

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2020

Registered Charity Number 1178422

BAWTRY COMMUNITY CHURCH

REPORTS AND FINANCIAL STATEMENTS

31ST DECEMBER 2020

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BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2020

The Trustees present their report together with the financial statements for the year ended 31st December 2020.

Reference and Administrative Details

Charity Number: 1178422

Trustees and Principal Officers:

Gordon David Warnes	(Elder)	
Priscilla Emily Perkins	(Deacon)	
Ivor Calvin Greer	(Pastor)	
	Secretary to the Trustees	
David William Wallis	(Independent Trustee)	
	Chairman of the Trustees	
Chalmers Dobson	(Independent Trustee)	
Alan Merrick	(Independent Trustee)	elected 28 th October 2020

Secretary and Principal Address:

Ivor Calvin Greer
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Church Secretary:

Carol Greer

Treasurer:

Dr. Andrew Perkins
2-3 Pinders Court
High Street
Bawtry
DN10 6JA

Independent Examiner:

Anthony Walker
24 Woodsett Walk
Conisborough
Doncaster
DN12 3BH

Bankers:

National Westminster
21 the Square
Retford
DN22 6DL

Solicitors:

Jones & Company
High Street
Bawtry
DN10 6JB

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2020 **(continued)**

Structure, Governance and Management

Constitution:

A new Constitution was agreed and approved at a meeting of church members on 13th May 2018. This was duly submitted to the Charity Commission. The Commission approved the Constitution as our Governing Document and Bawtry Community Church was given charitable status on 18th May 2018.

Recruitment and appointment of trustees

The charity is constituted as an Association Charitable Incorporated Organisation consisting of 32 members. Trustees are chosen from among the church members, with a maximum number being agreed from time to time by the membership. They may serve for as long as they have the support of the membership and are appointed for an initial period of three years. At the end of a three-year term, they may be nominated for reappointment. Trustees give their time voluntarily and receive no remuneration or benefits save the Pastor. The Trustees met four times throughout 2020 on a quarterly basis using Zoom, in line with the rules of the Constitution.

Organisational Structure and Management:

The control, management and administration of the Church is by the Charity Trustees. The Pastor leads the activities of the Church with an emphasis on the leading of worship and prayer, the teaching of the Christian faith, the pastoral care of individuals and outreach into the community. The Elders are responsible to God for the spiritual life of the Church, for prayer, teaching God's word and pastoral care for members. Deacons assist with the business and practical affairs of the Church. Collectively these individuals form the Leadership Team. Church Members have reserved authority in the appointment and removal of a Pastor, the Charity Trustees, the Elders and Deacons and the appointment of the Treasurer and Secretary. This also applies to matters relating to church property and the closure of the church. They may also be consulted on other matters.

Bawtry Community Church is a member of the Fellowship of Independent Evangelical Churches and Rural Ministries. Both organisations provide support and helpful advice.

Safeguarding and Child Protection Policy:

A detailed Safeguarding and Child Protection Policy is in place and available for inspection. The Leadership Team recognises the need to provide a safe and caring environment for children, young people and adults as members of each group can become victims of physical, sexual and emotional abuse and neglect. The Leadership Team is committed to building constructive links with statutory and voluntary agencies involved in safeguarding, endorses all national and local safeguarding legislation and procedures and provides ongoing training for all its workers.

A Safeguarding Co-ordinator, a Deputy and an Assistant make up the Safeguarding Team. Also, a register is kept of persons with DBS clearance.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2020 **(continued)**

Objectives and Activities:

Objectives

The key objectives of the charity are to advance the Christian faith for the benefit of all, primarily but not exclusively, within Bawtry, the surrounding neighbourhood and through overseas mission. We pursue charitable objectives which will, in the opinion of the trustees, put into practice the Christian faith and be of benefit to all without distinction. These objectives may include the prevention and relief of need, hardship and sickness, the advancement of education, the provision of services furthering social welfare with the objective of improving conditions for residents.

Activities

In order to fulfil these objectives, the charity engages in a range of activities, either unilaterally or with others in order to provide public benefit. Our activities include regular public worship, prayer, Bible study, preaching and teaching, dedication of infants and the baptism of believers, regular services of Holy Communion, evangelism and mission, teaching, encouragement and inclusion of young people, the nurture and growth of Christian disciples, the education and training for Christian and community service, giving of pastoral care, encouraging charitable social action in the UK and abroad, encouraging and supporting other churches, the joining of a man and woman in Christian marriage and the service of Christian burial.

