lions Bookshop, the charity operates a second hand bookshop situated on Mercury Row, Otley, West Yorkshire.  
 Christmas activities including collecting donations from walks and also outside super markets with Santa’s Sleigh and operating a Santa’s Grotto in conjunction with Stephen Smith’s Garden Centre, Otley  
 Regular stalls at local annual events such as Otley Show, Otley Carnival, Otley Victorian Fair and Otley Christmas Lights Switch-on.  
 Membership Subscriptions  
 Public donations

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<b>Signature(s)</b>		
		
<b>Full name(s)</b>	Gareth Dibble	Richard Phillips
	Rebecca Dibble	

**Position**  
(eg Secretary, Chair, etc)

Chairman/President	Secretary
Treasurer	

**Date**

29<sup>th</sup> April 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Otley Lions Club CIO</b>	No (if any) 1178597
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**CC16a**

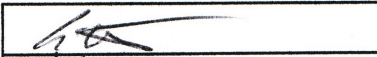

**Receipts and payments accounts**

For the period from	Period start date 01-Jul-21	To	Period end date 30-Jun-22
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, Legacies and Grants	2,372	-	-	2,372	12,035
Fundraising Activities	19,322	-	-	19,322	8,637
Members Subscriptions	859	-	-	859	864
Club Raffle and Fines	45	-	-	45	-
Club Events	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>22,598</b>	<b>-</b>	<b>-</b>	<b>22,598</b>	<b>21,536</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,598</b>	<b>-</b>	<b>-</b>	<b>22,598</b>	<b>21,536</b>
<b>A3 Payments</b>					
Grants	16,994	-	-	16,994	15,408
Fundraising costs	206	-	-	206	4,491
Governance costs	-	-	-	-	-
Other Admin costs	6,381	-	-	6,381	1,234
Cash Payments	43	-	-	43	186
Club Events	35	-	-	35	30
Rent	4,800	-	-	4,800	4,800
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>28,459</b>	<b>-</b>	<b>-</b>	<b>28,459</b>	<b>26,149</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,459</b>	<b>-</b>	<b>-</b>	<b>28,459</b>	<b>26,149</b>
<b>Net of receipts/(payments)</b>	<b>- 5,860</b>	<b>-</b>	<b>-</b>	<b>- 5,860</b>	<b>- 4,613</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,479</b>	<b>-</b>	<b>-</b>	<b>8,479</b>	<b>13,092</b>
<b>Cash funds this year end</b>	<b>2,619</b>	<b>-</b>	<b>-</b>	<b>2,619</b>	<b>8,479</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			G DIBBLE	29-4-23
			R PHILLIPS	29-4-23

**OTLEY LIONS CLUB CIO**

England & Wales - Charity number 1178597

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# Accounts

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## Trustees' Annual Report for the period

Period start date		Period end date	
<b>From</b>	1 July 2020	<b>To</b>	30 June 2021

### Section A Reference and administration details

**Charity name** Otley Lions Club CIO

**Other names charity is known by** Otley Lions Club

**Registered charity number (if any)** 1178597

**Charity's principal address** Otley Lions Bookshop

5 Mercury Row

Otley

**Postcode**

LS21 3HQ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Phillips	Chairman/Club President		Otley Lions Club CIO
2	June Bramham	Club Treasurer		Otley Lions Club CIO
3	Ian Cragg	Secretary		Otley Lions Club CIO
4	Jonathan Kirkland	None		Otley Lions Club CIO
5				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

#### Name of chief executive or names of senior staff members (Optional information)

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### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trustee

Trustee selection methods  
(eg. appointed by, elected by)

Officers and past officers of the Otley Lions Club

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Otley Lions Club CIO operates independently under the advice and guidance of Lions Clubs International (LCI) More information on LCI is available at <https://lionsclubs.org/en>

The club is governed by its constitution which is included below.



Otley Constitution  
Final.pdf

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Club's objectives and activities are

- The advancement of citizenship by:
  - Promoting the principles of good citizenship
  - Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community
  - Providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members
  - Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours
  - Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals
- Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities
- Promoting volunteering
- The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief
- The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues
- Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment
- Promoting community participation in healthy recreation.

Throughout the year, the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the Club.

