

HEADLEY PARK CHURCH

England & Wales · Charity number 1178587

Details

Status Registered

Legal form CIO

Registered 2018-05-31

Register [View on the Charity Commission register](#)

Contact

Address Headley Park Church
St. Peters Rise
Bristol
BS13 7LZ

Phone 07845025392

Email office@headleyparkchurch.org.uk

Website www.headleyparkchurch.org.uk

Activities

Objects: THE PURPOSES OF THE CHURCH ARE: 1. THE ADVANCEMENT OF THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH PRIMARILY BUT NOT EXCLUSIVELY WITHIN BRISTOL AND THE SURROUNDING NEIGHBOURHOOD; AND 2. SUCH OTHER CHARITABLE PURPOSES AS SHALL, IN THE OPINION OF THE CHARITY TRUSTEES, PUT INTO PRACTICE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE BASIS OF FAITH, INCLUDING BUT NOT LIMITED TO: THE PREVENTION AND RELIEF OF NEED, HARDSHIP AND SICKNESS; THE ADVANCEMENT OF EDUCATION; AND THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE INFIRMITY OR DISABILITY, FINANCIAL HARDSHIP OR SOCIAL CIRCUMSTANCES WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE PROVIDED THAT THE ADVANCEMENT OF SUCH PURPOSES MUST BE UNDERTAKEN IN A MANNER THAT IS CONSISTENT WITH THE DOCTRINAL DISTINCTIVES AND ETHICAL STATEMENTS AS MAY BE ADOPTED AND AMENDED BY THE CHURCH FROM TIME TO TIME IN ACCORDANCE WITH THE PROVISIONS OF THE CHURCH HANDBOOK.

Activities: HEADLEY PARK CHURCH IS A BIBLE-CENTRED, FAMILY CHURCH LOOKING TO SERVE PEOPLE. WE BELIEVE THAT JESUS IS THE SON OF GOD AND THAT HIS DEATH AND RESURRECTION ARE GOOD NEWS FOR EVERYONE WHO TRUSTS IN HIM. WE AIM TO LIVE OUT OUR FAITH IN CHRIST IN THE COMMUNITY AROUND US AND WE WELCOME AS MANY PEOPLE AS POSSIBLE TO JOIN IN ANY OF OUR REGULAR ACTIVITIES, REGARDLESS OF BELIEF OR

BACKGROUND.

Classification

- **How:** Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£274,210	£234,961	-	-
2024-03-31	£276,140	£264,657	-	-
2023-03-31	£267,334	£255,746	-	-
2022-03-31	£219,901	£189,376	-	-
2021-03-31	£210,848	£162,382	-	-

Trustees

Name	Role	Appointed
Iwan Jones	Chair	2023-10-01
AMY ELIZABETH REES		2016-01-29
Alison Sparks		2023-07-16
Andrew Tancell		2019-01-29
Daniel Brown		2020-01-12
Gary Holister		2023-10-01
HELEN ELIZABETH BAINBRIDGE		2017-07-11
LUKE THOMAS DYER		2016-01-29
Mark David Hodges		2025-03-16
Paul Barnes		2019-07-09
Paul Kinnaird		2025-09-08
SIMON JOHN DOWLAND		2012-09-01
Thomas Lloyd Wilding		2024-01-22

HEADLEY PARK CHURCH

England & Wales - Charity number 1178587

Accounts

Headley Park Church

Report and Accounts Year ended 31 March 2025



1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

HEADLEY PARK CHURCH

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For the year ended 31 March 2025

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HEADLEY PARK CHURCH

CHARITY INFORMATION

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1178587

Principal address

St Peter's Rise
Headley Park
Bristol
BS13 7LZ

The Managing Trustees that have served since 1st April 2024 are:

Senior Pastor: Simon Dowland

Associate Pastor: Paul Kinnaird (as of 08.09.2025)

Assistant Pastor: Tom Wilding

Elder: Daniel Brown

Andrew Tancell

Mark Hodges (as of 16.03.2025)

Deacons: Amy Rees

Luke Dyer

Helen Bainbridge

Paul Barnes
Alison Sparks
Gary Holister
Iwan Jones
Daniel Anghel (resigned 08.07.2024)

BANKERS

Lloyds Bank plc (Knowle Branch); Charities Aid Foundation (CAF); Kingdom Bank

Independent Examiner

Nick Spear ACCA
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

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HEADLEY PARK CHURCH

REPORT OF THE TRUSTEES

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

'Headley Park Church Constitution' and 'Headley Park Church Handbook' both of which were adopted on 15 April 2018. This constitutes an incorporated charity.

Recruitment and appointment of new trustees

The method of admission to membership to Headley Park Church (hereinafter referred to as "HPC") and appointment as a Deacon or Elder is set out in the Church Rules. At HPC the managing trustees consist of the Senior Pastor, Elders and Deacons who have been elected by those people who have been admitted into full membership of the church. All those who are able to agree with our basis of faith and submit to the church rules are encouraged to apply to become members of the church. All persons who have been full members for at least six months are able to be nominated for any vacancies on the diaconate that arise from time to time. The managing trustees are responsible for making decisions on all matters of general concern and importance to the church, including deciding how the funds are to be spent.

The managing trustees have formed sub-teams of Deacons to oversee matters in relation to property, finance and administration and then make recommendations to the managing trustees, who will decide how to act.

The Elders retain spiritual oversight of the church, in accordance with the church rules.

The managing trustees met ten times during the year in a formal meeting.

AIM AND PURPOSES

Headley Park Church (HPC) exists to advance the Christian faith primarily but not exclusively within Bristol and the surrounding neighbourhood and to undertake such other charitable purposes that further the work of the Church.

Our aim is to transform lives and communities for Jesus.

OBJECTIVES AND ACTIVITIES

HPC is a Bible-centred, family church looking to serve people. We believe that Jesus is the Son of God and that His death and resurrection are good news for everyone who trusts in him. We aim to live out our faith in Christ in the community around us and we welcome as many people as possible to join in any of our regular activities, regardless of belief or background.

When planning our activities for the year, the church has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our community through:

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REPORT OF THE TRUSTEES CONTINUED

Worship and prayer, learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the local community

Missionary and outreach work

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trustees confirm that they have had regard to the guidance on public benefit published by the Charity Commission. The main achievements of the charity during the year were:

Worship and Prayer

HPC has continued to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our services provide an opportunity to hear a message from the Bible in a way that is inspiring and encouraging. During our morning services we focus on the Good News of Jesus and how it is relevant to 21st Century life. Our evening services provide an opportunity for people to consider how the Bible can be applied to their day-to-day lives.

The church has continued to grow and now often has more than 150 people present on a Sunday morning. Many of these are new arrivals to the UK from other countries, although others are local people looking for a place to explore the Christian faith. It has also been encouraging to have more than 50 children attending Sunday worship services, and around fifteen teenagers joining the Sunday evening youth work.

We have continued to provide enriching activities for young people in the local community and have

continued to provide opportunities for teenagers to express their faith. We have fully integrated the young people into the life of the church. Some use their musical talents; some work with younger children; some operate the AV equipment; some welcome newcomers to the services. We also have our Friday night youth programme for children aged 7 to 14. The three groups have more than 75 children coming regularly to them.

The church is very much at the heart of the local community at Christmas time. We use the season to support other local charities including the Withywood Food Bank and also South Bristol Children's services, to whom we gave food and unwrapped, new Christmas gifts for children. Our services were well attended and we were able to lend out our building to the local primary school for their Christmas shows, hosting many local families and providing the context for some Christmas memories.

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REPORT OF THE TRUSTEES CONTINUED

The church places an important emphasis on prayer and holds regular prayer meetings, both in small groups and congregationally.

We know that many people struggle with their mental health. As a church we employ a counsellor to run sessions on Tuesdays. These are free of charge to those who need them. We also have close links with a local home for adults with learning difficulties. One of those adults regularly attends services and other activities at HPC. We also run a weekly daytime group, which is attended by those with mental health needs and those who are retired. A further group has been established on a Wednesday, meeting monthly, mainly supporting older widows.

We also offer support to a number of other local churches to enable them to hold worship services by providing speakers. We also have church leaders on the governing boards for a local secondary school and one of the pastors delivers a weekly assembly in Cheddar Grove Primary School.

The Church Premises

The church premises are used nearly every day by church and community groups. On Mondays we have an over 60s club (regularly attended by more than 50 OAPs). On Tuesdays and Thursdays we have a "music with mummies" group run by a local entrepreneur. On Tuesdays Alcoholics Anonymous use our community hall in the evening. On Fridays we have a toddler group in the mornings and run a variety of youth clubs in the evenings (regularly attended by over 70 children and teenagers from the local community). Saturdays the community hall is often rented for children's parties or the main building for breakfasts or brunches which are very popular with men and women living locally. On Sundays church is busy all day. We have two services and numerous groups for children, from babies through to those in college or VI form. Each summer we run a holiday club (Adventurers) for children in the community for a week.

Local Community

We have two kitchens that meet stringent health and safety requirements and we have ensured that we have sufficient members who have the relevant certification. This allows us to offer lunches and allow members of the community to use the building for birthday parties and other community events.

Mission and Evangelism

Many of the activities identified above would also form part of our evangelism strategy.

We have held special services around Easter and Christmas that have proved very popular with the local community. We distributed information leaflets and Christmas cards to update the community about what is going on in the church and this keeps people informed of matters affecting our Church.

We packed "Presents for Prisoners" at Christmas time, so those in jail locally get at least one gift to open, as well as providing food for the local Food Bank in Withywood and for South Bristol Children's services.

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REPORT OF THE TRUSTEES CONTINUED

Staffing

We employed a young man on a short-term contract who was exploring whether he was called to pastoral ministry. We not only paid living expenses but gave him access to an online Masters programme in Applied Theology. That employment came to an end in May 2023 and in January 2024 we employed Tom Wilding, as Assistant Pastor, and offered the same benefits and opportunities to develop in his role in a pastoral setting. Since this date we have appointed a trainee pastor and associate pastor (for financial year 2025-2026) so detail will be included in next year's report.

Outside relationships

The church is a member of the FIEC and adopts the FIEC Basis of Faith as its own. We are also part of the South West gospel partnership, where one of the pastors heads up youth work across the region and serves on the SWGP board. The same pastor also is the leader of Contagious South West (a residential week for 50 eight to eleven years olds). In January 2024, we released our Senior Pastor, 27 other adults and 12 children to help with a revitalisation project at Philip St Church, in Bristol. They combined with the existing congregation and the church is flourishing under the new leadership. We continue to work with them when the opportunity arises.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our Deacons who have worked tirelessly on behalf of the church and for their invaluable contribution to our ministry as Trustees of the charity.

Safeguarding

There were no serious incidents this financial year that required reporting to the Charity Commission.

Financial review

Income this year was £274,210 (2024: £276,140) and expenditure was £234,961 (2024: £264,657). As a result, net current assets increased from £234,347 to £257,704. We are thankful for the generous gifts of our members and congregation in an economic climate that has continued to be difficult for many. Expenses that were previously reduced due to not being able to hold many of our normal activities, have reached and sustained higher pre-pandemic levels. The trustees are considering using a majority of the surplus for creating a new entrance to the building, as well as other core outreach / pastoral expenditure.

Reserves policy

It is HPC policy to maintain a balance on unrestricted funds (if possible) which equates to three months' voluntary income, approximately £30,000 to cover emergency situations that may arise from time to time. This is reviewed annually. At the end of the year unrestricted reserves less fixed assets amounted to £239,092 (2024: £219,593)

Principal funding sources

The charity is mainly dependent on the generosity of individuals and trusts and the associated Gift Aid to continue its work.

Responsibilities of trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports)

Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

R I Jones

R I Jones (Jan 23, 2026 12:13:54 GMT)

Jan 23, 2026

Signed: Iwan Jones, Chair of Trustees Date: _____ Page 7

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
HEADLEY PARK CHURCH
(‘the Charity’)**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2025 on pages 9 to 18 following, which have been prepared on the basis of the accounting policies set out on pages 11 to 12.

Responsibilities and basis of report

As the charity’s trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the Charity’s accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner’s statement

Since the Charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
- or 2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination.

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HEADLEY PARK CHURCH
BALANCE SHEET
AS AT 31 MARCH 2025

	Total	Total	Unrestricted Funds 2025	Restricted Funds 2024	Funds 2024	Funds 2024
			Note	£	£	£
FIXED ASSETS						
Tangible assets	8	<u>1,765,892 - 1,765,892</u>	1,820,000	<u>1,765,892 - 1,765,892</u>	1,820,000	
CURRENT ASSETS						
Debtors	9	3,818	750	4,568	4,648	
Cash at bank and in hand	10	<u>251,730</u>	<u>17,862</u>	<u>269,592</u>	235,917	
				255,548	18,612	274,159
						240,565
CREDITORS: Amounts falling due within one year	11	(16,456)	(16,456)	(6,218)		
Net current assets / (liabilities)		<u>239,092</u>	<u>18,612</u>	<u>257,704</u>	<u>234,347</u>	
TOTAL NET ASSETS		<u>2,004,983</u>	<u>18,612</u>	<u>2,023,595</u>	<u>2,054,347</u>	
FUND BALANCES	13					
Unrestricted Funds						
General funds		1,859,688	- 1,859,688	1,899,510	Designated funds	<u>145,295 - 145,295</u>
						140,083
						2,004,983
						2,039,593
Restricted Funds	-	<u>18,612</u>	<u>18,612</u>	14,754	<u>2,004,983</u>	<u>18,612</u>
					<u>2,023,595</u>	<u>2,054,347</u>

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

R I Jones

R I Jones (Jan 23, 2026 12:13:54 GMT)

Iwan Jones

Jan 23, 2026

Date: _____

Charity number: 1178587

The notes on page 12-18 form
part of these accounts.

