

# ST JOHN VILLAGE TRUST

England & Wales · Charity number 1178524

## Details

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Other names	THE ST JOHN RECREATION CLUB, THE ST JOHN VILLAGE HALL
Status	Registered
Legal form	CIO
Registered	2018-05-24
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address**  
Glenside  
St. John  
Torpoint  
Cornwall  
PL11 3AR

**Phone** 01752823119

**Website** <http://stjohnincornwall.org.uk/community/>

## Activities

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**Objects:** TO PROVIDE AND MAINTAIN THE ST. JOHN VILLAGE HALL AND FIELD FOR THE USE OF THE INHABITANTS OF THE VILLAGE AND PARISH OF ST JOHN, TORPOINT IN THE COUNTY OF CORNWALL FOR THE BENEFIT WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS INCLUDING THE USE FOR MEETINGS LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** to provide and maintain the St John Village Hall and field for the use of the inhabitants of the village and parish of St. John, Torpoint, Cornwall for the benefit without distinction of political religious or other opinions incl. the use for lectures, classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies

## Geography

- Cornwall

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£10,310	£6,642	-	-
2024-03-31	£8,043	£6,067	-	-
2023-03-31	£13,560	£14,588	-	-
2022-03-31	£126,772	£147,344	-	-
2021-03-31	£46,988	£33,599	-	-

## Trustees

Name	Role	Appointed
<b>RICHARD MAXWELL DOLTON</b>	Chair	2018-06-18
Anthony Taylor		2025-01-23
Barrie Mills		2023-04-24
CHARMAINE MARY FERGUSON		2018-06-18
CHRISTIAN BARR FERRIS		2018-06-18
Christopher Charles Burton		2025-01-23
Judith Lesley Annells		2023-04-24
Laurence Clarke		2025-01-23

**ST JOHN VILLAGE TRUST**

England & Wales - Charity number 1178524

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# Accounts

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1. Another successful year for the St John Village Trust Charity and builds on the success of our building and grounds regeneration projects.
2. Our strength is our fabulous unique facilities and our superb and dedicated volunteers who have continued to support the VH and the community.
3. The Parish Church continues to make use of the Trust's Hall for their social and pastoral activities.
4. More activity groups continually evolve this year seeing two new Exercise Classes for both young and older members of the community.
5. There is strong governance and administration of the St John Village Trust and an ongoing H&S Inspection and Review process including an Action Plan.
6. The utilisation of the VH and facilities has returned to pre-pandemic levels.
7. A diverse program of fundraising events aimed to appeal to all parishioners is ongoing, whilst ensuring that the 'old favourites' are not forgotten.
8. The universal support from the Parish Council is very much appreciated and we will always be indebted to the National Lottery Community Fund for their most generous grants.

# ST. JOHN VILLAGE TRUST

## Income and Expenditure

1st APRIL 2024 to 31st MARCH 2025

Balance B/Fwd.	£10,094.51		Expenditure	£6,641.93	
Income	£10,309.77		Current Balance	£13,762.35	
	£20,404.28			£20,404.28	
<b>Income</b>			<b>Expenditure</b>		
Subscriptions	£564.00		Hall Maint.	£1,039.00	
Snooker Subs.	£180.00		Fire Equip. Maint.	£275.64	
Electricity	£46.00		Insurance	£1,055.30	£2,369.94
Gas	£211.00		<b>Utilities</b>		
Snooker Meters	£432.00	£1,433.00	Water	£158.99	
<b>Fund Raising</b>			Electricity	£917.73	
Coffee Mornings	£520.46		Gas	£155.00	£1,231.72
Function Income	£4,041.07	£4,561.53	<b>Functions</b>		
<b>Donations</b>			Function Exps.	£2,584.36	
Solar Fund - (Projector)	£500.00		Snooker Exps.	£45.06	£2,629.42
Misc.	£154.00	£654.00	<b>Misc.</b>		
<b>Private Hire:</b>			Stationery / Toner	£82.36	
Room Hire	£1,470.00		Cards & Flowers	£244.49	
Boules Club	£148.24		Tens Licence	£84.00	£410.85
Singing Club	£798.50				
Dreckly Club	£654.00				
Seeangers Club	£236.50				
Incomplete Circuits Club	£354.00	£3,661.24			
Total		<u>£10,309.77</u>	Total		<u>£6,641.93</u>
Balance B/Fwd	<u>£10,094.51</u>				
	£20,404.28				
Less Exps.	<u>£6,641.93</u>				
<b>Current Balance</b>	<b>£13,762.35</b>				
31/03/2025	£13,762.35				
Bank	£13,762.35				

**ST JOHN VILLAGE TRUST**

England & Wales - Charity number 1178524

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2023	31	March	2024
<b>From</b>			<b>T o</b>			

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St John Village Hall
St John
Torpoint
<b>Postcode</b> PL11 3AW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Bob Keys	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Richard Dolton			
7	Mrs Emma Tanner			
8	Ms Judith Annells			
9	Mr Barrie Mills			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A

