

THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales · Charity number 1178417

Details

Other names	FWCH, THE LEAGUE OF FRIENDS OF THE WOKING COMMUNITY HOSPITAL
Status	Registered
Legal form	CIO
Registered	2018-05-17
Register	View on the Charity Commission register

Contact

Address 10 High Street
Horsell
Woking
Surrey
GU21 4UT

Phone 01483839040

Email fwchwoking@gmail.com

Website www.fwchwoking.com

Activities

Objects: TO RELIEVE PATIENTS AND FORMER PATIENTS OF THE WOKING HOSPITAL WHO ARE SICK, CONVALESCENT, DISABLED, HANDICAPPED, INFIRM OR IN NEED OF FINANCIAL ASSISTANCE AND GENERALLY TO SUPPORT THE CHARITABLE WORK OF THE SAID HOSPITAL. FOR FURTHER DETAILS SEE CLAUSE 3 OF CONSTITUTION.

Activities: Our principal activity is to support the patients of the Woking Community Hospital by donating funds to the Hospital. We raise these funds from subscriptions, from donations, including those from sponsored events, from legacies and from events which we organise locally.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£177,004	£36,243	-	-
2024-01-31	£12,504	£8,183	-	-
2023-01-31	£38,943	£13,798	-	-
2022-01-31	£13,399	£4,022	-	-
2021-01-31	£9,934	£22,153	-	-

Trustees

Name	Role	Appointed
JONATHAN KEITH ALLAN	Chair	2018-05-14
Anne Luckham		2018-05-14
BARRY JOHN LUCKHAM		2018-05-14
Barbara Ann Hedges		2018-05-14
Beryl Hunwicks		2021-11-08
Christopher Peter Saunbury		2020-04-20
Dr ANTONY CHARLES SHEPHEARD		2018-05-14
STEPHEN MARK MALTBY		2023-12-05

THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales - Charity number 1178417

Accounts

**The Friends of
Woking Community
Hospital**

**Trustees' Annual Report
and Accounts**

for the period

1 February 2024 to 31 January 2025



**Regulated by The Charity Commission
Registration No. 1178417**

The Friends of Woking Community Hospital ("FWCH" & the "Charity")

Summary

Status: Charitable Incorporated Organisation registered with
The Charity Commission

Registered Charity No. 1178417

Principal Address: 10 High Street, Horsell, Woking, Surrey, GU21 4UT

President: Mrs L. Chatwin

Trustees: Mr J K Allan, Chairman
Dr A C Shepheard, Vice Chairman
Mr S M Maltby, Treasurer
Mrs B Hedges, Secretary
Mrs A Luckham, Membership Secretary
Mrs B Hunwicks
Mr B J Luckham
Mr C P Saunbury

(the "Trustees" and "Executive Committee")

Bankers: Lloyds Bank Plc

Independent Examiner: Mr P Spreckley

Object: To relieve patients and former patients of the **Woking Community Hospital** (the "Hospital") and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance and, generally to support the charitable work of the said Hospital.

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Chairman's Report

I am pleased to report that the Woking Community Hospital (the "Hospital") expansion to provide additional diagnostic capacity is progressing in accordance with National Health Service plans to provide more services on a local basis.

Our Charity ("FWCH") is solely dedicated to supporting the hospital, staff and its patients. The Trustees who administer the charity are all local based and whilst we operate independently of the hospital, we have regular meetings with representatives of the hospital to discuss where we can provide assistance.

Early 2024 saw the completion of the refurbishment and redecoration of Alexandra Ward funded by FWCH. This was a major project for FWCH and we are pleased it has resulted in a better environment for both the staff and the patients. We are now in discussions with Woking Community Hospital and others to participate in the funding of a similar project for Bradley Ward. Furthermore, we have continued and increased our direct support for the patients through the provision of funding for rehabilitation services and materials. We also provided funding for Staff & Patient Christmas parties and the purchase of new Christmas Trees and decorations throughout the hospital.

Over the years we have funded many items of fixtures, fittings and equipment for the hospital. The new diagnostic hub will result in more patients visiting the hospital. To support this increase in numbers, we have agreed to provide funding for a number of additional portering chairs to make the transfer of patients within the hospital easier.

