

FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales · Charity number 1178499

Details

Status Registered

Legal form CIO

Registered 2018-05-23

Register [View on the Charity Commission register](#)

Contact

Address Stanley House
49 Dartford Road
Sevenoaks
TN13 3TE

Phone 07435 986232

Email contact@friendsforfamilies.org

Website www.friendsforfamilies.org

Activities

Objects: TO RELIEVE THE POVERTY OF FAMILIES WITH CHILDREN WHO ARE LIVING WITHIN THE SEVENOAKS DISTRICT AND DARTFORD OR ARE OTHERWISE CLIENTS OF WEST KENT CHILDREN'S SERVICES AT KENT COUNTY COUNCIL, SPECIFICALLY FAMILIES WHO DO NOT HAVE THE RESOURCES TO PROVIDE THEMSELVES WITH THE NORMAL THINGS OF LIFE WHICH MOST PEOPLE TAKE FOR GRANTED, BY • PROVIDING ITEMS INCLUDING BUT NOT LIMITED TO FURNITURE, BEDDING, CLOTHING, FOOD, FUEL, HEATING APPLIANCES, WASHING MACHINES AND FRIDGES OR BY PROVIDING GRANTS TO PURCHASE THESE ITEMS. • PAYMENT FOR SERVICES INCLUDING BUT NOT LIMITED TO ESSENTIAL REPAIRS, HAIRDRESSING OR OUTINGS AND ENTERTAINMENT FOR CHILDREN. • PROVIDING FACILITIES INCLUDING BUT NOT LIMITED TO THE SUPPLY OF EQUIPMENT, BOOKS, AND TRAVELLING EXPENSES TO ATTEND SCHOOL, AND EQUIPMENT AND FUNDS FOR RECREATIONAL PURSUITS INTENDED TO BRING THE QUALITY OF LIFE OF THE BENEFICIARIES TO A REASONABLE STANDARD • FINANCING ANY OTHER ITEMS, SERVICES OR FACILITIES THAT THE TRUSTEES AGREE SHOULD BE PROVIDED TO BRING THE QUALITY OF LIFE OF THE BENEFICIARIES TO A REASONABLE STANDARD.

Activities: We aim to help relieve the poverty of families with children within the local district. We work with Children's Services to help families they identify as not having the resources to provide themselves with the normal things of life that most people may take for granted. We provide items, services and facilities in order to bring the quality of life of the beneficiaries to a reasonable standard.

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** Children/young People

Geography

- **Area of benefit:** SEVENOAKS DISTRICT AND DARTFORD OR ARE OTHERWISE CLIENTS OF WEST KENT CHILDREN'S SERVICES AT KENT COUNTY COUNCIL.
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£108,909	£103,246	-	-
2024-03-31	£139,703	£111,004	-	-
2023-03-31	£193,929	£124,778	-	-
2022-04-05	£116,278	£114,645	-	-
2021-04-05	£105,375	£84,274	-	-

Trustees

Name	Role	Appointed
Jacqueline Leigh Crisp	Chair	2024-10-16
Anne Louise Ralph		2024-05-22
Claire Nicola Davison		2021-01-11
Heather Alexandra Brightwell		2024-01-25
Helen Mary Buttivant		2024-01-26
Katya Pascale Wickham		2024-01-25
Kay Fox Joyce		2025-01-22

FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales - Charity number 1178499

Accounts



Friends For Families

Sevenoaks

Trustees' Annual Report
2024-25

Registered charity number 1178499

Section A: **Administration Details**

This report covers the period from 1 April 2024 to 31 March 2025.

Friends For Families (Sevenoaks) was established in January 2018 and became a registered charity on 23 May 2018. The registered charity number is 1178499 and the address the charity is registered to is currently subject to change.

The charity's name is Friends For Families (Sevenoaks) and it is not known by any other name, though it is often abbreviated to Friends For Families or F4F.

Names of the charity trustees who manage the charity

Shona Campbell (Chair), first charity trustee stepped down in August 2024.

Jacky Crisp (Chair) was appointed as a trustee and as Chair in October 2024.

Claire Davison (Treasurer): Claire was appointed as a trustee and as Treasurer in January 2021 and reappointed in January 2024.

Kelly Barlow: Kelly was appointed as a trustee in February 2020, and reappointed in February 2023 and stepped down in October 2024

Heather Brightwell: Heather was appointed as a trustee in January 2024

Helen Buttivant: Helen was appointed as a trustee in January 2024

Katya Wickham: Katya was appointed as a trustee in January 2024

Anne Ralph: Anne was appointed as a trustee in May 2024

Kay Fox-Joyce: Kay was appointed as a trustee in January 2025

There are at present no other trustees, and there are no staff members.

Section B: **Structure, Governance and Management**

The charity is governed by its constitution and is a Foundation Charitable Incorporated Organisation. Apart from the first charity trustees, all trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is managed and run by the trustees, and there are no paid staff members. There are several volunteers who work with the trustees on an ad hoc basis.

Section C:

Objectives and activities

The objects of the charity are

To relieve the poverty of families with children who are living within the Sevenoaks district and Dartford or are otherwise clients of West Kent Children's Services at Kent County Council, specifically families who do not have the resources to provide themselves with the normal things of life which most people take for granted, by

- providing items including but not limited to furniture, bedding, clothing, food, fuel, heating appliances, washing machines and fridges or by providing grants to purchase these items.
- payment for services including but not limited to essential repairs, hairdressing or outings and entertainment for children.
- providing facilities including but not limited to the supply of equipment, books, and travelling expenses to attend school, and equipment and funds for recreational pursuits intended to bring the quality of life of the beneficiaries to a reasonable standard
- financing any other items, services or facilities that the trustees agree should be provided to bring the quality of life of the beneficiaries to a reasonable standard.

The main activities undertaken for the public benefit in relation to these objects are

- The purchase of beds and bedding, basic furniture and white goods, whether new or second hand. Where appropriate donated second hand items are also provided.
- The purchase of clothing, nappies, basic baby equipment, cleaning equipment and products. Where appropriate donated second hand items are also provided.
- The purchase of food. Much of the non-perishable food we supply is donated, and we fund the rest and specifically perishable foods.
- Payment for children's groups and classes, particularly where these are therapeutic and/or prevent a child being isolated on grounds of poverty.
- Payment for school uniform, shoes, bags and equipment and travelling costs to school where no alternative is available that can be funded by the family or statutory services.

In all cases the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The charity does not give cash grants to families, and all activities are undertaken in conjunction with and through the intermediary of West Kent Children's Services.

