

BLUE BOX BELPER

FINANCIAL STATEMENTS

FOR

31 MARCH 2021

Charity Number 1178483

BLUE BOX BELPER

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Contents	Page
Members of the board and professional advisers	1
Trustees' annual report	2-11
Independent examiners report	12
Receipts and Payments Account	13
Statement of Assets and Liabilities	14
Notes to the Accounts	15-16

BLUE BOX BELPER

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The board of trustees

Thomas Wyke (Chair)
Jonathan Ward (Vice Chair)
Sarah Thackeray (Treasurer)
John Nelson
Cllr Jyoti Wilkinson (resigned 29th November 2020)
Eleanor Wyke
Cllr Marty Dwyer (appointed 4th January 2021)

Registered office

85 Mill Lane
Belper
Derbyshire
DE56 1LH

Independent examiners

Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

The trustees have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To further or benefit the residents of Parks Estate (Belper) and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Blue Box Belper supports residents of the Parks Estate and surrounding area to improve the quality of their lives.</p> <p>Our current priority is working towards rebuilding a new Community Centre, and so far, we have secured just over £72,000 (of which £1,118 has already been spent) for the new building, through a range of fundraising, received planning permission and agreed in principle to a 30-year lease for the land with the Borough Council.</p> <p>Whilst much of our focus has been on the construction project, Blue Box Belper has also been developing and delivering a range of community activities and initiatives, to increase community engagement ahead of the new Community Centre.</p>

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		<p>The Coronavirus Pandemic, and its associated social restrictions, have meant that our community activities have been much limited this year. Despite these limitations, we have still been able to:</p> <ul style="list-style-type: none">➔ oversee a successful detached youth provision.➔ deliver a community newsletter twice during the year.➔ develop a Welcome Pack to welcome new residents to the Parks Estate.➔ support fundraising activity within the local community.➔ offer practical support to isolated older residents we know through our usual monthly social gatherings.➔ complete some further consultation in the community through a questionnaire, gathering information about the proposed community centre, and researching the impact and needs following the pandemic.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Our community initiatives and associated activities are improving the quality of life of residents in several ways. For example, previously isolated residents are engaging with our activities, people are volunteering to help support our activities, and young people are engaging with our provision during a time when young people are facing additional challenges and in need of specific support during the pandemic. This all builds a far greater sense of community cohesion and is decreasing anti-social behaviour too.</p> <p>In addition, we are beginning to better understand the needs of residents following our recent community consultation project.</p> <p>Ultimately, it is through the new Community Centre that we will be able to achieve the greatest public benefit, and so we continue to work hard towards delivering that aim.</p>

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

Additional information

	SORP reference	
Contribution made by volunteers	Para 1.38	In the last year, Blue Box Belper has received the support of 23 volunteers that have helped in a variety of ways. This includes, but is not limited to: being trustees, sub-group members, designing and delivering quarterly newsletters, and fundraising activity.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our achievements during the Coronavirus Pandemic and its associated social restrictions have been to:</p> <ol style="list-style-type: none">1. Oversee a successful detached youth provision, despite the challenges of running the provision during the pandemic.2. Continue to produce our regular newsletter, though due to a lack of community activities and restrictions on the delivery of newsletters, we produced and delivered a newsletter twice during the year.3. Develop a Welcome Pack to welcome new residents to the Parks Estate. This has involved partnering with residents and local council to help produce useful information (e.g. local walks, signposting of services etc), an artistic map of the area, and much more.4. Support fundraising activity within the local community, as restrictions have allowed. For example, a local resident was able to run a car boot sale for Blue Box Belper.5. Offer practical support to isolated older residents, whom we know through our usual monthly social gatherings. This involved food shopping, doorstep chats, delivery of cakes and cards, and more ad hoc requests for support.6. Complete some further consultation in the community through a questionnaire, gathering information about the proposed community centre, and researching the impact and needs following the pandemic. This was completed through a physical survey (with an online version available too) and promoted through

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		our social media and website. This has so far been completed by over 70 residences.
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Additional information

