

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 0 to end date 3 1 1 2 2 0

Section A

Reference and administration details

Charity name

1st Bournville Scout Group (100th Birmingham)

Other names the charity is known by

First Bournville Scouts

Registered charity number (if any)

1 1 7 8 5 2 9

HQ registration number

Charity's principal address

The Scout Hut

Laurel Grove

Birmingham

Postcode B 3 0 1 L E

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Dan Avery	Chair	
2	Sandra Wise	Treasurer	
3	Claire Skinner	Secretary	
4	Ruth Tanner	Group Scout Leader	
5	Graham Tanner	Scout Leader	
6	Rachel Jennings	Beaver Scout Leader	
7	Clare Prestleton	As. Cub Scout Leader	
8	Faye Burns-Purdie		01/01/20-11/07/20
9	Maggie Silverman		
10	Ed Ullathorne		
11	Maddie Halstead		
12	Mary Van Roy	As. Group Scout Leader	
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Finance and accounts	Gemma Sparkes	36 Beech Road B30 1LI

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

1 LT700001 (1st February 2017)

(e.g. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
Policies and procedures adopted for: a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	<p>The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets approximately every 2 months.</p> <p>Members of the Executive Committee complete '<i>Essential Information for Executive Committee</i>' training within the first 5 months of joining the committee.</p> <p>This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:</p> <ul style="list-style-type: none"> The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Executive Committee is identifying the major risks to which they believe the Group is exposed, these are being reviewed and systems are being established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from

neighbouring organisations such as the local church, community centre and other Scout Groups. Similar reciprocal arrangements could exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live.</p>

live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each section of the Group meets weekly in term time and takes part in a programme of activities and games as well as working toward various badges and awards. Throughout the year there are many opportunities for young people to go away on camps and other trips. Activities are also organised off site (climbing or water activities for example). The group also takes part in several community events including the Bournville Festival and CoCoMAD.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2020 has been a challenging year for the group due to COVID 19 restrictions. We have provided online activities for young people to do at home during lockdown and have resumed regular sessions via zoom towards the end of the year. We have also taken part in virtual camps and other virtual events organised at county and national level.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £1700. In addition to this the group should hold an emergency fund for building repairs of £8500. This year we are setting aside an additional £10000 for planned works including new windows and redecoration of the main hall.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

Investment Policy

The Group currently does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

We are replacing the windows in the hut and having the main hall decorated during the summer/autumn 2021.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dan Avery	Ruth Tanner
Position (eg Secretary, Chair)	Chair	Group Scout Leader
Date	21 07 21	



Receipts and payments account

For the period from	Period start date 01/01/2020	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Membership Fees	14,520	-	-
Camp Fees	4,079	-	-
Hall Hire	240	-	-
Section Income incl Uniform Sales	3,702	-	-
Grants	10,000	-	-
Gift Aid	-	-	-
Bank Interest	-	-	-
	-	-	-
Sub total (Gross income for AR)	32,541	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	32,541	-	-
A3 Payments			
Scout Association Fees	4,197	-	-
Rent & Rates	104	-	-
Utilities	1,688	-	-
Insurance	740	-	-
Premises Refurbishment	3,271	-	-
Camps & Trips	3,740	-	-
Section Expenses	- 2,362	-	-
Badges & Uniform	2,595	-	-
Other Expenditure	322	-	-
Sub total	14,293	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	14,293	-	-
Net of receipts/(payments)	18,248	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	6,986	-	-

<i>Cash funds this year end</i>	25,234	-	-
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Bank Accounts	25,095
	Pockit Cards	139
	Cash & Cheques	-
	Total cash funds	25,234
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	-
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

Signature

Print N

Sandra

o (if any)

ounts

Period end date

12/31/2020

CC16a

Total funds

Last year

to the nearest £

to the nearest £

14,520	13,509
4,079	11,777
240	780
3,702	2,806
10,000	-
-	2,661
-	-
-	-
32,541	31,533

-	
-	-
-	-

32,541	31,533
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4,197	3,563
104	361
1,688	1,958
740	1,089
3,271	8,394
3,740	14,937
- 2,362	1,793
2,595	1,884
322	2,327
14,293	36,305

-	
-	
-	-

14,293	36,305
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18,248	- 4,772
-	-
6,986	11,784

25,234	7,012
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the period

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

	-	
	-	
	-	

lame	Date of approval
Wise	06/23/2021

Independent examiner's report to the trustees of 1st Bournville Scout Group (100th Birmingham)

I report to the trustees on my examination of the accounts of the 1st Bournville Scout Group (100th Birmingham) (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G Sparkes

Gemma Sparkes
BSoc Sc, ACA

36 Beech Road, Bournville, Birmingham B30 1LJ

29 August 2021