



# Trustees' Annual Report for the period

From :1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021

**Charity name: Surrey Heath Tree Wardens**

**Charity registration number: 1178478**

## Objectives and Activities

Summary of the objectives of Surrey Heath Tree Wardens	<p>TO PROMOTE FOR THE BENEFIT OF THE PUBLIC IN SURREY HEATH AND NEIGHBOURING AREAS THE CONSERVATION, PROTECTION, AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT BY PROMOTING BIOLOGICAL DIVERSITY.</p> <p>TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT.</p>
Summary of our main activities in relation to those purposes.	<p>Surrey Heath Tree Wardens:</p> <ul style="list-style-type: none"><li>• Runs Events to foster community involvement in providing support and care for Trees and the Environment</li><li>• Provides advice and education on the value of Trees and Tree Protection</li><li>• Fosters the growing and planting of Trees Through our volunteers acts to improve woodlands, green Spaces and other areas</li></ul>
Statement on Public Benefit	<p>As a registered charity Surrey Heath Tree Wardens is committed to demonstrating the benefits its work provides throughout Surrey Heath and surrounding areas for individuals, the community and the wider public.</p>

## Achievements and Performance

Conservation	<p>We started the year in lockdown and were therefore unable to do any site work until the end of March when we began a gentle recommencement that took into account the start of nesting season.</p> <p>Sites we are currently supporting include:</p> <ul style="list-style-type: none"><li>• Crawley Ridge Junior School GU15 2AJ. We helped create a new Forest School area so the initial one could be "rested"</li></ul>
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- Windlesham Field of Remembrance GU20 -6AA -- Clearance of invasive species. Installed bird boxes and bat boxes, and woodland maintenance.
- Chobham Water Meadows. We ran an event clearing Himalayan Balsam.



- Warren Woods, Frimley GU16 8SW we continued our clearance of invasive non-native species and replanting work to restore the understory with appropriate young trees. We built a bug hotel with the help of Surrey Choices and The Rt Hon Michael Gove MP came and planted a tree in Warren Wood



	 <p>We have now completed the initial restoration of approximately three quarters of this Ancient Woodland.</p> <ul style="list-style-type: none"> <li>• We assisted Cordwalles Junior School with an application to the Tree Council for a grant to enable the purchase of trees for their orchard.</li> </ul>
Education	<p>Field training for our volunteers</p> <p>Schools seed planting and growing project</p>
	<p>"Warren Wood" by a SH Tree Warden</p> <p>It was dark and abandoned, forgotten it stood, Our local ancient woodland, it's called Warren Wood. It needed our help, it needed our love, It needed the sun light to come in from above. An Army of people decided they'd care, So, one afternoon, with their tools, they met there. A plan was agreed, it was now time to start, With clearing and chopping it would soon look so smart. This jobs much too big, muttered some worried voices, But the Tree Wardens were helped by those strong Surrey Choices. As time passed, the dark lifted, the paths became clear, And the work carried on, year after year. And now as I write this, I sit in the wood, It feels open, alive and as a Wood should. The bird song so perfect, the Squirrels at play, The Badgers are sleeping through this cold winter's day. It's a joy just to sit here, forever if I could, In this beautiful woodland we call Warren Wood.</p>

## Financial Review



Review of the charity's financial position at the end of the period	Total Income for 2021     £ 3291 Total Expenditure for 2021 £ 992 Total Funds at Year End   £ 3624
Statement explaining the policy for holding reserves stating why they are held	Surrey Heath Tree Wardens retains a £500 reserve in accordance with our Reserves Policy for the purpose of supporting an orderly shutdown of activities if the charity were to encounter an event or events that meant the charity ceased to be viable.

### Structure, Governance and Management

Constitution	Constitution approved by the Charity Commission dated 22 <sup>nd</sup> May 2018
How is the charity constituted?	Surrey Heath Tree Wardens is a Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees may be appointed by the Board of Trustees. New Trustees are then approved at the next AGM along with any Trustees seeking re-approval.  Any member may propose a Trustee at the AGM provided one month's notice is given in writing to the Secretary and the proposal is signed by two other members as proposer and seconder together with a signed statutory declaration by the person proposed that they would accept the position and are a proper and fit person to be a Trustee.





## Reference and Administrative details

Charity name	Surrey Heath Tree Wardens
Other name the charity uses	SHTW
Registered charity number	1178478
Charity's principal address	c/o 23 Larchwood Glade, Camberley, Surrey GU15 3UW

## Trustees

Trustee name	Office (if any)
Trefor Hogg	Chair
Jerry Brownlee	Vice-Chair
Savitri Kegge	Treasurer
Yvette Ellen Jones	Secretary
Attieh Tavanayan Fard	Honorary Solicitor
Phil Green	-
Timothy John Britt Searle	-

## Declaration

The trustees declare that they have approved the trustees' report above.

## Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Trefor Hogg	Jerry Brownlee
Position	Chair	Vice-Chair
Date	16/06/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Surrey Heath Tree Wardens

1178478

## Receipts and payments accounts

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For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Waitrose	1,000	-	-	1,000	276
Surrey Heath Lottery	286	-	-	286	238
SHBC Mayor's Charity	1,500	-	-	1,500	-
Windlesham Pram Race	500	-	-	500	-
Amazon Smile	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>3,291</b>	<b>-</b>	<b>-</b>	<b>3,291</b>	<b>514</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,291</b>	<b>-</b>	<b>-</b>	<b>3,291</b>	<b>514</b>
<b>A3 Payments</b>					
Insurance	133	-	-	133	133
Website	99	-	-	99	99
Equipment	690	-	-	690	99
Organisation Memberships	10	-	-	10	20
Surrey Heath Show	-	-	-	-	50
Tree Purchases	-	-	-	-	100
Shenzhenshi	-	-	-	-	94
Clothing etc.	-	-	-	-	151
Misc	60	-	-	60	89
<b>Sub total</b>	<b>992</b>	<b>-</b>	<b>-</b>	<b>992</b>	<b>835</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	1	-	-	-

<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	992	-	-	992	835
<b>Net of receipts/(payments)</b>	2,299	-	-	2,299	- 321
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	1,325	-	-	1,325	1,646
<b>Cash funds this year end</b>	3,624	-	-	3,624	1,325

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Bank	3,624	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>3,624</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-



## B5 Liabilities

		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Trefor Hogg	16/06/2022
	Jerry Brownlee	16/06/2022