The charity benefits greatly from the support of the local community, both in volunteering their time and making financial donations, but also in supplying the charity with second hand items and ensuring they are in a good condition to be donated, purchasing food supplies, and providing the charity with advice and support on a range of issues.

Section D

Achievements and performance

The trustees raise the funding for the work to be undertaken from three sources: individual and corporate donations, donations from other organisations and grants. In 2024-2025, the trustees decided to review and amend their classification of grants and donations from organisations to provide additional clarity in the accounts. The trustees did not apply for any grants in 2024-2025 but received the remaining balance of a 2-year grant from Kent Community Foundation.

The trustees also worked to raise awareness within the local community, resulting in many individual donations to the charity. Further financial details may be found in the annual accounts.

All trustees worked to develop the pool of volunteers willing to assist with the workload (particularly important as the charity has no paid staff). This included building relations with local businesses and community groups.

The charity met 235 referrals in 2024-25 and spent £87,490 helping families in need. In addition to this, the charity also provided 385 Christmas gifts for children identified by the social work teams, and 182 Christmas food parcels for their families.

Section E:

Financial review

Reserves

Trustees have agreed that reserves of 4-6 months of expenditure should be maintained either in the current account or an instant access savings account split as follows: up to £,3000 in the current account and 4-6 months' average expenditure in an instant access savings account.

Any other funds in excess of this can be transferred to a savings account with a maximum of 1 month's notice. Account balances should be regularly reviewed and transfers between accounts made as needed on a timely basis.

Cash reserves should be monitored at least monthly to ensure their adequacy and actions taken (eg increased grant applications) to address any potential shortfall.

The charity has no funds in deficit.

The charity's principal sources of funds are grants from grant-making bodies and businesses and individual donations. The charity occasionally organises fundraising events and raffles when needed.

The charity has been fortunate enough to raise enough funds from these sources to enable it to meet all the referrals made to it that were found to be consistent with its objects.

The Charity has decided not to invest funds in investments other than savings accounts as outlined above.

Section F: Other optional information

None.

Section G: Declaration

The trustees declare that they have approved the trustees' report above. The Trustees are of the view that there are no uncertainties at present as to the charity's status as a going concern.

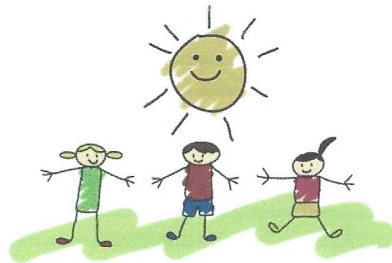
Signed on behalf of the charity's trustees:

Signature 

Full Name JACKY CRISP

Position CHAIR

Date 21/01/2026.



Friends For Families
Sevenoaks



Receipts and payments accounts

CC16a

For the period from	01/04/2024	To	31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations - cash	58,141	13,500	-	71,641	70,181
Christmas Appeal donations	1,088	2,598	-	3,686	2,316
Gift Aid	9,231	-	-	9,231	10,501
Grants - restricted	-	10,656	-	10,656	20,495
Grants - unrestricted	-	-	-	-	18,450
Fundraised income	258	-	-	258	1,433
Bank interest	2,834	-	-	2,834	647
Gift vouchers/Nectar points used	113	-	-	113	170
Non cash donations (food and presents)	10,490	-	-	10,490	15,510
Sub total (Gross income for AR)	82,155	26,754	-	108,909	139,703
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,155	26,754	-	108,909	139,703
A3 Payments					
Food and drink	30,356	9,549	-	39,905	29,092
Baby supplies	2,166	444	-	2,610	2,678
Clothing and shoes	1,717	560	-	2,277	4,391
Furniture	13,656	3,068	-	16,724	21,076
Electrical appliances and white goods	7,446	923	-	8,369	11,450
Home furnishings/improvements	9,097	2,071	-	11,168	12,748
Toys, books and crafts	301	112	-	413	3,474
Sports and activities	239	-	-	239	494
Wellbeing	1,327	434	-	1,761	1,561
Technology	-	-	-	-	164
Nursery fees	-	-	-	-	639
Transport	378	120	-	498	541
Utilities	83	-	-	83	402
Vouchers	2,795	247	-	3,042	2,890
Christmas Appeal Costs	1,087	2,598	-	3,685	2,853
Fundraising costs	-	-	-	-	-
Other	317	85	-	402	512
Admin costs	1,080	500	-	1,580	529
Donated Items passed on	10,490	-	-	10,490	15,510
	-	-	-	-	-
Sub total	82,535	20,711	-	103,246	111,004
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	82,535	20,711	-	103,246	111,004
Net of receipts/(payments)	- 380	6,043	-	5,663	28,699
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	159,274	206	-	159,480	130,781
Cash funds this year end	158,894	6,249	-	165,143	159,480

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		158,894	6,249	-
		-	-	-
		-	-	-
	Total cash funds	158,894	6,249	-
	(agree balances with receipts and payments account(s))			

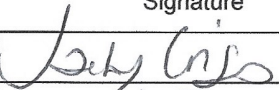
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JACKY CRISP	21.01.26
Claire Davison	CLAIRE DAVISON	21.01.26



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends for Families

**On accounts for the year
ended**

2024/25

**Charity no
(if any)**

1178499

Set out on pages

1, 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/25**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: *Emily Chandler*

Date: 13/01/2026

Name: Emily Chandler

**Relevant professional
qualification(s) or body
(if any):**

MICB – Institute of Certified Bookkeepers

Address:

16 White Friars

Sevenoaks

Kent TN13 1QG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales - Charity number 1178499

Accounts



Friends For Families

Sevenoaks

Trustees' Annual Report

2023-24

Registered charity number 1178499

Section A: **Administration Details**

This report covers the period from 1 April 2023 to 31 March 2024.

Friends For Families (Sevenoaks) was established in January 2018 and became a registered charity on 23 May 2018. The registered charity number is 1178499 and the address the charity is registered to is currently subject to change.

The charity's name is Friends For Families (Sevenoaks) and it is not known by any other name, though it is often abbreviated to Friends For Families or F4F.

Names of the charity trustees who manage the charity

Shona Campbell (Chair), first charity trustee.

Claire Davison (Treasurer): Claire was appointed as a trustee and as Treasurer in January 2021 and reappointed in January 2024.