The Club relies on the surpluses made on fundraising events, and on occasional donations from the public, to provide the funds with which to carry out its objectives. All administrative expenses of the Club are met from subscriptions paid by its members. There has been no change in these policies during the year. The work of the CIO is carried out entirely by volunteers. From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs, and with Lions Clubs International to achieve its objectives.

During the year ending 30th June 2020 the Otley Lions Club completed a variety of activities within the Otley district involving diverse groups such as disadvantaged families, disabled persons, elderly persons, the Otley Food Bank and the encouragement of young persons. Activities towards the end of the year were curtailed by corona virus pandemic but during this period we were successful in securing government funding due to the closure of our charity bookshop

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



Grant Making  
Policy.pdf

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Financial support was provided to a local family in need of some kitchen appliances, a local Methodist Church for flooring, towards the cost of an electric wheelchair, funding for a local Scouts group. Over the pandemic the club helped with various local efforts including providing materials for the 3D Printing of Face Shields. Support for families hit by loss of income due to Covid, Christmas hampers for less fortunate families who were hit by Covid and helping several local schools buy equipment to help with learning at home for their pupils.

#### Fund raising activities

- Operation of the Otley Lions Books Tues – Saturday and on Farmers' Market days
- Fundraising activities were not at the usual public events due to the Pandemic

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity does not have a policy on the minimum or maximum level of reserves maintained but generally aims to retain sufficient funds to be able to respond with an immediate contribution to appropriate local and international needs that are in accordance with the club constitution and grant making policy.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity has five principal sources for raising funds

Otley Lions Bookshop, the charity operates a second hand bookshop situated on Mercury Row, Otley, West Yorkshire.  
 Christmas activities including collecting donations from walks and also outside super markets with Santa's Sleigh and operating a Santa's Grotto in conjunction with Stephen Smith's Garden Centre, Otley  
 Regular stalls at local annual events such as Otley Show, Otley Carnival, Otley Victorian Fair and Otley Christmas Lights Switch-on.  
 Membership Subscriptions  
 Public donations

This year most activities didn't happen due to the Covid Pandemic

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>R Phillips</i>	<i>J Bramham</i>
	<i>J Cragg</i>	<i>J Kirkland</i>
Full name(s)	Richard Phillips	June Bramham
	Ian Cragg	Jonathan Kirkland

**Position  
(eg Secretary, Chair, etc)**

Chairman/President	Treasurer
Secretary	Member

**Date**

13<sup>th</sup> April 2022


 CHARITY COMMISSION  
FOR ENGLAND AND WALES

Otley Lions Club CIO

1178597

**Receipts and payments accounts**
**CC16a**

For the period from	01/07/2020	To	30/06/2021
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations, Legacies and Grants	12,035	-	-	12,035	12,215
Fundraising Activities	8,637	-	-	8,637	17,576
Members Subscriptions	864	-	-	864	924
Club Raffle and Fines	-	-	-	-	244
Club Events	-	-	-	-	903
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>21,536</b>	<b>-</b>	<b>-</b>	<b>21,536</b>	<b>31,862</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,536</b>	<b>-</b>	<b>-</b>	<b>21,536</b>	<b>31,862</b>
<b>A3 Payments</b>					
Grants	15,408	-	-	15,408	15,476
Fundraising costs	4,491	-	-	4,491	2,717
Governance costs	-	-	-	-	-
Other Admin costs	1,234	-	-	1,234	1,151
Cash Payments	186	-	-	186	99
Club Events	30	-	-	30	617
Rent	4,800	-	-	4,800	4,800
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,149</b>	<b>-</b>	<b>-</b>	<b>26,149</b>	<b>23,625</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,149</b>	<b>-</b>	<b>-</b>	<b>26,149</b>	<b>23,625</b>
<b>Net of receipts/(payments)</b>	<b>- 4,613</b>	<b>-</b>	<b>-</b>	<b>- 4,613</b>	<b>8,237</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,092	-	-	13,092	-
<b>Cash funds this year end</b>	<b>8,479</b>	<b>-</b>	<b>-</b>	<b>8,479</b>	<b>8,237</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


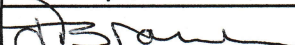
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	RICHARD PHILLIPS	9-5-22
	JUNE BRAMHAM	9-5-22