Prior to March, 2020, we had plans for our normal activities to take place face to face. These activities were organised by various groups and individuals: Kingdom Kids whereby the young children leave the main church service to attend a Bible based activity class; MadJam (Make a difference Jesus and me) whereby the young people in their teens pursue a similar activity following the teaching material of Urban Saints and includes Spree which is a study and activity summer camp for young people; ASK (after school club) continues at Mayflower school and Open the Book, now in its 16th year, at Misson school.

The Home Team were planning to continue organising a monthly tea for the over 60s of Bawtry, collections for the Foodbank and the Drop-In centre providing coffee and cake and the opportunity to meet and chat to others.

The Away team planned ongoing support for mission, both locally and overseas.

Achievements and Performance:

Effects of Covid-19

The announcement of the first lock-down in March required us to review and consider how we could continue to achieve our objectives. We were able to continue some of our activities but our work with local schools had to be suspended. We held weekly Sunday services, on "live" Zoom at 4pm, with Communion once a month on Sundays. Weekly prayer times were also arranged by Zoom on Wednesday evenings. Pastoral care and support has continued through internet, telephone and letters and cards.

From the end of March until the beginning of September, we met online with DVDs provided for those without internet. We were able to resume meeting at the New Hall for September and October with appropriate social distancing and observing the Covid Regulations. We continued to use Zoom for those attenders who were either shielding or were reluctant to meet in person. We began to upload all or part of our Sunday services onto our YouTube Channel. We had to stop meeting again face to face in November and resumed meeting in person during December including on Christmas Day.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2020 **(continued)**

Achievements and Performance (continued):

Ivor Greer continued as pastor during 2020. It was decided that we would advertise in April to appointing an Assistant Pastor for a three-year contract. Twelve applications were received. Following interviews on Zoom we drew up a shortlist of three candidates. After they completed several tasks in preparation, each was invited to visit Bawtry with their wife, for a face-to-face interview in August. Chris Moss, a British man who had been living and working in South Africa for 14 years, was offered the post. This was on the understanding that his wife and family would be able to join him in the UK as soon as possible. In the event, there were problems which meant the family were not able to leave South Africa as planned. A six-month contract from 1 October was agreed to allow time for these family issues to be resolved.

Plans for 2020 by our Family and Community worker, Chris Hadley, also had to be revised and she was able to maintain contact with many families by periodic distribution of children's activity bags (over 70) and support for parents and families. As a result, even with the repeated lock-downs, we have continued to advance one of our key objectives by reaching and helping the local community.

The Home Team has also had to adapt because of Covid Restrictions. Monthly Tea Time Treats, for the over 60s had to stop in March. The Team adjusted by providing several Tea Time Treats "In a box" which were delivered by hand. These were very well received. Love in the Box continued to support the Doncaster Foodbank when we were able to meet in person.

The Away Team encouraged prayer and practical support for mission organisations: Pioneers UK (for work in India); ReachAcross (for a family in Mali); Doncaster Schools Workers Trust and Caring for Life (based in Leeds).

Financial Review:

Continued committed giving by members of Bawtry Community Church has enabled the church to continue to meet its charitable objectives.

General income has decreased by 9.98% to £51,117 (2019 – £56,785).

Designated donations have increased by 42.04% to £2,605 (2019 - £1834).

General expenditure has decreased by 32.31% to £35,844 (2019 - £52,951).

Undesignated general funds have increased by 36.13% to £59,971 (2019 - £43,762).

Donations to other works have not increased at £5,400 (2019 - £5,400).

Special fund designated for Outreach has decreased by 23.74% to £99,370 (2019 £130,301).

Total unrestricted funds have decreased by 8.69% to £158,941 (2019 - £174,063).

The Covid pandemic and the way we have been able to worship, together with reduced staffing costs, has influenced both the income and expenditure this year. General Income has slightly decreased while there has been a decline in General Expenditure which has resulted in an increase in the general fund at the end of the financial year. There has been an expected decrease in the designated special fund due to the financing of the outreach worker.