## **Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted  
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the AGM (Annual General Meeting)).
2. New trustees are recruited from the parish and the local community.
3. The appointment of new trustees is proposed and ratified at the AGMs.
4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Our Administrative Document clarifies how the St John Village Trust routinely functions and it is lodged with the Charities Commission. It should be read in conjunction with our CIO Constitution. It is updated as and when required.
2. There is a Child Protection Policy in place. However, as no children are involved in any of the village hall's routine activities no volunteers currently require DBS checks. However, two of our Trustees have valid DBS checks for their primary employment.
3. Our comprehensive Health & Safety (H&S) Inspections are regularly carried out as are the mandated assessments (e.g. fire equipment & alarms, electrical testing). These are all up to date.
4. The Covid-19 pandemic is now well passed and this is the first year that we consider the St John Village Hall (VH) has resumed 'normal services', with attendance rates very similar to pre-pandemic levels.
5. This year's AGM, held on the 17th June 2024, was carried out using the traditional methodology. Two new trustees were elected this year.
6. In 2022 we were fortunate in being successful with a National Lottery Awards for All grant application and were able to complement our building regeneration with a grounds regeneration programme.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. Historically the activity groups utilising the VH have all been very well attended. A couple did not survive the COVID-19 pandemic, but new ones developed. The Singing Group, Dreckly Club, Snooker Club and Coffee Mornings have been especially successful. A new keep fit club started in this reporting year, and another variant is due to start imminently.
2. The increased demand for the VH hire has materialised as expected after our building and grounds regeneration, which brings with it a much needed income.
3. Our fundraising events, an essential component of our financial strategy, are most successful with a diverse programme of events.
4. Our insurance premium has increased this FY due to the increased valuation of the building.
5. Building routine maintenance costs have settled although there will always be a requirement due to the nature of the building fabric. In some areas they have increased (e.g Fire prevention and alarms).
6. The St John Village Hall Trust Trustees and Fundraising & Hire Committee meet regularly, thus ensuring the smooth running of the charity.
7. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
8. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
9. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish.
2. The annual H&S Inspections and Reviews are up to date and an ongoing process.
3. The regeneration and restoration building project has addressed our disabled facilities issues (Equalities Act) and compliance with the Manual Handling Regulations.
4. Our successful National Lottery Community Fund grants are continuing to have a dramatic effect on the facilities on offer to our parishioners, and positions us well for the future.
5. Our activity groups will continue to meet our parish's demographic demands, with two new ones (Dreckly & Darts) and two ceasing (Bowls & Bridge). Two keep fit classes have commenced.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

1. Another successful year for the St John Village Trust Charity and builds on the success of our building and grounds regeneration projects.
2. Our strength is our fabulous unique facilities and our superb dedicated volunteers who have continued to support the VH and the community.
3. The universal support from the Parish Council is very much appreciated.
4. There is strong governance and administration of the St John Village Trust.
5. Additional activity groups continually evolve.
6. The whole hearted endorsement from our parishioners is paramount and this was conclusively quantified and proven by our external Community Consultation Project. However we must not become complacent and must ensure that we continue to meet the evolving needs of our community
7. There is an ongoing H&S Inspection and Review process including an Action Plan, which has been vigorously acted upon.
8. The utilisation of the VH and facilities has returned to pre-pandemic levels and the private hiring rate has increased, which is not exactly surprising considering the enhanced facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners is ongoing, whilst ensuring that the 'old favourites' are not forgotten.
10. We will always be indebted to the National Lottery Community Fund for their most generous grants.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2024 was £10,094, £5094 (unrestricted) and £5000 (restricted). These restricted funds are an emergency fund.
3. The structural repair and kitchen issues referred to in previous reports have been addresses by the building project.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of less than £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2023/2024 are now at pre-pandemic levels, however, we are optimistic for the future and that the VH usage will continue to grow.
4. Our single largest expenditure remains insurance.

## Section F Other optional information

### Our Key Objectives are:

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The VH is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 96 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	{Original Signed}	{Original Signed}
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Full name(s)	Christopher Morris	Charmaine Ferguson
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Position (eg Secretary, Chair, etc)	Vice Chairman	Treasurer
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Date	18th June 2024
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**On accounts for the year  
ended**  **Charity no  
(if any)**

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

4 Church Lane, St John

Torpoint, Cornwall PL11 3AP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name <b>St John Village Trust</b>		No (if any) <b>1178524</b>	<b>CC16a</b>
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>1st April 2023</b>	To Period end date <b>31st March 2024</b>	