The continued work of FWCH relies upon the support of individual members, public donations and a number of local organisations including Woking Lions, Woking Rotary and Horsell Bowling Club who have worked with us to ensure we can continue to make a difference. In 2024/5 we were also nominated as his chosen charity by the Mayor of Woking. During the year one of our members left FWCH a substantial legacy of £159,000 from her estate for which we are very grateful. We are currently considering how these funds should be used to further the aims of our Charity..

Lastly I would also like to thank my fellow trustees and the volunteers who generously donated their time, enabling us to operate with exceptionally low overheads, keeping our costs to a minimum and continuing to make a difference.

Fundraising events organised in 2024 included a Quiz Night, Plant Sale and taking a stall at the Horsell Christmas Market. Our plans for 2025 include repeating these events together with the possibility of more similar activities.

Jonathan Allan
Chairman

Trustees' Annual Report for the period 1 February 2024 to 31 January 2025

Organisation and Management

The Friends of Woking Community Hospital was formed on 14 May 2018 and registered on 17 May 2018 (Registered Charity No. 1178417) .

The Objects of FWCH are set out on page 2 of this report together with the names of the Trustees who served during the year.

Public Benefits Statement

The Trustees consider that all the work carried out by FWCH is for charitable purposes and consider that they have complied with Section 17 of the Charities Act 2011 with regard to the guidance on public benefit published by the The Charity Commission. These activities include making grants to support Woking Community Hospital, its patients and staff in accordance with its Objects.

Risk Management Strategy

The Trustees have a risk management strategy, which comprises regular reviews of the risks FWCH may face and the establishment and implementation of processes to mitigate those risks and their impact on the Charity.

Risk Management

The Trustees consider the major risks to FWCH are:

- **Reputational Risk.** The Trustees value the good name and reputation of FWCH and are conscious that they should observe the rules and regulations set out by The Charity Commission, which registers and regulates charities in England and Wales.
- **Risk of acting improperly when making donations for the benefit of the Hospital.** The Trustees manage this risk by carefully reviewing items proposed by the Hospital and other items placed on the Wish List. The review includes being guided by procedures developed with the NHS and its service providers.
- **Risk of litigation or loss associated with our use of the internet.** Our online banking activity is under “dual control” that is no payments can be made by a Trustee without approval by another Trustee. Furthermore we have a comprehensive Data Protection policy to protect members and third parties.
- **Litigation relating to equipment purchased by the Hospital using funds donated by FWCH.** This is mitigated by the Hospital identifying the relevant equipment and purchasing it on a direct basis from its preferred suppliers. At no stage is FWCH the legal owner or liable for its operation.

- **Transfer of funded equipment to other hospitals or its redundancy due to technical innovations or policy changes.** These risks are to some extent managed by obtaining letters of undertaking from the Hospital on major items. It is acknowledged by the Trustees that the Hospital Management and the NHS and its service providers will make the final decision regarding this issue.
- **Risk of Bank Collapse.** Lloyds Bank Plc is our main bank for current and deposit accounts purposes. It is a major UK institution, with a substantial and robust business, which we consider is unlikely to fail.

Financial Reporting

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the FWCH at the end of the financial year.

In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently; state whether applicable accounting standards and recommended practice have been followed, subject to any material departures being disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis; and
- for keeping proper accounting records which disclose, with reasonable accuracy at any time the financial position of FWCH enabling the Trustees to ensure that the financial statements comply with the Charities Act 2011; and
- for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Giving to the Hospital

Arrangements are in place with the Hospital's service providers to ensure that our funding is for public benefit. Representatives from the NHS and its service providers are invited to attend our Trustees' meetings to present new requirements and to discuss ongoing support for previously agreed items.

Gifts to the hospital by FWCH during the reporting period amounted to £35,077.

To process and follow requests received from the Hospital a procedure is in place where items are placed upon a "Wish List". The list does not constitute a legal commitment by FWCH to provide funding and is purely for consideration purposes.

At the end of the reporting period the list totalled £20,520 in value. This estimate will be subject to change as the transactions proceed.

Items where funding is no longer required or not approved are removed by mutual agreement with the Hospital.

FWCH's Reserves

Reserves are maintained at a level in excess of all known and probable obligations, taking

no account of anticipated income. As at 31 January 2025 FWCH's reserves were held on account with Lloyds Bank Plc., in current and deposit accounts.

