

### **Dunstable Men in Sheds**

### **Trustees' and Chairman's Report for 2023 – 2024.**

### **Including the Financial Report.**

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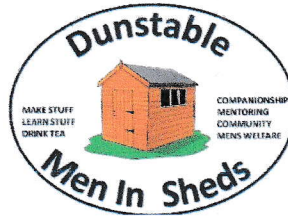
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## **Dunstable Men in Sheds**

### **Trustees' and Chairman's Report for 2023 – 2024.**

Undoubtedly, the major achievement for the Shed during this period has been the final completion of our long planned major refurbishment. We now have an internal WC, new kitchen units, a firewall between the workshop and mess areas, new wiring, new lighting, a new ventilation system and new security doors at both ends of the building.

Our thanks go to Dunstable Town Council, their subcontractors and other local businesses for their support through this program.

The last stage of this program was the installation of new double glazed windows, aided by successful funding grants.

Inevitably, this work meant that there were some times when normal Shed activities could not proceed, but members stayed in touch and several completed home projects. The Shed formally re-opened in May, with an event supported by local dignitaries including our MP and local radio.

Through the year we have supported 8 local markets, as well as other local events. Due to changes in the locality and national changes, we have seen varied levels of income from these, but still continue to support them.

During the year, we also welcomed our first lady member.

Our financial report is based on the last financial year and on banking information currently available. During this period, we settled our account with DTC for the cost of the refurbishment. Although a significant sum, we were able to fund this from our existing bank balance, without having to ask members for any additional contributions. At this time, our members subscriptions remain at £10 per month.

So, taking April 2023 as the starting point for this report:

## **1: Membership:**

### **1.1: Membership Issues:**

There has been no significant change in membership numbers since last year's report; with registered membership remaining at 25.

### **1.2: Social Prescribing:**

We have had several contacts with local Social Services, which have resulted in some visits by prospective members, but for various reasons none have decided to join the Shed.

## **2: Insurance, Premises & Facilities:**

### **2.1: Insurance:**

The 2023 / 24 Insurance Policy provides comprehensive cover for all current and planned activities, Public Liability Insurance (including Employee's Liability Insurance) and Trustees' indemnity.

### **2.2: Premises:**

Now that the refurbishment is complete, we are in discussion with Dunstable Town Council about the long term lease arrangement for the Shed. This will include, for the first time, the Shed taking responsibility for electricity and water costs for the building.

### **2.3: Facilities:**

Other than the improvements outlined previously, our facilities remain largely unchanged.

### **3: Health, Safety & Well-being:**

**3.1: Trustees Actions:** Training and recording continue in line with the improved processes that we implemented last year.

**3.2: The Members General Meeting:** The AGM was held on 14<sup>th</sup> July 2023.

**3.3: Actions:** All Actions from the AGM, with the exception of arranging for further First Aid training, have been completed.

**3.4: Health & Safety Policy Statement:** As per last Report.

**3.5: Health & Safety File:** Contains a comprehensive set of instructions and guidelines regarding the management of accreditation, use of machine and hand tools, etc.

**3.6: PPE:** This is available free issue, except for safety footwear, the purchase of which is the responsibility of members.

**3.7: Fire Safety:** The inspection of the fire extinguishers remains the responsibility of DTC and has been undertaken as required. Fire Safety training has yet to be given to members.

**3.8: First Aid:** There are now five First Aiders, three of whom have only been trained to deal with heart attacks. Additional training is required.

**3.9: Accidents and Near Misses:** There have been no accidents or near misses in the reporting period.

### **4: Finance, Fund Raising / Community Activities and Products:**

#### **4.1: Finance:**

The Shed continues to raise sufficient funds for activities to continue and investigates sources of external funding as we become aware of them.

#### **4.2: Fund Raising / Community Activities:**

- **Dunstable Town Council:** We have seen less activity directly for DTC in the last year.
- **Trade and Craft Fairs:** We have attended eleven trade and craft fairs during the year, which have contributed significantly to our income. We also use these as opportunities to publicise the Shed and meet potential new members.
- **The 2023 Dunstable / Anglia in Bloom Project:** We continue to offer our assistance to support the 2023 project. Again, we have supplied the Award Plaques for the prize giving ceremony.
- We have developed links with the Co-Op, and have received grant funding from them for new tools and equipment etc.

#### **4.3: Other Items of Note:**

- We arranged a Christmas Dinner for members and their guests at a local restaurant in December.
- Unusual products this year included a number of plywood shapes, to be used as backing boards for ceramic mosaics for a local crafter and a ladder to enable elderly cats to climb a fence...
- We continue to attend events to publicise the Shed and our activities, including a Veterans Breakfast Club and local Rotary meetings.



**5: Corrective Management Actions: Implemented for 2023 / 24.**

There have been no significant corrective management actions required in this period.

**6: Future Plans:**

The Shed is now entering a period of stability, where we continue to grow. We have Shed time available for new members and continue to see support in terms of donations and commissions for the local community.

# MEN IN SHEDS DUNSTABLE INCOME AND EXPENDITURE STATEMENT 2023-2024

INCOME	Costs	EXPENDITURE	Costs	Creditors	Costs
Carried Forward from 2022-23	£19,536.83	Equipment: Blades + new Machinery and Tools.	£1,305.96		
Subscriptions	£2,945.00	Warehouse Exhibition Deposit	£30.00		
Sales ON all projects/Markets and carnivals	£2,137.92	DTC Refurbishment Con't	£13,333.00		
Donations: Co-op Feb82382	£949.76	Website (GoDady) Fees	£240.00	Donations: Co-op Feb82382	£949.76
Amazon and Easy Fundraising contribution	£25.42	Shed Insurance	£462.30		
Operating Float	£50.00	Cash Book Expenses	£454.44		
Sumup	£243.30	New Windows at Shed	£2,596.00		
Warehouse Exhibition (£7.60 Profit)	£37.60	Loan to shed Repaid to BB	£1,312.49		
		Materials and Expendable items.	£218.73		
		Members Claimed Expenses	£118.57		
	<b>Total £25,925.83</b>		<b>Total £20,071.49</b>		<b>Total £949.76</b>

Net Income for 2023-24 from our activities

£5,854.34

Signatures of Trustees;

John Gurney

Nigel Skinner

Bernhard Batchelor

Glynn Ellis

Peter Farrow

Paul Goun

*John Gurney*

*Nigel Skinner*

*Bernhard Batchelor*

*Glynn Ellis*

*Peter Farrow*

*Paul Goun*

**Trustees' and Chairman's Report signed by:**

**Cllr. John Gurney: Chairman, Trustee & Town Council Rep.**



**Date:** 30 JAN 25

**Nigel Skinner: Trustee & Secretary.**



**Date:** 30 JAN 25

**Glynn Ellis: Trustee & Project Mgr.**



**Date:**

30TH JANUARY 25.

**Bernhard Batchelor: Trustee & Treasurer.**

**Date:** 30<sup>th</sup> January 25



**David Gould: Trustee, Webmaster & Membership Secretary**

**Date:**

30 JAN '25