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	497	-	-	497	-
Village Hall Hire	590	-	-	590	-
Activity Groups & Clubs	1,978	-	-	1,978	-
Fundraising Functions	3,862	-	-	3,862	-
Donations	32	-	-	32	-
Electricity & Gas Meters	622	-	-	622	-
Miscellaneous	463	-	-	463	-
National Lottery Community Fund					
Cornwall Council Business Support Grant		-		-	
Solar Fund		-			-
<b>Sub total (Gross income for AR)</b>	<b>8,043</b>	<b>-</b>	<b>-</b>	<b>8,043</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>8,043</b>	<b>- 0</b>	<b>- 0</b>	<b>8,043</b>	<b>- 0</b>
<b>A3 Payments</b>					
Insurance	1,021	-	-	1,021	-
Electricity, Gas & Water	1,291	-	-	1,291	-
Stationary, Cards & Flowers, Red Cross	172	-	-	172	-
Village Hall Maintenance Including Fire	995	-	-	995	-
Fundraising Expenses	2,032	-	-	2,032	-
Miscellaneous (incl acoustic insulation)	557	-	-	557	-
Grounds Refurbishment (incl acoustic survey)		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total</b>	<b>6,067</b>	<b>-</b>	<b>-</b>	<b>6,067</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total payments</b>	6,067	- 0	- 0	6,067	- 0
<b>Net of receipts/(payments)</b>	1,976	-	-	1,976	-
<b>A5 Transfers between funds</b>	- 0	-	-	-	-
<b>A6 Cash funds last year end</b>	8,118	-	-	8,118	-
<b>Cash funds this year end</b>	10,094	-	-	10,094	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	5,094	5,000	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	5,094	5,000	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>

<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	{Original Signed}	Dr Christopher Morris	07/05/2024	
	{Original Signed}	Ms Charmaine Ferguson	07/05/2024	

**ST JOHN VILLAGE TRUST**

England & Wales - Charity number 1178524

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2022	31	March	2023
<b>From</b>			<b>T</b>			
			<b>O</b>			

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St John Village Hall
St John
Torpoint
<b>Postcode</b> PL11 3AW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Bob Keys	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Richard Dolton			
7	Mrs Emma Tanner			
8	Ms Judith Annells			
9	Mr Barry Mills			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/A		

**Name of chief executive or names of senior staff members (Optional information)**

N/A

## **Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted  
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the AGM (Annual General Meeting)).
2. New trustees are recruited from the parish and the local community.
3. The appointment of new trustees is proposed and ratified at the AGMs.
4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Our Administrative Document clarifies how the St John Village Trust routinely functions and it is lodged with the Charities Commission. It should be read in conjunction with our CIO Constitution.
2. There is a Child Protection Policy in place. However, as no children are involved in any of the village hall's routine activities no volunteers currently require DBS checks. Two of our Trustees have valid DBS checks for their primary employment.
3. Our comprehensive Health & Safety (H&S) Inspections are carried out by two of our Trustees. These are up to date.
4. The Covid-19 pandemic is now well passed and the St John Village Hall (VH) has resumed 'normal services', with attendance rates very similar to pre-pandemic levels.
5. This year's AGM, held on 24th April 2023, was carried out using the traditional methodology. Two new trustees were elected this year.
6. In 2022 we were successful with a National Lottery Awards for All grant application and were able to complement our building regeneration with a grounds regeneration programme.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. Historically the activity groups utilising the VH have all been very well attended. A couple did not survive the COVID-19 pandemic , but new ones developed. The Singing Group, Dreckly Club, Snooker Club and Coffee Mornings have been especially successful.
2. The increased demand for the VH hire has materialised as expected after our building and grounds regeneration.
3. Our fundraising events, an essential component of our financial strategy, have resumed and been most successful with a diverse programme of events.
4. Our insurance premium has increased this FY due to the increased valuation of the building.
5. Building routine maintenance costs have settled although there will always be a requirement due to the nature of the building fabric. In some areas they have increased (e.g Fire prevention).
6. The St John Village Hall Trust Trustees and Fundraising & Hire Committee meet regularly, thus ensuring the smooth running of the charity.
7. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
8. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
9. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish.
2. The annual H&S Inspections and Reviews are up to date and an ongoing process.
3. The regeneration and restoration building project has addressed our disabled facilities issues (Equalities Act) and compliance with the Manual Handling Regulations.
4. Our successful National Lottery Community Fund grants are going to have a dramatic effect on the facilities on offer to our parishioners, and positions us well for the future.
5. Our activity groups will continue to meet our parish's demographic demands, with two new ones starting (Dreckly & Darts) and two ceasing (Bowls & Bridge).

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

1. A successful year for the St John Village Trust Charity and builds on the success of our building and grounds regeneration projects.
2. Our strength is our superb dedicated volunteers who have continued to support the VH and the community.
3. The universal support from the Parish Council is much appreciated.
4. There is strong governance and administration of the St John Village Trust.
5. Two additional activity groups have now started and two has ceased.
6. The whole hearted endorsement from our parishioners is paramount and this was conclusively quantified and proven by our external Community Consultation Project. However we must not become complacent and must ensure that we continue to meet the evolving needs of our community
7. There is an ongoing H&S Inspection and Review process including an Action Plan, which has been vigorously acted upon.
8. The utilisation of the VH and facilities has returned to pre-pandemic levels and the private hiring rate has increased, which is not exactly surprising considering the enhanced facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners is ongoing, whilst ensuring that the 'old favourites' are not forgotten.
10. We are indebted to the National Lottery Community Fund for their most generous grants.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2023 was £8118, £3118 (unrestricted) and £5000 (restricted). These restricted funds are an emergency fund.
3. The structural repair and kitchen issues referred to in previous reports have been addresses by the building project.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of less than £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2022/2023 are now at pre-pandemic levels, however, we are optimistic for the future and that the VH usage will continue to grow.
4. Our single largest expenditure remains insurance.