Data Protection

FWCH's Data Protection policy is available upon request from the Trustees or by viewing online through our website.

Annual Return - The Charity Commission

The Charity Commission ("the Commission") maintains records for all registered charities on-line which may be searched for free. The information held includes financial statements and FWCH's responses to the mandatory questions to the from the Commission.

Our Annual Returns are up to date and are filed in a timely manner.

Annual General Meeting ("AGM")

In accordance with our Constitution Document the next Annual General Meeting of the members (the "Members") of FWCH is scheduled to take place on 16 May 2025 at 11.30am at Woking Community Hospital, Heathside Road, Woking GU22 7HS.

At the AGM, one third of the Trustees shall retire from office and the vacancies arising will be filled subject to agreement of the Members.

Declarations

(i) The Trustees jointly and severally declare that they have approved the Trustees' Report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the Charity's Trustees



Jonathan Allan
Chairman



Stephen Maltby
Treasurer

Report to the Trustees by the Independent Examiner

I report to you, the trustees, on my examination of the accounts of The Friends of Woking Community Hospital ("the Charity"), Registered Charity No. 1178417 for the year ended 31 January 2025, including the related notes, as set out on the following five pages nos. 9-13.

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the "2011 Act").

I report in respect of my examination of FWCH's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable directions given by The Charity Commission under action 145(5)(b) of the 2011 Act, which gives The Charity Commission the power to make such Directions. These Directions are stated in The Charity Commission document CC32.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts for the reporting period to be reached.

Signed:



On 4 April 2025

Peter Spreckley MA MBA

White Lodge,
Pond Road,
Woking,
Surrey
GU22 0JT

Receipts and Payments Account
For the year to 31 January 2025
(individual figures and totals are rounded separately)

			2025	2024
Receipts:	See notes		£	£
Voluntary Income	2			
Members' Subscriptions			3,439	3,604
Other Donations and Legacies			166,747	2,344
		Sub-total	170,186	5,948
Activities for Generating Funds	3			
Plant Sale			1,241	3,103
Quiz Night			1,694	1,436
Christmas Market			199	587
Charity Walk			0	215
Other			0	922
		Sub-total	3,133	6,264
Bank Interest	4		3,684	292
		Total Receipts	177,004	12,504
Payments:				
Gifts & Donations to Hospital	5		35,077	6,273
Costs of Fundraising				
Plant Sale			400	317
Quiz Night			7	249
Other			0	0
		Sub-total	406	566
Costs of Generating Voluntary Income				
Stationery, Printing & Postage			101	14
Website & Promotional Materials			196	62
Sundries			142	222
		Sub-total	439	298
Governance Expenditure				
Insurance Policy & Attend Membership			157	690
AGM - Hall Hire & Documents			162	357
Other			0	0
		Sub-total	319	1,047
		Total Payments	36,243	8,183

		Net Surplus / (Deficit)	140,761	4,320
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**Statement of Assets & Liabilities
(Balance Sheet)**

(individual figures and totals are rounded separately)

	See Notes	As at:	31 January 2025 £	31 January 2024 £
Monetary Assets				
Balances at Banks	6			
Lloyds Bank Current Account			9,373	33,785
Lloyds Bank Deposits:				
32 Day Notice			20,403	0
95 Day Notice			103,163	0
Fixed Term (mat. 29/07/2025)			80,000	0
Virgin Money Deposit Account			0	38,393
Total Monetary Assets			212,939	72,178
Monetary Liabilities	7		0	0
		Total Monetary Assets less Monetary Liabilities	212,939	72,178
Reserves	8			
Brought Forward			72,178	67,858
Surplus / (Deficit)			140,761	4,320
		Total Reserves	212,939	72,178