1 Statutory Information
HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH
2025

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The charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

Going concern

a)

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

i)

Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

Income from other trading activities represents income receivable from activities undertaken to generate funds for the charity.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land and buildings Is not depreciated (because it is not consumed by use)
 Equipment Over 3 to 7 years

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

j) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations

	2025	2024
	£	£
Donations of cash and similar	190,581	193,371
Income tax recoverable	<u>37,710</u>	<u>39,307</u>
	~~228,290~~	~~232,678~~

Donated services comprise the services of an architect.

4 Income from charitable activities

	2025	2024
	£	£
Rental income	20,196	16,837
Adventurers income	7,390	7,790
HP Tots	1,623	1,835
Youth groups income	5,692	6,200
Other groups	<u>2,671</u>	<u>4,385</u>
Coffee Stop income	<u>2,304</u>	<u>1,835</u>
	~~29,977~~	~~38,883~~

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HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

5 Other income

2025 2024
£ £

Bank interest 6,042 4,579 6,042 4,579

6 Charitable expenditure

2025 2024
£ £

a Costs incurred directly on specific activities

Buildings 45,386 32,297 Employment costs 83,192 116,508 Furniture & Equipment 350 1,181 Guest speakers 812 1,909 Hospitality 3,772 2,845 Outreach 8,223 10,337 Publicity 2,152 1,637 Utilities 11,137 10,248 Youth groups 5,579 7,440 Coffee stop 3,119 1,508 Adventurers 8,819 8,347 172,541 194,258

Grants payable (note 6c) 47,196 56,254 219,737 250,511

b Costs incurred on support & administration

Governance costs
Independent examiner's fee 3,270 3,120 3,270 3,120
Support costs 9,279 9,229 Bank charges 1,020 297 Miscellaneous - 1,500 Depreciation of tangible fixed assets 1,656 -
15,224 14,146

Total expenditure 234,961 264,657

The fee payable to the independent examiner for preparing and examining the accounts was £3,270 (2024: £3,120); in addition the charity paid £738 (2024: £710) to Stewardship for payroll bureau services and £130 (2024: £125) for use of their consultancy helpline.

c Grants payable

Institutions Individuals 2025
£ £ £

Grants for UK and overseas mission 24,632 18,312 42,944 Grants for the relief of poverty - 4,253 4,253 ~~24,632 22,564~~ 47,196

The comparatives for the previous year are as follows:

Institutions Individuals 2024
£ £ £

Grants for UK and overseas mission 27,705 22,088 49,793 Grants for the relief of poverty - 6,460 6,460 ~~27,705 28,548~~ 56,254

The charity's principal grants to institutions comprised:

2025 2024
£ £

OMF International (UK) 3,568 3,480 Fellowship of Independent Evangelical Churches 3,216 3,408 Operation Mobilisation 14,526 13,937 Grants to institutions for less than £1,000 each 3,322 6,880 ~~24,632 27,705~~

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HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

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Analysis of staff costs, the cost of key management personnel and trustee remuneration

The average monthly number of employees during the year was 3 (2024: 3). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff named on the Charity Information page. Total employment benefits payable to key management for the year were as follows:

Other Employer
Wages & employment pension 2025
salaries benefits contributions £

Trustees:
Helen Bainbridge 10,255 - 201 10,456 Simon Dowland 36,359 - 1,506 37,865 Tom Wilding 20,579 - 717 21,296 69,617

The following amounts were payable in the previous year:

Other Employer
Wages & employment pension 2024
salaries benefits contributions £

Trustees:
Helen Bainbridge 9,581 - 167 9,748 Simon Dowland 34,450 - 1,410 35,860 Neil Todman 29,597 - 1,246 30,843 Tom Wilding
4,023 - 241 4,264 80,715

Helen Bainbridge, Simon Dowland and Tom Wilding served as administrator and church leaders and received the above payments for serving in those capacities, not for serving as trustees; these payments are permitted by the charity's governing document.

8 Tangible fixed assets

Fixtures,
Freehold fittings and Total
Property equipment 2025
£ £ £

Cost or valuation
At 1 April 2024 1,820,000 - 1,820,000 Additions - 17,547 17,547 Gains / (losses) on revaluation (70,000) (70,000)
Disposals - - - At 31 March 2025 1,750,000 17,547 1,767,547

Accumulated depreciation
At 1 April 2024 - - - Charge for the year - 1,656 1,656 Eliminated on disposal - - - At 31 March 2025 - 1,656 1,656

Net book value
At 31 March 2025 1,750,000 15,892 1,765,892 At 31 March 2024 1,820,000 - 1,820,000

The church owns two flats in St Peter's Rise and a Manse in Pentire Avenue. In addition the church owns the church building and church hall in St Peter's Rise. These properties were transferred from Crossways Tabernacle when Headley Park Church was established in 2007. The properties are included in these accounts at the trustees valuation. The manse and the two flats were revalued in 2025. The trustees intend to get an updated valuation of the church building and hall in 2025/26.

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HEADLEY PARK CHURCH

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2025

9 Debtors

2025 2024

£ £

Falling due within one year:

Tax recoverable 3,646 3,848 Other debtors 63 800 Prepayments and accrued income 859 - **Total debtors** 4,568 4,648

10 Cash at Bank and in Hand

2025 2024

£ £

Cash at bank with immediate access 269,592 235,917 269,592 235,917

11 Creditors: liabilities falling due within one year

2025 2024

£ £

Trade creditors 13,186 2,298 Other creditors - 800 Accruals 3,270 3,120 46,456 6,218

12 Pension commitments

During the year employer's pension contributions totalling £2,424 (2024: £3,401) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2024: £nil).

13 Funds

During the year the movements in the charity's funds were as follows:

Opening Incoming Outgoing Transfers Gains and Closing
balance resources resources in the year losses balance

2025 2025 2025 2025 2025 2025
£ £ £ £ £ £

Designated Funds

Building planned works 4,362 - - - - 4,362 Training fund 50,361 13,067 - - - 63,428 Project fund 84,326 3,103 - (10,925) - 76,504
Financial support fund 1,000 - - - - 1,000 Missionary fund 33 - - (33) - 0

140,083 16,170 - (10,958) - 145,295

General Unrestricted Funds 1,899,511 237,707 (225,076) 17,547 (70,000) 1,859,688 Total Unrestricted Funds 2,039,593 253,877

(225,076) 6,589 (70,000) 2,004,983

Restricted Funds

Training fund 11,317 3,188 (1,027) - - 13,478 Financial Support Fund 3,436 5,223 (4,180) - - 4,479 Other restricted giving fund - 7,058
- (6,622) - 436 Missionary fund - 4,865 (4,678) 33 - 219 Specific gifts - - - - -

14,754 20,333 (9,885) (6,589) - 18,612

Aggregate of funds 2,054,347 274,210 (234,961) - (70,000) 2,023,595 Page 15

HEADLEY PARK CHURCH NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

13 Funds (continued)

The transfers referred to in restricted funds above were made for the following reasons:

- Other restricted giving fund was used to purchase audio visual equipment which was capitalised. The carrying value of the asset is held in unrestricted funds.
The Missionary fund is no longer regarded as a designated fund, but restricted in nature.
-

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		General Designated Restricted		funds funds funds 2025	
					£ £ £ £	
Tangible fixed assets 1,765,892 - - 1,765,892 Debtors 3,818 - 750 4,568 Cash at bank and in hand 95,510 156,220 17,862						
269,592 Creditors falling due within one year (5,531) (10,925) - (16,456)						
					1,859,688 145,295 18,612 2,023,595	

In the previous year the movements in the charity's funds were as follows:

Opening balance	Incoming resources	Outgoing resources	Transfers in the year	Gains and losses	Closing balance
2024	2024	2024	2024	2024	2024
£ £ £ £ £ £					

Designated Funds

Building planned works 5,212 - (850) - - 4,362 Training fund 50,361 - - - - 50,361 Project fund 81,844 4,579 (2,097) - - 84,326
Financial support fund 1,000 - - - - 1,000 Missionary fund 30 7,996 (7,992) - - 33

138,447 12,575 (10,939) - - 140,083

General Unrestricted Funds 1,893,199 229,093 (222,531) (251) - 1,899,511 Total Unrestricted Funds 2,031,646 241,668 (233,470)

(251) - 2,039,593

Restricted Funds

Training fund 9,279 21,233 (19,194) - - 11,317 Financial Support Fund 1,940 7,195 (5,949) 250 - 3,436 Other restricted giving fund - 6,044 (6,045) 1 - - Specific gifts - - - - -

11,219 34,471 (31,188) 251 - 14,754

Aggregate of funds 2,042,865 276,140 (264,657) - - 2,054,347

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

Unrestricted Funds

General Designated Restricted
funds funds funds 2024
£ £ £ £

Tangible fixed assets 1,820,000 - - 1,820,000 Debtors 4,648 - - 4,648 Cash at bank and in hand 81,081 140,083 14,754 235,917
Creditors falling due within one year (6,218) - - (6,218)

1,899,510 140,083 14,754 2,054,347

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HEADLEY PARK CHURCH

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

13 Funds (continued)

The Building Planned Works designated fund represents funds set aside by the trustees for specific future building works. The Training designated fund represents funds set aside by the church trustees for training up future pastors or other ministry roles at Headley Park Church

The Project fund represents funds set aside by the church trustees for use on major projects such as the redesign and refurbishment of our Community hall.

The Financial Support designated fund represents funds set aside by the church for the alleviation of financial hardship for local people.

The Missionary restricted fund represents funds donated for individuals engaged on mission (primarily overseas missions). The

Training restricted fund represents funds donated for training up future pastors or other ministry roles at Headley Park Church

The Financial Support restricted fund represents funds donated for the alleviation of financial hardship for local people.

The Other Restricted Fund represents funds donated for any other specific purpose to the church.

The specific gifts restricted fund aggregates funds given to the church for training and financial support.

14 Transactions with related parties

During the year the charity:

a)

received donations totalling £54,049 (2024: £68,049) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).

Except as disclosed in note 7 'Analysis of staff costs', there have been no other transactions with related parties during the year. Page

HEADLEY PARK CHURCH

DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES FOR THE YEAR ENDED 31 MARCH 2025

Unrestricted funds									
General	Designated	Restricted	Total	2025	2025	2025	2025	2025	£
£	£	£							
191,787	16,170	20,333	228,290	39,877	39,877	6,042	6,042		
			237,707	16,170	20,333	274,210			
225,076	- 9,885	234,961	225,076	- 9,885	234,961				
12,631	16,170	10,448	39,248	17,547	(10,958)	(6,589)	-		
~~30,178~~	~~5,212~~	~~3,859~~	~~39,248~~						
(70,000)	- -	(70,000)	~~(30,822)~~	~~5,212~~	~~3,859~~	~~(30,752)~~			
1,899,511	140,083	14,753	2,054,347	1,859,688	145,295				
18,612	2,023,595								

Note

INCOME AND ENDOWMENTS FROM:

Unrestricted funds
General
185,632
222,531
264,657
6,563
1,893,199
2,054,347

EXPENDITURE ON:
Charitable activities: 6

Total Expenditure

Net income/(expenditure)

Transfers between funds 13

Other recognised gains/(losses):
Gains/(losses) on revaluation of fixed assets

Net movement in funds

Reconciliation of funds:
Total funds brought forward

Total funds carried forward 13

HEADLEY PARK CHURCH

England & Wales - Charity number 1178587

Accounts

Headley Park Church

Report and Accounts
Year ended 31 March 2024

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

HEADLEY PARK CHURCH

CONTENTS OF THE FINANCIAL STATEMENTS

For the year ended 31 March 2024

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HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1178587

Principal address

St Peter's Rise
Headley Park
Bristol23
BS13 7LZ

The Managing Trustees that have served since 1st April 2023 are:

Senior Pastor: Neil Todman (resigned 07.01.2024)

Pastor: Simon Dowland

Elder: Daniel Brown
Peter Foster (resigned 07.01.2024)

Trustees/Deacons:

Amy Rees
Luke Dyer
Helen Bainbridge
Andrew Tancell
Paul Barnes
Vicki Baker (resigned 07.01.2024)
Sam Pibworth (resigned 07.01.2024)
Alison Sparks (appointed 16.07.2023)
Gary Holister (appointed 01.10.2023)
Iwan Jones (appointed 01.10.2023; chair as of 28.01.2024)
Daniel Anghal (appointed 01.10.2023, resigned 08.07.2024)
Tom Wilding (appointed 22.01.2024)

BANKERS

Lloyds Bank plc (Knowle Branch)
Charities Aid Foundation (CAF)
Kingdom Bank

Independent Examiner

Archie McDowall, BA CA
Stewardship
1 Lamb's Passage
London EC1Y 8AB

HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES CONTINUED

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Headley Park Church Constitution' and 'Headley Park Church Handbook' both of which were adopted on 15 April 2018. This constitutes an incorporated charity.

