



Trustees' Annual Report for the period						
From	Period start date		To	Period end date		
	Day 01	Month 08	Year 2023	Day 31	Month 07	Year 2024

Section A

Reference and administration details

Charity name	Arab Friendship Association
Other names charity is known by	AFA
Registered charity number (if any)	1178515
Charity's principal address	20 GRANBY ROAD
	LUTON
	BEDFORDSHIER
	Postcode LU4 9SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SHOKRI OTHMAN	CHAIRPERSON		
2	BASHAR ATHAMNEH			
3	KHALIL ISMAIL			
4	MOHAMMED SHARIF SALAMAH			
5				
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15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 05/05/2018
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members at the annual general meeting (AGM) for 2 years period

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

**To advance education for the public benefit in the Arabic and English languages and culture among all members of the public in Luton and the surrounding areas**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- Continue the on-line Arabic school with the support of volunteers, teachers and the community.
- Socially, the charity runs regular face-to-face events including monthly social gatherings and Ramadan gatherings.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

- the Online Arabic Classes had a successful outcome as students achieved the curriculum requirements and aims at each level.
- we have good retention of ongoing students due to reasonable rate and high quality of education

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The financial situation continues to be stable. The charity model remains affordable given the voluntary contributions of most members of the team.  
On the 31<sup>st</sup> of July 2024, we had £6624 in our bank accounts compared to £6785 the year before.

### Details of any funds materially in deficit

We're not running on deficit at the moment

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

SHOKRI OTHMAN  
SHOKRI OTHMAN (Oct 11, 2024 17:11 GMT+1)

Full name(s)

SHOKRI OTHMAN

Position (eg Secretary, Chair, etc)

Chairperson

Date

07/10/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

CharName	No (if any)
ARAB FRIENDSHIP ASSOCIATION	1178151

CC16a

## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/08/2023		31/07/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
DONATION	2,120	-	-	2,120	1,740
CLASSES FEES	12,661	-	-	12,661	18,396
REFUND	629	-	-	629	312
FUND RAIS	703	-	-	703	218
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	16,112	-	-	16,112	20,667
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	16,112	-	-	16,112	20,667
<b>A3 Payments</b>					
Tutours expenses	10,949	-	-	10,949	16,888
MISC	-	-	-	-	232
Rent expenses	2,725	-	-	2,725	1,325
subscription	1,188	-	-	1,188	2,391
Events	235	-	-	235	-
refund	104	-	-	104	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	15,201	-	-	15,201	20,836
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	15,201	-	-	15,201	20,836
<b>Net of receipts/(payments)</b>	912	-	-	912	- 169
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	912	-	-	912	- 169

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	ARAB FRIENDSHIP ASSOCIATION MAIN BANK ACCOUNT	965	-	-
	ARAB FRIENDSHIP ASSOCIATION CLASSES ACCOUNT	5,661	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,626</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 MR SHOKRI OTHMAN (Oct 7, 2024 17:54 GMT+1)	MR. SHOKRI OTHMAN	05/10/2024