Hannah Gwyther: Hannah was appointed as a trustee in February 2019 and reappointed in February 2022, and stepped down in January 2024

Hayley Hansford: Hayley was appointed as a trustee in February 2020 and reappointed in February 2023, and stepped down in September 2023

Kelly Barlow: Kelly was appointed as a trustee in February 2020 and reappointed in February 2023

Heather Brightwell: Heather was appointed as a trustee in January 2024

Helen Buttivant: Helen was appointed as a trustee in January 2024

Katya Wickham: Katya was appointed as a trustee in January 2024

There are at present no other trustees, and there are no staff members.

Section B: **Structure, Governance and Management**

The charity is governed by its constitution and is a Foundation Charitable Incorporated Organisation. Apart from the first charity trustees, all trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is managed and run by the trustees, and there are no paid staff members. There are several volunteers who work with the trustees on an ad hoc basis.

Section C:

Objectives and activities

The objects of the charity are

To relieve the poverty of families with children who are living within the Sevenoaks district and Dartford or are otherwise clients of West Kent Children's Services at Kent County Council, specifically families who do not have the resources to provide themselves with the normal things of life which most people take for granted, by

- providing items including but not limited to furniture, bedding, clothing, food, fuel, heating appliances, washing machines and fridges or by providing grants to purchase these items.
- payment for services including but not limited to essential repairs, hairdressing or outings and entertainment for children.
- providing facilities including but not limited to the supply of equipment, books, and travelling expenses to attend school, and equipment and funds for recreational pursuits intended to bring the quality of life of the beneficiaries to a reasonable standard
- financing any other items, services or facilities that the trustees agree should be provided to bring the quality of life of the beneficiaries to a reasonable standard.

The main activities undertaken for the public benefit in relation to these objects are

- The purchase of beds and bedding, basic furniture and white goods, whether new or second hand. Where appropriate donated second hand items are also provided.
- The purchase of clothing, nappies, basic baby equipment, cleaning equipment and products. Where appropriate donated second hand items are also provided.
- The purchase of food. Much of the non-perishable food we supply is donated, and we fund the rest and specifically perishable foods.
- Payment for children's groups and classes, particularly where these are therapeutic and/or prevent a child being isolated on grounds of poverty.
- Payment for school uniform, shoes, bags and equipment and travelling costs to school where no alternative is available that can be funded by the family or statutory services.

In all cases the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The charity does not give cash grants to families, and all activities are undertaken in conjunction with and through the intermediary of West Kent Children's Services.

The charity benefits greatly from the support of the local community, both in volunteering their time and making financial donations, but also in supplying the charity with second hand items and ensuring they are in a good condition to be donated, purchasing food supplies, and providing the charity with advice and support on a range of issues.

Section D

Achievements and performance

The trustees raise the funding for the work to be undertaken from two sources: individual and corporate donations, and grants. In 2023-2024 the trustees successfully applied for and received several grants, raising £38,945 in grant income. The trustees also worked to raise awareness within the local community, resulting in many individual donations to the charity. Further financial details may be found in the annual accounts.

All trustees worked to develop the pool of volunteers willing to assist with the workload (particularly important as the charity has no paid staff). This included building relations with local businesses and community groups.

The charity met 262 referrals in 2023-24 and spent £92,077 helping families in need. In addition to this, the charity also provided 461 Christmas gifts for children identified by the social work teams, and 196 Christmas food parcels for their families. Whilst most of these were donated, the charity spent £2,853 of its funds on the Christmas Appeal

Section E:

Financial review

Reserves

Trustees have agreed that reserves of 4-6 months of expenditure should be maintained either in the current account or an instant access savings account split as follows: £30,000 in the current account and the remainder in an instant access savings account.

Any other funds in excess of this can be transferred to a savings account with a maximum of 1 month's notice. A maximum of £85,000 can be held in any individual account. Account balances should be regularly reviewed and transfers between accounts made as needed on a timely basis.

Cash reserves should be monitored at least monthly to ensure their adequacy and actions taken (eg increased grant applications) to address any potential shortfall.

The charity has no funds in deficit.

The charity's principal sources of funds are grants from grant-making bodies and businesses and individual donations. The charity also organises fundraising events and raffles.

The charity has been fortunate enough to raise enough funds from these sources to enable it to meet all the referrals made to it that were found to be consistent with its objects.

The charity does not have sufficient funds to make investments and does not anticipate this situation changing in the foreseeable future, and therefore has no investment policy.

Section F:

Other optional information


None.

Section G:

Declaration

The trustees declare that they have approved the trustees' report above. The Trustees are of the view that there are no uncertainties at present as to the charity's status as a going concern.

Signed on behalf of the charity's trustees:

Signature 

Full Name Shona Agnes Brown Campbell

Position Chair of Trustees

Date 16/10/24



Friends For Families
Sevenoaks



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Friends for Families (Sevenoaks)

No (if any)
1178499

CC16a

Receipts and payments accounts

For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	70,181	2,316	-	72,497	73,676
Gift Aid	10,501	-	-	10,501	11,594
Gift voucher donations	170	-	-	170	301
Grants	18,450	20,495	-	38,945	79,100
Fundraised income	1,433	-	-	1,433	6,863
Donated items received	15,510	-	-	15,510	22,395
Bank interest	647	-	-	647	-
	-	-	-	-	-
Sub total (Gross income for AR)	116,892	22,811	-	139,703	193,929
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	116,892	22,811	-	139,703	193,929
A3 Payments					
Food and drink	17,167	11,925	-	29,092	40,420
Baby supplies	2,173	505	-	2,678	5,338
Clothing and shoes	3,885	506	-	4,391	4,120
Furniture	15,664	5,412	-	21,076	15,412
Electrical appliances and white goods	7,672	3,778	-	11,450	9,956
Home furnishings/improvements	12,259	489	-	12,748	7,813
Toys, books and crafts	3,359	115	-	3,474	350
Sports and activities	404	90	-	494	304
Wellbeing	1,561	-	-	1,561	5,122
Technology	164	-	-	164	504
Housing costs	-	-	-	-	-
Nursery fees	639	-	-	639	912
Transport	426	115	-	541	886
Utilities	402	-	-	402	3,705
Vouchers	2,534	356	-	2,890	2,436
Christmas Appeal Costs	537	2,316	-	2,853	1,357
Fundraising costs	-	-	-	-	2,251
Other	203	309	-	512	607
Admin costs	529	-	-	529	890
Donated Items passed on	15,510	-	-	15,510	22,395
	-	-	-	-	-
Sub total	85,088	25,916	-	111,004	124,778
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	85,088	25,916	-	111,004	124,778
Net of receipts/(payments)	31,804	- 3,105	-	28,699	69,151
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	127,470	3,311	-	130,781	-
Cash funds this year end	159,274	206	-	159,480	69,151