Recruitment and appointment of new trustees

The method of admission to membership to Headley Park Church (hereinafter referred to as "HPC") and appointment as a Deacon or Elder is set out in the Church Rules. At HPC the managing trustees consist of the Senior Pastor, Elders and Deacons who have been elected by those people who have been admitted into full membership of the church. All those who are able to agree with our basis of faith and submit to the church rules are encouraged to apply to become members of the church. All persons who have been full members for at least six months are able to apply for any vacancies on the diaconate that arise from time to time. The managing trustees are responsible for making decisions on all matters of general concern and importance to the church, including deciding how the funds are to be spent.

The managing trustees have formed sub-teams of Deacons to investigate matters in relation to property, finance and administration and then make recommendations to the managing trustees, who will decide how to act.

The Elders retain spiritual oversight of the church, in accordance with the church rules.

The managing trustees met eleven times during the year.

AIM AND PURPOSES

Headley Park Church (HPC) exists to advance the Christian faith primarily but not exclusively within Bristol and the surrounding neighbourhood and to undertake such other charitable purposes that further the work of the Church.

Our aim is to live out the good news of Jesus Christ in South Bristol.

OBJECTIVES AND ACTIVITIES

HPC is a Bible-centred, family church looking to serve people. We believe that Jesus is the Son of God and that His death and resurrection are good news for everyone who trusts in him. We aim to live out our faith in Christ in the community around us and we welcome as many people as possible to join in any of our regular activities, regardless of belief or background.

REPORT OF THE TRUSTEES CONTINUED

When planning our activities for the year, the church has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our community through:

Worship and prayer, learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the local community

Missionary and outreach work

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trustees confirm that they have had regard to the guidance on public benefit published by the Charity Commission. The main achievements of the charity during the year were:

Worship and Prayer

HPC has continued to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our services provide an opportunity to hear a message from the Bible in a way that is inspiring and encouraging. During our morning services we focus on the Good News of Jesus and how it is relevant to 21st Century life. Our evening services provide an opportunity for people to consider how the Bible can be applied to their day-to-day lives.

During the pandemic we created ways for people to access our services online and these have continued. This has proved to be beneficial to the elderly and infirm particularly. We have also offered a CD and DVD service for those unable to access online content. These have either been posted with a personalised card or hand delivered by a member of the staff team. The advantage of hand delivery has meant personal contact between a vulnerable adult and a member of the staff team on a weekly basis. This has enabled us to strengthen links with those in the community accessing this service and to address practical needs as they have come up.

The church has continued to grow and now often has more than 170 people present on a Sunday morning. Many of these are new arrivals to the UK from other countries, although others are local people looking for a place to explore the Christian faith. It has also been encouraging to have more than 100 children attending Sunday worship services, and more than twenty teenagers joining the Sunday evening youth work.

We have continued to provide enriching activities for young people in the local community and have continued to provide opportunities for teenagers to express their faith. We have fully integrated the young people into the life of the church. Some use their musical talents; some work with younger children; some operate the AV equipment; some welcome newcomers to the services. We also have

fully relaunched our Friday night youth programme for children aged 7 to 14. The four groups have more than 100 children coming regularly to them.

The church is very much at the heart of the local community at Christmas time. We use the season to support other local charities including the Withywood Food Bank and also South Bristol Children's services. We gave food to both services; advent calendars to the Food Bank; and collected over 100 bags of groceries for families supported by South Bristol Children's services. Our services were well attended and we introduced an additional carol service involving two local teenagers' musical skills.

REPORT OF THE TRUSTEES CONTINUED

The church places an important emphasis on prayer. We hold daily prayer meetings on Zoom. These are attended by a wide range of people at very different stages of life, including some elderly people who struggle to attend in-person events and those in their workplaces who can join in from there.

We know that many people struggle with their mental health. As a church we employ a counsellor to run sessions on Tuesdays. These are free of charge to those who need them. We also have close links with a local home for adults with learning difficulties. Several of these adults regularly attend services and other activities at HPC. We also run a weekly daytime group, which is attended by those with mental health needs and those who are retired. A further group has been established on a Wednesday, meeting monthly, mainly supporting older widows.

We also offer support to a number of other local churches to enable them to hold worship services by providing speakers. We also have church leaders on two governing boards for local schools and one of the pastors delivers a weekly assembly in Cheddar Grove Primary School.

The Church Premises

The church premises are used nearly every day by church and community groups. On Mondays we have an over 60s club (regularly attended by more than 50 OAPs). On Tuesdays and Thursdays we have a "music with mummies" group run by a local entrepreneur. On Tuesdays Alcoholics Anonymous use our community hall in the evening. On Fridays we have a toddler group in the mornings and run a variety of youth clubs in the evenings (regularly attended by over 70 children and teenagers from the local community). Saturdays the community hall is often rented for children's parties or the main building for breakfasts or brunches which are very popular with men and women living locally. Sundays church is busy all day. We have two services and numerous groups for children, from babies through to those in college or VI form.

Pastoral Care

We have two kitchens that meet stringent health and safety requirements and we have ensured that we have sufficient members who have the relevant certification. This allows us to offer lunches and allow members of the community to use the building for birthday parties and other community events.

REPORT OF THE TRUSTEES CONTINUED

Mission and Evangelism

Many of the activities identified above would also form part of our evangelism strategy.

We have held special services around Easter and Christmas that have proved very popular with the local community. We distributed information leaflets and Christmas cards to update the community about what is going on in the church and this keeps people informed of matters affecting our Church.

We packed "Presents for Prisoners" at Christmas time, so those in jail locally get at least one gift to open, as well as providing food for the local Food Bank in Withywood and for South Bristol Children's services.

Staffing

We employed a young man on a short-term contract who was exploring whether he was called to pastoral ministry. We not only paid living expenses but gave him access to an online Masters programme in Applied Theology. That employment came to an end in May 2023 and in January 2024 we employed Tom Wilding, as Assistant Pastor, and offered the same benefits and opportunities to develop in his role in a pastoral setting.

Outside relationships

The church is a member of the FIEC and adopts the FIEC Basis of Faith as its own. We are also part of the South West gospel partnership, where one of the pastors heads-up youth work across the region and serves on the SWGP board. The same pastor also is the leader of Contagious West (a residential week for over 100 teenagers). In January 2024, we released our Senior Pastor, 27 other adults and 12 children to help with a revitalisation project at Philip St Chapel, in Bristol. They combined with the existing congregation and the church is flourishing under the new leadership.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our Deacons who have worked tirelessly on behalf of the church and for their invaluable contribution to our ministry as Trustees of the charity. We also want to acknowledge all the work done by other volunteers as the church has come out of the pandemic and many of our church ministries have returned to normal.

Financial review

Income this year was £276,140 (2023: £267,334) and expenditure was £264,657 (2023: £255,476). As a result, net current assets increased from £222,865 to £234,347. We are thankful for the generous gifts of our members and congregation in an economic climate that has continued to be difficult for many. Expenses that were previously reduced due to not being able to hold many of our normal activities, have reached and sustained higher pre-pandemic levels. The trustees are considering using a majority of the surplus for creating a new entrance to the building, as well as other core outreach / pastoral expenditure.

Reserves policy

It is HPC policy to maintain a balance on unrestricted funds (if possible) which equates to three months' voluntary income, approximately £30,000 to cover emergency situations that may arise from time to time. This is reviewed annually. At the end of the year unrestricted reserves less fixed assets amounted to £219,593 (2023: £211,646) which is significantly greater than the reserve amount needed. The trustees are monitoring the level of reserves and will consider how to best use these going forward. There are a number of projects and training opportunities currently being considered.

Principal funding sources

The charity is mainly dependent on the generosity of individuals and trusts and the associated Gift Aid to continue its work.

Responsibilities of trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:


R I Jones
R I Jones (Jan 24, 2025 16:34 GMT)

Signed: Iwan Jones, Chair of Trustees

Date: Jan 24, 2025

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
HEADLEY PARK CHURCH
('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2024 on pages 9 to 18 following, which have been prepared on the basis of the accounting policies set out on pages 11 to 12.

Responsibilities and basis of report

As the charity's trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of Scotland, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall
Archie McDowall (Jan 24, 2025 16:59 GMT)

Archie McDowall, BA CA
Institute Of Chartered Accountants of Scotland
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: Jan 24, 2025

HEADLEY PARK CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	198,207	34,471	232,678	227,795
Charitable activities	4	38,883	-	38,883	35,808
Other income	5	4,579	-	4,579	3,730
Total income and endowments		241,668	34,471	276,140	267,334
EXPENDITURE ON:					
Charitable activities	6	233,470	31,188	264,657	255,746
Total expenditure		233,470	31,188	264,657	255,746
Net income/(expenditure)		8,199	3,284	11,482	11,589
Transfers between funds	13	(251)	251	-	-
Net movement in funds		7,947	3,535	11,482	11,589
Reconciliation of funds:					
Total funds brought forward		2,031,646	11,219	2,042,865	2,031,276
Total funds carried forward	13	2,039,593	14,754	2,054,347	2,042,865

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on page 11-17 form part of these accounts.

HEADLEY PARK CHURCH
BALANCE SHEET
AS AT 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
FIXED ASSETS					
Tangible assets	8	1,820,000	-	1,820,000	1,820,000
		<u>1,820,000</u>	<u>-</u>	<u>1,820,000</u>	<u>1,820,000</u>
CURRENT ASSETS					
Debtors	9	4,648	-	4,648	5,419
Cash at bank and in hand	10	221,164	14,754	235,917	221,271
		225,811	14,754	240,565	226,690
CREDITORS: Amounts falling due within one year	11	(6,218)	-	(6,218)	(3,825)
		<u>(6,218)</u>	<u>-</u>	<u>(6,218)</u>	<u>(3,825)</u>
Net current assets / (liabilities)		<u>219,593</u>	<u>14,754</u>	<u>234,347</u>	<u>222,865</u>
TOTAL NET ASSETS		<u>2,039,593</u>	<u>14,754</u>	<u>2,054,347</u>	<u>2,042,865</u>
FUND BALANCES					
Unrestricted Funds	13				
General funds		1,899,510	-	1,899,510	1,893,199
Designated funds		140,083	-	140,083	138,447
		<u>2,039,593</u>	<u>-</u>	<u>2,039,593</u>	<u>2,031,646</u>
Restricted Funds		-	14,754	14,754	11,219
		<u>2,039,593</u>	<u>14,754</u>	<u>2,054,347</u>	<u>2,042,865</u>

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

R I Jones
R I Jones (Jan 24, 2025 16:34 GMT)

Iwan Jones

Date: Jan 24, 2025

Charity number: 1178587

The notes on page 11-17 form part of these accounts.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1 Statutory Information

The charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

Income from other trading activities represents income receivable from activities undertaken to generate funds for the charity.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land and buildings	Is not depreciated (because it is not consumed by use)
-----------------------------	--

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

j) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations

	2024	2023
	£	£
Donations of cash and similar	193,371	180,474
Donated services	-	6,000
Income tax recoverable	39,307	41,321
	<u>232,678</u>	<u>227,795</u>

Donated services comprise the services of an architect.

