



Trustees' Annual Report for the period

| From | Period start date | | | To | Period end date | | |
|------|-------------------|---------|------|----|-----------------|----|------|
| | 01 | January | 2023 | | 31 | 12 | 2023 |

Section A Reference and administration details

Charity name

Surrey Heath Tree Wardens

Other names charity is known by

Registered charity number (if any)

1178478

Charity's principal address

23 Larchwood Glade

Camberley

Surrey

Postcode

GU15 3UW

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | Trefor Hogg | Chair | | |
| 2 | Jerry Brownlee | Vice-Chair | | |
| 3 | Savitri Kegge | Treasurer | | |
| 4 | Tim Searle | | | |
| 5 | Yvette Jones | Secretary | | |
| 6 | Phil Green | | | |
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|--------------------|-------------|---|
| Honorary Solicitor | Attieh Fard | fardnco.com Fard & Co Solicitors 377-399 London Road, Camberley GU15 3HL |
| | | |
| | | |
| | | |

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | CIO with Members |
| Trustee selection methods (eg. appointed by, elected by) | Trustees may be appointed by the Board of Trustees. New Trustees are then approved at the next AGM along with any Trustees seeking re-approval. Any member may propose a Trustee at the AGM provided one month's notice is given in writing to the Secretary and the proposal is signed by two other members as proposer and seconder together with a signed statutory declaration by the person proposed that they would accept the position and are a proper and fit person to be a Trustee. |

Additional governance issues (Optional information)

| | |
|--|--|
| <p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. | <p>Financial Controls Policy Risk Management Policy Health and Safety Policy</p> |
|--|--|

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are:
 To promote for the benefit of the public in Surrey Heath and neighbouring areas the conservation protection and improvement of the physical and natural environment by promoting biological diversity.
 To advance the education of the public in the conservation, protection and improvement of the physical and natural environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Surrey Heath Tree Wardens undertakes:

- Conservation works in relation to woodlands, tree planting and the conservation and protection of trees
- Works to encourage the planting and protection of trees
- Provides education on the benefits provided by trees especially their role in creating and engendering biodiversity and their role in improving human physical and mental health

These activities are undertaken for the benefit of the public within the area of benefit for the charity.

The trustees have at all times had regard to the guidance issued by the Charity Commission on public benefit.

Our charity is exclusively based on volunteers and does not employ or pay anyone to carry out work on its behalf. Our volunteers are fully recognised by us as our main resource in delivering our charitable objectives.

Section D

Achievements and performance

Warren Wood - GU16 8SW Ancient Woodland Restoration. (1.35 Hectares)

This was our first working site which commenced in November 2018. We are now finally at the end of the removal of invasive species, mainly Holly, Laurel, and a small amount of Snowberry. Once again during the year we were delighted to have support from Surrey Choices. Our volunteers have done an amazing job and it is lovely to see the flowering of revived native plant life, including Daffodils, Anemone and Bluebells, to hear bird song which had been missing for many years, and note the large amount of Badger activity in this beautiful woodland oasis surrounded by housing. Our average Volunteer turnout at this site is estimated as about 6 per session. Going forward, we now need to keep the wood clear of regrowth from the invasives and garden (domestic) plants, to encourage the native plants to thrive for future generations to enjoy.

Windlesham Field of Remembrance, GU20 6AA - Woodland Maintenance.

We have been supporting this lovely Community owned, mainly Beech Woodland, for 3 years. During 2022 we cut out much Laurel and Holly to reinstate the understory. Our efforts over the years have allowed hundreds of Native (Beech, Birch and Oaks) to self-plant, root and grow. As at Warren Wood, we have also put up many Bat and Bird Boxes a number of which are now being used. In Spring 2022 we put in a Dead Hedge around part of the traditional pond to protect Frog and Toad spawning areas from disturbance, and also allow an area for the Ducks to rest on land not easily chased off by dogs and children. This action was hugely appreciated by visitors and management alike. For the future, we envisage continuing cutting out the invasive species and also restricting their regrowth. In 2023 we have planted approximately 100 new saplings in a cleared area where senior trees have succumbed to "old age". Our volunteer numbers at this site have varied from 4 to sometimes 7, 8 or more at work parties.

R M A Sandhurst GU15 4PQ -Woodland Maintenance and Ivy Reduction

This was a new site for us in 2022, and is not without its challenges due to security protocols and staff communications. However, we have overcome these

challenges so far, and much enjoyed our efforts. We were invited to work with RMA as the trees planted in the late 1800s are very much mature now and need a helping hand to overcome the Ivy and some under story competition.

Volunteer numbers on this project are about 8 to 10 per session which, considering that we work there one Saturday per month, and all helpers have to be security cleared, which takes time, I feel is very acceptable.

Frimley Green Recreation Ground and Woodland GU16 6LB - Planting approx. 1,000 saplings

Approximately 1,000 saplings were planted at Frimley Green Recreation Ground. Further replacement planting will be undertaken in 2024

Windlemere SANG - GU24 9QL - Newly Developed SANG - Planting of Community Orchard – 47 Semi Mature Fruit Trees

This was a wonderful project for us to be involved with planting in 2022 and helping with maintenance in 2023. The Orchard includes many varieties of fruit, including a Walnut Tree! This project is certainly a legacy that will be appreciated by the Community for many decades to come.