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurer's Account	28,886	206	-
	Instant Access Savings Account	90,217	-	-
	32 Day Notice Savings Account	40,171	-	-
	Total cash funds	159,274	206	-

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Claire Davison</i>	CLAIRE DAVISON	16/10/24

re 30/09/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends for Families

**On accounts for the year
ended**

2023/24
Charity no (if any) 1178499

Set out on pages

1, 2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/24**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Emily Chandler Date: 30/09/2024

Name: Emily Chandler

**Relevant professional
qualification(s) or body
(if any):**

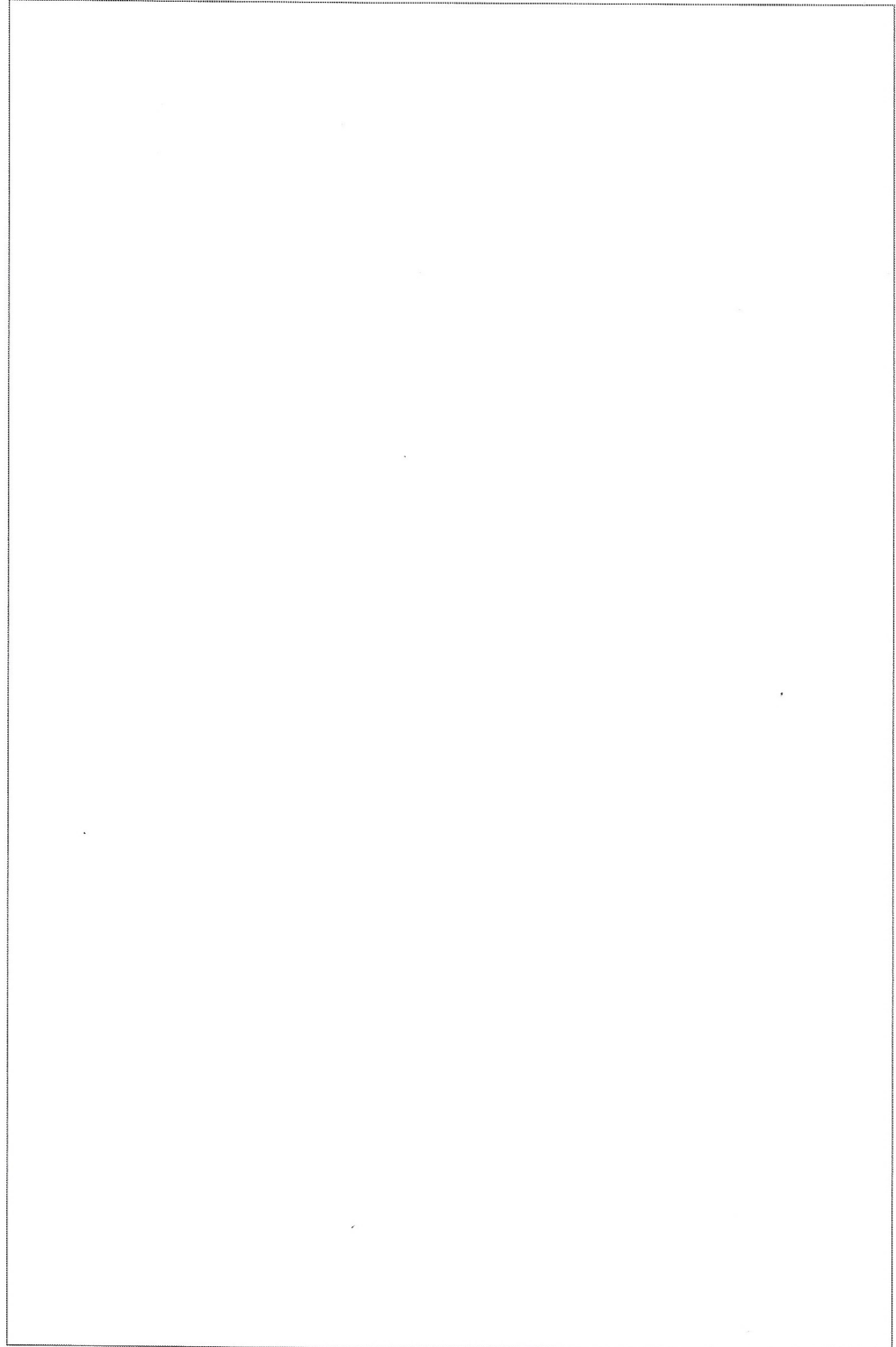
MICB – Institute of Certified Bookkeepers

Address:

16 White Friars
Sevenoaks
Kent TN13 1QG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales - Charity number 1178499

Accounts



Friends For Families

Sevenoaks

Trustees' Annual Report

2022-23

Registered charity number 1178499

Section A: Administration Details

This report covers the period from 1 April 2022 to 31 March 2023.

Friends For Families (Sevenoaks) was established in January 2018 and became a registered charity on 23 May 2018. The registered charity number is 1178499 and the address the charity is registered to is 10 Pinewood Avenue, Sevenoaks TN14 5AF

The charity's name is Friends For Families (Sevenoaks) and it is not known by any other name, though it is often abbreviated to Friends For Families or F4F.

Names of the charity trustees who manage the charity

Shona Campbell (Chair), first charity trustee

Claire Davison (Treasurer): Claire was appointed as a trustee and as Treasurer in January 2021

Hannah Gwyther: Hannah was appointed as a trustee in February 2019 and reappointed in February 2022

Hayley Hansford: Hayley was appointed as a trustee in February 2020

Kelly Barlow: Kelly was appointed as a trustee in February 2020

There are at present no other trustees, and there are no staff members.

Section B: Structure, Governance and Management

The charity is governed by its constitution and is a Foundation Charitable Incorporated Organisation. Apart from the first charity trustees, all trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is managed and run by the trustees, and there are no paid staff members. There are several volunteers who work with the trustees on an ad hoc basis.

Section C:

Objectives and activities

The objects of the charity are

To relieve the poverty of families with children who are living within the Sevenoaks district and Dartford or are otherwise clients of West Kent Children's Services at Kent County Council, specifically families who do not have the resources to provide themselves with the normal things of life which most people take for granted, by

- providing items including but not limited to furniture, bedding, clothing, food, fuel, heating appliances, washing machines and fridges or by providing grants to purchase these items.
- payment for services including but not limited to essential repairs, hairdressing or outings and entertainment for children.
- providing facilities including but not limited to the supply of equipment, books, and travelling expenses to attend school, and equipment and funds for recreational pursuits intended to bring the quality of life of the beneficiaries to a reasonable standard
- financing any other items, services or facilities that the trustees agree should be provided to bring the quality of life of the beneficiaries to a reasonable standard.

