



Trustees' Annual Report for the period

	Period start date			T o	Period end date		
	1	April	2020		31	March	2021
From							

Section A Reference and administration details

Charity name

St John Village Trust

Other names charity is known by

N/A

Registered charity number (if any)

1178524

Charity's principal address

St John Village Hall

St John

Torpoint

Postcode

PL11 3AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Richard Dolton	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Bob Keys			
7	Mr Derek Richards			
8	Mrs Emma Tanner			
9	Mr Ray Waldock			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		
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Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the annual general meetings).
2. New trustees are recruited from the parish and the local community.
3. The appointment of new trustees is proposed and ratified at the AGMs (Annual General Meetings).
4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Our Administrative Document clarifies how the St John Village Trust routinely functions and it is lodged with the Charities Commission. It should be read in conjunction with our CIO Constitution.
2. There is a Child Protection Policy in place. However, as no children are involved in any of the village hall's routine activities no volunteers currently require DBS checks. Two of our Trustees have valid DBS checks for their primary employment.
3. Our comprehensive Health & Safety (H&S) Inspections are carried out by two of our Trustees. These are up to date, as is our latest Covid-19 assessment.
4. The Covid-19 pandemic had a devastating effect on many rural communities, and we were no different. In line with HM Government guidelines the St John Village Hall (VH) shut down over the relevant Lockdown periods, however, we did in anticipation set up a community based support network to ensure that the need of our community where successfully catered for.
5. The Covid-19 Lockdown restrictions affected our AGM timings. Like many VHs we utilised the ZOOM technology and our AGM was eventually held on 28 September 2020.
6. Last year we were successful with our National Lottery Community Fund application and were most fortunate to be granted £137,427 for our regeneration programme, which included the provision of disabled toilets/access, structural renovations to our timber framed structure, an adjoining stand alone multi-activity annexe, kitchen enhancements and sundry others (e.g. new central heating boiler). Our Cornwall Council Covid-19 Business Support Grants were also added to the project finances. Building commenced in February 2021 and luckily was able to continue throughout the relevant Lockdown periods. Formal building completion was on Friday 10th September 2021.
7. The St John Village Hall became fully operation for public activities last Wednesday (22nd September 2021) much to the delight of our parishioners.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Prior to the Covid-19 Lockdown:

1. Historically the activity groups (Bowls, Boules, Singing, Bridge, Snooker, coffee mornings) utilising the VH have all been very well attended, with the Singing Group being especially successful. There has been very limited usage in this financial year (FY) due to the Covid-19 restrictions and Lockdowns.
2. The VH hire has not been possible for the majority of this FY although we know the demand is there. This is influenced by the realistic hire charges and more importantly our quaint wooden framed/wood-lined 95 year old building, which makes a very intimate and unique venue.
3. Our fundraising events, an essential component of our financial strategy, have been severely affected this FY.
4. Our insurance premium has increased this FY due to an increased valuation of the building.
5. Building maintenance cost may settle down due the regeneration and restoration building work carried out. However, there will always be a requirement due to the nature of the building fabric.
6. The St John Village Hall Trust Trustees and Fundraising & Hire Committee will start meeting again on a regular basis, thus ensuring the smooth running of the charity.
7. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
8. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
9. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish. They have provided an essential community based support service throughout the Lockdown period.
2. The annual H&S Inspections and Reviews are up to date and an ongoing process.
3. The regeneration and restoration building project has addressed our disabled facilities issues (Equalities Act) and compliance with the Manual Handling Regulations.
4. Our successful National Lottery Community Fund grant is going to have a dramatic effect on the facilities on offer to our parishioners, and positions us well for the future.

Summary of the main achievements of the charity during the year

1. A turbulent year for the St John Village Trust Charity on account of the Covid-19 pandemic, but a most successful one with regards to our regeneration and restoration building project.
2. Our strength is our superb dedicated volunteers who have continued to support the VH and the community. They provided a successful community based support programme to cover the Lockdown period, thus ensuring the 'at risk' members of our community were supported in both practical means, but also with regards to mental health issues.
3. The universal support from the Parish Council is much appreciated
4. There is strong governance and administration of the St John Village Trust.
5. Indeed our volunteers and parishioners have not been idle during the Lockdown period and two additional activity groups have already been planned/started.
6. The whole hearted endorsement from our parishioners is paramount and this has now been conclusively quantified and proven by our external Community Consultation Project.
7. There is an ongoing H&S Inspection and Review process including an Action Plan, which has been vigorously acted upon.
8. There is an anticipated increase utilisation of the VH and facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners will now recommence, yet ensuring that the 'old favourites' are not forgotten. Additional new ones are anticipated.
10. We are indebted to the National Lottery Community Fund for their most generous grant.