Notes to the Accounts for year ended 31 January 2025

1.	<p>FWCH has prepared its accounts referring to the Guidance Notes for Charity reporting and accounting: the essentials November 2016 (updated 14 June 2023). The accounts have been prepared using the Receipts and Payments method available to those charities with gross income of less than £250,000 during the year.</p> <p>Gross income was:</p> <ul style="list-style-type: none"> Total receipts recorded in our Receipts and Payments Account of £177,004; and <p>Gross Spending was:</p> <ul style="list-style-type: none"> Total payments recorded in our Receipts and Payments Account £36,243 																		
2.	<p>Voluntary Income consists of regular subscriptions by our Members and voluntary donations from members of the public and community groups.</p> <p>During the year FWCH received a substantial legacy of £159,000 from the estate of a member who passed away during 2023 leaving her estate to local charities.</p>																		
3.	<p>Activities for Generating Funds were affected this year by the weather with income from the Christmas Stall and the Plant Sale both being adversely affected by the weather.</p>																		
4	<p>Bank Interest income increased substantially following the receipt of the legacy mentioned above. Furthermore it was calculated that we could hold less funds in our current account and take advantage of fixed rate and notice accounts to generate additional income.</p> <p>Interest income was as follows:</p> <table border="1" data-bbox="443 1590 1232 2004"> <thead> <tr> <th>Deposit Account Interest</th> <th>2025</th> <th>2024</th> </tr> </thead> <tbody> <tr> <td>Virgin Money</td> <td>£118</td> <td>£292</td> </tr> <tr> <td>Lloyds 32 Day Notice</td> <td>£403</td> <td>£0</td> </tr> <tr> <td>Lloyds 95 Day Notice</td> <td>£3,163</td> <td>£0</td> </tr> <tr> <td>Lloyds Fixed Term</td> <td>£0</td> <td>£0</td> </tr> <tr> <td>Total</td> <td>£3,684</td> <td>£292</td> </tr> </tbody> </table>	Deposit Account Interest	2025	2024	Virgin Money	£118	£292	Lloyds 32 Day Notice	£403	£0	Lloyds 95 Day Notice	£3,163	£0	Lloyds Fixed Term	£0	£0	Total	£3,684	£292
Deposit Account Interest	2025	2024																	
Virgin Money	£118	£292																	
Lloyds 32 Day Notice	£403	£0																	
Lloyds 95 Day Notice	£3,163	£0																	
Lloyds Fixed Term	£0	£0																	
Total	£3,684	£292																	

In accordance with the basis upon which these accounts are prepared only interest payments received into our accounts are included, with no allowance made for the interest accrued on our fixed deposit account which is not payable until 29 July 2025. In the meantime interest is accruing at 4.37% p.a. (estimated gross interest at maturity £4,549.59)

5 **Donations & Gifts to Hospital (including Wish List)**

Donations to the Woking Community Hospital are mostly demand led by the NHS and its service providers. Whilst FWCH may agree to make specific donations for the purchase of equipment and / or provide services the timing of the actual payments may be much later and not necessarily in the same financial year.

The Trustees therefore manage this risk by ensuring that we have sufficient funds on account to meet these demands as they fall due, without anticipating income not yet received.

During the year ended 31 January 2025 total donations were £35,077 which included the following:

Description	Amount
Alexandra Ward Refurbishment	£30,000
Therapy materials / services & newspapers	£900
Garden Furniture & Repairs	£674
Ward Christmas Party Funding	£526
Replacement Xmas Trees	£2,977
Total	£35,077

The “Wish List” for goods and services prepared by FWCH with input from the NHS and its providers currently totals **£20,520 for 2025/6**.

Description	Amount
Bradley Ward Refurbishment	£10,000
Therapy material / services & newspapers	£3,320
Ward Christmas Party Funding	£700
Portering Chairs	£6,500
Total	£20,520*

	*Items on the Wish List may be amended, removed or added to at short notice subject to FWCH's Trustees' approval.
6	Balances at Banks FWCH holds its reserves by way of cash deposits with its nominated bank service providers. As at 31 January 2025 all funds were held with Lloyds Bank plc its main bank.
7	Monetary Liabilities FWCH has no current monetary liabilities. FWCH has agreed to make a donation for the Portering Chairs on the Wish List upon delivery. Other items on the "Wish List" are not committed items and represent anticipated requests for donations from the NHS and its service providers.
8	Reserves Other than the bank deposits FWCH has no other tangible assets.

THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales - Charity number 1178417

Accounts

The Friends of Woking Community Hospital (“FWCH”)

Registered Charity Number 1178417

Trustees’ Annual Report for the period 1 February 2023 to 31 January 2024

FWCH is a Charitable Incorporated Organisation (“CIO”). Its Principal Address is 10 High Street, Horsell, Woking, Surrey, GU21 4UT. It was formed on 14 May 2018 and registered on 17 May 2018, as the successor to the unincorporated charity, The League of Friends of the Woking Community Hospital (Registered Charity No. 261396), for which the working name had been The Friends of Woking Community Hospital.

