



Trustees' Annual Report for the period

From :1st January 2020 to 31st December 2020

Charity name: Surrey Heath Tree Wardens

Charity registration number: 1178478

Objectives and Activities

| | |
|---|--|
| Summary of the objectives of Surrey Heath Tree Wardens | <p>TO PROMOTE FOR THE BENEFIT OF THE PUBLIC IN SURREY HEATH AND NEIGHBOURING AREAS THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT BY PROMOTING BIOLOGICAL DIVERSITY.</p> <p>TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT.</p> |
| Summary of our main activities in relation to those purposes. | <p>Surrey Heath Tree Wardens:</p> <ul style="list-style-type: none">• Runs Events to foster community involvement in providing support and care for Trees and the Environment• Provides advice and education on the value of Trees and Tree Protection• Fosters the growing and planting of Trees Through our volunteers acts to improve woodlands, green Spaces and other areas |
| Statement on Public Benefit | <p>As a registered charity Surrey Heath Tree Wardens is committed to demonstrating the benefits its work provides throughout Surrey Heath and surrounding areas for individuals, the community and the wider public.</p> |

Achievements and Performance

| | |
|--------------|--|
| Conservation | <p>Due to the Coronavirus pandemic Surrey Heath Tree Wardens' activities have been limited during 2020 as we have followed the guidance from the Tree Council to suspend volunteering activities during the lockdowns. Accordingly, on site conservation work was restricted to just 3 months of the year, spread over four sites we are currently supporting;</p> <ul style="list-style-type: none">• Crawley Ridge Junior School GU15 2AJ. There |
|--------------|--|



| | |
|-----------|---|
| | <p>were no working visits and purely advisory work</p> <ul style="list-style-type: none"> • Windlesham Field of Remembrance GU20 -6AA -- Clearance of invasive species, and the donation and putting up of bird boxes. • Warren Woods, Frimley GU16 8SW we continued our clearance of invasive non-native species and replanting work to restore the understory with appropriate young trees. We have now completed the restoration of approximately a quarter of this Ancient Woodland. • Holy Trinity School, West End, GU24 9QL, we donated and planted four fruit trees for educational purposes and planted two areas with young trees which will grow to protect the school grounds from oversight by new housing developments. <p>We also assisted Cordwalles Junior School to carry out planting of native tree whips and with their application to the Tree Council for a grant to enable the purchase of cherry trees for their orchard.</p> |
| Education | <p>Apart from a limited amount of field training for our volunteers we were not able to carry out any Educational projects during the year due to the limitations imposed by the lockdowns.</p> |



Financial Review

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|--|--|
| Review of the charity's financial position at the end of the period | <p>Total Income for 2020 £514 Total Expenditure for 2020 £835 Total Funds at Year End £1325</p> <p>Additional funds were expected as one of the Surrey Heath Mayor's charities for 2019-2020 but these were delayed to 2021 due to the pandemic.</p> |
| Statement explaining the policy for holding reserves stating why they are held | <p>Surrey Heath Tree Wardens retains a small reserve in accordance with our Reserves Policy for the purpose of supporting an orderly shutdown of activities if the charity were to encounter an event or events that meant the charity ceased to be viable.</p> |

Structure, Governance and Management

| | |
|---|--|
| Constitution | Constitution approved by the Charity Commission dated 22 nd May 2018 |
| How is the charity constituted? | Surrey Heath Tree Wardens is a Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | <p>Trustees may be appointed by the Board of Trustees. New Trustees are then approved at the next AGM along with any Trustees seeking re-approval.</p> <p>Any member may propose a Trustee at the AGM provided one month's notice is given in writing to the Secretary and the proposal is signed by two other members as proposer and seconder together with a signed statutory declaration by the person proposed that they would accept the position and are a proper and fit person to be a Trustee.</p> |



Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Surrey Heath Tree Wardens |
| Other name the charity uses | SHTW |
| Registered charity number | 1178478 |
| Charity's principal address | c/o 23 Larchwood Glade, Camberley, Surrey GU15 3UW |

Trustees

| Trustee name | Office (if any) |
|---------------------------|---------------------------------------|
| Trefor Hogg | Chair |
| Jerry Brownlee | Vice-Chair |
| Savitri Kegge | Treasurer |
| Yvette Ellen Jones | Secretary |
| Attieh Tavanayan Fard | Trustee and Honorary Solicitor |
| Phil Green | Trustee |
| Timothy John Britt Searle | Trustee |

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|---------------------|-------------|--|
| Signature(s) | | |
| Full name(s) | Trefor Hogg | |
| Position | Chair | |
| Date | | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Surrey Heath Tree Wardens

No (if any)
1178475

CC16a


Receipts and payments accounts

| | | | |
|------------------------|---------------------------------|----|-------------------------------|
| For the period from | Period start date 01/12/2019 | To | Period end date 31/12/2020 |
|------------------------|---------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations Waitrose | 276 | - | - | 276 | |
| Surrey Lottery | 238 | - | - | 238 | 1,892 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 514 | - | - | 514 | 1,892 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 514 | - | - | 514 | 1,892 |
| A3 Payments | | | | | |
| Insurance | 133 | - | - | 133 | - |
| Web Domain | 99 | - | - | 99 | - |
| Labels/First Aid Equip. | 99 | - | - | 99 | - |
| Renewals BWVT and TCV | 20 | - | - | 20 | - |
| Surrey Heath Show | 50 | - | - | 50 | - |
| Fruit Trees for Holy Trinity School | 100 | - | - | 100 | - |
| Shenzhenshi | 94 | - | - | 94 | - |
| T-shirts, pouches | 151 | - | - | 151 | 1,492 |
| Misc. | 89 | - | - | 89 | - |
| Sub total | 835 | - | - | 835 | 1,492 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 835 | - | - | 835 | 1,492 |
| Net of receipts/(payments) | - 321 | - | - | - 321 | 400 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 1,646 | - | - | 1,646 | 1,646 |
| Cash funds this year end | 1,325 | - | - | 1,325 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in Bank | 1,325 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 1,325 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | | | |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| Trefor Hogg  | | Trefor Hogg | 4th March 2020 | |