In November of 2023 Tree Wardens helped the local community to plant a new hedge at St John the Baptist Church in Bisley...an extremely muddy affair!

We also did a stint helping children plant whips on the school boundary at Holy Trinity School in West End.

Brief statement of the charity's policy on reserves

Surrey Heath Tree Wardens retains a £500 reserve in accordance with our Reserves Policy for the purpose of supporting an orderly shutdown of activities if the charity were to encounter an event or events that meant the charity ceased to be viable.

Details of any funds materially in deficit

None

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

SURREY HEATH TREE WARDEN
ACCOUNTS FOR CALENDAR YEAR 2023



Mrs S. Kegge
Last logged on 25 April 24 at 09:01 PM

| DATE | DESCRIPTION | Income | Expenditure | BALANCE |
|------------|-----------------|--------|-------------|------------------|
| 31/12/2022 | Opening Balance | | | £4,184.84 |
| | | | | |
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SURREY HEATH TREE WARDEN
ACCOUNTS FOR CALENDAR YEAR 2023

| DATE | DESCRIPTION | Income | Expenditure | BALANCE |
|----------------------|--|--------|-------------|------------------|
| b/f from 2022 | | | | £4,184.84 |
| 5th January 2023 | Clients Deposit Lottery | £10.00 | | £4,194.84 |
| 25th January 2023 | J Brownlee - Snacks for Volunteers | | £68.68 | £4,126.16 |
| 1st February 2023 | J Brownlee - Pruning Sheers | | £527.25 | £3,598.91 |
| 6th February 2023 | Tim Britt-Searle - Web Site Renewal | | £103.20 | £3,495.71 |
| 8th February 2023 | Clients Deposit Lottery | £10.00 | | £3,505.71 |
| 14th March 2023 | Clients Deposit Lottery | £8.00 | | £3,513.71 |
| 20th March 2023 | Voluntary Support - First Aid Training | | £30.00 | £3,483.71 |
| 12th April 2023 | Clients Deposit Lottery | £5.00 | | £3,488.71 |
| 24th April 2023 | Amazon Europe Core | £5.00 | | £3,493.71 |
| 28th April 2023 | J Brownlee - Kit Kat for Volunteers | | £96.86 | £3,396.85 |
| 3rd May 2023 | Clients Deposit Lottery | £4.00 | | £3,400.85 |
| 19th May 2023 | Amazon Europe Core | £13.41 | | £3,414.26 |
| 30th May 2023 | A J May - Tree Stump Removal | | £134.17 | £3,280.09 |
| 13th June 2023 | Clients Deposit Lottery | £5.00 | | £3,285.09 |
| 13th June 2023 | J Brownlee - Mars Bars for Volunteers | | £49.76 | £3,235.33 |

SURREY HEATH TREE WARDENS

< Your Accounts

TREASURERS ACCOUNT 30-90-89 37697160 View IBAN an
SURREY HEATH TREE WARDENS

£ 2,651.58 Current balance

£2,651.58 Available funds ?

[Apply for a Business Card and benefit from up to 45 da
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Statement

Search your statement

December 2023

In:
Out:

| DATE ▲ | DESCRIPTION | TYPE |
|-----------|--|------|
| 14 DEC 23 | J BROWNLEE 500000001257207225 ST MARTIN'S CHURCH 560035 10 14DEC23 10:36 | FPO |

| | | | | |
|---------------------|--|----------------|------------------|------------------|
| 11th July 2023 | Clients Deposit Lottery | £4.00 | | £3,239.33 |
| 19th July 2023 | Trefor Hogg - Business Cards | | £31.33 | £3,208.00 |
| 8th August 2023 | Clients Deposit Lottery | £9.00 | | £3,217.00 |
| 14th August 2023 | J Brownlee - Shears, Bowsaws | | £196.20 | £3,020.80 |
| 14th August 2023 | Zurich Charaties - Yearly Insurance Renewal | | £170.24 | £2,850.56 |
| 4th September 2023 | A J May - Spray Paint | | £14.00 | £2,836.56 |
| 11th September 2023 | Blackwater Valley - Mars Bars [*] (Paid in error) | | £35.98 | £2,800.58 |
| 11th September 2023 | J Brownlee - Mars Bars for Volunteers | | £35.98 | £2,764.60 |
| 13th September 2023 | Clients Deposit Lottery | £8.00 | | £2,772.60 |
| 20th September 2023 | Blackwater Valley - Mars Bars [*] (Repaid) | £35.98 | | £2,808.58 |
| 10th October 2023 | Clients Deposit Lottery | £8.00 | | £2,816.58 |
| 14th November 2023 | Clients Deposit Lottery | £10.00 | | £2,826.58 |
| 15th November 2023 | A J May - Catering for AGM | | £105.00 | £2,721.58 |
| 12th December 2023 | Clients Deposit Lottery | £8.00 | | £2,729.58 |
| 14th December 2023 | J Brownlee - St. Martin's Churchm Hall Hire | | £30.00 | £2,699.58 |
| | | | | |
| | | | | |
| | BALANCES | £143.39 | £1,628.65 | £2,699.58 |

12 Dec 23

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Oct 2023

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+ £8.00

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IN (£)

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BALANCE (£)

30.00

2,699.58

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