The Trustees who manage FWCH are, and were during the reporting period:

Mr J K Allan, Chairman
Dr A C Shephard, Vice Chairman
Mr J D Budge, Treasurer (to September 2023)
Mr S M Maltby, Treasurer (from December 2023)
Mrs B Hedges, Secretary
Mrs A Luckham, Membership Secretary
Mrs B Hunwicks
Mr B J Luckham
Mr C P Saunbury

(‘the Trustees’)

The Charity is governed by its Constitution, and is constituted as a Charitable Incorporated Organisation (“CIO”). The Constitution follows the model set by the Charity Commission for an Association CIO - that is one that has a membership other than the trustees.

The Trustees are elected by the members of the CIO at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting and confirmation sought at the next Annual General Meeting.

The Trustees continue to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of Woking Community Hospital (“the Hospital”). Whilst this had been very difficult in the past, part of the motive for incorporating FWCH was to make trusteeship attractive to more people.

The objects of FWCH are: To relieve patients and former patients of the Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally to support the charitable work of the Hospital.

The main activities of FWCH in relation to the objects are:

- Raising funds, through subscriptions, donations, legacies, street collections and local events.
- Providing funds to the Hospital for the purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH.
- Other gifts of money to the Hospital
- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas.

FWCH's Receipts

FWCH's receipts for the year totalled £12,504 of this number; regular donations by annual subscriptions amounted to £3,604.

Annual General Meeting ("AGM")

The AGM is to be held at 11:00 am on 12 June 2024 at the Horsell Bowls Club, High Street, Horsell, GU21 4SS.

Giving to the Hospital

Arrangements are in place with the service providers at the Hospital to ensure that our funding is for public benefit. FWCH considers this is a matter for continual vigilance.

Gifts to the Hospital by FWCH for the year amounted to £6,273.

To process requests received from the Hospital a procedure is in place where items are placed upon a 'Wish List'. This list does not constitute a legal commitment by FWCH to provide funding and is purely for consideration purposes. At year end the list totalled £35,520 in value. It is not unusual for items on the Wish list to be removed when events dictate. Estimates and values may change as the transaction proceeds.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipt and payment basis, the reserves are held by way of current and deposit accounts with Lloyds Bank plc. The funds constitute a single general reserves amount.

The Trustees consider the major risks to FWCH are:

- Litigation relating to the equipment funded by the Association. This risk is mitigated by the Hospital acquiring the equipment directly from their suppliers with FWCH's role being strictly limited to the provision of funds. In addition FWCH purchases Public Liability Insurance.
- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance
- Transfer of funded equipment to other hospitals, or its redundancy due to policy changes. These risks are to some extent managed by obtaining letters of undertaking from the Hospital on major items. However the Hospital management and the NHS will make the final decision regarding this issue.

- Risk of Bank Collapse. Lloyds Bank, which is our main bank, is a major UK institution which we consider unlikely to fail. Notwithstanding this where possible we also seek to manage our exposure by taking advantage of the FCSC compensation scheme.
- Risk of acting improperly when making donations for the benefit of the Hospital. This is being managed by careful review of the Wish List, guided by the procedures which have been developed with NHS and its service providers.
- Litigation associated with our use of the internet. Our Trustee indemnity insurance provides some limited cover against such a situation.

Data Protection

The data protection policy of FWCH is the same as that of its predecessor unincorporated charity and complies with the data protection law (the GDPR which became effective 25 May 2018). The consents given to the unincorporated charity to hold and use data explicitly allowed for them to apply to the CIO on the same terms if and when it was formed.