4 Income from charitable activities

	2024	2023
	£	£
Rental income	16,837	20,332
Adventurers income	7,790	4,265
HP Tots	1,835	1,770
Youth groups income	6,200	4,329
Other groups	4,385	2,106
Coffee Stop income	1,835	2,907
Resources income	-	99
	<u>38,883</u>	<u>35,808</u>

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

5 Other income

	2024 £	2023 £
Other income	-	2,771
Bank interest	4,579	959
	<u>4,579</u>	<u>3,730</u>

6 Charitable expenditure

	2024 £	2023 £
a Costs incurred directly on specific activities		
Buildings	32,297	35,533
Employment costs	116,508	112,004
Furniture & Equipment	1,181	5,733
Guest speakers	1,909	950
Hospitality	2,845	3,764
Outreach	10,337	7,089
Publicity	1,637	1,899
Utilities	10,248	11,166
Youth groups	7,440	9,342
Coffee stop	1,508	2,208
Adventurers	8,347	8,030
	<u>194,258</u>	<u>197,717</u>
Grants payable (note 8c)	56,254	48,118
	<u>250,511</u>	<u>245,835</u>
b Costs incurred on support & administration		
Governance costs		
Independent examiner's fee	3,120	3,060
	<u>3,120</u>	<u>3,060</u>
Support costs	9,229	6,602
Bank charges	297	248
Miscellaneous	1,500	-
	<u>14,146</u>	<u>9,911</u>
Total expenditure	<u>264,657</u>	<u>255,746</u>

The fee payable to the independent examiner for preparing and examining the accounts was £3,120 (2023: £3,060); in addition the charity paid £710 (2023: £745) to Stewardship for payroll bureau services and £125 (2023: £0) for use of their consultancy helpline.

c Grants payable

	Institutions £	Individuals £	2024 £
Grants for UK and overseas mission	27,705	22,088	49,793
Grants for the relief of poverty	-	6,460	6,460
	<u>27,705</u>	<u>28,548</u>	<u>56,254</u>

The comparatives for the previous year are as follows:

	Institutions £	Individuals £	2023 £
Grants for UK and overseas mission	21,787	19,507	41,294
Grants for the relief of poverty	341	6,483	6,824
	<u>22,128</u>	<u>25,990</u>	<u>48,118</u>

The charity's principal grants to institutions comprised:

	2024 £	2023 £
OMF International (UK)	3,480	3,378
Fellowship of Independent Evangelical Churches	3,408	3,096
Operation Mobilisation	13,937	12,937
Grants to institutions for less than £1,000 each	6,880	2,717
	<u>27,705</u>	<u>22,128</u>

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

7 Analysis of staff costs, the cost of key management personnel and trustee remuneration

The average monthly number of employees during the year was 3 (2023: 4). Most of the charity's activities are carried out by volunteers.

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff named on the Charity Information page. Total employment benefits payable to key management for the year were as follows:

	Wages & salaries	Other employment benefits	Employer pension contributions	2024 £
Trustees:				
Helen Bainbridge	9,581		167	9,748
Simon Dowland	34,450		1,410	35,860
Neil Todman	29,597		1,246	30,843
Tom Wilding	4,023		241	4,264
				<u>80,715</u>

The following amounts were payable in the previous year:

	Wages & salaries	Other employment benefits	Employer pension contributions	2023 £
Trustees:				
Helen Bainbridge	9,600		149	9,749
Simon Dowland	34,550		1,355	35,905
Neil Todman	39,462		1,613	41,075
				<u>86,729</u>

Helen Bainbridge, Simon Dowland and Neil Todman served as administrator and church leaders and received the above payments for serving in those capacities, not for serving as trustees; these payments are permitted by the charity's governing document.

8 Tangible fixed assets

	Freehold Property £	Leasehold Improvements £	Fixtures, fittings and equipment £	Vehicles £	Total 2024 £
Cost or valuation					
At 1 April 2023	1,820,000				1,820,000
Additions					-
Disposals					-
At 31 March 2024	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>
Net book value					
At 31 March 2024	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>
At 31 March 2023	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>

The church owns two flats in St Peter's Rise and a Manse in Pentire Avenue. In addition the church owns the church building and church hall in St Peter's Rise. These properties were transferred from Crossways Tabernacle when Headley Park Church was established in 2007. The properties are included in these accounts at the trustees valuation.

9 Debtors

	2024 £	2023 £
Falling due within one year:		
Trade debtors		
Tax recoverable	3,848	5,419
Other debtors	800	-
Total debtors	<u>4,648</u>	<u>5,419</u>

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

10 Cash at Bank and in Hand

	2024 £	2023 £
Cash at bank with immediate access	235,917	221,271
	<u>235,917</u>	<u>221,271</u>

11 Creditors: liabilities falling due within one year

	2024 £	2023 £
Trade creditors	2,298	-
Other creditors	800	765
Accruals	3,120	3,060
	<u>6,218</u>	<u>3,825</u>

12 Pension commitments

During the year employer's pension contributions totalling £3,401 (2023: £2,947) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2023: £nil).

13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2024 £	Incoming resources 2024 £	Outgoing resources 2024 £	Transfers in the year 2024 £	Gains and losses 2024 £	Closing balance 2024 £
<i>Designated Funds</i>						
Building planned works	5,212	-	(850)	-		4,362
Training fund	50,361	-	-	-		50,361
Project fund	81,844	4,579	(2,097)	-		84,326
Financial support fund	1,000	-	-	-		1,000
Missionary fund	30	7,996	(7,992)	-		33
	<u>138,447</u>	<u>12,575</u>	<u>(10,939)</u>	<u>-</u>	<u>-</u>	<u>140,083</u>
<i>General Unrestricted Funds</i>	1,893,199	229,093	(222,531)	(251)		1,899,511
Total Unrestricted Funds	<u>2,031,646</u>	<u>241,668</u>	<u>(233,470)</u>	<u>(251)</u>	<u>-</u>	<u>2,039,593</u>
<i>Restricted Funds</i>						
Training fund	9,279	21,233	(19,194)	-		11,317
Financial Support Fund	1,940	7,195	(5,949)	250		3,436
Other restricted giving fund	-	6,044	(6,045)	1		-
Specific gifts	-	-	-	-		-
	<u>11,219</u>	<u>34,471</u>	<u>(31,188)</u>	<u>251</u>	<u>-</u>	<u>14,754</u>
Aggregate of funds	<u>2,042,865</u>	<u>276,140</u>	<u>(264,657)</u>	<u>-</u>	<u>-</u>	<u>2,054,347</u>

The transfers referred to above were made for the following reasons:

- a) The trustees agreed to this transfer request by a supplier who in lieu of a fee paid for services, asked that the fee be transferred to a fund to support someone in need.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted	
	General	Designated	funds	2024
	funds	funds	funds	£
	£	£	£	
Tangible fixed assets	1,820,000			1,820,000
Debtors	4,648			4,648
Cash at bank and in hand	81,081	140,083	14,754	235,917
Creditors falling due within one year	(6,218)			(6,218)
	<u>1,899,510</u>	<u>140,083</u>	<u>14,754</u>	<u>2,054,347</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2023 £	Incoming resources 2023 £	Outgoing resources 2023 £	Transfers in the year 2023 £	Gains and losses 2023 £	Closing balance 2023 £
<i>Designated Funds</i>						
Building planned works	-	-	(4,288)	9,500		5,212
Training fund	-	-	(3,900)	54,261		50,361
Project fund	-	959	-	80,885		81,844
Financial support fund	-	-	-	1,000		1,000
Missionary fund	-	7,629	(7,599)	-		30
	<u>-</u>	<u>8,588</u>	<u>(15,787)</u>	<u>145,646</u>	<u>-</u>	<u>138,447</u>
<i>General Unrestricted Funds</i>	<u>2,024,112</u>	<u>236,485</u>	<u>(221,752)</u>	<u>(145,646)</u>		<u>1,893,199</u>
<i>Total Unrestricted Funds</i>	<u>2,024,112</u>	<u>245,073</u>	<u>(237,539)</u>	<u>-</u>	<u>-</u>	<u>2,031,646</u>
<i>Restricted Funds</i>						
Training fund	-	14,665	(12,025)	6,639		9,279
Financial Support Fund	-	7,255	(5,840)	525		1,940
Other restricted giving fund	-	341	(341)	-		-
Specific gifts	7,164	-	-	(7,164)		-
	<u>7,164</u>	<u>22,261</u>	<u>(18,206)</u>	<u>-</u>	<u>-</u>	<u>11,219</u>
<i>Aggregate of funds</i>	<u>2,031,276</u>	<u>267,334</u>	<u>(255,746)</u>	<u>-</u>	<u>-</u>	<u>2,042,865</u>

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted	
	General	Designated	funds	2023
	funds	funds	funds	£
	£	£	£	
Tangible fixed assets	1,820,000			1,820,000
Debtors	5,419			5,419
Cash at bank and in hand	71,605	138,447	11,219	221,271
Creditors falling due within one year	(3,825)			(3,825)
	<u>1,893,199</u>	<u>138,447</u>	<u>11,219</u>	<u>2,042,865</u>

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

The Building Planned Works designated fund represents funds set aside by the trustees for specific future building works.

The Training designated fund represents funds set aside by the church trustees for training up future pastors or other ministry roles at Headley Park Church

The Project Fund represents funds set aside by the church trustees for use on the redesign and refurbishment of our Community Hall which we intend to use as a café and community space in time. The planning application has been submitted for this.

The Financial Support designated fund represents funds set aside by the church for the alleviation of financial hardship for local people.

The Missionary designated fund represents funds set aside by the church to be spent on individuals engaged on mission (primarily overseas missions).

The Training restricted fund represents funds donated for training up future pastors or other ministry roles at Headley Park Church

The Financial Support restricted fund represents funds donated for the alleviation of financial hardship for local people.

The Other Restricted Fund represents funds donated for any other specific purpose to the church.

The specific gifts restricted fund aggregates funds given to the church for training and financial support.

14 Transactions with related parties

During the year the charity:

- a) received donations totalling £68,049 (2023: £67,305) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).

Except as disclosed in note 7 'Analysis of staff costs', there have been no other transactions with related parties during the year.

HEADLEY PARK CHURCH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 MARCH 2024

	Note	<u>Unrestricted funds</u>				<u>Unrestricted funds</u>			
		General 2024 £	Designated 2024 £	Restricted 2024 £	Total 2024 £	General 2023 £	Designated 2023 £	Restricted 2023 £	Total 2023 £
INCOME AND ENDOWMENTS FROM:									
Donations and legacies	3	185,632	12,575	34,471	232,678	196,946	8,588	22,261	227,795
Charitable activities	4	38,883			38,883	35,808			35,808
Other income	5	4,579			4,579	3,730			3,730
Total income and endowments		229,093	12,575	34,471	276,140	236,485	8,588	22,261	267,334
EXPENDITURE ON:									
Charitable activities:	6	222,531	10,939	31,188	264,657	221,753	15,787	18,206	255,746
Total Expenditure		222,531	10,939	31,188	264,657	221,753	15,787	18,206	255,746
Net income/(expenditure)		6,563	1,636	3,284	11,482	14,733	(7,199)	4,055	11,589
Transfers between funds	13	(251)	-	251	-	(145,646)	145,646	-	-
Net movement in funds		6,311	1,636	3,535	11,482	(130,913)	138,447	4,055	11,589
Reconciliation of funds:									
Total funds brought forward		1,893,199	138,447	11,219	2,042,865	2,024,112	-	7,164	2,031,276
Total funds carried forward	13	1,899,510	140,083	14,754	2,054,347	1,893,199	138,447	11,219	2,042,865

HEADLEY PARK CHURCH

England & Wales - Charity number 1178587

Accounts

Headley Park Church

Report and Accounts
Year ended 31 March 2023

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

HEADLEY PARK CHURCH

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For the year ended 31 March 2023

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HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1178587

Principal address

St Peter's Rise
Headley Park
Bristol
BS13 7LZ

The Managing Trustees that have served since 1st April 2022 are:

<i>Senior Pastor:</i>	Neil Todman
Pastor:	Simon Dowland
Elder:	Daniel Brown Peter Foster
Deacons:	Amy Rees Luke Dyer Helen Bainbridge Andrew Tancell Paul Barnes Vicki Baker Sam Pibworth Daniel Anghel (appointed 1 October 2023) Iwan Jones (appointed 1 October 2023) Gary Holister (appointed 1 October 2023) Alison Sparkes (appointed 16 July 2023)

BANKERS

Lloyds Bank plc
Knowle Branch
Bristol

Independent Examiner

Archie McDowall, BA CA
Stewardship
1 Lamb's Passage
London EC1Y 8AB

HEADLEY PARK CHURCH

REPORT OF THE TRUSTEES CONTINUED

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Headley Park Church Constitution' and 'Headley Park Church Handbook' both of which were adopted on 15 April 2018. This constitutes an incorporated charity.

Recruitment and appointment of new trustees

The method of admission to membership to Headley Park Church (hereinafter referred to as "HPC") and appointment as a Deacon or Elder is set out in the Church Rules. At HPC the managing trustees consist of the Senior Pastor, Elders and Deacons who have been elected by those people who have been admitted into full membership of the church. All those who are able to agree with our basis of faith and submit to the church rules are encouraged to apply to become members of the church. All persons who have been full members for at least six months are able to apply for any vacancies on the diaconate that arise from time to time. The managing trustees are responsible for making decisions on all matters of general concern and importance to the church, including deciding how the funds are to be spent.

The managing trustees have formed sub-teams of Deacons to investigate matters in relation to property, finance and administration and then make recommendations to the managing trustees, who will decide how to act.

The Elders retain spiritual oversight of the church, in accordance with the church rules.

The managing trustees met eleven times during the year.

AIM AND PURPOSES

Headley Park Church (HPC) exists to advance the Christian faith primarily but not exclusively within Bristol and the surrounding neighbourhood and to undertake such other charitable purposes that further the work of the Church.

Our aim is to transform lives and communities for Jesus.

OBJECTIVES AND ACTIVITIES

HPC is a Bible-centred, family church looking to serve people. We believe that Jesus is the Son of God and that His death and resurrection are good news for everyone who trusts in him. We aim to live out our faith in Christ in the community around us and we welcome as many people as possible to join in any of our regular activities, regardless of belief or background.