The main activities undertaken for the public benefit in relation to these objects are

- The purchase of beds and bedding, basic furniture and white goods, whether new or second hand. Where appropriate donated second hand items are also provided.
- The purchase of clothing, nappies, basic baby equipment, cleaning equipment and products. Where appropriate donated second hand items are also provided.
- The purchase of food. Much of the non-perishable food we supply is donated, and we fund the rest and specifically perishable foods.
- Payment for children's groups and classes, particularly where these are therapeutic and/or prevent a child being isolated on grounds of poverty.
- Payment for school uniform, shoes, bags and equipment and travelling costs to school where no alternative is available that can be funded by the family or statutory services.

In all cases the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The charity does not give cash grants to families, and all activities are undertaken in conjunction with and through the intermediary of West Kent Children's Services.

The charity benefits greatly from the support of the local community, both in volunteering their time and making financial donations, but also in supplying the charity with second hand items and ensuring they are in a good condition to be donated, purchasing food supplies, and providing the charity with advice and support on a range of issues.

Section D

Achievements and performance

The trustees raise the funding for the work to be undertaken from two sources: individual and corporate donations, and grants. In 2022-2023 the trustees successfully applied for and received several grants, raising £79,100 in grant income. The trustees also worked to raise awareness within the local community, resulting in many individual donations to the charity. Further financial details may be found in the annual accounts.

All trustees worked to develop the pool of volunteers willing to assist with the workload (particularly important as the charity has no paid staff). This included building relations with local businesses and community groups.

The charity met 285 referrals in 2022-23, at a cost of £101,493. In addition to these individual case referrals, the charity also provided 651 Christmas gifts for children identified by the social work teams, and 261 Christmas food parcels for their families.

Section E:

Financial review

The Trustees have reviewed the guidance "Charity Reserves: building resilience" (published Jan 2016) and do not consider that the charity requires a reserves policy at this time. This is due to the nature of our funding and expenditure. This will be reviewed by the trustees on a regular basis.

The charity has no funds in deficit.

The charity's principal sources of funds are grants from grant-making bodies and businesses and individual donations. The charity also organises fundraising events and raffles.

The charity has been fortunate enough to raise enough funds from these sources to enable it to meet all the referrals made to it that were found to be consistent with its objects.

The charity does not have sufficient funds to make investments and does not anticipate this situation changing in the foreseeable future, and therefore has no investment policy.

Section F:

Other optional information

None.

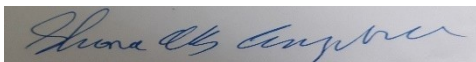
Section G:

Declaration

The trustees declare that they have approved the trustees' report above. The Trustees are of the view that there are no uncertainties at present as to the charity's status as a going concern.

Signed on behalf of the charity's trustees:

Signature



Full Name Shona Agnes Brown Campbell

Position Chair of Trustees

Date 27 January 2023



Friends For Families

Sevenoaks



Receipts and payments accounts

For the period from	Period start date 4/1/2022	To	Period end date 3/31/2023
---------------------	-------------------------------	----	------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	72,871	805	-	73,676	54,955
Gift Aid	11,594	-	-	11,594	6,585
Gift voucher donations	301	-	-	301	145
Grants	52,000	27,100	-	79,100	25,175
Fundraised income	6,863	-	-	6,863	7,093
Donated items received	22,395	-	-	22,395	22,325
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	166,024	27,905	-	193,929	116,278
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	166,024	27,905	-	193,929	116,278
A3 Payments					
Clothing and shoes	2,597	1,523	-	4,120	3,638
Furniture	11,580	3,832	-	15,412	15,362
Electrical appliances and white goods	9,024	932	-	9,956	10,146
Food and drink	26,893	13,527	-	40,420	22,362
Baby supplies	4,606	732	-	5,338	4,387
Home furnishings/improvements	7,136	677	-	7,813	16,249
Toys, books and crafts	327	23	-	350	1,292
Sports and activities	164	140	-	304	1,157
Wellbeing	4,649	473	-	5,122	2,429
Technology	504	-	-	504	774
Housing costs	-	-	-	-	2,285
Nursery fees	912	-	-	912	659
Transport	886	-	-	886	2,233
Utilities	2,609	1,096	-	3,705	1,290
Vouchers	797	1,639	-	2,436	2,281
Christmas Appeal Costs	1,357	-	-	1,357	2,034
Fundraising costs	2,251	-	-	2,251	1,822
Other	607	-	-	607	234
Admin costs	890	-	-	890	1,685
Donated Items passed on	22,395	-	-	22,395	22,325
	-	-	-	-	-
Sub total	100,184	24,594	-	124,778	114,645
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	100,184	24,594	-	124,778	114,645
Net of receipts/(payments)	65,840	3,311	-	69,151	1,633
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	61,630	-	-	61,630	59,997
Cash funds this year end	127,470	3,311	-	130,781	61,630

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	127,470	3,311	-
		-	-	-
		-	-	-
	Total cash funds	127,470	3,311	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name Friends for Families		
On accounts for the year ended	2022/23	Charity no (if any)	1178499
Set out on pages	1, 2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/23**

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Emily Chandler **Date:** 22/06/23

Name: Emily Chandler

Relevant professional qualification(s) or body (if any): MICB – Institute of Certified Bookkeepers

Address: 16 White Friars
Sevenoaks
Kent TN13 1QG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales - Charity number 1178499

Accounts



Friends For Families

Sevenoaks

Trustees' Annual Report

2021-22

Registered charity number 1178499

Section A: **Administration Details**

This report covers the period from 6 April 2021 to 31 March 2022.

Friends For Families (Sevenoaks) was established in January 2018 and became a registered charity on 23 May 2018. The registered charity number is 1178499 and the address the charity is registered to is 10 Pinewood Avenue, Sevenoaks TN14 5AF

The charity's name is Friends For Families (Sevenoaks) and it is not known by any other name, though it is often abbreviated to Friends For Families or F4F.

