

**BAWTRY COMMUNITY CHURCH**

**REPORTS AND FINANCIAL STATEMENTS**

**31<sup>ST</sup> DECEMBER 2021**

**Registered Charity Number 1178422**

**BAWTRY COMMUNITY CHURCH**

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## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

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The Trustees present their report together with the financial statements for the year ended 31<sup>st</sup> December 2021.

#### **Reference and Administrative Details**

**Charity Number:** 1178422

#### **Trustees and Principal Officers:**

Gordon David Warnes	(Elder)
Priscilla Emily Perkins	(Deacon)
Ivor Calvin Greer	(Pastor)
	Secretary to the Trustees
Jonathan Redden	(Independent Trustee)
	Chairman of the Trustees
Alan Merrick	(Independent Trustee)

#### **Secretary and Principal Address:**

Ivor Calvin Greer  
2-3 Pinders Court  
High Street  
Bawtry  
DN10 6JA

#### **Church Secretary:**

Carol Greer

#### **Treasurer:**

Dr. Andrew Perkins  
2-3 Pinders Court  
High Street  
Bawtry  
DN10 6JA

#### **Independent Examiner:**

Catherine Gillian Walker  
24 Woodsett Walk  
Conisbrough  
Doncaster  
DN12 3BH

#### **Bankers:**

National Westminster  
21 the Square  
Retford  
DN22 6DL

#### **Solicitors:**

Jones & Company  
High Street  
Bawtry  
DN10 6JB

## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021** **(continued)**

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#### **Structure, Governance and Management**

##### **Constitution:**

A new Constitution was agreed and approved at a meeting of church members on 13<sup>th</sup> May 2018. This was duly submitted to the Charity Commission. The Commission approved the Constitution as our Governing Document and Bawtry Community Church was given charitable status on 18<sup>th</sup> May 2018.

##### **Recruitment and appointment of trustees**

The charity is constituted as an Association Charitable Incorporated Organisation consisting of 24 members. Trustees are chosen from among the church members, with a maximum number being agreed from time to time by the membership. They may serve for as long as they have the support of the membership and are appointed for an initial period of three years. At the end of a three-year term, they may be nominated for reappointment. Trustees give their time voluntarily and receive no remuneration or benefits save the Pastor. The Trustees met four times throughout 2021 on a quarterly basis using Zoom, in line with the rules of the Constitution.

##### **Organisational Structure and Management:**

The control, management and administration of the Church is by the Charity Trustees. The Pastor leads the activities of the Church with an emphasis on the leading of worship and prayer, the teaching of the Christian faith, the pastoral care of individuals and outreach into the community. The Elders are responsible to God for the spiritual life of the Church, for prayer, teaching God's word and pastoral care for members. Deacons assist with the business and practical affairs of the Church. Collectively these individuals form the Leadership Team. Church Members have reserved authority in the appointment and removal of a Pastor, the Charity Trustees, the Elders and Deacons and the appointment of the Treasurer and Secretary. This also applies to matters relating to church property and the closure of the church. They may also be consulted on other matters.

Bawtry Community Church is a member of the Fellowship of Independent Evangelical Churches and Rural Ministries. Both organisations provide support and helpful advice.

##### **Safeguarding and Child Protection Policy:**

Our Safeguarding and Child Protection Policy was reviewed in September 2021 and brought to the attention of the whole church at a "Safeguarding Sunday". The Leadership Team recognises the need to provide a safe and caring environment for children, young people and vulnerable adults. The Leadership Team is committed to building constructive links with statutory and voluntary agencies involved in safeguarding, endorses all national and local safeguarding legislation and procedures and provides ongoing training for all its workers.

A Safeguarding Co-ordinator, Deputy and an Assistant make up the Safeguarding Team. Details of who they are and how they can be contacted are displayed in each venue where church activities are held. Also, a register is kept of all persons working with children and vulnerable adults is kept ensuring up-to-date DBS clearance.

## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021** **(continued)**

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#### **Objectives and Activities:**

##### **Objectives**

The key objectives of the charity are to advance the Christian faith for the benefit of all, primarily but not exclusively, within Bawtry, the surrounding neighbourhood and through overseas mission. We pursue charitable objectives which will, in the opinion of the trustees, put into practice the Christian faith and be of benefit to all without distinction. These objectives may include the prevention and relief of need, hardship and sickness, the advancement of education, the provision of services furthering social welfare with the objective of improving conditions for residents.

##### **Activities**

In order to fulfil these objectives, the charity engages in a range of activities, either unilaterally or with others in order to provide public benefit. Our activities include regular public worship, prayer, Bible study, preaching and teaching, dedication of infants and the baptism of believers, regular services of Holy Communion, evangelism and mission, teaching, encouragement and inclusion of young people, the nurture and growth of Christian disciples, the education and training for Christian and community service, giving of pastoral care, encouraging charitable social action in the UK and abroad, encouraging and supporting other churches, the joining of a man and woman in Christian marriage and the service of Christian burial.

#### **Achievements and Performance:**

##### **Events in 2021**

Renewed Covid restrictions meant we started 2021 by using Zoom. We held weekly Sunday services, on "live" Zoom at 4pm, with Communion once a month on Sundays. Weekly prayer times were also arranged by Zoom on Wednesday evenings. Pastoral care and support continued through internet, telephone and letters and cards.

We prepared an outline "Celebrate Community" service with Bawtry Churches Together on 13<sup>th</sup> June (now available on the BCC Bawtry YouTube channel). This involved participation from both church attenders and others from the wider community reflecting on challenges, encouragements, thanks and prayers.

It was not until June that we began to meet again in The New Hall. We took precautions using masks & sanitisers, having an attendance register, sitting around tables and serving drinks at tables after the service. Another change came on 17<sup>th</sup> October when, after long consideration, we changed our Sunday meeting time from 4pm to 10:30am. Sunday attendances have been encouraging with an average of the low 30s. We joined with the other Bawtry Churches in St Nicholas for Remembrance Sunday on 14<sup>th</sup> November. This was followed by a parade through the town and the dedication of the re-sited War Memorial.

Ivor Greer continued as pastor during 2021. Chris Moss, originally from Norfolk who had been living and working in South Africa for 14 years, was employed as Assistant Pastor for six-months. It was encouraging to have Chris's input on preaching, music, IT, developing a Men's Boot Camp and with the Parenting Class. For family and visa reasons, Chris had to return to South Africa at the end of March 2021.

It was decided that we would advertise for a new pastor to succeed when our current pastor's three-year term ends in 2022. This process was still on-going at the end of the year. We had a special Teatime Treats in the New Hall in December which was followed by our Candlelit Carol Service.

## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021** **(continued)**

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#### **Achievements and Performance (continued):**

The three-year contract for our Family and Community worker, Chrissy Hadley, was extended by two more years to 2023. At the start of the year Chrissy organised periodic distribution of children's activity bags and support for parents and families. Connections with families continued through Facebook and Chrissy and Chris Moss ran an on-line Parenting Class which was much appreciated. In this way, we have continued to advance one of our key objectives by reaching out and helping the local community.

We organised a "Holiday club in a bag" which included daily videos on Facebook and interactive activities. The "Kingdom Kids" group continued on Zoom (with up to 15 children) until June and then in person when we began to meet again in The New Hall.

In 2021 we arranged a coach trip to Cleethorpes on Saturday 11<sup>th</sup> September. This provided a great visit to the beach and brought together families and older folk from the church and the community. Some of the mums from the Baby & Toddler group also came along for the day. Summer activities using the theme "Bawtry by the Sea" were held for children and the over 60s. Then a Harvest Lunch with activities was organised for the over 60s in October and an activity for children during the October half-term.

By the end of 2021 several of our activities for children and young people were able to resume. These include the Kingdom Kids group for young children during the main Sunday church service; MadJam (Make a difference Jesus and me) for young people in their teens following teaching material of Urban Saints (and plans for Spree, an activity summer camp for young people); ASK (after school club) at Bawtry Mayflower School; and fortnightly Assembly visits to Misson Primary School.