Responses to mandatory questions from the Charity Commission

What is the charity's financial period? 1 February 2023 to 31 January 2024
What is your charity's income and spending? Income £12,504 Spending £8,183
Does your charity raise funds from the public? Yes
Does your charity work with a professional fundraiser? No
Does your charity work with a commercial participator? No
Is grant-making the main way your charity carries out its purpose? Yes
In this period, did your charity receive income from contracts from central government or local authorities? No
In this period, did your charity receive grant funding from central government or local authorities? No
In this period did your charity receive income from outside the UK? No
During this period did your charity operate outside England and Wales? No
Are the Trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates? Yes
Does the charity have any trading subsidiaries? No
During this period did any of the Trustees receive remuneration or benefits other than expenses incurred? No
For what services were any of the Trustees paid? None
During this period did any of the Trustees resign and take up employment with the Charity? None
During this period, did any of your charity's staff receive total benefits of more than £60,000.00? No

How many UK volunteers, excluding Trustees, did your charity have during this period? The amount is variable, but averaged less than 10.
During this period, did your charity review its financial controls? Yes
Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all Trustees, employees and volunteers who are in roles that are eligible for these checks? No such roles

Declarations

- (i) The Trustees declare that they have approved the Trustees' report above
- (ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the Trustees


.....

20th May 2024
Jonathan Allan
Chairman


.....

20 May 2024
Stephen Maltby
Treasurer

The Friends of Woking Community Hospital CIO

Registered Charity 1178417

Report to the Trustees by the Independent Examiner on the Accounts for the year ended 31 January 2024

I report to the trustees on my examination of the accounts of The Friends of Woking Community Hospital ("the Charity") for the year ended 31 January 2024 as set out on Pages 1 to 3

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

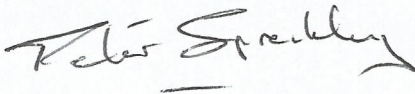
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, which gives the Charity Commission the power to make such Directions. These Directions are stated in the Charity Commission document CC32.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts for the reporting period to be reached.

Signed:



On 20th May 2024

Peter Spreckley MA MBA

The Friends of Woking Community Hospital

Registered Charitable Incorporated Organisation 1178417

Receipts and Payments Account for the Year to 31 January 2024

(individual figures and totals are rounded separately)

	2024	2023
Receipts:		
Voluntary Income	£	£
Members' Subscriptions	3,604	4,257
Other Donations and Legacies	2,344	29,030
Sub-Total	5,948	33,286
Activities for generating funds		
Plant Sale*	3,103	3,344
Quiz Night	1,436	1,177
FWCH Christmas Cards	587	754
Waitrose Street Collection	215	359
Charity Walk	922	0
Other		
Sub-Total	6,264	5,634
Bank Interest	292	24
Total Receipts	12,504	38,943
Payments:		
Gifts and donations to Hospital	£	£
	6,273	11,923
Costs of Fundraising		
Plant Sale	317	377
Quiz Night	249	41
Christmas Cards	0	415
Charity Walk	0	0
Other	0	0
Sub-Total	566	833
Costs of Generating Voluntary Income		
Printing, stationery, postage & telephone	14	24
Website & Promotional	62	51
Sundries	222	0
Sub-Total	298	75
Governance expenditure		
Insurance policy & "Attend " membership	690	645
AGM - documents and hall hire	357	282
Other	0	40
Sub-Total	1,047	967
Total Payments	8,183	13,798
Net Surplus / (Deficit)	4,320	25,145

* Note: "Plant Sale" includes donations from "Barclays £ for £" of £1,470 and £750 for the years ending 2023 & 2024 respectively

The Friends of Woking Community Hospital
Registered Charitable Incorporated Organisation 1178417

Gifts to Woking Community Hospital

Funded during the period 1 February 2023 to 31 January 2024

	£
Bradley craft scheme, newspapers for Bradley & Alexandra Wards & visiting musician	600
Cash for Coronation Party	200
Primal Strength CT800 Treadmill	3,482
ODFS Full Kit Pace XL & Accessories	1,265
Cash for Ward Xmas Parties	500
Christmas Trees and Food	226
	<u><u>6,273</u></u>

The Friends of Woking Community Hospital

Registered Charitable Incorporated Organisation 1178417

Statements of Assets & Liabilities

(individual figures and totals are rounded separately)

	As at: 31/01/24	31/01/23
Monetary Assets	£	£
Balances at Banks:		
Lloyds Bank	33,785	29,757
Virgin Money Deposit Account	38,393	38,101
Total Monetary Assets	72,178	67,858
Monetary Liabilities	0	0
Monetary Assets less Monetary Liabilities	72,178	67,858
Reserves		
As at 1 February	67,858	42,713
Surplus (Deficit)	4,320	25,145
As at 31 January	72,178	67,858
Memo: Allocations of Reserves against Wish List		
Total Wish List still to fund	35,520	32,474
Unallocated Funds	5,520	35,384

Notes:

1. Donations to Woking Community Hospital are managed through a Wish List prepared by the Hospital, and agreed by FWCH. It is not unusual for items on the Wish List to be dropped when events so dictate, so the mere presence of an item on the list does not indicate a firm commitment to that spend. Estimates may also be updated as a purchase proceeds. Once the hospital has initiated a purchase, FWCH can be fairly sure that the corresponding funds will be required. The amount of FWCH's liability is defined once the supplier has submitted his invoice, the Hospital has approved it, and the NHS or service provider has paid it.