Achievements against objectives set	Para 1.41	<p>As it stands success is measured in several ways through several key themes:</p> <ol style="list-style-type: none">1) Ongoing development of the charity, in terms of growing our internal capacity and systems as a charity, for example producing audited accounts and growing the trusteeship.2) Progress with the Construction Project is measured through key landmarks being reached, e.g. the lease agreement, planning permission.3) Success of fundraising is measured by income secured to meet identified needs. It has been a challenging year to fundraise, as outlined below.4) Success of community activities is based on numbers attending, but also qualitative feedback. We have certainly continued to have a positive impact (as outlined above), but this has been different due to the pandemic.5) Effectiveness of our website and social media platforms is measured by numbers engaging. For example, we currently have 500 likes and 560 followers on our Facebook page, which
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BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		represents around a 60% increase during the year.
Performance of fundraising activities against objectives set	Para 1.41	<p>We have so far secured around £71,500 towards the construction project, which has included a further £18,000 during the year. We also secured £280 of grants towards delivering specific community activities, with most funds already having been secured to support our more limited ongoing community activities held during this last year.</p> <p>It has been a challenging time to secure funding during the pandemic, especially for capital projects, with many funders shifting their focus to supporting communities as the battle and recover from the effects of the pandemic and supporting charities financially hit by its impact too. In addition, community fundraising has been very hard, as people are unable to meet in their usual ways. With the government's restrictions now lifting we are re-assessing how we can secure the necessary funds and trying to work alongside others that might be able to advise and help us reach our target.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Blue Box Belper is in a good financial position to continue to deliver its ongoing community activities, however we will need to explore other funding options to continue our youth provision. We are also continuing to work towards the fundraising target for the construction project.</p> <p>The trustees have designated funds in the account (as of 31 March 2021) towards:</p> <ul style="list-style-type: none">➤ £30,011 for the construction project.➤ £2,480 for the youth provision➤ £660 for ongoing annual running costs
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BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		<ul style="list-style-type: none"> ➤ £272 remaining for Welcome Packs and Newsletters ➤ £2,000 as reserves. <p>There is also £20,000 (Belper Town Council), £6,000 (Derbyshire County Council) and £15,000 (Bernard Sunley Foundation) pledged towards the construction project, which is waiting to be transferred.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>As advised by the Charity Commission, Blue Box Belper reserves policy seeks to provide sufficient monies to enable the organisation to properly finance its own termination. The Board has agreed to provide (wherever possible) an amount which equates to three months' running costs. At 31 March 2021 the charity has unrestricted reserves of £2,000.</p> <p>Our agreed intention, once the new community centre is in place, is that our reserves will be at a level needed to run the new community centre for one year.</p>
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty about the charity continuing.

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>In this last financial year, Blue Box Belper has secured funds (£4,846.59), including:</p> <ul style="list-style-type: none"> - £2,500 (Open Gate Trust) for the Construction Project - £2,067.42 (this included some fundraising activities, and some donations from residents and local organisations) - £279.17 (Belper Town Council – printing for
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BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		Welcome Packs)
A description of the principal risks facing the charity	Para 1.46	<p>The trustees believe the main risks for the charity, alongside our measures to mitigate any impact are:</p> <ol style="list-style-type: none"> 1) Failure to secure the funds for the construction project. <ul style="list-style-type: none"> - This Spring the trustees reviewed our fundraising strategy and have requested the pledged £20,000 from Belper Town Council in order for us to develop Building Regulation-compliant technical designs and construction drawings, as well as necessary surveys, in order for the project to be tendered. This will enable us to apply to larger funding bodies, most notably the Lottery's Reaching Communities Fund. - The trustees are also exploring additional funding scenarios to ensure we can secure the funds required for the construction project and reach specific targets (e.g. 50% of the funds) in order to access additional funding opportunities with certain grant-giving bodies. 2) Failure to secure the funds to continue our charitable activities. <ul style="list-style-type: none"> - The trustees continue to look ahead to assess that the funds required to maintain our current provisions are in place. For example, we are in the process of securing additional funding to ensure the youth provision can continue beyond September 2021. 3) Impact of Covid-19 <ul style="list-style-type: none"> - Covid could have an ongoing impact on the delivery of our provision and securing of required funds. The trustees will continue to meet regularly and assess how Covid is impacting our work. In addition, we will assess the results of our Consultation Project and ensure that the charity is meeting the changing needs of the community we serve.

Structure, Governance and Management

Description of charity's trusts:

Type of governing document	Para 1.25	CIO - FOUNDATION Registered 22 May 2018
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods	Para 1.25	Every appointed trustee is appointed by a

