



Trustees' Annual Report for the period

From **01 January 2023** (Period start date) To **31 December 2023** (Period end date)

Charity name: **1ST Heaton Moor Scout Group**

Charity registration number: **1178535**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objectives of the Group are as a unit of the Scout Association. The Aim of</p> <p>The Scout Association is: "To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities."</p> <p>The method of achieving the aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p> <p>As Scouts we are guided by the values of integrity, respect, care, beliefs and co-operation.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p> <p>Our scout group provides weekly meetings, outdoor activities, camping trips, international trips and community service projects. These activities help members develop essential life skills, teamwork, and leadership qualities. We also participate in national scouting events and international jamborees.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had regard to the guidance issued by the Charity Commission on public benefit when planning our activities.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	We do not engage in investment (and therefore social investment) activities.
Contribution made by volunteers	Para 1.38	Our scout group relies heavily on the dedication of volunteers, including leaders, assistants, and committee members/trustees, who contribute an extensive number of hours to planning and running activities.
Other		<p>Signatories to bank accounts: Payments or withdrawals from the Group's bank accounts require authorisation by two of the following people:</p> <ul style="list-style-type: none"> • Treasurer • Group Scout Leader • Section Leader – Beavers • Section Leader – Cubs • Section Leader – Scouts

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year, the group supported activities for two Beaver colonies (ages 5 – 8), two Cub packs (ages 8 – 10), one Scout troop (ages 10 – 14) for approximately 165 young people. Following the departure of the GSL in Sep2023, the Explorers Unit (ages 14 - 18), Heaton's Rovers, was disbanded and all the young people were offered places in surrounding Explorers Units.</p> <p>Over the Group we successfully organized 11 camps (an increase from the 8 arranged in 2022), including participation in a District Join-in-Jamboree camp.</p> <p>Four young people from Heaton's Rovers Explorers Unit attended the World Scout Jamboree in South Korea in Jul2023, following a two-year preparation period, and were supported with some kit donations paid from funds raised at the annual Beer Festival.</p> <p>The Group arranged over 9 trips for the members, in addition to the weekly meetings and badge activities. These activities have fostered a sense of community, environmental stewardship, and personal development among our members.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We met our objectives of maintaining our maximum membership, enhancing leader training, and expanding our activity program.
Performance of fundraising activities against objectives set	Para 1.41	We held one major fundraising event: Heaton Moor Beer Festival exceeded targets by raising £4,531.53 after expenses.
Investment performance against objectives	Para 1.41	Not applicable as we do not have investments.
Other		Not applicable

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a strong financial position with a surplus of £34,037.05 at the end of the year, ensuring we can continue our activities and invest in new equipment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves equivalent to 12 months of operating costs to ensure continuity in case of unexpected expenses or funding shortfalls.
Amount of reserves held	Para 1.22	£34,037.05
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties regarding the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our principal source of funds are membership fees (Subs) and the income from the annual beer festival.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Group adopts a low-risk strategy to investment, keeping funds in a mainstream bank: the groups funds currently sit within the NatWest bank to allow for expediency of releasing funds.

A description of the principal risks facing the charity	Para 1.46	Key risks include fluctuations in membership numbers and reliance on volunteer leaders. These risks are mitigated with a waiting list of new members and by actively recruiting new volunteers and providing robust training programs.
Other		We have started to upgrade our financial tools with the introduction of an online form and payments system (JotForm) for subs and activity payments and have started the application for online banking with the Co-operative bank as the NatWest bank does not facilitate online banking for our type of account. We are working to move wholly to online payments for all activities (using Square to process payments and refunds) and introduce an expense card (Equals) for the section leaders. This allows for close tracking of money spent, addition of receipts, categorisation of transactions and integration of reports with accounting tools and online management.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter granted 04 January 1912
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	The Group is a separate unincorporated educational charity within the Scouts' federated structure.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed via an open selection process at the Annual General Meeting. Ex-officio Trustees are members who are on the Trustee Board automatically due to their role in Scouts (e.g. Group Lead Volunteer).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees undertake mandatory “Trustee Introduction” training on the applicable Scout Association “Policy, Organisation & Rules” (POR).
The charity’s organisational structure and any wider network with which the charity works	Para 1.51	<p>1st Heaton Moor Scout Group structure is in alignment with the organisational structure set out by the Scouting Association. Sections are organised into Groups, which in turn are organised into Districts all managed within Counties. All these sit within overarching regional and national structures that make up The Scout Association.</p> <p>1st Heaton Moor Scout Group, in line with legislation, has an Executive Committee made up of volunteer appointed members and ex-officio members. As of late-2023, in line with the Scout Association recommendations, the Executive Committee and Executive Committee Members were renamed as a Trustee Board and Trustees respectively. Trustee Boards are set up to focus solely on the governance of the charity, not charity operations, and the name change makes this focus clearer.</p>
Relationship with any related parties	Para 1.51	1st Heaton Moor Scout Group sits within overarching regional (District & County) and national structures that make up The Scout Association.
Other		Not applicable