REPORT OF THE TRUSTEES CONTINUED

When planning our activities for the year, the church has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our community through:

Worship and prayer, learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the local community

Missionary and outreach work

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trustees confirm that they have had regard to the guidance on public benefit published by the Charity Commission. The main achievements of the charity during the year were:

Worship and Prayer

HPC has continued to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our services provide an opportunity to hear a message from the Bible in a way that is inspiring and encouraging. During our morning services we focus on the Good News of Jesus and how it is relevant to 21st Century life. Our evening services provide an opportunity for people to consider how the Bible can be applied to their day-to-day lives.

During the pandemic we created ways for people to access our services online and these have continued. This has proved to be beneficial to the elderly and infirm particularly. We have also offered a CD and DVD service for those unable to access online content. These have either been posted with a personalised card or hand delivered by a member of the staff team. The advantage of hand delivery has meant personal contact between a vulnerable adult and a member of the staff team on a weekly basis. This has enabled us to strengthen links with those in the community accessing this service and to address practical needs as they have come up.

The church has continued to grow and now often has more than 170 people present on a Sunday morning. Many of these are new arrivals to the UK from other countries, although others are local people looking for a place to explore the Christian faith. It has also been encouraging to have more than 70 children attending Sunday worship services, and more than twenty teenagers joining the Sunday evening youth work.

REPORT OF THE TRUSTEES CONTINUED

We have continued to provide enriching activities for young people in the local community and have continued to provide opportunities for teenagers to express their faith. We have fully integrated the young people into the life of the church. Some use their musical talents; some work with younger children; some operate the AV equipment; some welcome newcomers to the services. We also have fully relaunched our Friday night youth programme for children aged 7 to 14. The four groups have more than 100 children coming regularly to them.

The church is very much at the heart of the local community at Christmas time. We use the season to support other local charities including the Withywood Food Bank and also South Bristol Children's services. We gave food to both services; advent calendars to the Food Bank; and collected over 100 bags of groceries for families supported by South Bristol Children's services. Our services were well attended and we introduced an additional carol service involving two local teenagers' musical skills.

The church places an important emphasis on prayer. We hold daily prayer meetings on Zoom. These are attended by a wide range of people at very different stages of life, including some elderly people who struggle to attend in-person events and those in their workplaces who can join in from there.

We know that many people struggle with their mental health. As a church we employ a counsellor to run sessions on Tuesdays. These are free of charge to those who need them. We also have close links with a local home for adults with learning difficulties. Several of these adults regularly attend services and other activities at HPC. We also run a weekly daytime group, which is attended by those with mental health needs and those who are retired. A further group has been established on a Wednesday, meeting monthly, mainly supporting older widows.

We also offer support to a number of other local churches to enable them to hold worship services by providing speakers. We also have church leaders on two governing boards for local schools and one of the pastors delivers a weekly assembly in Cheddar Grove Primary School.

The Church Premises

The church premises are used nearly every day by church and community groups. On Mondays we have an over 60s club (regularly attended by more than 50 OAPs). On Tuesdays and Thursdays we have a "music with mummies" group run by a local entrepreneur. On Tuesdays Alcoholics Anonymous use our community hall in the evening. On Fridays we have a toddler group in the mornings and run a variety of youth clubs in the evenings (regularly attended by over 70 children and teenagers from the local community). Saturdays the community hall is often rented for children's parties or the main building for breakfasts or brunches which are very popular with men and women living locally. Sundays church is busy all day. We have two services and numerous groups for children, from babies through to those in college or VI form.

REPORT OF THE TRUSTEES CONTINUED

Pastoral Care

We have two kitchens that meet stringent health and safety requirements and we have ensured that we have sufficient members who have the relevant certification. This allows us to offer lunches and allow members of the community to use the building for birthday parties and other community events.

Mission and Evangelism

Many of the activities identified above would also form part of our evangelism strategy.

We have held special services around Easter and Christmas that have proved very popular with the local community. We distributed information leaflets and Christmas cards to update the community about what is going on in the church and this keeps people informed of matters affecting our Church.

We packed “Presents for Prisoners” at Christmas time, so those in jail locally get at least one gift to open, as well as providing food for the local Food Bank in Withywood and for South Bristol Children’s services.

Staffing

We employed a young man on a short-term contract who was exploring whether he was called to pastoral ministry. We not only paid living expenses but gave him access to an online Masters programme in Applied Theology.

Outside relationships

The church is a member of the FIEC and adopts the FIEC Basis of Faith as its own. We are also part of the South West gospel partnership, where one of the pastors heads-up youth work across the region and serves on the SWGP board. The same pastor also is the leader of Contagious West (a residential week for over 100 teenagers)

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our Deacons who have worked tirelessly on behalf of the church and for their invaluable contribution to our ministry as Trustees of the charity. We also want to acknowledge all the work done by other volunteers as the church has come out of the pandemic and many of our church ministries have returned to normal.

REPORT OF THE TRUSTEES CONTINUED

Financial review

Income this year was £267,334 (2022: £219,901) and expenditure was £255,746 (2022: £189,376). As a result, net assets increased from £2,031,276 to £2,042,865. We are thankful for the generous gifts of our members and congregation in an economic climate that has continued to be difficult for many. Expenses that were previously reduced due to not being able to hold many of our normal activities, have reached higher pre-pandemic levels. The trustees intend to use a majority of the surplus for expenses during pastor sabbaticals due in 23/24, as well as other core outreach / pastoral expenditure.

Reserves policy

It is HPC policy to maintain a balance on unrestricted funds (if possible) which equates to three months' voluntary income, approximately £30,000 to cover emergency situations that may arise from time to time. At the end of the year unrestricted reserves represented by net current assets (ie excluding properties) amounted to £211,646 (2022: £204,112) which is significantly greater than the reserve amount needed. The trustees are monitoring the level of reserves and have used some in 23/24 for one off spending outside of the normal budget. They are also considering the use of the remaining reserves, which will possibly be spent on improving the acoustics within the church building, improving the disabled access to the building, or to be put towards the refurbishment of the Community Hall situated on site. As the church has recently (Jan 2024) sent a team to Philip Street Chapel as part of a revitalisation project there, the trustees expect the income to drop and so are being prudent in not committing to all of these projects at once.

Principal funding sources

The charity is mainly dependent on the generosity of individuals and trusts and the associated Gift Aid to continue its work.

Responsibilities of trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;

4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD OF TRUSTEES:

Andrew Tancell

Signed: Andrew Tancell, Chair of Trustees

Date: 28 January 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
HEADLEY PARK CHURCH
('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2023 on pages 10 to 19 following, which have been prepared on the basis of the accounting policies set out on pages 12 to 13.

Responsibilities and basis of report

As the charity's trustees of the Charitable Incorporated Organisation you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants of Scotland, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Archie McDowall

Archie McDowall, BA CA
Institute Of Chartered Accountants of Scotland
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 30 January 2024

HEADLEY PARK CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	205,534	22,261	227,795	182,722
Charitable activities	4	35,808	-	35,808	33,062
Other income	5	3,730	-	3,730	4,118
Total income and endowments		245,073	22,261	267,334	219,901
EXPENDITURE ON:					
Charitable activities	6	237,539	18,206	255,746	189,376
Total expenditure		237,539	18,206	255,746	189,376
Net income/(expenditure)		7,534	4,055	11,589	30,525
Transfers between funds	13	0	(0)	-	-
Net movement in funds		7,534	4,055	11,589	30,525
Reconciliation of funds:					
Total funds brought forward		2,024,112	7,164	2,031,276	2,000,751
Total funds carried forward	13	2,031,646	11,219	2,042,865	2,031,276

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing operations.

The notes on page 12-18 form part of these accounts.

HEADLEY PARK CHURCH
BALANCE SHEET
AS AT 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
FIXED ASSETS					
Intangible assets	9	-	-	-	-
Tangible assets	8	1,820,000	-	1,820,000	1,820,000
Investments	9	-	-	-	-
Social investments	10	-	-	-	-
		<u>1,820,000</u>	<u>-</u>	<u>1,820,000</u>	<u>1,820,000</u>
CURRENT ASSETS					
Stock	11	-	-	-	-
Debtors	9	5,419	-	5,419	-
Investments	10	-	-	-	-
Cash at bank and in hand	10	210,052	11,219	221,271	211,276
		<u>215,471</u>	<u>11,219</u>	<u>226,690</u>	<u>211,276</u>
CREDITORS: Amounts falling due within one year	11	(3,825)	-	(3,825)	-
		<u>211,646</u>	<u>11,219</u>	<u>222,865</u>	<u>211,276</u>
Net current assets / (liabilities)					
		<u>211,646</u>	<u>11,219</u>	<u>222,865</u>	<u>211,276</u>
TOTAL NET ASSETS		<u>2,031,646</u>	<u>11,219</u>	<u>2,042,865</u>	<u>2,031,276</u>
FUND BALANCES					
Unrestricted Funds	13				
General funds		1,893,199	-	1,893,199	2,024,112
		<u>2,031,646</u>	<u>-</u>	<u>2,031,646</u>	<u>2,024,112</u>
Restricted Funds		-	11,219	11,219	7,164
		<u>2,031,646</u>	<u>11,219</u>	<u>2,042,865</u>	<u>2,031,276</u>

The financial statements were approved by the Board of Trustees and were signed on its behalf by:

Andrew Tancell

Andrew Tancell

Date: 28 January 2024

Charity number: 1178587

The notes on page 12-18 form part of these accounts.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1 Statutory Information

The charity is a charitable incorporated organisation registered with the Charity Commission in England & Wales. The charity's registered number and principal address can be found on the Charity Information page.

2 Accounting Policies

These financial statements are prepared on a going concern basis, under the historical cost convention.

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP")", with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The previous year's accounts were prepared using the receipts and payments basis but, this year, the charity was obliged to prepare its accounts using the accruals basis. The results for 2022, which are comparatives quoted in these accounts, have been restated using the accruals basis (see note 15 for details).

The principles adopted in the preparation of the financial statements are set out below.

a) Going concern

The trustees have assessed whether the use of the going concern basis is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the charity to continue as a going concern. The trustees have made this assessment for a period of at least one year from the date of approval of the financial statements. In particular the trustees have considered the charity's forecasts and projections and the possible implications should projected income and / or expenditure vary unexpectedly. The trustees have concluded that there is a reasonable expectation that the charity has adequate resources to continue to operate for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

b) Income

Income including investment income is recognised in the period in which the charity becomes entitled to receipt, the amount receivable can be measured with reasonable certainty, and receipt is probable. For the most part, income is generally recognised when it is received. Income is only deferred when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from donations and legacies includes:

- i) Recoverable gift aid. This is recognised when the related donation is received. Gift aid that has not been recovered by the balance sheet date is included as a debtor.

The charity relies on volunteers to carry out many of its activities. However, in accordance with the SORP, the value of these services has not been included in these financial statements as they cannot be reliably measured.

Income from charitable activities represents income receivable from goods, services and facilities supplied in furtherance of the charity's charitable objects. It includes income from church retreats and other events and courses.

Income from other trading activities represents income receivable from activities undertaken to generate funds for the charity.

c) Expenditure

Expenditure, including irrecoverable VAT, is recognised when it is incurred or, if earlier, when a legal or constructive obligation for a payment arises provided that it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity makes grants to other institutions and individuals to further its charitable objectives. Grants payable are recognised as constructive obligations arise, which is generally when the charity expresses a commitment to the recipient that can be measured reliably and then only to the extent that any conditions associated with the grant are outside of the control of the charity.

Governance costs, which are included in expenditure on charitable activities but are identified separately in the notes to the accounts, includes costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

d) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects. Endowment funds are donations that are retained as capital in accordance with the donor's wishes. The nature of the restriction determines whether the endowments represent permanent endowments or expendable endowments.

e) Tangible fixed assets

Items purchased or donated for the charity's own use are capitalised when the cost of purchased items, or the fair value of donated items, is more than £1,000 and the item is expected to benefit the charity over more than one accounting period. Depreciation is charged on a straight line basis so as to write down the value of each asset to its estimated residual value (if any) over its expected useful economic life. To achieve this objective the following rates of depreciation are charged:

Freehold land and buildings	Is not depreciated (because it is not consumed by use)
-----------------------------	--

The carrying values of tangible fixed assets are reviewed for impairment in periods when events or changes in circumstances indicate that the carrying value may not be recoverable.

f) Pension scheme arrangements

The charity operates defined contribution pension schemes for its employees. Obligations for contributions to these schemes are recognised as an expense when the liability arises. The assets of these schemes are held separately from those of the charity in independently administered funds.

g) Taxation

The charity has taken advantage of the various reliefs from taxation available to charities and no tax is payable on the charity's income.

h) Financial instruments

The charity's financial assets and financial liabilities all qualify as basic financial instruments, as defined by FRS102. Except for loans, creditors and debtors are measured at their expected settlement value (normally the amount of cash that the charity expects to pay or receive). The charity recognises liabilities for the principal of those loans that remains outstanding at the year end (i.e. the liabilities exclude any interest chargeable on the loans in future years).

i) Exemption from preparing a cashflow statement

The charity has taken advantage of an exemption conferred by the Charities SORP and has not prepared a cash flow statement.

j) Critical accounting estimates and areas of judgement

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

3 Donations

	2023 £	2022 £
Donations of cash and similar	180,474	149,823
Donated services	6,000	-
Income tax recoverable	41,321	32,899
	227,795	182,722

Donated services comprise the services of an architect.