Names of the charity trustees who manage the charity

Shona Campbell (Chair), first charity trustee

Claire Davison (Treasurer): Claire was appointed as a trustee and as Treasurer in January 2021

Hannah Gwyther: Hannah was appointed as a trustee in February 2019 and reappointed in February 2022

Hayley Hansford: Hayley was appointed as a trustee in February 2020

Kelly Barlow: Kelly was appointed as a trustee in February 2020

There are at present no other trustees, and there are no staff members.

Section B: **Structure, Governance and Management**

The charity is governed by its constitution, and is a Foundation Charitable Incorporated Organisation. Apart from the first charity trustees, all trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is managed and run by the trustees, and there are no paid staff members. There are several volunteers who work with the trustees on an ad hoc basis.

Section C:

Objectives and activities

The objects of the charity are

To relieve the poverty of families with children who are living within the Sevenoaks district and Dartford or are otherwise clients of West Kent Children's Services at Kent County Council, specifically families who do not have the resources to provide themselves with the normal things of life which most people take for granted, by

- providing items including but not limited to furniture, bedding, clothing, food, fuel, heating appliances, washing machines and fridges or by providing grants to purchase these items.
- payment for services including but not limited to essential repairs, hairdressing or outings and entertainment for children.
- providing facilities including but not limited to the supply of equipment, books, and travelling expenses to attend school, and equipment and funds for recreational pursuits intended to bring the quality of life of the beneficiaries to a reasonable standard
- financing any other items, services or facilities that the trustees agree should be provided to bring the quality of life of the beneficiaries to a reasonable standard.

The main activities undertaken for the public benefit in relation to these objects are

- The purchase of beds and bedding, basic furniture and white goods, whether new or second hand. Where appropriate donated second hand items are also provided.
- The purchase of clothing, nappies, basic baby equipment, cleaning equipment and products. Where appropriate donated second hand items are also provided.
- The purchase of food. Much of the non-perishable food we supply is donated, and we fund the rest and specifically perishable foods.
- Payment for children's groups and classes, particularly where these are therapeutic and/or prevent a child being isolated on grounds of poverty.
- Payment for school uniform, shoes, bags and equipment and travelling costs to school where no alternative is available that can be funded by the family or statutory services.

In all cases the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The charity does not give cash grants to families, and all activities are undertaken in conjunction with and through the intermediary of West Kent Children's Services.

The charity benefits greatly from the support of the local community, both in volunteering their time and making financial donations, but also in supplying the charity with second hand items and ensuring they are in a good condition to be donated, purchasing food supplies, and providing the charity with advice and support on a range of issues.

Section D**Achievements and performance**

The trustees raise the funding for the work to be undertaken from two sources: individual and corporate donations, and grants. In 2021-2022 the trustees successfully applied for and received several grants, raising £25,175 in grant income. The trustees also worked to raise awareness within the local community, resulting in many individual donations to the charity. Further financial details may be found in the annual accounts.

All trustees worked to develop the pool of volunteers willing to assist with the workload (particularly important as the charity has no paid staff). This included building relations with local businesses and community groups.

The charity met 248 referrals in 2021-22, at a cost of £86,545. In addition to these individual case referrals, the charity also provided 548 Christmas gifts for children identified by the social work teams, and 114 Christmas food parcels for their families.

Section E:**Financial review**

The Trustees have reviewed the guidance "Charity Reserves: building resilience" (published Jan 2016) and do not consider that the charity requires a reserves policy at this time. This is due to the nature of our funding and expenditure. This will be reviewed by the trustees on a regular basis.

The charity has no funds in deficit.

The charity's principal sources of funds are grants from grant-making bodies and businesses and individual donations. The charity also organises fundraising events and raffles.

The charity has been fortunate enough to raise enough funds from these sources to enable it to meet all the referrals made to it that were found to be consistent with its objects.

The charity does not have sufficient funds to make investments and does not anticipate this situation changing in the foreseeable future, and therefore has no investment policy.

Section F:**Other optional information**


None.

Section G:**Declaration**

The trustees declare that they have approved the trustees' report above. The Trustees are of the view that there are no uncertainties at present as to the charity's status as a going concern.

Signed on behalf of the charity's trustees:

Signature



Full Name Shona Agnes Brown Campbell

Position Chair of Trustees

Date 27 January 2022



Friends For Families

Sevenoaks



CHARITY COMMISSION
FOR ENGLAND AND WALES

Friends for Families (Sevenside)

112022

Receipts and payments accounts

CC16a

For the period from	01 April 2021	To	31st March 2022
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Section A Receipts and payments

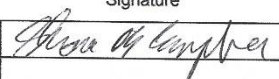
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	54,955	-	-	54,955	55,522
Gift Aid	6,585	-	-	6,585	4,300
Gift voucher donations	145	-	-	145	305
Grants	13,500	11,675	-	25,175	3,000
Fundraised income	7,093	-	-	7,093	-
Donated items received	22,325	-	-	22,325	16,300
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	104,603	11,675	-	116,278	79,427
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	104,603	11,675	-	116,278	79,427
A3 Payments					
Clothing and shoes	2,911	727	-	3,638	4,052
Furniture	14,158	1,204	-	15,362	17,395
Electrical appliances and white goods	8,900	1,246	-	10,146	10,023
Food and drink	17,806	4,556	-	22,362	7,783
Baby supplies	3,513	874	-	4,387	967
Home furnishings/improvements	15,115	1,134	-	16,249	6,067
Toys, books and crafts	744	548	-	1,292	5,647
Sports and activities	1,053	104	-	1,157	322
Wellbeing	2,361	68	-	2,429	1,963
Technology	774	-	-	774	2,797
Housing costs	2,285	-	-	2,285	-
Nursery fees	659	-	-	659	5,080
Transport	2,138	95	-	2,233	1,772
Utilities	1,290	-	-	1,290	100
Vouchers	2,128	153	-	2,281	1,928
Christmas Appeal Costs	2,034	-	-	2,034	808
Fundraising costs	1,822	-	-	1,822	-
Other	234	-	-	234	662
Admin costs	1,685	-	-	1,685	608
Donated Items passed on	22,325	-	-	22,325	16,300
	-	-	-	-	-
	-	-	-	-	-
Sub total	103,936	10,709	-	114,645	84,274
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	103,936	10,709	-	114,645	84,274
Net of receipts/(payments)	667	966	-	1,633	4,847
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	59,997	-	-	59,997	38,896
Prior year expenses allocated to current year restricted cash	-	-	-	-	-
CCXX R1 accounts (SS)	966	- 1 966			10/11/2022

Cash funds this year end 61,630 0 - 61,630 34,049

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	61,630	-	-
		-	-	-
		-	-	-
	Total cash funds	61,630	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SHONA CAMPBELL	10/11/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Friends for Families

**On accounts for the year
ended**

2021/22

**Charity no
(if any)**

1178499

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/22**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Emily Chandler

Date: 01/12/22

Name:

Emily Chandler

**Relevant professional
qualification(s) or body
(if any):**

MICB – Institute of Certified Bookkeepers

Address:

16 White Friars

Sevenoaks

Kent TN13 1QG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

FRIENDS FOR FAMILIES (SEVENOAKS)

England & Wales - Charity number 1178499

Accounts



Friends For Families

Sevenoaks

Trustees' Annual Report

2020-21

Registered charity number 1178499

Section A: Administration Details

This report covers the period from 6 April 2020 to 5 April 2021.