## Section F Other optional information

### Our Key Objectives are:

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The VH is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 96 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	{Original Signed}	{Original Signed}
--------------	-------------------	-------------------

Full name(s)	Christopher Morris	Charmaine Ferguson
--------------	--------------------	--------------------

Position (eg Secretary, Chair, etc)	Vice Chairman	Treasurer
-------------------------------------	---------------	-----------

Date	16th May 2023
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St John Village Trust

**On accounts for the year  
ended**

31 March 2023

**Charity no  
(if any)**

1178524

**Set out on pages**

8 & 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** {Original Signed}

**Date:** 20th April 2023

**Name:** C L Chambers

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:** Well Cottage

4 Church Lane, St John

Torpoint, Cornwall PL11 3AP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name <b>St John Village Trust</b>		No (if any) <b>1178524</b>	<b>CC16a</b>
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>1st April 2022</b>	To Period end date <b>31st March 2023</b>	

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	826	-	-	826	-
Village Hall Hire	855	-	-	855	-
Activity Groups & Clubs	1,397	-	-	1,397	-
Fundraising Functions	3,696	-	-	3,696	-
Donations	25	-	-	25	-
Electricity & Oil Meters	617	-	-	617	-
Miscellaneous	820	-	-	820	-
National Lottery Community Fund		5,325		5,325	
Cornwall Council Business Support Grant	/	-		-	
Solar Fund		-			-
<b>Sub total (Gross income for AR)</b>	<b>8,235</b>	<b>5,325</b>	<b>-</b>	<b>13,560</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>8,235</b>	<b>5,325</b>	<b>- 0</b>	<b>13,560</b>	<b>- 0</b>
<b>A3 Payments</b>					
Insurance	974	-	-	974	-
Electricity, Gas & Water	1,432	-	-	1,432	-
Stationary, Cards & Flowers, Red Cross	143	-	-	143	-
Village Hall Maintenance Including Fire	907	-	-	907	-
Fundraising Expenses	2,256	-	-	2,256	-
Miscellaneous (incl acoustic insulation)	3,551	-	-	3,551	-
Grounds Refurbishment (incl acoustic survey)		5,325	-	5,325	-
		-	-	-	-
		-	-	-	-
<b>Sub total</b>	<b>9,263</b>	<b>5,325</b>	<b>-</b>	<b>14,588</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total payments</b>	9,263	5,325	- 0	14,588	- 0
<b>Net of receipts/(payments)</b>	- 1,027	-	-	- 1,027	-
<b>A5 Transfers between funds</b>	- 0	-	-	-	-
<b>A6 Cash funds last year end</b>	9,145	-	-	9,145	-
<b>Cash funds this year end</b>	8,118	-	-	8,118	-

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	3,118	5,000	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	3,118	5,000	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>

<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	{Original Signed}	Dr Christopher Morris	07/05/2023	
	{Original Signed}	Ms Charmaine Ferguson	07/05/2023	

**ST JOHN VILLAGE TRUST**

England & Wales - Charity number 1178524

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2021	31	March	2022
<b>From</b>			<b>T</b>			
			<b>O</b>			

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St John Village Hall
St John
Torpoint
<b>Postcode</b> PL11 3AW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Bob Keys	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Richard Dolton			
7	Mr Derek Richards			
8	Mrs Emma Tanner			
9	Mr Ray Waldock			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
-----------------	------	---------

N/A		
-----	--	--

**Name of chief executive or names of senior staff members (Optional information)**

N/A
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## **Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted  
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the AGM (Annual General Meeting)).
2. New trustees are recruited from the parish and the local community.
3. The appointment of new trustees is proposed and ratified at the AGMs.
4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Our Administrative Document clarifies how the St John Village Trust routinely functions and it is lodged with the Charities Commission. It should be read in conjunction with our CIO Constitution.
2. There is a Child Protection Policy in place. However, as no children are involved in any of the village hall's routine activities no volunteers currently require DBS checks. Two of our Trustees have valid DBS checks for their primary employment.
3. Our comprehensive Health & Safety (H&S) Inspections are carried out by two of our Trustees. These are up to date.
4. The Covid-19 pandemic had a devastating effect on many rural communities, and we were no different. In line with HM Government guidelines the St John Village Hall (VH) shut down over the relevant Lockdown periods, however, we did in anticipation set up a community based support network to ensure that the need of our community where successfully catered for.
5. The Covid-19 Lockdown restrictions affected our AGM timings. Like many VHs we utilised the ZOOM technology, including for the AGM held on 28 September 2021. This year's AGM, held on 23rd May 2022, was carried out using the traditional methodology
6. In 2020 we were successful with a National Lottery Community Fund application and were most fortunate to be granted £137,427 for our regeneration programme, which included the provision of disabled toilets/access, structural renovations/repairs to our timber framed VH structure, an adjoining stand alone multi-activity annexe, kitchen enhancements and sundry others (e.g. new central heating boiler). Our Cornwall Council Covid-19 Business Support Grants were also added to the project fund.
7. Building work commenced in February 2021 and was able to continue throughout the relevant Lockdown periods. Formal building completion was on the 10th September 2021.
8. The VH became fully operation for public activities on the 22nd September 2021 much to the delight of our parishioners.
9. The formal opening of the VH by the Lord Lieutenant of Cornwall was on the 21st October 2021.