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		<p>resolution passed at a properly convened meeting of the charity's trustees.</p> <p>Efforts are made to recruit trustees who meet the skill requirement. The overall composition of the trustee body aims to be as representative of the community as is possible.</p> <p>Belper Town Council elects a councillor to be a trustee to act as the key point of contact between us and Belper Town Council. During the last year the elected trustee from Belper Town Council has changed.</p>
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Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Policies are made available for viewing, including the Trustee Code of Conduct document. All new trustees are given a full update on the charity's activities and plans. During the last year we have also adopted a Procurement Policy.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Blue Box Belper operates with trustees that manage the charity, supporting 4 main volunteer-run, task-focussed sub-groups:</p> <ul style="list-style-type: none"> a) Construction Project; b) Funding and Grant Applications; c) Community Activities and Fundraising; d) Media, Communication and Marketing. <p>As the charity develops we may seek to increase the number of trustees, and the nature of the sub-groups will adapt for the needs of the charity's activities and initiatives, e.g. from a construction project sub-group to a Community Centre Management sub-group.</p> <p>Annual priorities and roles are set at our AGM against the charity's mission and objectives.</p>
Relationship with any related parties	Para 1.51	<p>Upon securing the necessary funds for the construction project, Blue Box Belper will enter into a 30-year lease agreement with Amber Valley Borough Council, for the land on which the new Blue Box Community Centre will be built. Blue Box Belper will also enter an agreement with</p>

BLUE BOX BELPER

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

		Belper Town Council for them to become the successor to the lease, should the building prove to be financially unsustainable.
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Reference and Administrative details

Charity name	Blue Box Belper
Other name the charity uses	Blue Box Community Organisation
Registered charity number	1178483
Charity's principal address	85 Mill Lane, Belper, Derbyshire, DE56 1LH

Names of the charity trustees who manage the charity



	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Wyke	Chair		
2	Jonathan Ward	Vice Chair		
3	Sarah Thackeray	Treasurer		
4	John Nelson	N/A		
5	Cllr Jyoti Wilkinson	N/A	until 29/11/20	Belper Town Council
6	Eleanor Wyke	N/A		
7	Cllr Mary Dwyer	N/A	from 04/01/21	Belper Town Council

BLUE BOX BELPER
TRUSTEES' ANNUAL REPORT
YEAR ENDED 31 MARCH 2021

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Thomas Wyke	Sarah Thackeray
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date	10/07/2021	

BLUE BOX BELPER

INDEPENDENT EXAMINERS REPORT

YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Blue Box Belper

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 13 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Grteen Lane
Derby

Date

BLUE BOX BELPER

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 MARCH 2021

2020					2021
Total		Unrestricted Fund	Designated Fund	Restricted Fund	Total
£		£	£	£	£
18884	Opening Balance	2030	36885	200	39115
	Receipts				
14379	Grants note 1	0	2779	0	2779
6198	Fundraising	37	0	0	37
2086	Donations	1595	0	0	1595
0	Sundry	436	0	0	436
22663		2067	2779	0	4847
	Payments				
417	Room hire	0	0	0	0
317	Insurance	317	0	0	317
338	Printing, stationery and website	301	0	0	301
1258	Fees	250	0	0	250
0	Sports & Youth activity	0	7414	0	7414
96	Outings and refreshments	0	0	0	0
0	Training	96	0	0	96
0	Travel expenses	0	0	0	0
7	Sundry	0	0	0	0
2432		963	7414	0	8377
20230	Net Movement of Funds	1104	-4635	0	-3530
0	Transfer between funds	-973	1173	-200	0
39115	Closing Balance	2161	33423	0	35584

BLUE BOX BELPER

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2021

2020		2021
£		£
<u>0</u>	Fixed Assets	<u>0</u>
0		0
	Monetary assets	
38953	Bank balance	35423
<u>161</u>	Cash	<u>161</u>
<u>39115</u>		<u>35584</u>
0	Less liabilities	0
<u>39115</u>	Net Assets	<u>35584</u>

Chair

Date

Treasurer

Date

BLUE BOX BELPER

NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2021

Note 1

Grants

	Unrestricted	Designated	Restricted	Total 2021	Total 2020
	£	£	£	£	£
Derbyshire County Council	0	0	0	0	10379
Morrisons	0	0	0	0	1000
WF Southall Trust	0	0	0	0	3000
Belper Town Council	0	279	0	279	0
Open Gate	0	2500	0	2500	0
	0	2779	0	2779	14379

Note 2

Restricted Funds

	Closing Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Fleet Arts	200	0	0	-200	0
	200	0	0	-200	0

BLUE BOX BELPER

NOTES TO THE ACCOUNTS

YEAR ENDED 31ST MARCH 2021

Note 3

Designated Funds

Construction Project

£

Morrison's Foundation	1000
WF Southall Trust	3000
Belper Town Council	5000
Golden Giving	1000
Open Gate	2500
Individual gift	3000
	15500

Construction project funds raised by various means	14511
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Derbyshire County Council and Belper Town Council

Newsletters	206
Welcome Packs	66
	272

Ongoing annual running costs (insurance, accounts, website)	660
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Detached Youth Project - Derbyshire County Council	2480
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Total Designated Funds	33423
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