Reserves Policy:

The charity has a clear policy on its reserves. Should funds in the current account together with undesignated reserve funds fall to 33% of budgeted expenditure for the financial year, a financial review would be triggered. This would seek to identify where cuts would need to be made. The current position is satisfactory as it meets our criteria.

BAWTRY COMMUNITY CHURCH

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2020 **(continued)**

Plans for the Future:

With Covid restrictions, our plans for 2020 had to be adjusted with considerable reliance on remote contacts. This has enabled some of our community activities to be expanded. We are planning to build on this and develop a more hybrid approach in the coming year.

We will prepare a Strategic Plan setting out objectives for growth (both maturing and deepening of faith and in numbers – especially of younger families – attending). The plan will also look at leadership succession as the Church develops.

Trustees' responsibilities in relation to the financial statements

The Trustees are responsible for preparing financial statements for each financial period, which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

I. Greer – Secretary

Dated: April 13th 2021

BAWTRY COMMUNITY CHURCH

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF BAWTRY COMMUNITY CHURCH

I report on the accounts of Bawtry Community Church for the year ended 31st December 2020, which are set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charity's Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Charity's Act;
- follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Charity's Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the Charity's Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charity's Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Catherin Gillian Walker

Date: **March 27, 2020**

Name: Catherine Gillian Walker

Address: 24, Woodsett Walk,
Conisbrough,
Doncaster,
DN12 3BH.

BAWTRY COMMUNITY CHURCH

RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2020**

	Unrestricted Fund General	Designated	Restricted Fund	Endowment Fund	Total Funds 2020
	£	£	£	£	£
RECEIPTS					
Sunday offerings & deeds of covenant /gift aid	32,461	-	-	-	32,461
Designated gifts/gift aid	-	2,605	-	-	2,605
Gift Aid claimed	8,524	645	-	-	9,169
Collections & other gifts	8,933	853	-	-	9,786
	-	-	-	-	-
HMRC NIC allowance	1,100	1,585			2,686
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	24	-	-	-	24
Yorkshire Building Society	74	669	-	-	742
TOTAL RECEIPTS	51,117	6,357	-	-	57,474
PAYMENTS					
Stipends and related costs	17,127	27,895	-	-	45,022
Pulpit supply	200	-	-	-	200
Children's and young people's work	422	-	-	-	422
Hope Centre					
Rent & Rates	4,321	3,000	-	-	7,321
Utilities	1,157				
Room Hire	1,551				
	2,707	-	-	-	2,707
Minister's expenses	2,036	-	-	-	2,036
Outreach expenses	-	2,401			2,401
Leadership training	1,063	-	-	-	1,063
Conference expenses	-	-	-	-	-
Printing and publicity	535	-	-	-	535
Web site	-	-	-	-	-
Technology	462	-	-	-	462
Accountancy charges	250	-	-	-	250
Thirtyoneeight	236	-	-	-	236
CCL copyright licence	540	-	-	-	540
Bank charges	-	-	-	-	-
Donations and grants to other Christian work	126	2,949	-	-	3,076
Insurance/subscriptions	347	-	-	-	347
Personnel gift	-	-	-	-	-
Home missions	70	-	-	-	70
Donations and grants to other overseas Christian work	5,400	-	-	-	5,400
TOTAL PAYMENTS	35,844	36,245	-	-	72,089
Asset and Investment purchases	-	507	-	-	507
TOTAL PAYMENTS	35,844	36,752	-	-	72,596
NET RECEIPTS/PAYMENTS FOR YEAR	15,273	(30,395)	-	-	(15,122)
Transfer between funds	536	(536)	-	-	-
Net movement in funds in year	15,809	(30,931)	-	-	(15,122)
Cash funds brought forward	43,762	130,301	-	-	174,063
Cash funds carried forward December 31 2020	59,571	99,370	-	-	158,941

BAWTRY COMMUNITY CHURCH

COMPARATIVE STATEMENT OF ASSETS AND LIABILITIES **AT 31ST DECEMBER 2020**

Cash Funds	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Current Account	7,360	273	-	-	7,633
Reserve Account	34,937	-	-	-	34,937
Special Account	17,274	99,097	-	-	116,371
Total cash funds	59,571	99,370	-	-	158,941

