Trustees' Annual Report for the period

	Period start date		To	Period end date		
	Day	Month	Year	Day	Month	Year
From	01	08	2021	31	07	2022

Section A Reference and administration details

Charity name	Arab Friendship Association
Other names charity is known by	AFA
Registered charity number (if any)	1178515
Charity's principal address	20 GRANBY ROAD
	LUTON
	BEDFORDSHIER
	Postcode LU4 9SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SHOKRI OTHMAN	CHAIRPERSON		
2	BASHAR ATHAMNEH			
3	KHALIL ISMAIL			
4	MOHAMMED SHARIF SALAMAH			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted on 05/05/2018
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members at the annual general meeting (AGM) for 2 years period

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	**To advance education for the public benefit in the Arabic and English languages and culture among all members of the public in Luton and the surrounding areas**
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	- With COVID restrictions, AFA transferred Arabic classes to full on-line classes utilising AlManhal platform. The virtual school has now been running for the second year with the support of volunteers, teachers and the community. - Socially, the charity returned to some face-to-face events including monthly social gatherings and Ramadan gatherings. - Our on-line classes have continued with improved management structure and engagement efforts. - Our plan for the year to coming is to re-open the face-to-face classes while keeping the on-line active as well.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- the Online Arabic Classes had a successful outcome as students achieved the curriculum requirements and aims at each level
- we have good retention of ongoing students due to reasonable rate and high quality of education

Section E Financial review

Brief statement of the charity's policy on reserves	The financial situation continues to be stable. The charity model remains affordable given the voluntary contributions of most members of the team. On the 31st of July 2022, we had £7077 in our bank accounts compared to £3709 the year before.
Details of any funds materially in deficit	We're not running on deficit at the moment

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SHOKRI OTHMAN	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	19/05/2023	