



## **Dunstable Men in Sheds**

### **Trustees' and Chairman's Report for 2022 – 2023.**

#### **Including the Financial Report.**

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## **Dunstable Men in Sheds**

### **Trustees' and Chairman's Report for 2022 – 2023.**

2022 – 23 has been a period of significant improvements for DMiS, although our aims and objectives remain the same.

We have continued to complete commissions for Dunstable Town Council (DTC) and other local organisations as well as private individuals and continue to support local markets and other events. These provide the majority of our income.

We have started afternoon sessions to offer members more time in the Shed and to suit those who may not be available in the morning.

The major achievement for us this year has been the completion of the majority of the planned refurbishment of the Shed premises. This work has had a long gestation, due to planning delays, Covid restrictions and the following increases in building costs and the need to ensure that we had sufficient funds for the project.

Our financial report is based on the last financial year, and includes a detailed account of the recouped cash and is based on banking information currently available.

So, taking April 2022 as the starting point for this report:

## **1: Membership:**

### **1.1: Membership Issues:**

There has been no significant change in membership numbers since last year's report; with registered membership remaining at 25.

### **1.2: Social Prescribing:**

We have had several contacts with local Social Services, which have resulted in some visits by prospective members, but for various reasons none have decided to join the Shed.

## **2: Insurance, Premises & Facilities:**

### **2.1: Insurance:**

The 2022 / 23 Insurance Policy provides comprehensive cover for all current and planned activities, Public Liability Insurance (including Employee's Liability Insurance) and Trustees' indemnity.

### **2.2: Premises:**

We have agreed a tenancy agreement format with DTC, based on a seven-year occupancy at zero rent and rates. The formal agreement will not be agreed until the refurbishment is finally complete.

The refurbishment project, including a new ambulant disabled WC, an updated mess area, a fire resistant partition between the workshop and mess area including a fire resistant door and window, new lighting and power distribution and new security doors at access points to the building, has been completed with the exception of 2 items. The new ventilation system is yet to be fitted as are the new internal main access doors. It is expected that these will be completed in April 2023.

DTC identified additional funding that could be made available for the project, which enabled the replacement of barge boards, soffits and rain water goods – and the removal of the only identified asbestos in the building a significant improvement.

### **2.3: Facilities:**

See the improvements outlined above.

### **3: Health, Safety & Well-being:**

**3.1: Trustees Actions:** Training and recording continue in line with the improved processes that we implemented last year.

**3.2: The Members General Meeting:** The AGM was held on 26<sup>th</sup> May 2022. It was attended by the Trustees and ten Shed members.

**3.3: Actions:** All Actions from the AGM have been completed.

**3.4: Health & Safety Policy Statement:** As per last Report.

**3.5: Health & Safety File:** Contains a comprehensive set of instructions and guidelines regarding the management of accreditation, use of machine and hand tools, etc.

**3.6: PPE:** This is available free issue, except for safety footwear, the purchase of which is the responsibility of members.

**3.7: Fire Safety:** The inspection of the fire extinguishers remains the responsibility of DTC and has been undertaken as required. Fire Safety training has yet to be given to members.

**3.8: First Aid:** There are now five First Aiders, three of whom have only been trained to deal with heart attacks. Additional training is required.

**3.9: Accidents and Near Misses:** There have been no accidents or near misses in the reporting period.

### **4: Finance, Fund Raising / Community Activities and Products:**

#### **4.1: Finance:**

The Shed continues to raise sufficient funds for activities to continue and investigates sources of external funding as we become aware of them.

#### **4.2: Fund Raising / Community Activities:**

- **Dunstable Town Council:** We have seen less activity directly for DTC in the last year.
- **Trade and Craft Fairs:** We have attended nine trade and craft fairs during the year, which have contributed significantly to our income. We also use these as opportunities to publicise the Shed and meet potential new members.
- **The 2022 Dunstable / Anglia in Bloom Project:** We continue to offer our assistance to support the 2022 project. We have recently provided a number of Award Plaques and have completed two Sign Boards.

#### **4.3: Other Items of Note:**

- We arranged a Christmas Dinner for members and their guests at a local restaurant on December 5<sup>th</sup>.
- We arranged Shed outings to Pitstone Museum and Bletchley Park – a relatively new activity for members which proved popular.
- We have made some unusual products this year, including a batch of thin, turned 'prodders' for use in needlework and a batch of 8 NUC boxes (used for transporting bees) for a local beekeeper.

## **5: Corrective Management Actions: Implemented for 2022 / 23.**

There have been no significant corrective management actions required in this period.

## **6: Future Plans:**

Following the completion of the refurbishment of the Shed we will be in a better position to attract new members and will be actively promoting the Shed with this aim.

We have strengthened the management of the Shed by involving more members who have skills to offer to the Shed. One member has taken responsibility for fundraising grant applications and a second is managing our trainings records.

We will continue to support the UK Men's Shed Association and maintain contact with other local Sheds.

**Trustees' and Chairman's Report signed by:**

**Cllr. John Gurney: Chairman, Trustee & Town Council Rep.**

**Date:** 15/MAY/2024



**Nigel Skinner: Trustee & Secretary.**



**Date:** 15 MAY 24

**Glynn Ellis: Trustee & Project Mgr.**



**Date:** 15TH MAY 24.

**Bernhard Batchelor: Trustee & Treasurer.**



**Date:** 15<sup>th</sup> MAY 24

**David Gould: Trustee, Webmaster & Membership Secretary**



**Date:** 15 MAY '24

MEN IN SHEDS DUNSTABLE INCOME AND EXPENDITURE STATEMENT 2022-23

INCOME	Costs	EXPENDITURE	Costs	Creditors	Costs
Carried Forward from 2021-22	£11,148.99	Equipment: Blades + new Fridge.	£325.00		
Subscriptions	£2,075.00	Creditors	£1,300.00	Shed Refurbishment Furniture and storage unit + transport costs	£1,300.00
Sales of all projects	£2,022.22	Pitch Fees	£25.00		
Bedfordshire Donation Ref A668185 (Tony)	£5,564.00	Website (GoDady)	£199.04		
Donation M8 Dunstable	£1,000.00	Shed Insurance	£405.31		
Amazon and Easy Fundraising contribution	£7.11	Cash Book Expenses	£379.52		
Miscellaneous Cash Book Sales	£330.00	Storage Unit	£0.00		
Operating Float	£50.00	Toilet Hire	£1,032.00		
Lathe - Surplus equipment	£20.00	Materials and Expendable items.	£95.00		
		Members Claimed Expenses	£333.72		
		Total	£4,094.59	Total	£1,300.00
Total	£22,217.32				

Net Income for 2022-23 from our activities

£18,122.73

Note: Bank balance stands at £ 19,548.56 as of 10:38 am GMT on 31th May 2023.

Signatures of Trustees;

John Gurney

Nigel Skinner

Bernhard Batchelor

Glynn Ellis

David Gould

Note: From 2023 the shed will have to pay for the power consumed.  
Water is paid by the whole allotment in their annual charges - our shed may be asked to contribute at some point.