Section E

Financial review

Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2021 was £7,272 (unrestricted) and £22,445 (restricted). These restricted funds relate to the then ongoing building project.
3. The structural repair and kitchen issues referred to in last year's report have been addressed by the building project.
4. The current St John Village Trust's balance is £8,297 (unrestricted) and £3,000 (restricted).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of up to £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2020/2021 was very severely affected by the Covid-19 Pandemic.
4. Our single largest expenditure remains insurance.

Section F

Other optional information

Our Key Objectives are:

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The St John Village Hall is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 95 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	{Original Signed}	{Original Signed}
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Full name(s)	Christopher Morris	Charmaine Ferguson
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Position (eg Secretary, Chair, etc)	Vice Chairman	Treasurer
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Date	26th September 2021
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St John Village Trust

**On accounts for the year
ended**

31 March 2020

**Charity no
(if any)**

1178524

Set out on pages

8 & 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: {Original Signed}

Date: 17th May 2021

Name: C L Chambers

**Relevant professional
qualification(s) or body
(if any):**

Address:

Well Cottage


4 Church Lane, St John

Torpoint, Cornwall PL11 3AP

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

 <div>CHARITY COMMISSION FOR ENGLAND AND WALES</div>	Charity Name			No (if any)		CC16a
	St John Village Trust			1178524		
	Receipts and payments accounts					
	For the period from		Period start date	To	Period end date	
		1st April 2020		31st March 2021		
Section A Receipts and payments						
	Unrestricted funds		Restricted funds	Endowment funds	Total funds	Last year
	to the nearest	£	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
Subscriptions	15		-	-	15	-
Village Hall Hire	100		-	-	100	-
Activity Groups & Clubs	19		-	-	19	-
Fundraising Functions	135		-	-	135	-
Donations	- 0		-	-	-	-
Electricity & Oil Meters	189		-	-	189	-
Miscellaneous			-	-	-	-
National Lottery Community Fund			26,906		26,906	
Cornwall Council Business Support Grant			19,625		19,625	
						-
Sub total(Gross income for AR)	458		46,531	-	46,988	-
A2 Asset and investment sales, (see table).						
	- 0		- 0	- 0	-	
	- 0		- 0	- 0	-	- 0
Sub total	- 0		- 0	- 0	-	- 0
Total receipts	458		46,531	- 0	46,988	- 0
A3 Payments						
Insurance	722		-	-	722	-
Electricity, Oil & Water	757		-	-	757	-
Stationary, Toner, Stamps, Cards & Flowers	98		-	-	98	-
Village Hall Maintenance Including Fire	703		-	-	703	-
Fundraising Expenses	24		-	-	24	-
Miscellaneous	424		-	-	424	-
JASK			26,906	-	26,906	-
Bartram Deakin Associates			2,262	-	2,262	-
Allsop & Pitts			1,703	-	1,703	-
Sub total	2,728		30,871	-	33,599	-

A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	2,728	30,871	- 0	33,599	- 0
Net of receipts/(payments)	- 2,271	15,660	-	13,389	-
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	16,328	-	-	16,328	-
Cash funds this year end	14,057	15,660	-	29,717	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	7,272	22,445	-
		-	-	-
		-	-	-
	Total cash funds	7,272	22,445	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	{Original Signed}	Dr Christopher Morris		26 Sept 2021
	{Original Signed}	Ms Charmaine Ferguson		26 Sept 2021



Trustees' Annual Report for the period

	Period start date			T o	Period end date		
	1	April	2020		31	March	2021
From							

Section A Reference and administration details

Charity name

St John Village Trust

Other names charity is known by

N/A

Registered charity number (if any)

1178524

Charity's principal address

St John Village Hall

St John

Torpoint

Postcode

PL11 3AW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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2	Dr Christopher Morris	Vice Chairman		
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4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Bob Keys			
7	Mr Derek Richards			
8	Mrs Emma Tanner			
9	Mr Ray Waldock			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

N/A		
-----	--	--

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

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1. Historically the activity groups (Bowls, Boules, Singing, Bridge, Snooker, coffee mornings) utilising the VH have all been very well attended, with the Singing Group being especially successful. There has been very limited usage in this financial year (FY) due to the Covid-19 restrictions and Lockdowns.
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Section E

Financial review

Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
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Further financial review details (Optional information)

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3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	{Original Signed}	{Original Signed}
--------------	-------------------	-------------------

Full name(s)	Christopher Morris	Charmaine Ferguson
--------------	--------------------	--------------------

Position (eg Secretary, Chair, etc)	Vice Chairman	Treasurer
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Date	26th September 2021
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St John Village Trust

**On accounts for the year
ended**

31 March 2020

**Charity no
(if any)**

1178524

Set out on pages

8 & 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

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** Please delete the words in the brackets if they do not apply.*

Signed: {Original Signed}

Date: 17th May 2021

Name: C L Chambers

**Relevant professional
qualification(s) or body
(if any):**

Address:

Well Cottage

4 Church Lane, St John

Torpoint, Cornwall PL11 3AP

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.