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. Historically the activity groups (Bowls, Boules, Singing, Bridge, Snooker, coffee mornings) utilising the VH have all been very well attended, with the Singing Group being especially successful.
2. The VH has only been open for 6 months in this financial year (FY) due to the building works and Covid-19 restrictions/Lockdowns.
3. The VH hire has not been possible for half of this FY although we know the demand is there. This is influenced by our lovely regenerated building including new annexe, kitchen and toilets, the realistic hire charges and most importantly our quaint wooden framed/wood-lined 95 year old building, which makes a most intimate and unique venue.
4. Our fundraising events, an essential component of our financial strategy, have been severely affected this FY.
5. Our insurance premium has increased this FY due to the increased valuation of the building.
6. Building maintenance costs may eventually (hopefully) settle down due the regeneration and restoration building work already carried out. However, there will always be a requirement due to the nature of the building fabric.
7. The St John Village Hall Trust Trustees and Fundraising & Hire Committee have started meeting again regularly, thus ensuring the smooth running of the charity.
8. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
9. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
10. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish. They provided an essential community based support service throughout the Covid-19 pandemic.
2. The annual H&S Inspections and Reviews are up to date and an ongoing process.
3. The regeneration and restoration building project has addressed our disabled facilities issues (Equalities Act) and compliance with the Manual Handling Regulations.
4. Our successful National Lottery Community Fund grant is going to have a dramatic effect on the facilities on offer to our parishioners, and positions us well for the future.
5. Our activity groups will continue to meet our parish's demographic demands, with two new ones starting (Dreckley & Darts) and one ceasing (Bowls).

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

1. A mixed year for the St John Village Trust Charity on account of the building work and Covid-19 pandemic only allowing a six month opening period, but a most successful one with regard to our regeneration and restoration building project.
2. Our strength is our superb dedicated volunteers who have continued to support the VH and the community. They provided a successful community based support programme to cover the Lockdown period, thus ensuring the 'at risk' members of our community were supported in practical means, but also with regard to mental health issues.
3. The universal support from the Parish Council is much appreciated
4. There is strong governance and administration of the St John Village Trust.
5. Two additional activity groups have now started and one has ceased.
6. The whole hearted endorsement from our parishioners is paramount and this was conclusively quantified and proven by our external Community Consultation Project. However we must not become complacent and must ensure that we continue to meet the evolving needs of our community
7. There is an ongoing H&S Inspection and Review process including an Action Plan, which has been vigorously acted upon.
8. There is an anticipated increase utilisation of the VH and facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners has now recommence, whilst ensuring that the 'old favourites' are not forgotten. Additional new ones are anticipated.
10. We are indebted to the National Lottery Community Fund for their most generous grant.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2022 was £9145, £4145 (unrestricted) and £5000 (restricted). These restricted funds are an emergency fund.
3. The structural repair and kitchen issues referred to in previous reports have been addresses by the building project.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of less than £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2021/2022 was severely affect by the building works and Covid-19 Pandemic, however, we are optimistic for the future and that the VH usage will continue to grow. The initial reluctance in some quarters to attend indoor functions seems to have now diminished and 'normal service has resumed'.
4. Our single largest expenditure remains insurance.

**Section F Other optional information**

**Our Key Objectives are:**

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The VH is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 96 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	{Original Signed}	{Original Signed}
---------------------	-------------------	-------------------

<b>Full name(s)</b>	Christopher Morris	Charmaine Ferguson
---------------------	--------------------	--------------------

<b>Position (eg Secretary, Chair, etc)</b>	Vice Chairman	Treasurer
--	---------------	-----------

**Date** 7th June 2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

**On accounts for the year  
ended**  **Charity no  
(if any)**

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:**

**Name:**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

4 Church Lane, St John

Torpoint, Cornwall PL11 3AP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name <b>St John Village Trust</b>		No (if any) <b>1178524</b>	<b>CC16a</b>
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>1st April 2021</b>	To Period end date <b>31st March 2022</b>	

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	250	-	-	250	-
Village Hall Hire	50	-	-	50	-
Activity Groups & Clubs	1,053	-	-	1,053	-
Fundraising Functions	1,388	-	-	1,388	-
Donations	3	-	-	3	-
Electricity & Oil Meters	248	-	-	248	-
Miscellaneous	592	-	-	592	-
National Lottery Community Fund		110,521		110,521	
Cornwall Council Business Support Grant		10,667		10,667	
Solar Fund		2,000		2,000	-
<b>Sub total (Gross income for AR)</b>	<b>3,584</b>	<b>123,188</b>	<b>-</b>	<b>126,772</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>3,584</b>	<b>123,188</b>	<b>- 0</b>	<b>126,772</b>	<b>- 0</b>
<b>A3 Payments</b>					
Insurance	855	-	-	855	-
Electricity, Oil & Water	946	-	-	946	-
Stationary, Cards & Flowers, Red Cross	535	-	-	535	-
Village Hall Maintenance Including Fire	1,253	-	-	1,253	-
Fundraising Expenses	746	-	-	746	-
Miscellaneous		-	-	-	-
JASK		134,057	-	134,057	-
Bartram Deakin Associates		660	-	660	-
Allsop & Pitts		8,292	-	8,292	-
<b>Sub total</b>	<b>4,335</b>	<b>143,009</b>	<b>-</b>	<b>147,344</b>	<b>-</b>