4 Income from charitable activities

	2023 £	2022 £
Rental income	20,332	29,333
Adventurers income	4,265	-
HP Tots	1,770	509
Youth groups income	4,329	1,169
Other groups	2,106	498
Coffee Stop income	2,907	1,554
Resources income	99	-
	35,808	33,062

5 Other income

	2023 £	2022 £
Other income	2,771	3,747

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

Bank interest	959	371
	<u>3,730</u>	<u>4,118</u>

6 Charitable expenditure

	2023 £	2022 £
a Costs incurred directly on specific activities		
Buildings	35,533	23,238
Employment costs	112,004	88,525
Furniture & Equipment	5,733	9,803
Guest speakers	950	457
Hospitality	3,764	2,358
Outreach	7,089	2,833
Publicity	1,899	1,789
Utilities	11,166	8,637
Youth groups	9,342	4,578
Coffee stop	2,208	911
Adventurers	8,030	440
	<u>197,717</u>	<u>143,568</u>
Grants payable (note 8c)	48,118	42,431
	<u>245,835</u>	<u>185,999</u>
b Costs incurred on support & administration		
Governance costs		
Independent examiner's fee	3,060	-
	<u>3,060</u>	<u>-</u>
Support costs	6,602	3,176
Bank charges	248	201
	<u>9,911</u>	<u>3,378</u>
Total expenditure	<u>255,746</u>	<u>189,376</u>

The fee payable to the independent examiner for preparing and examining the accounts was £3,060 (2022: £nil); in addition the charity paid £745 (2022: £695) to Stewardship for payroll bureau services..

c Grants payable

	Institutions £	Individuals £	2023 £
Grants for UK and overseas mission	21,787	19,507	41,294
Grants for the relief of poverty	341	6,483	6,824
	<u>22,128</u>	<u>25,990</u>	<u>48,118</u>

The comparatives for the previous year are as follows:

	Institutions £	Individuals £	2022 £
Grants for UK and overseas mission	32,558	9,873	42,431
	<u>32,558</u>	<u>9,873</u>	<u>42,431</u>

The charity's principal grants to institutions comprised:

	2023 £	2022 £
OMF International (UK)	3,378	3,278
Fellowship of Independent Evangelical Churches	3,096	2,516
Operation Mobilisation	12,937	22,256
Barnabus Fund	-	1,500
Grants to institutions for less than £1,000 each	2,717	3,008
	<u>22,128</u>	<u>32,558</u>

7 Analysis of staff costs, the cost of key management personnel and trustee remuneration

The average monthly number of employees during the year was 4 (2022: 3). Most of the charity's activities are carried out by volunteers.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

No staff received salaries at a rate of more than £60,000 per annum.

The charity's key management comprise the trustees and the key staff named on the Charity Information page. Total employment benefits payable to key management for the year were as follows:

	Wages & salaries	Other employment benefits	Employer pension contributions	2023 £
Trustees:				
Helen Bainbridge	9,600		149	9,749
Simon Dowland	34,550		1,355	35,905
Neil Todman	39,462		1,613	41,075
				<u>86,729</u>

The following amounts were payable in the previous year:

	Wages & salaries	Other employment benefits	Employer pension contributions	2022 £
Trustees:				
Helen Bainbridge	8,371		111	8,482
Simon Dowland	31,778		1,559	33,337
Neil Todman	37,420		1,277	38,697
				<u>80,516</u>

Helen Bainbridge, Simon Dowland and Neil Todman served as administrator and church leaders and received the above payments for serving in those capacities, not for serving as trustees; these payments are permitted by the charity's governing document.

8 Tangible fixed assets

	Freehold Property £	Leasehold Improvements £	Fixtures, fittings and equipment £	Vehicles £	Total 2023 £
Cost or valuation					
At 1 April 2022	1,820,000				1,820,000
Additions					-
Disposals					-
At 31 March 2023	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>
Net book value					
At 31 March 2023	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>
At 31 March 2022	<u>1,820,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,820,000</u>

The church owns two flats in St Peter's Rise and a Manse in Pentire Avenue. In addition the church owns the church building and church hall in St Peter's Rise. These properties were transferred from Crossways Tabernacle when Headley Park Church was established in 2007. The properties are included in these accounts at the trustees valuation.

9 Debtors

	2023 £	2022 £
Falling due within one year:		
Tax recoverable	5,419	-
Total debtors	<u>5,419</u>	<u>-</u>

10 Cash at Bank and in Hand

	2023 £	2022 £
Cash at bank with immediate access	<u>221,271</u>	<u>211,276</u>
	<u>221,271</u>	<u>211,276</u>

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

11 Creditors: liabilities falling due within one year

	2023 £	2022 £
Other creditors	765	-
Accruals	3,060	-
	<u>3,825</u>	<u>-</u>

12 Pension commitments

During the year employer's pension contributions totalling £3,401 (2022: £2,947) were payable to defined contribution personal pension schemes. No pension contributions were owing at the balance sheet date (2022: £nil).

13 Funds

During the year the movements in the charity's funds were as follows:

	Opening balance 2023 £	Incoming resources 2023 £	Outgoing resources 2023 £	Transfers in the year 2023 £	Gains and losses 2023 £	Closing balance 2023 £
<i>Designated Funds</i>						
Building planned works	-	-	(4,288)	9,500		5,212
Training fund	-	-	(3,900)	54,261		50,361
Project fund	-	959	-	80,885		81,844
Financial support fund	-	-	-	1,000		1,000
Missionary fund	-	7,629	(7,599)	-		30
	<u>-</u>	<u>8,588</u>	<u>(15,787)</u>	<u>145,646</u>	<u>-</u>	<u>138,447</u>
<i>General Unrestricted Funds</i>	2,024,112	236,485	(221,752)	(145,646)		1,893,199
Total Unrestricted Funds	<u>2,024,112</u>	<u>245,073</u>	<u>(237,539)</u>	<u>0</u>	<u>-</u>	<u>2,031,646</u>
<i>Restricted Funds</i>						
Training fund	-	14,665	(12,025)	6,639		9,279
Financial Support Fund	-	7,255	(5,840)	525		1,940
Other restricted giving fund	-	341	(341)	-		-
Specific gifts	7,164	-	-	(7,164)		-
	<u>7,164</u>	<u>22,261</u>	<u>(18,206)</u>	<u>(0)</u>	<u>-</u>	<u>11,219</u>
Aggregate of funds	<u>2,031,276</u>	<u>267,334</u>	<u>(255,746)</u>	<u>-</u>	<u>-</u>	<u>2,042,865</u>

The transfers referred to above were made for the following reasons:

- a) Funds in the Specific Gifts Fund in 2022 comprise donations received for training and for financial support. The funds in the Specific Gift fund have been transferred into two new funds and will be used in accordance with the original donor's wishes

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

Analysis of net assets by fund

The assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted funds	2023
	General funds	Designated funds	funds	£
	£	£	£	£
Tangible fixed assets	1,820,000			1,820,000
Debtors	5,419			5,419
Cash at bank and in hand	71,605	138,447	11,219	221,271
Creditors falling due within one year	(3,825)			(3,825)
	<u>1,893,199</u>	<u>138,447</u>	<u>11,219</u>	<u>2,042,865</u>

In the previous year the movements in the charity's funds were as follows:

	Opening balance 2022 £	Incoming resources 2022 £	Outgoing resources 2022 £	Transfers in the year 2022 £	Gains and losses 2022 £	Closing balance 2022 £
<i>General Unrestricted Funds</i>	1,995,226	208,536	(179,650)	-		2,024,112
<i>Total Unrestricted Funds</i>	<u>1,995,226</u>	<u>208,536</u>	<u>(179,650)</u>	<u>-</u>	<u>-</u>	<u>2,024,112</u>
<i>Restricted Funds</i>						
Specific gifts	5,525	11,365	(9,726)			7,164
	<u>5,525</u>	<u>11,365</u>	<u>(9,726)</u>	<u>-</u>	<u>-</u>	<u>7,164</u>
<i>Aggregate of funds</i>	<u>2,000,751</u>	<u>219,901</u>	<u>(189,376)</u>	<u>-</u>	<u>-</u>	<u>2,031,276</u>

Analysis of net assets by fund

In the previous year, the assets and liabilities of the various funds were as follows:

	<u>Unrestricted Funds</u>		Restricted funds	2022
	General funds	Designated funds	funds	£
	£	£	£	£
Tangible fixed assets	1,820,000			1,820,000
Cash at bank and in hand	204,112	-	7,164	211,276
	<u>2,024,112</u>	<u>-</u>	<u>7,164</u>	<u>2,031,276</u>

The Building Planned Works designated fund represents funds set aside by the trustees for specific future building works.

The Training designated fund represents funds set aside by the church trustees for training up future pastors or other ministry roles at Headley Park Church

The Project Fund represents funds set aside by the church trustees for use on the redesign and refurbishment of our Community Hall which we intend to use as a café and community space in time. The planning application has been submitted for this.

The Financial Support designated fund represents funds set aside by the church for the alleviation of financial hardship for local people.

The Missionary designated fund represents funds set aside by the church to be spent on individuals engaged on mission (primarily overseas missions).

The Training restricted fund represents funds donated for training up future pastors or other ministry roles at Headley Park Church

The Financial Support restricted fund represents funds donated for the alleviation of financial hardship for local people.

The Other Restricted Fund represents funds donated for any other specific purpose to the church.

The specific gifts restricted fund aggregates funds given to the church for training and financial support. In 2023 this fund has been split into its two constituent parts.

HEADLEY PARK CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

14 Transactions with related parties

During the year the charity:

- a) received donations totalling £67,305 (2022: £68,917) from related parties (which includes trustees, any other members of key management and anyone closely connected to them).

Except as disclosed in note 7 'Analysis of staff costs', there have been no other transactions with related parties during the year.

15 Reconciliation with previously reported funds

In the previous year the charity prepared its accounts using the receipts and payments basis; in the current year the charity's income exceeded £250,000 and so it is now obliged to use the accruals basis for the preparation of its accounts. The comparatives presented in these accounts have been re-stated using the accruals basis and a reconciliation with the reserves and results reported previously follows:

Reconciliation of reserves

	2022 £	2021 £
Previously reported reserves, at 31 March	211,276	132,285
Adjustments arising from use of accruals basis:		
Inclusion of previously excluded fixed assets	2,820,000	2,820,000
Re-stated reserves, at 31 March	<u>3,031,276</u>	<u>2,952,285</u>

HEADLEY PARK CHURCH
DETAILED STATEMENT OF FINANCIAL ACTIVITIES WITH COMPARATIVES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted funds				Unrestricted funds			
		General 2023 £	Designated 2023 £	Restricted 2023 £	Total 2023 £	General 2022 £	Designated 2022 £	Restricted 2022 £	Total 2022 £
INCOME AND ENDOWMENTS FROM:									
Donations and legacies	3	196,946	8,588	22,261	227,795	172,934		9,788	182,722
Charitable activities	4	35,808			35,808	31,485		1,577	33,062
Other income	5	3,730			3,730	4,118			4,118
Total income and endowments		236,485	8,588	22,261	267,334	208,536	-	11,365	219,901
EXPENDITURE ON:									
Charitable activities:	6	221,752	15,787	18,206	255,746	179,650		9,726	189,376
Total Expenditure		221,752	15,787	18,206	255,746	179,650	-	9,726	189,376
Net income/(expenditure)		14,733	(7,199)	4,055	11,589	28,886	-	1,639	30,525
Transfers between funds	13	(145,646)	145,646	(0)	-	-	-	-	-
Net movement in funds		(130,913)	138,447	4,055	11,589	28,886	-	1,639	30,525
Reconciliation of funds:									
Total funds brought forward		2,024,112	-	7,164	2,031,276	1,995,226	-	5,525	2,000,751
Total funds carried forward	13	1,893,199	138,447	11,219	2,042,865	2,024,112	-	7,164	2,031,276

HEADLEY PARK CHURCH

England & Wales - Charity number 1178587

Accounts

HEADLEY PARK CHURCH TRUSTEES
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 March 2022

HEADLEY PARK CHURCH

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For the year ended 31 March 2022

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HEADLEY PARK CHURCH

REPORT OF THE TRUSTEES

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1178587

Principal address

St Peter's Rise
Headley Park
Bristol
BS13 7LZ

The Managing Trustees that have served since 1st April 2021 are:

<i>Senior Pastor:</i>	Neil Todman
Pastor:	Simon Dowland
Elder:	Daniel Brown
	Peter Foster
Deacons:	Mark Hodges (resigned 29 Jan 2022)
	Amy Rees
	Luke Dyer
	Peter Foster
	Claire Brown(resigned 29 Jan 2022)
	Helen Bainbridge
	Andrew Tancell (elected 20 Mar 2022)
	Paul Barnes
	Vicki Baker
	Sam Pibworth (elected 21 Sept 2021)

BANKERS

Lloyds Bank plc
Knowle Branch
Bristol

Independent Examiner

Roberta Sunderland ACMA
50 Guest Avenue
Bristol
BS16 7GA

HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES CONTINUED

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Headley Park Church Constitution' and 'Headley Park Church Handbook' both of which were adopted on 15 April 2018. This constitutes an incorporated charity.