Friends For Families (Sevenoaks) was established in January 2018 and became a registered charity on 23 May 2018. The registered charity number is 1178499 and the address the charity is registered to is 10 Pinewood Avenue, Sevenoaks TN14 5AF

The charity's name is Friends For Families (Sevenoaks) and it is not known by any other name, though it is often abbreviated to Friends For Families or F4F.

Names of the charity trustees who manage the charity

Shona Campbell (Chair), first charity trustee.

Claire Davison (Treasurer): Claire was appointed as a trustee and as Treasurer in January 2021, taking over from Debbie Griffin, first charity trustee.

Hannah Gwyther: Hannah was appointed as a trustee in February 2019.

Hayley Hansford: Hayley was appointed as a trustee in February 2020

Kelly Barlow: Kelly was appointed as a trustee in February 2020

There are at present no other trustees, and there are no staff members.

Section B: Structure, Governance and Management

The charity is governed by its constitution, and is a Foundation Charitable Incorporated Organisation. Apart from the first charity trustees, all trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The charity is managed and run by the trustees, and there are no paid staff members. There are several volunteers who work with the trustees on an ad hoc basis.

Section C:

Objectives and activities

The objects of the charity are

To relieve the poverty of families with children who are living within the Sevenoaks district and Dartford or are otherwise clients of West Kent Children's Services at Kent County Council, specifically families who do not have the resources to provide themselves with the normal things of life which most people take for granted, by

- providing items including but not limited to furniture, bedding, clothing, food, fuel, heating appliances, washing machines and fridges or by providing grants to purchase these items.
- payment for services including but not limited to essential repairs, hairdressing or outings and entertainment for children.
- providing facilities including but not limited to the supply of equipment, books, and travelling expenses to attend school, and equipment and funds for recreational pursuits intended to bring the quality of life of the beneficiaries to a reasonable standard
- financing any other items, services or facilities that the trustees agree should be provided to bring the quality of life of the beneficiaries to a reasonable standard.

The main activities undertaken for the public benefit in relation to these objects are

- The purchase of beds and bedding, basic furniture and white goods, whether new or second hand. Where appropriate donated second hand items are also provided.
- The purchase of clothing, nappies, basic baby equipment, cleaning equipment and products. Where appropriate donated second hand items are also provided.
- The purchase of food. Much of the non-perishable food we supply is donated, and we fund the rest and specifically perishable foods.
- Payment for children's groups and classes, particularly where these are therapeutic and/or prevent a child being isolated on grounds of poverty.
- Payment for school uniform, shoes, bags and equipment and travelling costs to school where no alternative is available that can be funded by the family or statutory services.

In all cases the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The charity does not give cash grants to families, and all activities are undertaken in conjunction with and through the intermediary of West Kent Children's Services.

The charity benefits greatly from the support of the local community, both in volunteering their time and making financial donations, but also in supplying the charity with second hand items and ensuring they are in a good condition to be donated, purchasing food supplies, and providing the charity with advice and support on a range of issues.

Section D

Achievements and performance

The charity was first established by the people who became the first trustees as a source of informal support to Children's Social Work Services client families in January 2018, so the 2020-21 financial year was the third full financial year that the charity has been in operation.

The trustees raise the funding for the work to be undertaken from two sources: individual and corporate donations, and grants. In 2019-2020 the trustees successfully applied for and received several grants, more than doubling the grant income compared to 2018-2019 from £12,000 to £28,948. The trustees also worked to raise awareness within the local community, resulting in many individual donations to the charity. Further financial details may be found in the annual accounts.

A new trustee and Treasurer was recruited to take over from founding trustee Debbie Griffin, who stepped down from the charity upon relocation. All trustees worked to develop the pool of volunteers willing to assist with the workload (particularly important as the charity has no paid staff). This included building relations with local businesses and community groups.

In mid-March 2020, in response to the first national lockdown, the charity began supplying food for a pop-up food bank within Children's Services to deal with the immediate crisis for vulnerable families. The charity continued to supply this food bank until the end of May 2020, spending over £4,800 on food for this purpose (approximately £2,500 of which was spent in this financial year) as well as taking large quantities of donated food to Children's Services.

The charity was also asked to source laptops and other devices for home schooling during lockdowns, and in the course of 2020-2021 purchased 25 devices for children who were unable to access online schoolwork. This is not normally something the charity does, and together with the food bank supplies demonstrates that the charity was able to respond swiftly and flexibly to changing requirements during the pandemic.

The charity met 211 referrals in 2019-20, at a cost of £45,370. In 2020-21 the charity funded 244 referrals in addition to supplying the pop-up food bank. Expenditure on all of this totalled £67,366. The increase in expenditure per case is due in large part to the increased hardship caused by the pandemic, meaning that a wider range of items were required to help individual families.

In addition to these individual case referrals, the charity also provided 548 Christmas gifts for children identified by the social work teams, and 114 Christmas food parcels for their families.

Section E:

Financial review

The Trustees have reviewed the guidance "Charity Reserves: building resilience" (published Jan 2016) and do not consider that the charity requires a reserves policy at this time. This is due to the nature of our funding and expenditure. This will be reviewed by the trustees on a regular basis.