Chrissy also opened her garden as "The Garden of Hope". This was used for our MadJam youth group; Ladies group and also to invite individual families and have some interactive, quality time with them.

The Away Team encouraged prayer and practical support for mission organisations: Pioneers UK (for work in India); ReachAcross (for a family in Mali); Doncaster Schools Workers Trust and Caring for Life (based in Leeds).

#### **Financial Review:**

Continued committed giving by members of Bawtry Community Church has enabled the church to continue to meet its charitable objectives.

General income has increased by 31.07% to £66,998 (2020 – £51,117).

Designated donations have increased by 50.69% to £3,473 (2020 - £2,605).

General expenditure has increased slightly by 1.98% to £36,553 (2020 - £35,844).

Undesignated general funds have increased by 51.80% to £91,036 (2020 - £59,971).

Donations to other works have increased by 3.70% to £5,600 (2020 - £5,400).

Special fund designated for Outreach has decreased by 32.29% to £67,279 (2020 £99,370).

Total unrestricted funds have decreased slightly by 0.39% to £158,315 (2020 - £158,941).

The Covid pandemic and the way we have been able to worship, together with reduced staffing costs, has influenced both the income and expenditure this year. General Income has increased while there has only been a small increase in General Expenditure which has resulted in an increase in the general fund at the end of the financial year. There has been an expected decrease in the designated special fund due to the financing of the outreach worker.

## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021** **(continued)**

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#### **Reserves Policy:**

The charity has a clear policy on its reserves. Should funds in the current account together with undesignated reserve funds fall to 33% of budgeted expenditure for the financial year, a financial review would be triggered. This would seek to identify where cuts would need to be made. The current position is satisfactory as it meets our criteria.

#### **Plans for the Future:**

We are planning to build on the different formats which we have used this year including the use of YouTube and social media. We will develop a more hybrid approach in the coming year.

We will prepare a Strategic Plan setting out objectives for growth (both maturing and deepening of faith and in numbers – especially of younger families – attending). The plan will be adapted as the Church develops and a new pastor is appointed

#### **Trustees' responsibilities in relation to the financial statements**

The Trustees are responsible for preparing financial statements for each financial period, which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard (FRSSE) 2015.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **I. Greer – Secretary**

**Dated: April 6<sup>th</sup> 2022**

## **BAWTRY COMMUNITY CHURCH**

### **REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BAWTRY COMMUNITY CHURCH**

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I report on the accounts of Bawtry Community Church for the year ended 31<sup>st</sup> December 2021, which are set out on pages 7 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charity's Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charity's Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charity's Act); and
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charity's Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity's Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** Catherine Gillian Walker

