

Dunstable Men in Sheds
Trustees' and Chairman's Report for 2021 – 2022.
Including the Financial Report.

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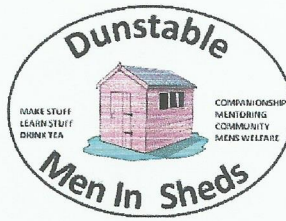
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Dunstable Men in Sheds

Trustees' and Chairman's Report for 2021 – 2022.

2021 – 22 has been a period of significant change for DMiS, although our aims and objectives remain the same.

We have appointed a new Chairman and revitalised our training procedures to bring them more into line with established practice, as required by our landlord, DTC.

We have continued to complete commissions for DTC and other local organisations as well as private individuals and continue to support local markets and other events. These provide the majority of our income.

We have started regular afternoon sessions to offer members more time in the Shed and to suit those who may not be available in the morning.

For various reasons outside our control, at the time of this report the planned refurbishment of our Shed has yet to commence. We are working closely with DTC and their Building Services contractor to move towards a contract start and are addressing funding issues caused by the inflation in building material prices since this project was first conceived.

Our financial report is based on the last financial year, and includes a detailed account of the recouped cash. Based on the current banking information available.

So, taking May 2021 as the starting point for this report:

1: Membership:

1.1: Membership Issues:

There has been no significant change in membership numbers since last year's report; with registered membership remaining at 25.

1.2: Social Prescribing:

One man has been referred to us under social services management. He attended a number of sessions in the Shed, but has not returned following Covid restrictions.

2: Insurance, Premises & Facilities:

2.1: Insurance:

The 2022 Insurance Policy provides comprehensive cover for all current and planned activities, Public Liability Insurance (including Employee's Liability Insurance) and Trustees' indemnity.

2.2: Premises:

We have agreed a format of tenancy agreement with DTC, based on a seven-year occupancy at zero rent and rates.

The plan for the refurbishment project is to include a new ambulant disabled WC an updated mess area, a partition between the workshop and mess area, new lighting and power distribution and new security doors at access points to the building. The requirements for the new ventilation system have also been finalised and a suitable system identified.

2.3: Facilities:

No basic changes to last year.

3: Health, Safety & Well-being:

3.1: Trustees Actions: A review of our training and recording processes revealed that changes to these processes were required. These have been implemented and accepted by members.

3.2: The Members General Meeting: The AGM was held on 26th May 2022. It was attended by the Trustees and ten Shed members.

3.3: Actions:

3.3.1: NS to update members on the current Shed layout for the refurbishment – COMPLETE

3.3.2: David Gould to publicise the Amazon Smile charity donation system to members - COMPLETE

3.4: Health & Safety Policy Statement: As per last Report.

3.5: Health & Safety File: Contains a comprehensive set of instructions and guidelines regarding the management of 'self-accreditation', use of machine and hand tools, etc.

3.6: PPE: Is available free issue, except for safety footwear, which is the responsibility of the member to purchase.

3.7: Fire Safety: The inspection of the fire extinguishers remains the responsibility of DTC and has been undertaken as required. Fire Safety training has yet to be given to members.

3.8: First Aid: There are now six trained First Aiders. Only three have full first aid training. The new recruits have only been trained to deal with heart attacks. Additional training is planned.

3.9: Accidents and Near Misses: One member sustained a relatively minor injury when using one of our machine tools, although this did require some medical attention. It was this incident that prompted the process review by the Trustees outlined above.

4: Finance, Fund Raising / Community Activities and Products:

4.1: Finance:

The Shed continues to raise sufficient funds for activities to continue and investigates sources of external funding as we become aware of them.

4.2: Fund Raising / Community Activities:

- **Dunstable Town Council:** We have seen less activity directly for DTC in the last year.
- **Trade and Craft Fairs:** We have attended a number of trade and craft fairs during the year, which have contributed significantly to our income. We also use these as opportunities to publicise the Shed and meet potential new members.
- **Beecroft Academy:** One commission from last year is still outstanding.
- **The 2022 Dunstable / Anglia in Bloom Project:** We continue to offer our assistance to support the 2022 project. We have recently provided a number of Award Plaques and have completed two Sign Boards.

5: Corrective Management Actions: Implemented for 2022.

Apart from the review and update of training and recording processes referred to above, there have been no significant corrective management actions required this year.

6: Future Plans:

Once the refurbishment of the Shed is complete we will be in a better position to attract new members and will be actively promoting the Shed with this aim.




We will look to strengthen the management of the Shed by involving more members who have skills to offer to the Shed.

We will continue to support the UK Men's Shed Association and maintain contact with local Sheds.

INCOME		Costs	EXPENDITURE	Costs	Creditors	Costs	CBC Covid Impact Funding
Carried Forward from 2020-21		£6,044.85					
Subscriptions		£1,385.00					
Sales of all projects and surplus equipment		£3,152.18					
Central Beds Council Grant (Victoria)		£1,000.00					
Donation From Work Completed		£2,351.70					
Easy Fundraising		£92.49					
Dunstable Town Rotary Club Donation		£500.00					
Operating Float		£25.00					
Total		£14,551.22		Total		Total	£0.00
			Equipment: scroll saw & Blades + new Fridge.	£268.28			
			Advertising: Welcome Pk Perfect Print	£85.00	None		
			Pitch Fees	£25.00			
			Advertising Welcome Pk	£85.00			
			Website (GoDaddy)	£180.98			
			Shed Insurance	£405.31			
			Xmas Dinner Dec 21	£426.80			
			Storage Unit	£1,038.70			
			Toilet Hire	£552.00			
			Materials and Expendable items.	£420.16			
			Total	£3,487.23		Total	£0.00

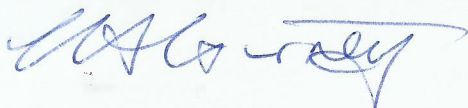
Balance Brought Forward from 31st March 2021	>>>>>>>>>>>>>>>>>>>>		£6,044.85	Income Total	£11,063.99
Net Income for 2021-22 from our activities	>>>>>>>>>>>>>>>>>>>>	from bank !	£11,063.99		£0.00
				Total Funds available	£11,063.99

Signatures of Trustees;

John Gurney	
Nigel Skinner	
Bernhard Batchelor	
Glynn Ellis	

Trustees' and Chairman's Report signed by:

Cllr. John Gurney: Chairman, Trustee & Town Council Rep.



Date: 8/2/23

Nigel Skinner: Trustee & Secretary.



Date:

7 Feb 23

Glynn Ellis: Trustee & Project Mgr.



Date:

7TH FEBRUARY
2023

Bernhard Batchelor: Trustee & Treasurer.



Date:

7 February 2023