Recruitment and appointment of new trustees

The method of admission to membership to Headley Park Church (hereinafter referred to as "HPC") and appointment as a Deacon or Elder is set out in the Church Rules. At HPC the managing trustees consist of the Senior Pastor, Elders and Deacons who have been elected by those people who have been admitted into full membership of the church. All those who are able to agree with our basis of faith and submit to the church rules are encouraged to apply to become members of the church. All persons who have been full members for at least six months are able to apply for any vacancies on the diaconate that arise from time to time. The managing trustees are responsible for making decisions on all matters of general concern and importance to the church, including deciding how the funds are to be spent.

The managing trustees have formed sub-teams of Deacons to investigate matters in relation to property, finance and administration and then make recommendations to the managing trustees, who will decide how to act.

The Elders retain spiritual oversight of the church, in accordance with the church rules.

The managing trustees met eleven times during the year.

AIM AND PURPOSES

Headley Park Church (HPC) exists to advance the Christian faith primarily but not exclusively within Bristol and the surrounding neighbourhood and to undertake such other charitable purposes that further the work of the Church.

Our aim is to transform lives and communities for Jesus.

OBJECTIVES AND ACTIVITIES

HPC is a Bible-centred, family church looking to serve people. We believe that Jesus is the Son of God and that His death and resurrection are good news for everyone who trusts in him. We aim to live out our faith in Christ in the community around us and we welcome as many people as possible to join in any of our regular activities, regardless of belief or background.

REPORT OF THE TRUSTEES CONTINUED

When planning our activities for the year, the church has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our community through:

Worship and prayer, learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the local community

Missionary and outreach work

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trustees confirm that they have had regard to the guidance on public benefit published by the Charity Commission. The main achievements of the charity during the year were:

Worship and Prayer

HPC has continued to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our services provide an opportunity to hear a message from the Bible in a way that is inspiring and encouraging. During our morning services we focus on the Good News of Jesus and how it is relevant to 21st Century life. Our evening services provide an opportunity for people to consider how the Bible can be applied to their day-to-day lives.

During the pandemic we created ways for people to access our services online and these have continued. This has proved to be beneficial to the elderly and infirm particularly. We have also offered a CD and DVD service for those unable to access online content. These have either been posted with a personalised card or hand delivered by a member of the staff team. The advantage of hand delivery has meant personal contact between a vulnerable adult and a member of the staff team on a weekly basis. This has enabled us to strengthen links with those in the community accessing this service and to address practical needs as they have come up.

Since the outbreak of the pandemic the church has grown by more than 60 people. We have welcomed people of all ages, but have seen a particular growth in the number of those from other countries and those with children. We now have over 50 children in our Sunday children's and youth groups.

We have continued to provide enriching activities for young people in the local community and have continued to provide opportunities for teenagers to express their faith. We have fully integrated the young people into the life of the church. Some use their musical talents; some work with younger children; some operate the AV equipment; some welcome newcomers to the services. We have used online platforms to offer opportunities for children who are still shielding to have weekly contact with their friends.

The church is very much at the heart of the local community at Christmas time. Due to the outbreak of the omicron variant many people choose to watch our Christmas services at home again this year. More than 300 watched online. However it was good to be able to open our building to those unable to watch online and to have a good number of people in the building too.

REPORT OF THE TRUSTEES CONTINUED

The church places an important emphasis on prayer. We hold daily prayer meetings on Zoom. These are attended by a wide range of people at very different stages of life, including some elderly people who struggle to attend in-person events and those in their workplaces who can join in from there.

We know that many people struggle with their mental health. As a church we employ a counsellor to run sessions on Tuesdays. These are free of charge to those who need them. We also have close links with a local home for adults with learning difficulties. Several of these adults regularly attend services and other activities at HPC.

We also offer support to a number of other local churches to enable them to hold worship services by providing speakers. We also have church leaders on two governing boards for local schools and one of the pastors delivers a weekly assembly in Cheddar Grove Primary School.

The Church Premises

The church premises are used nearly every day by church and community groups. On Mondays we have an over 60s club (regularly attended by more than 50 OAPs). On Tuesdays and Thursdays we have a “music with mummies” group run by a local entrepreneur. On Tuesdays Alcoholics Anonymous use our community hall in the evening. On Fridays we have a toddler group in the mornings and run a variety of youth clubs in the evenings (regularly attended by over 70 children and teenagers from the local community). Saturdays the community hall is often rented for children’s parties or the main building for breakfasts or brunches which are very popular with men and women living locally. Sundays church is busy all day. We have two services and numerous groups for children, from babies through to those in college or VI form.

Pastoral Care

We have two kitchens that meet the stringent health and safety requirements and we have ensured that we have sufficient members who have the relevant certification. This allows us to offer lunches and allow members of the community to use the building for birthday parties and other community events.

REPORT OF THE TRUSTEES CONTINUED

Mission and Evangelism

Many of the activities identified above would also form part of our evangelism strategy.

We have held special services around Easter and Christmas that have proved very popular with the local community. We ran three services aimed at those outside of the church in the build up to Easter called “undefeated”. One was from a local mum who had lost her son when he was aged 12. Another was from a local man who was in the army, but had PTSD and ended up homeless. Another was from an Olympian who also was on the International Olympic Committee and organised the games in 2012 and 2016. Each one shared how their faith helped them be undefeated even when life was hard.

We distributed information leaflets and Christmas cards to update the community about what is going on in the church and this keeps people informed of matters affecting our Church.

We packed “Presents for Prisoners” at Christmas time, so those in jail locally get at least one gift to open.

Staffing

The church had two workers back from three years studying in the Middle East who assisted greatly with administration, finance, the CD and DVD ministry, filming and editing all the Real Life Story YouTube content (currently viewed more than 2500 people), and working in a variety of children’s groups.

Outside relationships

The church is a member of the FIEC and adopts the FIEC Basis of Faith as its own. We are also part of the South West gospel partnership, where one of the pastors heads-up youth work across the region and serves on the SWGP board. The same pastor also is the leader of Contagious West (a residential week for over 100 teenagers)

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our Deacons who have worked tirelessly on behalf of the church and for their invaluable contribution to our ministry as Trustees of the charity. We also want to acknowledge all the work done by other volunteers as the church has come out of the pandemic and many of our church ministries have returned to normal.

Financial review

Income this year was £208,165.62 and payments were £179,650.33. We are thankful for the generous gifts of our members and congregation in a year that was difficult for many. Expenses were reduced due to not being able to hold many of our normal activities. The trustees intend to use a majority of the surplus for a training fund for a trainee pastor.

Reserves policy

It is HPC policy to maintain a balance on unrestricted funds (if possible) which equates to three months' voluntary income, approximately £30,000 to cover emergency situations that may arise from time to time.

Principal funding sources

The charity is mainly dependent on the generosity of individuals and trusts and the associated Gift Aid to continue its work.

ON BEHALF OF THE BOARD OF TRUSTEES:

A handwritten signature in black ink, appearing to read 'A. Tancell', written over a horizontal dotted line.

Signed: Andrew Tancell, Chair of Trustees

Date: 09/01/2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HEADLEY PARK CHURCH

I report on the accounts for the year ended 31 March 2022 set out on pages 10-12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Roberta Sunderland ACMA
50 Guest Avenue
Bristol
BS16 7GA

Date 14/12/2022

HEADLEY PARK CHURCH

STATEMENT OF RECEIPTS AND PAYMENTS for the year ended 31 March 2022

	Unrestricted funds	Restricted funds	2022 TOTAL FUNDS	2021 TOTAL FUNDS
Note	£	£	£	£
RECEIPTS				
Voluntary income	140,035.17	9,787.88	149,823.05	147,235.00
Gift aid and tax recovered	31,321.88	1,576.91	32,898.79	34,955.00
Rental income	29,332.50	0.00	29,332.50	23,830.00
Adventurers income	0.00	0.00	0.00	0.00
HP Tots	508.76	0.00	508.76	0.00
Youth groups income	1,169.00	0.00	1,169.00	0.00
Other groups	497.65	0.00	497.65	68.00
Coffee Stop income	1,554.13	0.00	1,554.13	100.00
Resources income	0.00	0.00	0.00	0.00
Other Income	4,117.06	0.00	4,117.06	4,660.00
Sub Total	208,536.15	11,364.79	219,900.94	210,848.00
Assets and investments sales etc				
Interest free loans received	0.00	0.00	0.00	0.00
Sale of land	0.00	0.00	0.00	0.00
TOTAL RECEIPTS	208,536.15	11,364.79	219,900.94	210,848.00
PAYMENTS				
Charitable activities				
Buildings	23,237.51	0.00	23,237.51	18,733.00
Employment costs	88,525.08	0.00	88,525.08	86,158.00
Furniture & Equipment	9,802.57	0.00	9,802.57	6,761.00
Guest speakers	456.70	0.00	456.70	225.00
Hospitality	2,358.28	0.00	2,358.28	2.00
Mission	32,704.54	0.00	32,704.54	30,930.00
Other expenses	0.00	9,726.04	9,726.04	4,107.00
Outreach	2,833.19	0.00	2,833.19	2,725.00
Publicity	1,788.67	0.00	1,788.67	889.00
Utilities	8,637.17	0.00	8,637.17	7,722.00
Gifts made	0.00	0.00	0.00	0.00
Youth groups	4,578.29	0.00	4,578.29	816.00
Coffee stop	910.67	0.00	910.67	486.00
Adventurers	439.99	0.00	439.99	0.00
Management & Administration	0.00	0.00	0.00	0.00
Support costs	3,176.30	0.00	3,176.30	2,659.00
Bank charges	201.37	0.00	201.37	169.00
Adjustment	0.00	0.00	0.00	0.00
Sub Total	179,650.33	9,726.04	189,376.37	162,382.00
Assets and investments purchases etc				
Interest free loan repaid	0.00	0.00	0.00	5,000.00
Total payments	179,650.33	9,726.04	189,376.37	167,382.00
NET RECEIPTS(PAYMENTS)	28,885.82	1,638.75	30,524.57	43,466.00
Total funds brought forward	175,226.33	5,525.00	180,751.33	132,285.00
TOTAL FUNDS CARRIED FORWARD	204,112.15	7,163.75	211,275.90	132,285.00

HEADLEY PARK CHURCH

STATEMENT OF ASSETS AND LIABILITIES at 31 March 2022

	Note	2022 Total Funds £
CURRENT ASSETS		
Cash - Lloyds TSB Current Account		66,191.10
Kingdom Bank Saving Account		145,084.80
NET ASSETS		<u>211,276</u>
FUNDS		
Unrestricted funds		204,112.15
Restricted funds		7,163.75
TOTAL FUNDS		<u>211,275.90</u>
OTHER ASSETS		
Gift aid recoverable		-
TOTAL		<u>-</u>
LIABILITIES		
Interest free loan		-
TOTAL		<u>-</u>

The financial statements were approved by the Board of Trustees on
09/01/2023 and signed by



.....
Amy Rees

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance Section 133 of the Charities Act 2011 on a receipts and payments basis. All donations and other income are accounted for when received and tax refunds under gift aid are credited to the respective funds as and when the tax refunds are received. All expenditure is accounted for when paid.

Fund accounting

Restricted funds comprise amounts received for special purposes and used for those purposes during the year or held for those purposes at the balance sheet date. The use of donations and grants received for a specific purpose is restricted to that purpose.

Taxation

The Trust is a Registered Charity and accordingly is exempt from taxation on its income and gains which are all used for charitable purposes.

2. TRUSTEES' EXPENSES AND REMUNERATION

Remuneration of Managing Trustees is permitted and regulated by the Governing Document. The following Trustees were employed by the Trust and received remuneration (taxable pay) and expenses from the Trust for the year ended 31 March 2022 of:

Trustees	2022 Salary £
Neil Todman	37,420.49
Simon Dowland	31,778.04
Helen Bainbridge	8,370.80

3. TANGIBLE FIXED ASSETS

Tangible fixed assets were not capitalised, being written off in the Statement of Receipts and Payments in the year of purchase.

HEADLEY PARK CHURCH

4. RESTRICTED FUNDS

	<i>Balance brought forward £</i>	<i>Receipts in year £</i>	<i>Payments in year £</i>	<i>Balance carried forward £</i>
Charitable Activities – Other:				
Specific gifts	5,525	11,364.79	9,726.04	7,163.75
	5,525	11,364.79	9,726.04	7,163.75

Description of restricted funds

The specific gifts fund represents donations where the donor has expressed a wish that the donation be used for a specific purpose within the church.