**Date:** April 8<sup>th</sup> 2022

**Name:** Catherine Gillian Walker

**Address:** 24, Woodsett Walk,  
Conisbrough,  
Doncaster,  
DN12 3BH.



## **BAWTRY COMMUNITY CHURCH**

### **RECEIPTS AND PAYMENTS ACCOUNT** **FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

	Unrestricted Fund	Restricted Fund	Endowment Fund	Total Funds
	General	Designated		2021
	£	£	£	£
<b>RECEIPTS</b>				
Sunday offerings & deeds of covenant / gift aid	30,687	-	-	30,687
Designated gifts/gift aid	-	3,473	-	3,473
Gift Aid claimed	8,141	887	-	9,029
Collections & other gifts	27,151	695	-	27,846
	-	-	-	-
HMRC NIC allowance	987	1,991		2,978
Sundry Income	-	-	-	-
Interest received:				
NatWest Reserve Account	5	-	-	5
Yorkshire Building Society	26	138	-	165
<b>TOTAL RECEIPTS</b>	<b>66,998</b>	<b>7,185</b>	<b>-</b>	<b>74,183</b>
<b>PAYMENTS</b>				
Stipends and related costs	17,070	28,182	-	45,252
Pulpit supply	600	-	-	600
Children's and young people's work	485	-	-	485
Hope Centre				
Rent & Rates	4,323	3,000	-	7,323
Utilities	1,142			
Room Hire	1,717	2,859	-	2,859
Volunteer expenses	325	-	-	325
Minister's expenses	1,676	-	-	1,676
Outreach expenses	-	3,071		3,071
Leadership training	180	-	-	180
Conference expenses	-	-	-	-
Printing and publicity	480	-	-	480
Web site	-	-	-	-
Technology	29	-	-	29
Accountancy charges	250	-	-	250
Thirtyoneeight	179	-	-	179
CCL copyright licence	246	-	-	246
Bank charges	-	-	-	-
Donations and grants to other Christian work	1,693	4,003	-	5,696
Insurance/subscriptions	384	-	-	384
Personnel gift	-	-	-	-
Home missions	158	-	-	158
Donations and grants to other overseas Christian work	5,600	-	-	5,600
Sundry expenses	16	-	-	16
<b>TOTAL PAYMENTS</b>	<b>36,553</b>	<b>38,256</b>	<b>-</b>	<b>74,809</b>
Asset and Investment purchases	-	-	-	-
<b>TOTAL PAYMENTS</b>	<b>36,553</b>	<b>38,256</b>	<b>-</b>	<b>74,809</b>
<b>NET RECEIPTS/PAYMENTS FOR YEAR</b>	<b>30,445</b>	<b>(31,071)</b>	<b>-</b>	<b>(626)</b>
Transfer between funds	1,020	(1,020)	-	-
Net movement in funds in year	31,465	(32,091)	-	(626)
Cash funds brought forward	59,571	99,370	-	158,941
<b>Cash funds carried forward December 31 2021</b>	<b>91,036</b>	<b>67,279</b>	<b>-</b>	<b>158,315</b>

## **BAWTRY COMMUNITY CHURCH**

### **COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES** **AT 31<sup>ST</sup> DECEMBER 2021**

<b>Cash Funds</b>	<b>Unrestricted Funds</b>		<b>Restricted Fund</b>	<b>Endowment Fund</b>	<b>Total Funds</b>
	<b>General</b>	<b>Designated</b>			
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Current Account	9,793	(57)	-	-	9,736
Reserve Account	63,943	-	-	-	63,943
Special Account	17,300	67,336	-	-	84,636
<b>Total cash funds</b>	<b>91,036</b>	<b>67,279</b>	<b>-</b>	<b>-</b>	<b>158,315</b>

<b>Other monetary assets</b>	<b>Unrestricted Funds</b>		<b>Restricted Fund</b>	<b>Endowment Fund</b>	<b>Total Funds</b>
	<b>General</b>	<b>Designated</b>			
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tax refund due from HMRC	1,393	182	-	-	1,575

#### **Assets retained for the charity's own use**

	<b>Fund to which asset belongs</b>	<b>Cost</b>	<b>Current Value</b>
<b>Freehold land and buildings</b>		-	
<b>Furniture, fittings and equipment</b>			
2018 Laptop computer	Unrestricted - General	419	105
2019 Laptop computer	Unrestricted - designated	528	132
2020 Screen for Hope Cen	Unrestricted - General	507	406
<b>Total current assets</b>			<b>643</b>

	<b>Fund to which liability relates</b>	<b>Amount due</b>	<b>When due</b>
<b>Liabilities</b>			
Accountancy charge	Unrestricted - General	<b>250</b>	

Approved by the Trustees on April 6<sup>th</sup>, 2022

and signed on their behalf by:

