

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

1st Bournville Scout Group (100th Birmingham)

Other names the charity is known by

First Bournville Scouts

Registered charity number (if any)

1 1 7 8 5 2 9

HQ registration number

Charity's principal address

The Scout Hut

Laurel Grove

Birmingham

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Dan Avery	Chair	
2	Sandra Wise	Treasurer	
3	Tom Cumming	Secretary	01/01/24 - 19/05/24
4	Ruth Tanner	Group Lead Volunteer	
5	Graham Tanner	Scout Team Leader	
6	Rachel Jennings		01/01/24 - 19/05/24
7	Mary Van Roy	As. Group Lead Volunteer	
8	Martin George		01/01/24 - 19/05/24
9	Madeleine Halstead		01/01/24 - 19/05/24
10	Catherine Griffiths		
11	Gemma Weston		19/05/24 - 31/12/24
12	Richard Smith		19/05/24 - 31/12/24
13	Joshua Greaves		19/05/24 - 31/12/24
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Finance and accounts	Gemma Sparkes	36 Beech Road B30 1LI

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and the Group Constitution which is based on Chapter 5.4 of Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board consists of 2 independent representatives: Group Chair and Group Treasurer, together with the Group Scout Leader, and between 2 and 9 additional trustees and meets approximately every 2 months.

Members of the Trustee Board complete '*Trustee Introduction*' training within the first 5 months of joining the Board.

This Trustee Board exists to support the Group Scout Leader in meeting the Group's charitable objectives and is responsible for:

- Managing the Group finances;
- Following Scouts' policies and relevant legislation;
- The insurance of persons, property and equipment;
- Looking after buildings and property; managing risk.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Trustee Board is identifying the major risks to which they believe the Group is exposed, these are being reviewed and systems are being established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the local church, community centre and other Scout Groups. Similar reciprocal arrangements could exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to volunteers, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of volunteers. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>Each section of the Group meets weekly in term time and takes part in a programme of activities and games as well as working toward various badges and awards. Throughout the year there are many opportunities for young people to go away on camps and other trips. Activities are also organised off site (climbing or water activities for example). The group also takes part in several community events including the Bournville Festival and CoCoMAD.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

2024 has been another successful and very busy year for the group.

The dray of **Squirrels** continues to flourish and now comprises 15 children.

2024 was an active year. At the hut the children learn new skills and had fun through baking, camp fire lighting, pirate den building, superheroes.

External visits were made for example to Blackwell Adventure Centre to do climbing and Kings Norton Fire Station.

Our **Beavers** had several trips out, MAD Museum Stratford, Police Museum, Coffin Works with sleepovers at the Hut, Group Camp at Pikes Pool, District Beaver Games at Blackwell, Christmas crafts with District, Canal walk and litter picking. We ended the year watching a pantomime put on by the Explorers.

Our Young Leader, Puffin designed planned and executed a Winter Challenge badge. We have completed our STEM badge and have now fully adapted our programme to suit our SEN children. For 2024, we have awarded 11 Chief Scout's Bronze Awards and 370 Challenge/Activity Badges.

Cubs attended 3 camps last year; the first one in April with a theme of the Romans, which included some gladiator duelling. We then attended Birmingham County Cub Camp – Cub Mania in June, along with hundreds of other cubs from Birmingham, and we also attended group camp in September. 5 of our Cubs attended a district Backwoods cooking day and achieved their backwoods cooking badge. We have given out 353 badges and have had 10 Cubs achieve their Silver Chief Scout Award.

Scouts developed core skills through pioneering, orienteering, and cooking, while some took on the challenge of expeditions and the annual 14-mile Chase Walk. We welcomed visitors such as Aquarius for age-appropriate discussions on important topics, and many earned full badges in a weekend at Brumventure. Scouts volunteered at a local school farm, and older Scouts gave back by supporting younger sections and helping at various fundraisers. Highlights included our annual summer camp—this time to Youlbury (Oxford)—and our festive Christmas Camp at Rangemore (Burton-on-Trent). There's been plenty of fun too, with Laser Tag and Air Nation springing to mind.

Centurion Explorers have had a busy 2024. They started a project with Friends of Cotteridge park. They went on Summer camp to Youlbury with the scouts, Explorer district camp, group camp with 1st Bournville group where they ran the campfires for the younger sections. They had a visit from Aquarius trust and tried lots of new foods. At the end of the year the Explorers rehearsed and put on a pantomime for the Beavers.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £2300. In addition to this the group should hold an emergency fund for building repairs and other unforeseen costs of £12000. The group should also aim to hold a minimum £5000 in it's current account at all times.

In the following year (2025) the Board has planned to allocate a further £7000 for equipment renewal, equipment purchases, building maintenance and legal costs associated with the renewal of the lease.

Quantify and explain any designations

After deducting the above there remains circa £14000 which is to be spent over the next 5 years for further equipment renewal and purchases, further building projects and other capital expenditure.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group currently does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

 

Full name(s)

Dan Avery

Ruth Tanner

Position (eg Secretary, Chair)

Chair

Group Lead Volunteer

Date

0 6 0 5 2 5



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
1st Bournville Scout Group (100th Birmingham)

No (if any)

CC16a

Receipts and payments accounts

For the period from	Period start date 01/01/2024	To	Period end date 31/12/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Fees	19,025	-	-	19,025	16,419
Camp Fees	15,507	-	-	15,507	15,469
Hall Hire	930	-	-	930	1,180
Section Income incl Uniform Sales	8,792	-	-	8,792	4,299
Grants	-	-	-	-	-
Gift Aid	3,141	-	-	3,141	2,991
Bank Interest	-	-	-	-	-
Sub total (Gross income for AR)	47,396	-	-	47,396	40,358
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	47,396	-	-	47,396	40,358
A3 Payments					
Scout Association Fees	5,225	-	-	5,225	5,051
Rent & Rates	398	-	-	398	503
Utilities	3,009	-	-	3,009	4,532
Insurance	1,133	-	-	1,133	885
Premises Refurbishment	1,035	-	-	1,035	919
Camps & Trips	12,728	-	-	12,728	20,893
Section Expenses	3,531	-	-	3,531	3,941
Badges & Uniform	3,055	-	-	3,055	4,100
Other Expenditure	5,753	-	-	5,753	2,155
Sub total	35,867	-	-	35,867	42,977
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,867	-	-	35,867	42,977
Net of receipts/(payments)	11,529	-	-	11,529	- 2,619
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,853	-	-	28,853	31,453
Cash funds this year end	40,382	-	-	40,382	28,834

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	39,724	-	-
	Pocket Cards	658	-	-
	Cash & Cheques	-	-	-
	Total cash funds	40,382	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Sandra Wise	13/05/2025	



Section A

Independent Examiner's Report

Report to the trustees

1st Bournville Scout Group (100th Birmingham)

**On accounts for the year
ended**

31st December 2024

**Charity no
(if any)**

1178529

Set out on pages

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**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 07/10/2025

Name:

Lana Finnegan

**Relevant professional
qualification(s) or body
(if any):**

Address:

109 Bushmore Road, Birmingham, B28 9QY