5. UNRESTRICTED FUNDS

	<i>Balance brought forward £</i>	<i>Receipts in year £</i>	<i>Payments in year £</i>	<i>Balance carried forward £</i>
General fund	175,266.33	208,536.15	179,650.33	204,112.15

HEADLEY PARK CHURCH

England & Wales - Charity number 1178587

Accounts

HEADLEY PARK CHURCH TRUSTEES
REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 March 2021

HEADLEY PARK CHURCH

CONTENTS OF THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

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Statement of Assets and Liabilities	11
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HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1178587

Principal address

St Peter's Rise
Headley Park
Bristol
BS13 7LZ

The Managing Trustees that have served since 1st April 2020 are:

<i>Senior Pastor:</i>	Neil Todman
Pastor:	Phil Raine (Resigned 6 th September 2020)
	Simon Dowland
Elder:	Daniel Brown
	Peter Foster
Deacons:	Mark Hodges
	Amy Rees
	Luke Dyer
	Claire Brown
	Helen Bainbridge
	Andrew Tancell
	Paul Barnes
	Vicki Baker

BANKERS

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HEADLEY PARK CHURCH
REPORT OF THE TRUSTEES CONTINUED

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

‘Headley Park Church Constitution’ and ‘Headley Park Church Handbook’ both of which were adopted on 15 April 2018. This constitutes an incorporated charity.

Recruitment and appointment of new trustees

The method of admission to membership to Headley Park Church (hereinafter referred to as “HPC”) and appointment as a Deacon or Elder is set out in the Church Rules. At HPC the managing trustees consist of the Senior Pastor, Elders and Deacons who have been elected by those people who have been admitted into full membership of the church. All those who are able to agree with our basis of faith and submit to the church rules are encouraged to apply to become members of the church. All persons who have been full members for at least six months are able to apply for any vacancies on the diaconate that arise from time to time. The managing trustees are responsible for making decisions on all matters of general concern and importance to the church, including deciding how the funds are to be spent.

The managing trustees have formed sub-teams of Deacons to investigate matters in relation to property, finance and administration and then make recommendations to the managing trustees, who will decide how to act.

The Elders retain spiritual oversight of the church, in accordance with the church rules.

The managing trustees meet eleven times during the year.

AIM AND PURPOSES

Headley Park Church (HPC) exists to advance the Christian faith, primarily but not exclusively, within Bristol and the surrounding neighbourhood and to undertake such other charitable purposes that further the work of the Church.

Our aim is to transform lives and communities for Jesus.

OBJECTIVES AND ACTIVITIES

HPC is a Bible-centred, family church looking to serve people. We believe that Jesus is the Son of God and that His death and resurrection are good news for everyone who trusts in him. We aim to live out our faith in Christ in the community around us and we welcome as many people as possible to join in any of our regular activities, regardless of belief or background.

REPORT OF THE TRUSTEES CONTINUED

When planning our activities for the year, the church has considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our community through:

- Worship and prayer, learning about the Gospel, and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in the local community
- Missionary and outreach work

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Trustees confirm that they have had regard to the guidance on public benefit published by the Charity Commission. The main achievements of the charity during the year were:

Worship and Prayer

HPC has continued to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our services provide an opportunity to hear a message from the Bible in a way that is inspiring and encouraging. During our morning services we focus on the Good News of Jesus and how it is relevant to 21st Century life. Our evening services provide an opportunity for people to consider how the Bible can be applied to their day-to-day lives. Because of the coronavirus we moved our services online completely during lockdown and have offered a hybrid model ever since. This has proved to be beneficial to the elderly and infirm particularly. We have also offered a CD and DVD service for those unable to access online content. These have either been posted with a personalised card or hand delivered by a member of the staff team. The advantage of hand delivery is that it has meant personal contact between a vulnerable adult and a member of the staff team on a weekly basis. This has enabled us to strengthen links with those in the community accessing this service and to address practical needs as they have come up.

We have continued to provide enriching activities for young people in the local community and have continued to provide opportunities for teenagers to express their faith. We have fully integrated the young people into the life of the church. Some use their musical talents; some work with younger children; some operate the AV equipment; some welcome new comers to the services. We have used online platforms to offer opportunities for children and teenagers to interact with one another during the pandemic.

The church is very much at the heart of the local community at Christmas time. This year we offered a number of online services which were accessed by hundreds of people. The Carol Service alone had more than 470 views.

REPORT OF THE TRUSTEES CONTINUED

The church places an important emphasis on prayer and held regular prayer meetings on Thursday mornings. These were attended by a wide range of people at very different stages of life, so parents with pre-school children attended as well as a number of retired people. During the pandemic these switched to being on Zoom. They were a vital source of contact for those living alone.

We also created a lot of online content to give people hope during the pandemic, acknowledging different struggles people had faced in their lives that might help others see how faith in Christ could help them through this season. These were viewed by thousands of people. Several directly addressed mental health issues.

We also offer support to a number of other local churches to enable them to hold worship services by providing speakers either in-person or online.

The Church Premises

The church building has been used far less frequently this year due to the pandemic. Many of our regular lets stopped meeting in-person.

Pastoral Care

We have two kitchens that meet the stringent health and safety requirements and we have ensured that we have sufficient members who have the relevant certification. This allows us to offer lunches and allow members of the community to use the building for birthday parties and other community events. Although this wasn't possible on-site during the pandemic, it enabled us to provide many meals to people living in the community in the first lockdown especially.

On Mondays we run a coffee morning for over 60s which provides an opportunity for older folk in the local community to meet new friends over a drink and cake. This group closed throughout this financial year due to the pandemic, but continued to function as members of the staff team and volunteers from the Coffee Stop Committee made weekly phone calls to every Coffee Stop member. Thousands of calls were made during the pandemic making sure no-one felt completely alone and practical needs were met.

We have continued to provide one-off entertainment to our over 60s group by scripting, performing, recording and distributing DVDs and CDs.

Also on Fridays, we ran Club! for primary school aged children and a Zoom gathering for teenagers later in the evening.

We also took a large number of funerals during the pandemic. Our local crematorium didn't offer a streaming service so we recorded the services there ourselves and uploaded them so family and friends unable to attend could express their grief and join in the celebration for the life of the deceased.

REPORT OF THE TRUSTEES CONTINUED

Mission and Evangelism

Many of the activities identified above would also form part of our evangelism strategy.

We have held special services around Easter and Christmas that have proved very popular with the local community online.

We distributed information leaflets and Christmas cards to update the community about what is going on in the church and this keeps people informed of matters affecting our Church.

We packed “Presents for Prisoners” at Christmas time, so those in jail locally get at least one gift to open.

We also have a strong presence in the local schools. One of the pastors is a school governor, another pastor takes an assembly every week in a local primary school, and another of the church leaders is a governor in the other local primary school.

Staffing

The church had two workers back from three years studying in the Middle East who assisted greatly with the additional administration created by the pandemic, headed up the CD and DVD ministry, and also filmed and edited all the Real Life Story YouTube content.

Outside relationships

The church is a member of the FIEC and adopts the FIEC Basis of Faith as its own. We are also part of the South West Gospel Partnership.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our Deacons who have worked tirelessly on behalf of the church and for their invaluable contribution to our ministry as Trustees of the charity. We also want to acknowledge all the work done by other volunteers during the pandemic, largely unseen, supporting vulnerable people in this community by doing shopping, making calls, cooking meals and giving lifts to vital appointments.

Financial review

Income this year was £210,848 and payments were £162,382. We are thankful for the generous gifts of our members and congregation in a year that was difficult for many. Expenses were reduced due to not being able to hold many of our normal activities. The trustees intend to use a majority of the surplus for a training fund for a trainee pastor.

Reserves policy

It is HPC policy to maintain a balance on unrestricted funds (if possible) which equates to three months' voluntary income, approximately £30,000 to cover emergency situations that may arise from time to time.

Principal funding sources

The charity is mainly dependent on the generosity of individuals and trusts and the associated Gift Aid to continue its work.

ON BEHALF OF THE BOARD OF TRUSTEES:

Signed: Amy Rees, Trustee

Date: 27th January 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HEADLEY PARK CHURCH

I report on the accounts for the year ended 31 March 2021 set out on pages 10-12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RSunderland

Roberta Sunderland ACMA
50 Guest Avenue
Bristol
BS16 7GA

Date 18-1-2022

HEADLEY PARK CHURCH

STATEMENT OF RECEIPTS AND PAYMENTS for the year ended 31 March 2021

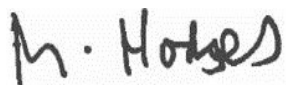
	Unrestricted funds	Restricted funds	2021 TOTAL FUNDS	2020 TOTAL FUNDS
Note	£	£	£	£
RECEIPTS				
Voluntary income	140,727	7,007	147,235	143,740
Gift aid and tax recovered	34,455	-	34,955	30,657
Rental income	23,830	-	23,830	19,057
Adventurers income	-	-	-	5,159
HP Tots	-	-	-	946
Youth groups income	-	-	-	5,169
Other groups	68	-	68	2,282
Coffee Stop income	100	-	100	3,650
Resources income	-	-	-	119
Other Income	4,660	-	4,660	3,262
Sub Total	203,840	7,007	210,848	214,041
Assets and investments sales etc				
Interest free loans received	-	-	-	-
Sale of land	-	-	-	96,631
TOTAL RECEIPTS	203,840	7,007	210,848	310,672
PAYMENTS				
Charitable activities				
Buildings	18,733	-	18,733	17,745
Employment costs	86,158	-	86,158	108,934
Furniture & Equipment	6,761	-	6,761	2,812
Guest speakers	225	-	225	1,436
Hospitality	2	-	2	1,945
Mission	30,930	-	30,930	32,518
Other expenses	-	4,107	4,107	4,403
Outreach	2,725	-	2,725	6,905
Publicity	889	-	889	1,416
Utilities	7,722	-	7,722	8,288
Gifts made	-	-	-	155
Youth groups	816	-	816	7,246
Coffee stop	486	-	486	2,889
Adventurers	-	-	-	7,693
Management & Administration				
Support costs	2,659	-	2,659	3,612
Bank charges	169	-	169	392
Adjustment	-	-	-	16
Sub Total	158,275	4,107	162,382	208,405
Assets and investments purchases etc				
Interest free loan repaid	-	-	-	5,000
Total payments	158,275	4,107	162,382	213,405
NET RECEIPTS(PAYMENTS)	45,565	2,900	48,466	97,267
Total funds brought forward	129,661	2,624	132,285	35,018
TOTAL FUNDS CARRIED FORWARD	175,226	5,524	180,750	132,285

HEADLEY PARK CHURCH

STATEMENT OF ASSETS AND LIABILITIES at 31 March 2021

	Note	2021 Total Funds £
CURRENT ASSETS		
Cash - Lloyds TSB Current Account		76,037
Kingdom Bank Saving Account		104,713
NET ASSETS		<u>180,750</u>
FUNDS		
Unrestricted funds		175,226
Restricted funds		5,524
TOTAL FUNDS		<u>180,750</u>
OTHER ASSETS		
Gift aid recoverable		-
TOTAL		<u>-</u>
LIABILITIES		
Interest free loan		-
TOTAL		<u>-</u>

The financial statements were approved by the Board of Trustees on
26 January 2022 and were signed by:



.....
Mark Hodges

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance Section 133 of the Charities Act 2011 on a receipts and payments basis. All donations and other income are accounted for when received and tax refunds under gift aid are credited to the respective funds as and when the tax refunds are received. All expenditure is accounted for when paid.

Fund accounting

Restricted funds comprise amounts received for special purposes and used for those purposes during the year or held for those purposes at the balance sheet date. The use of donations and grants received for a specific purpose is restricted to that purpose.

Taxation

The Trust is a Registered Charity and accordingly is exempt from taxation on its income and gains which are all used for charitable purposes.

2. TRUSTEES' EXPENSES AND REMUNERATION

Remuneration of Managing Trustees is permitted and regulated by the Governing Document. The following Trustees were employed by the Trust and received remuneration (taxable pay) and expenses from the Trust for the year ended 31 March 2021 of:

Trustees	2021 Salary £
Neil Todman	30,972
Phil Raine	9,636
Simon Dowland	29,506
Helen Bainbridge	8,395

3. TANGIBLE FIXED ASSETS

Tangible fixed assets were not capitalised, being written off in the Statement of Receipts and Payments in the year of purchase.

HEADLEY PARK CHURCH

4. RESTRICTED FUNDS

	<i>Balance brought forward</i> £	<i>Receipts in year</i> £	<i>Payments in year</i> £	<i>Balance carried forward</i> £
Charitable Activities – Other:				
Specific gifts	2,624	7,007	4,107	5,524
	2,624	7,007	4,107	5,524

Description of restricted funds

The specific gifts fund represents donations where the donor has expressed a wish that the donation be used for a specific purpose within the church.

5. UNRESTRICTED FUNDS

	<i>Balance brought forward</i> £	<i>Receipts in year</i> £	<i>Payments in year</i> £	<i>Balance carried forward</i> £
General fund	129,661	203,840	158,275	175,226