Friends For Families

Sevenoaks



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Receipts and payments accounts

CC16a

For the period from		To	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	55,522	-	-	55,522	49,356
Gift Aid	4,300	-	-	4,300	-
Gift voucher donations	305	-	-	305	275
Grants	3,000	25,948	-	28,948	12,000
Fundraised income	-	-	-	-	4,855
Donated items received	16,300	-	-	16,300	8,925
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	79,427	25,948	-	105,375	75,411
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,427	25,948	-	105,375	75,411
A3 Payments					
Clothing and shoes	4,052	-	-	4,052	1,549
Furniture	17,395	-	-	17,395	16,477
Electrical appliances and white goods	10,023	-	-	10,023	6,616
Food and drink	7,783	-	-	7,783	4,785
Baby supplies	967	-	-	967	2,246
Home furnishings/improvements	6,067	-	-	6,067	3,752
Toys, books and crafts	5,647	-	-	5,647	1,537
Sports and activities	322	-	-	322	1,008
Wellbeing	1,963	-	-	1,963	700
Technology	2,797	-	-	2,797	679
Nursery fees	5,080	-	-	5,080	1,728
Transport	1,772	-	-	1,772	1,641
Utilities	100	-	-	100	-
Vouchers	1,928	-	-	1,928	1,379
Christmas Appeal Costs	808	-	-	808	72
Other	662	-	-	662	1,200
Admin costs	608	-	-	608	557
Donated Items passed on	16,300	-	-	16,300	8,925
	-	-	-	-	-
	-	-	-	-	-
Sub total	84,274	-	-	84,274	54,852
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	84,274	-	-	84,274	54,852
Net of receipts/(payments)	- 4,847	25,948	-	21,101	20,559
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,896	-	-	38,896	18,337
Cash funds this year end	34,049	25,948	-	59,997	38,896

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))			

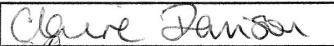
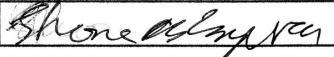
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CLAIRE DAVISON	17/1/22
	SHONA CAMPBELL	20/1/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends for Families

**On accounts for the year
ended**

2020/21
**Charity no
(if any)** 1178499

Set out on pages

1, 2, 3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05 / 04 /2021**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

MICB – Institute of Certified Bookkeepers

Address:

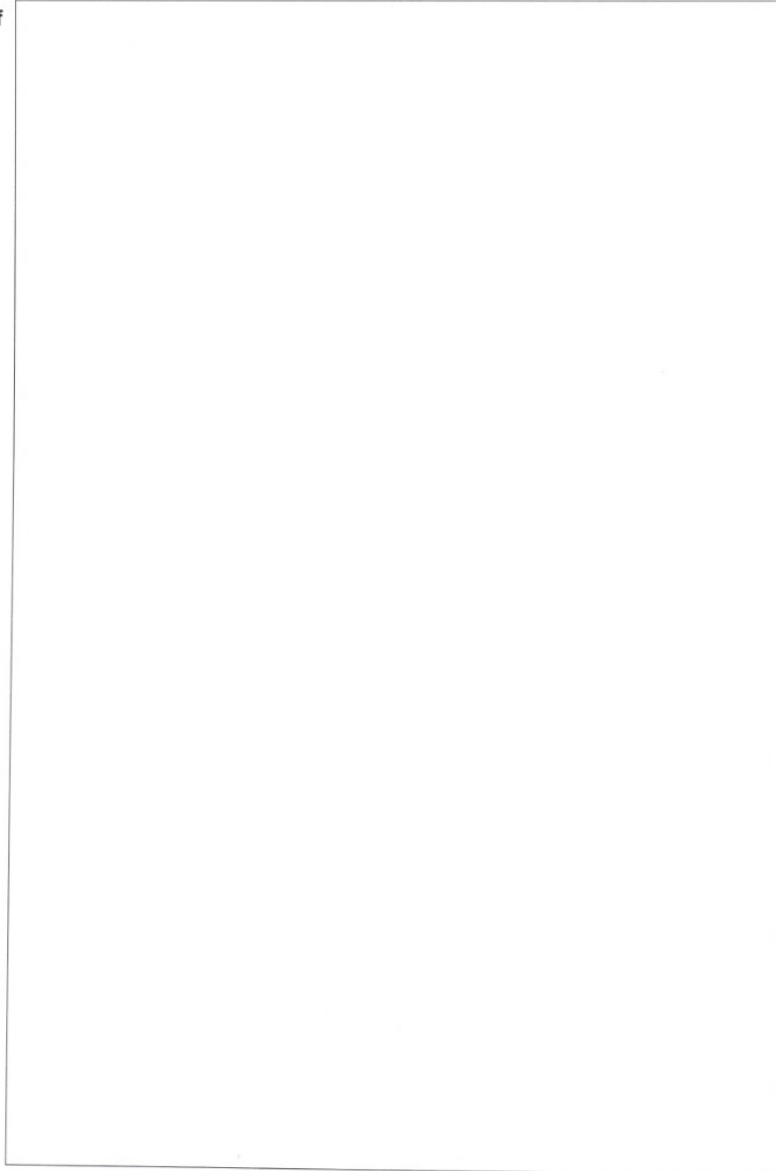
16 White Friars
Sevenoaks
Kent TN13 1QG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Friends for Families - Income and Expenditure
Year ended 5th April 2021

Income	£
Donations	55,522
Gift Aid	4,300
Gift voucher donations	305
Grants	3,000
Restricted funds	25,948
Total cash donations	<u>89,075</u>
Donated Items received	16,300
Total income	<u><u>105,375</u></u>
Expenditure	
Clothing and shoes	4,052
Furniture	17,395
Electrical appliances and white goods	10,023
Food and drink	7,783
Baby supplies	967
Home furnishings/improvements	6,067
Toys, books and crafts	5,647
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Technology	2,797
Nursery fees	5,080
Transport	1,772
Utilities	100
Vouchers	1,928
Christmas Appeal Costs	808
Other	662
Admin costs	608
Donated Items passed on	16,300
Total expenditure	<u>84,274</u>
Income less expenditure	<u><u>21,101</u></u>
Cash Flow	
Opening Cash Balance - 06/04/20	38,895.95
Plus FY2020/21 Income	105,375
Less FY2020/21 Expenditure	84,274
Plus expenditure not on bank statement	171.95
Closing Cash Balance 05/04/21	<u><u>60,168.92</u></u>

Emily Chandler
17/04/22

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Receipts and payments accounts

CC16a

For the period from		To	
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Section A Receipts and payments

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	-	-	-	-	-
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Other	662	-	-	662	1,200
Admin costs	608	-	-	608	557
Donated Items passed on	16,300	-	-	16,300	8,925
	-	-	-	-	-
	-	-	-	-	-
Sub total	84,274	-	-	84,274	54,852
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	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	84,274	-	-	84,274	54,852
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Cash funds this year end	34,049	25,948	-	59,997	38,896

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Claire Davison</i>	CLAIRE DAVISON	17/1/22
<i>Shona Campbell</i>	SHONA CAMPBELL	20/1/22