<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>{Original Signed}</i>	Dr Christopher Morris	7 Jun 22	
	<i>{Original Signed}</i>	Ms Charmaine Ferguson	7 Jun 22	

VILLAGE TRUST  
ST. JOHN RECREATION CLUB *GM 10/12*

Income and Expenditure

1st APRIL 2021 to 31st MARCH 2022

Balance B/Fwd.	£29,717.80	Expenditure	£147,343.63
Income	£126,770.85	Current Balance	£9,145.02
Income	£156,488.65	Expenditure	£156,488.65
Subscriptions	/ £250.00	Hall Maint.	£964.45
Snooker Subs.	/ £110.00	Fire Equip. Maint.	/ £288.40
Room Hire	/ £50.00	Water	/ £83.88
Bowls	£0.00	Insurance	/ £854.78
Coffee Am.	/ £328.26	Function Exps.	£746.44
Electricity	/ £23.00	Snooker Exps.	£53.50
Oil/Gas	/ £65.00	Electricity	/ £692.00
Snooker Meters	/ £160.00	Stationery / Toner	/ £48.77
Function Income	/ £1,387.50	Cards & Flowers	/ £174.88
Donation	/ £2.50	Oil/Gas	/ £170.00
Singing Club	/ £214.00	Darts	/ £7.00
Dreckly	/ £265.00	Misc.	/ £18,161.37
Darts	/ £82.00	Peter Bartram	/ £660.00
Boules	/ £53.50	JASK	/ £115,896.05
Bridge	£0.00	Allsopp & Pitts	/ £8,292.11
Misc.(BGC CC Grants)	/ £10,667.00	Defib	£0.00
Misc.(Lottery Grants)	/ £110,521.00	Red Cross	/ £250.00
Solar Farm	/ £2,000.00		
MISC.	/ £592.09		
Total	£126,770.85		
 		Total	£147,343.63
Balance B/Fwd	<u>£29,717.80</u>		
	£156,488.65		
Less Exps.	£147,343.63		
Current Balance	£9,145.02		
31/03/2022	£9,145.02		
Bank	£9,145.02		
Total	£9,145.02		

*12/5/22*

**ST JOHN VILLAGE TRUST**

England & Wales - Charity number 1178524

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2020	31	March	2021
<b>From</b>			<b>T o</b>			

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St John Village Hall
St John
Torpoint
<b>Postcode</b> PL11 3AW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Richard Dolton	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Bob Keys			
7	Mr Derek Richards			
8	Mrs Emma Tanner			
9	Mr Ray Waldock			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

N/A		
-----	--	--

## Name of chief executive or names of senior staff members (Optional information)

N/A
-----

# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted  
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the annual general meetings).
2. New trustees are recruited from the parish and the local community.
3. The appointment of new trustees is proposed and ratified at the AGMs (Annual General Meetings).
4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Our Administrative Document clarifies how the St John Village Trust routinely functions and it is lodged with the Charities Commission. It should be read in conjunction with our CIO Constitution.
2. There is a Child Protection Policy in place. However, as no children are involved in any of the village hall's routine activities no volunteers currently require DBS checks. Two of our Trustees have valid DBS checks for their primary employment.
3. Our comprehensive Health & Safety (H&S) Inspections are carried out by two of our Trustees. These are up to date, as is our latest Covid-19 assessment.
4. The Covid-19 pandemic had a devastating effect on many rural communities, and we were no different. In line with HM Government guidelines the St John Village Hall (VH) shut down over the relevant Lockdown periods, however, we did in anticipation set up a community based support network to ensure that the need of our community where successfully catered for.
5. The Covid-19 Lockdown restrictions affected our AGM timings. Like many VHs we utilised the ZOOM technology and our AGM was eventually held on 28 September 2020.
6. Last year we were successful with our National Lottery Community Fund application and were most fortunate to be granted £137,427 for our regeneration programme, which included the provision of disabled toilets/access, structural renovations to our timber framed structure, an adjoining stand alone multi-activity annexe, kitchen enhancements and sundry others (e.g. new central heating boiler). Our Cornwall Council Covid-19 Business Support Grants were also added to the project finances. Building commenced in February 2021 and luckily was able to continue throughout the relevant Lockdown periods. Formal building completion was on Friday 10th September 2021.
7. The St John Village Hall became fully operation for public activities last Wednesday (22nd September 2021) much to the delight of our parishioners.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Prior to the Covid-19 Lockdown:

1. Historically the activity groups (Bowls, Boules, Singing, Bridge, Snooker, coffee mornings) utilising the VH have all been very well attended, with the Singing Group being especially successful. There has been very limited usage in this financial year (FY) due to the Covid-19 restrictions and Lockdowns.
2. The VH hire has not been possible for the majority of this FY although we know the demand is there. This is influenced by the realistic hire charges and more importantly our quaint wooden framed/wood-lined 95 year old building, which makes a very intimate and unique venue.
3. Our fundraising events, an essential component of our financial strategy, have been severely affected this FY.
4. Our insurance premium has increased this FY due to an increased valuation of the building.
5. Building maintenance cost may settle down due the regeneration and restoration building work carried out. However, there will always be a requirement due to the nature of the building fabric.
6. The St John Village Hall Trust Trustees and Fundraising & Hire Committee will start meeting again on a regular basis, thus ensuring the smooth running of the charity.
7. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
8. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
9. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish. They have provided an essential community based support service throughout the Lockdown period.
2. The annual H&S Inspections and Reviews are up to date and an ongoing process.
3. The regeneration and restoration building project has addressed our disabled facilities issues (Equalities Act) and compliance with the Manual Handling Regulations.
4. Our successful National Lottery Community Fund grant is going to have a dramatic effect on the facilities on offer to our parishioners, and positions us well for the future.

**Summary of the main achievements of the charity during the year**

1. A turbulent year for the St John Village Trust Charity on account of the Covid-19 pandemic, but a most successful one with regards to our regeneration and restoration building project.
2. Our strength is our superb dedicated volunteers who have continued to support the VH and the community. They provided a successful community based support programme to cover the Lockdown period, thus ensuring the 'at risk' members of our community were supported in both practical means, but also with regards to mental health issues.
3. The universal support from the Parish Council is much appreciated
4. There is strong governance and administration of the St John Village Trust.
5. Indeed our volunteers and parishioners have not been idle during the Lockdown period and two additional activity groups have already been planned/started.
6. The whole hearted endorsement from our parishioners is paramount and this has now been conclusively quantified and proven by our external Community Consultation Project.
7. There is an ongoing H&S Inspection and Review process including an Action Plan, which has been vigorously acted upon.
8. There is an anticipated increase utilisation of the VH and facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners will now recommence, yet ensuring that the 'old favourites' are not forgotten. Additional new ones are anticipated.
10. We are indebted to the National Lottery Community Fund for their most generous grant.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2021 was £7,272 (unrestricted) and £22445 (restricted). These restricted funds relate to the then ongoing building project.
3. The structural repair and kitchen issues referred to in last year's report have been addresses by the building project.
4. The current St John Village Trust's balance is £8297 (unrestricted) and £3000 (restricted).

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of up to £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2020/2021 was very severely affect by the Covid-19 Pandemic.
4. Our single largest expenditure remains insurance.

## Section F

## Other optional information

**Our Key Objectives are:**

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The St John Village Hall is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 95 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	{Original Signed}	{Original Signed}
---------------------	-------------------	-------------------

<b>Full name(s)</b>	Christopher Morris	Charmaine Ferguson
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<b>Position (eg Secretary, Chair, etc)</b>	Vice Chairman	Treasurer
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<b>Date</b>	26th September 2021
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**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St John Village Trust

**On accounts for the year  
ended**

31 March 2020

**Charity no  
(if any)**

1178524

**Set out on pages**

8 & 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

{Original Signed}

**Date:**

17th May 2021

**Name:**

C L Chambers

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Well Cottage  
4 Church Lane, St John  
Torpoint, Cornwall PL11 3AP

---

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Charity Name <b>St John Village Trust</b>		No (if any) <b>1178524</b>	
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>1st April 2020</b>	To	Period end date <b>31st March 2021</b>

**CC16a**

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	15	-	-	15	-
Village Hall Hire	100	-	-	100	-
Activity Groups & Clubs	19	-	-	19	-
Fundraising Functions	135	-	-	135	-
Donations	- 0	-	-	-	-
Electricity & Oil Meters	189	-	-	189	-
Miscellaneous		-	-	-	-
National Lottery Community Fund		26,906		26,906	
Cornwall Council Business Support Grant		19,625		19,625	
					-
<b>Sub total(Gross income for AR)</b>	<b>458</b>	<b>46,531</b>	<b>-</b>	<b>46,988</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>458</b>	<b>46,531</b>	<b>- 0</b>	<b>46,988</b>	<b>- 0</b>
<b>A3 Payments</b>					
Insurance	722	-	-	722	-
Electricity, Oil & Water	757	-	-	757	-
Stationary, Toner, Stamps, Cards & Flowers	98	-	-	98	-
Village Hall Maintenance Including Fire	703	-	-	703	-
Fundraising Expenses	24	-	-	24	-
Miscellaneous	424	-	-	424	-
JASK		26,906	-	26,906	-
Bartram Deakin Associates		2,262	-	2,262	-
Allsop & Pitts		1,703	-	1,703	-
<b>Sub total</b>	<b>2,728</b>	<b>30,871</b>	<b>-</b>	<b>33,599</b>	<b>-</b>



<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>{Original Signed}</i>	Dr Christopher Morris	26 Sept 2021	
	<i>{Original Signed}</i>	Ms Charmaine Ferguson	26 Sept 2021	



# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2020	31	March	2021
<b>From</b>			<b>T o</b>			

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

St John Village Hall
St John
Torpoint
<b>Postcode</b> PL11 3AW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Richard Dolton	Chairman		
2	Dr Christopher Morris	Vice Chairman		
3	Ms Charmaine Ferguson	Treasurer		
4	Mr Christian Ferris			
5	Mrs Susan Huke			
6	Mr Bob Keys			
7	Mr Derek Richards			
8	Mrs Emma Tanner			
9	Mr Ray Waldock			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

N/A		
-----	--	--

## Name of chief executive or names of senior staff members (Optional information)

N/A
-----

# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

1. The St John Village Trust CIO Constitution is based on the Charities Commissions' CIO Association Model Constitution.
2. There is a Deed of Trust.
3. These are lodged with the Charities Commission.

How the charity is constituted  
(eg. trust, association, company)

We are a Charitable Incorporated Organisation (CIO)

Trustee selection methods  
(eg. appointed by, elected by)

1. Trustee selection is as per the CIO Association Model Constitution (e.g. at the annual general meetings).
2. New trustees are recruited from the parish and the local community.
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4. All Trustees give their time voluntarily and receive no remuneration or other benefits.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
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- relationship with any related parties;
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7. The St John Village Hall became fully operation for public activities last Wednesday (22nd September 2021) much to the delight of our parishioners.

## Section C

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of the CIO are to provide and maintain the St John Village Hall and grounds for the use of the inhabitants of the village and parish of St. John, Torpoint in the County of Cornwall for the benefit without distinction of political religious or other opinions including the use for lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Prior to the Covid-19 Lockdown:

1. Historically the activity groups (Bowls, Boules, Singing, Bridge, Snooker, coffee mornings) utilising the VH have all been very well attended, with the Singing Group being especially successful. There has been very limited usage in this financial year (FY) due to the Covid-19 restrictions and Lockdowns.
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7. The Trustees review the delegated areas of responsibility regularly as per our Administrative Document.
8. The Trustees review the risks associated with the running of the charity (e.g. risk management, volunteer management and safeguarding, complaints handling) regularly at their meetings.
9. The Trustees have regard to the guidance issued by the Charities Commission on public benefit when reviewing our aims and objectives, holding meetings, and planning future activities.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

1. Our brilliant volunteers have continued to fully support the VH and our activities, and without them the VH simply would not flourish. They have provided an essential community based support service throughout the Lockdown period.
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3. The universal support from the Parish Council is much appreciated
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5. Indeed our volunteers and parishioners have not been idle during the Lockdown period and two additional activity groups have already been planned/started.
6. The whole hearted endorsement from our parishioners is paramount and this has now been conclusively quantified and proven by our external Community Consultation Project.
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8. There is an anticipated increase utilisation of the VH and facilities.
9. A diverse programme of fundraising events aimed to appeal to all parishioners will now recommence, yet ensuring that the 'old favourites' are not forgotten. Additional new ones are anticipated.
10. We are indebted to the National Lottery Community Fund for their most generous grant.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

1. The St John Village Trust seeks to hold sufficient reserves to ensure the charity can operate the VH in the long term, whilst meeting both the routine and unexpected expenditures.
2. The St John Village Trust's balance as of 31 March 2021 was £7,272 (unrestricted) and £22445 (restricted). These restricted funds relate to the then ongoing building project.
3. The structural repair and kitchen issues referred to in last year's report have been addresses by the building project.
4. The current St John Village Trust's balance is £8297 (unrestricted) and £3000 (restricted).

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

1. The St John Village Hall has traditionally had an income of up to £10,000.
2. The principal sources of funds for the St John Village Trust are group activities, hire of the village hall and fundraising events.
3. Our basic income for 2020/2021 was very severely affect by the Covid-19 Pandemic.
4. Our single largest expenditure remains insurance.

## Section F

## Other optional information

**Our Key Objectives are:**

1. To meet our charity objective and maintenance relevance for our parishioners. We aim to provide a facility and range of events that meets the needs of all of our community and we are always on the look out as to how this can be further added to and improved.
2. Our history is that at the end of The Great War the Boger family, who lived locally in Wolsden Estate, donated the land to St John Village for the purpose of building a village hall. The St John Village Hall is of a wooden construction and was built in 1926 to commemorate the end of The Great War and is now 95 years old. In addition, 40 years ago there was a brick built extension to the west end of the VH comprising of the toilets and an extension to the communal room, together with a kitchen on the rear aspect. This was a lovely gesture by the Boger family. We are indebted to them and we aim to maintain and improve the building's fabric for future generations.
3. The St John Village Trust, and the parishioners of St John, has been very fortunate to have been granted a most significant National Lottery Community Fund grant, which has regenerated and transformed our village hall.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



**Independent examiner's  
report on the accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St John Village Trust

**On accounts for the year  
ended**

31 March 2020

**Charity no  
(if any)**

1178524

**Set out on pages**

8 & 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

{Original Signed}

**Date:**

17th May 2021

**Name:**

C L Chambers

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Well Cottage  
4 Church Lane, St John  
Torpoint, Cornwall PL11 3AP

---

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**