Reference and Administrative details

Charity name	1 st Heaton Moor Scout Group
Other name the charity uses	Not applicable
Registered charity number	1178535
Charity’s principal address	The Scout Hut St. Paul’s Road Stockport SK4 4RY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Guy	Group Chair	28 September 2023	Andy Arnold
2	Andrew Arnold	Trustee (Group Lead Volunteer)	Not applicable	Ex-officio member
3	Amy Arnold	Trustee (Section Lead)	09 November 2023	Andy Arnold
4	Kylie Raynor	Trustee (Parent Rep.)	Not applicable	Craig Jones (GSL)
5	MH	Group Treasurer	Not applicable	Craig Jones (GSL)

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
Beryl Hornby	Not applicable
Steve Robinson	Not applicable
Helen Hampson	Not applicable

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Not applicable		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Non-disclosure of Treasurer's details requested (MH) – MH's partner is a Judge in the Family Courts, and the judiciary have been advised that they and their immediate families should not disclose names, addresses or other personal information online to mitigate the risk of harassment and stalking.




Other optional information

Not applicable

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	MH	Andy Arnold	James Guy
Position (eg Secretary, Chair, etc)	Treasurer	Trustee (GLV)	Group Chair
Date	28Sep2024	28Sep2024	28Sep24



1st Heaton Moor Scout Group

End of Year Accounts Summary



FY-2023

Category	Total Income	Total Expenses
Starting Balance	£ 38,979.96	£ -
CapEx	£ -	£ 4,928.34
Capitation	£ -	£ 8,394.50
Donations	£ 12.00	£ -
Electricity	£ -	£ 1,357.79
Events	£ 21,451.75	£ 22,175.85
Fundraising	£ 8,844.72	£ 4,113.19
Grants	£ -	£ -
Hut Hire	£ -	£ -
Insurance	£ -	£ 680.35
Internet	£ -	£ 217.83
Legal	£ -	£ -
OpEx	£ 2.50	£ 6,859.34
Programme Delivery	£ 379.26	£ 11,978.05
Rates	£ -	£ -
Rebates	£ -	£ -
Discrepancies	£ -	£ 37.90
Subs	£ 25,435.00	-
Water	£ -	£ 325.00
Closing Balance	£ -	£ 34,037.05
TOTAL	£ 95,105.19	£ 95,105.19

Total Current Balance	£ -
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Signed (Group Treasurer)	
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Signed (Group Chair)	
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Signed (Group Lead Volunteer)	
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Andy Arnold

From: Joe Luscombe
Sent: 08 March 2024 12:35
To: James Guy
Cc: Andy Arnold; Amy Arnold; Dawn Keogh; Melanie Haisley; Kylie Raynor; Ruth Forman; Elliott Moran
Subject: Re: 1st Heaton Moor 2023 Accounts Summary

Hi James.

Thanks your email.

I can confirm that your totals for 2023 are correct.

Kind regards

Joe Luscombe

Lead Volunteer – 1st/4th Reddish

T: 07949051804 |

E: joe.luscombe@stockportscouts.org.uk

W: www.1st4threddish.org.uk

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From: James Guy <james.guy@stockportscouts.org.uk>
Sent: Friday, March 8, 2024 11:46:28 AM
To: Joe Luscombe <joe.luscombe@stockportscouts.org.uk>
Cc: Andy Arnold <andy.arnold@stockportscouts.org.uk>; Amy Arnold <amy.arnold@stockportscouts.org.uk>; Dawn Keogh <dawn.keogh@stockportscouts.org.uk>; Melanie Haisley <melanie.haisley@stockportscouts.org.uk>; Kylie Raynor <kylie.raynor@stockportscouts.org.uk>; Ruth Forman <ruth.forman@stockportscouts.org.uk>; Elliott Moran <elliott.moran@aol.com>
Subject: 1st Heaton Moor 2023 Accounts Summary

Hi Joe,

As per our chat yesterday, please can you review the 2023 accounts for 1st Heaton Moor and act as our independent verifier?

The summary is attached – you will note that all income and expense has been accounted for, and match the opening and closing bank balances.

I have copied in our Board of Trustees for visibility.

Best wishes,

James



James Guy

Group Chair – Board of Trustees

T: 07979212898 | E: james.guy@stockportscouts.org.uk

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