Jonathan Redden	Chairman
Ivor Greer	Secretary

## **BAWTRY COMMUNITY CHURCH**

### **COMPARATIVE RECEIPTS AND PAYMENTS ACCOUNT** **FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

	<b>Unrestricted Fund</b>		<b>Restricted Endowment Fund</b>		<b>Total Funds</b>
	<b>General</b>	<b>Designated</b>			<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>RECEIPTS</b>					
Sunday offerings & deeds of covenant /gift aid	32,461	-	-	-	32,461
Designated gifts/gift aid	-	2,605	-	-	2,605
Gift Aid claimed	8,524	645	-	-	9,169
Collections & other gifts	8,933	853	-	-	9,786
	-	-	-	-	-
HMRC NIC allowance	1,100	1,585			2,686
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	24	-	-	-	24
Yorkshire Building Society	74	669	-	-	742
<b>TOTAL RECEIPTS</b>	<b>51,117</b>	<b>6,357</b>	<b>-</b>	<b>-</b>	<b>57,474</b>
<b>PAYMENTS</b>					
Stipends and related costs	17,127	27,895	-	-	45,022
Pulpit supply	200	-	-	-	200
Children's and young people's work	422	-	-	-	422
Hope Centre					
Rent & Rates	4,321	3,000	-	-	7,321
Utilities	1,157				
Room Hire	1,551				
	2,707	-	-	-	2,707
Minister's expenses	2,036	-	-	-	2,036
Outreach expenses	-	2,401			2,401
Leadership training	1,063	-	-	-	1,063
Conference expenses	-	-	-	-	-
Printing and publicity	535	-	-	-	535
Web site	-	-	-	-	-
Technology	462	-	-	-	462
Accountancy charges	250	-	-	-	250
Thirtyoneeight	236	-	-	-	236
CCL copyright licence	540	-	-	-	540
Bank charges	-	-	-	-	-
Donations and grants to other Christian work	126	2,949	-	-	3,076
Insurance/subscriptions	347	-	-	-	347
Personnel gift	-	-	-	-	-
Home missions	70	-	-	-	70
Donations and grants to other overseas Christian work	5,400	-	-	-	5,400
<b>TOTAL PAYMENTS</b>	<b>35,844</b>	<b>36,245</b>	<b>-</b>	<b>-</b>	<b>72,089</b>
Asset and Investment purchases	-	507	-	-	507
<b>TOTAL PAYMENTS</b>	<b>35,844</b>	<b>36,752</b>	<b>-</b>	<b>-</b>	<b>72,596</b>
<b>NET RECEIPTS/PAYMENTS FOR YEAR</b>	<b>15,273</b>	<b>(30,395)</b>	<b>-</b>	<b>-</b>	<b>(15,122)</b>
Transfer between funds	536	(536)	-	-	-
Net movement in funds in year	15,809	(30,931)	-	-	(15,122)
Cash funds brought forward	43,762	130,301	-	-	174,063
<b>Cash funds carried forward December 31 2020</b>	<b>59,571</b>	<b>99,370</b>	<b>-</b>	<b>-</b>	<b>158,941</b>

## **BAWTRY COMMUNITY CHURCH**

### **STATEMENT OF ASSETS AND LIABILITIES AT 31<sup>ST</sup> DECEMBER 2020**

<b>Cash Funds</b>	<b>Unrestricted Funds</b>		<b>Restricted Fund</b>	<b>Endowment Fund</b>	<b>Total Funds</b>
	<b>General £</b>	<b>Designated £</b>	<b>£</b>	<b>£</b>	<b>£</b>
Current Account	7,360	273	-	-	7,633
Reserve Account	34,937	-	-	-	34,937
Special Account	17,274	99,097	-	-	116,371
<b>Total cash funds</b>	<b>59,571</b>	<b>99,370</b>	<b>-</b>	<b>-</b>	<b>158,941</b>

<b>Other monetary assets</b>	<b>Unrestricted Funds</b>		<b>Restricted Fund</b>	<b>Endowment Fund</b>	<b>Total Funds</b>
	<b>General £</b>	<b>Designated £</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tax refund due from HMRC	750	188	-	-	938

#### **Assets retained for the charity's own use**

	<b>Fund to which asset belongs</b>	<b>Cost</b>	<b>Current Value</b>
<b>Freehold land and buildings</b>			
		-	
<b>Furniture, fittings and equipment</b>			
2018 Laptop computer	Unrestricted - General	419	210
2019 Laptop computer	Unrestricted - designated	528	264
2020 Screen for Hope Centre	Unrestricted - General	507	456
<b>Total current assets</b>			<b>930</b>

	<b>Fund to which liability relates</b>	<b>Amount due</b>	<b>When due</b>
<b>Liabilities</b>			
Accountancy charge	Unrestricted - General	<b>250</b>	