Other monetary assets	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Tax refund due from HMRC	750	188	-	-	938

Assets retained for the charity's own use

		Fund to which asset belongs	Cost	Current Value
Freehold land and buildings				
			-	
Furniture, fittings and equipment				
2018	Laptop computer	Unrestricted - General	419	210
2019	Laptop computer	Unrestricted - designated	528	264
2020	Screen for Hope Centre	Unrestricted - General	507	456
Total current assets				930

	Fund to which liability relates	Amount due	When due
Liabilities			
Accountancy charge	Unrestricted - General	250	

Approved by the Trustees on **March 26, 2020**

and signed on their behalf by:

David Wallis	Chairman
Ivor Greer	Secretary

BAWTRY COMMUNITY CHURCH

COMPARATIVE RECEIPTS AND PAYMENTS ACCOUNT **FOR THE YEAR ENDED 31ST DECEMBER 2019**

	Unrestricted Fund		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			2019
Receipts	£	£	£	£	£
Sunday offerings & deeds of covenant /gift aid	39,152	-	-	-	39,152
Designated gifts/gift aid	-	1,834	-	-	1,834
Gift Aid claimed	10,535	505	-	-	11,040
Collections & other gifts	5,554	1,181	-	-	6,736
Legacy - Miss Salmon	-	-	-	-	-
HMRC NIC allowance	1,424	1,695	-	-	3,120
Sundry Income	-	-	-	-	-
Interest received:					
NatWest Reserve Account	45	-	-	-	45
Yorkshire Building Society	74	788	-	-	862
TOTAL RECEIPTS	56,785	6,004	-	-	62,789
PAYMENTS					
Stipends and related costs	24,987	25,390	-	-	50,376
Pulpit supply	450	-	-	-	450
Children's and young people's work	1,262	-	-	-	1,262
Rent					
New Hall	-				
Other	3,649				
Hope	6,760				
	10,409	-	-	-	10,409
Hope - utilities	1,871	-	-	-	1,871
Minister's expenses	2,009	-	-	-	2,009
Outreach expenses	-	1,983	-	-	1,983
Leadership training	13	-	-	-	13
Conference expenses	295	-	-	-	295
Printing and publicity	512	-	-	-	512
Web site	-	-	-	-	-
Technology	524	-	-	-	524
Accountancy charges	250	-	-	-	250
FIEC	1,137	-	-	-	1,137
CCL copyright licence	464	-	-	-	464
Bank charges	-	-	-	-	-
Removal expenses	2,000	-	-	-	2,000
Insurance/subscriptions	977	-	-	-	977
Personnel gift	-	2,842	-	-	2,842
Home missions	392	-	-	-	392
Donations and grants to other overseas Christian work	5,400	-	-	-	5,400
TOTAL PAYMENTS	52,951	30,214	-	-	83,165
Asset and Investment purchases	-	528	-	-	528
TOTAL PAYMENTS	52,951	30,742	-	-	83,693
NET RECEIPTS/PAYMENTS FOR YEAR	3,834	(24,738)	-	-	(20,904)
Transfer between funds	1,358	(1,358)	-	-	-
Net movement in funds in year	5,192	(26,096)	-	-	(20,904)
Cash funds brought forward	38,570	156,397	-	-	194,967
Cash funds carried forward December 31 2019	43,762	130,301	-	-	174,063

BAWTRY COMMUNITY CHURCH

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2019

Cash Funds	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Current Account	7,649	1,373	-	-	9,021
Reserve Account	21,913	-	-	-	21,913
Special Account	14,200	128,929	-	-	143,129
Total cash funds	43,762	130,301	-	-	174,063

Other monetary assets	Unrestricted Funds		Restricted Fund	Endowment Fund	Total Funds
	General	Designated			
	£	£	£	£	£
Tax refund due from HMRC	2,233	181	-	-	2,415

		Funds to which asset belongs	Cost	Current Value
Assets retained for the charity's own use				
Freehold land and buildings				
			-	
Furniture, fittings and equipment				
2018 Laptop computer	Unrestricted - General		419	314
2019 Laptop computer	Unrestricted - designated		528	396
Total current assets				710

	Fund to which liability relates	Amount due	When due
Liabilities			
Accountancy charge	Unrestricted - General	250	