2. As at 31 January 2024:

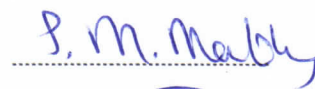
- (a) apart from its agreements under the Wish List, the CIO has given no guarantees
- (b) FWCH has no debts secured on its assets

3. Gift Aid tax recoverable on subscriptions and donations is credited in the period in which it is received

Jonathan Allan, Chairman



Stephen Maltby, Treasurer



THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales - Charity number 1178417

Accounts

The Friends of Woking Community Hospital ("FWCH")
Registered Charity Number 11784L7
Trustees' Annual Report for the year to 31st January 2023

The charity is a Charitable Incorporated Organisation ("CIO"). Its Principal Address is 10 High Street, Horsell, Woking Surrey GU21 4UT.

The charity was formed on 14th May 2018, and registered on 17th May 2018, as the successor to the unincorporated charity Reg. 261396, the League of Friends of the Woking Community Hospital, for which the working name in recent years has been The Friends of Woking Community Hospital.

The Charity Trustees who manage the charity are, and were during the reporting period:

Mr J K Allan, Chairman

Dr A C Shepherd, Vice-Chairman

Mr P W Spreckley, Treasurer (to October 2022)

Mr J D Budge, Treasurer (from November 2022)

Mrs B Hedges, Secretary

Mrs A Luckham, Membership Secretary

Mrs B Hunwicks

Mr B J Luckham

Mr C P Saunbury

The Charity is governed by its Constitution, and is constituted as a Charitable Incorporated Organisation ("CIO"). The Constitution follows the model set by the Charity Commission for an Association CIO - that is, one like ours which has a membership other than the trustees.

The Trustees are elected by the members of the CIO at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting, and confirmation sought at the next Annual General Meeting.

The Trustees seek to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of the Community Hospital. This has been very difficult in the past, and part of the motive for changing the structure of the charity to a CIO has been to make trusteeship attractive to more people who would make good trustees.

The objects of FWCH are:

To relieve patients and former patients of the Woking Community Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of said Hospital.

The main activities of FWCH in relation to these objects are:

- Raising funds, mainly through subscriptions, donations and legacies, street collections and local events.
- Providing funds to the Hospital for their purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH.
- Other gifts of money to the Hospital.
- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas.

FWCH's receipts

FWCH's receipts for the year totalled £38,943. Of this, subscriptions were £4,257.

AGM

The AGM was held on 26th April 2022 at the United Reform Church, White Rose Lane, Woking.

Giving to the Hospital

Arrangements are in place with the service providers at the Hospital to ensure that our funding is for public benefit. This is a matter for continual vigilance.

Gifts to the Hospital by the CIO during the year have totalled £11,923.

The outstanding Wish List of items which we have agreed to fund totals £32,474 although it is not unusual for items on a wish list to be dropped when events so dictate, so the mere presence of an item on the list does not indicate a firm commitment to that spend. Estimates may also be updated as purchase proceeds. At 31 January 2022 it stood at £8,074.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipts and payments basis, these reserves are represented by cash in accounts with Lloyds Bank and with Virgin Money. The Reserves are a single, general, fund.

The Trustees consider that the major risks to FWCH are:

- Litigation related to equipment funded by the Association. This risk is managed by ensuring that FWCH's role is strictly limited to the provision of funds, and by having Public Liability Insurance.
- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance.
- Re-allocation of funded equipment to other Hospitals, or its redundancy due to policy changes. These risks can be managed to some extent by obtaining letters of undertaking from the Hospital on major items, but in the end the matter is in the power of the NHS and the hospital management.
- Risk of bank collapse. This is not thought at all likely. Also, all our funds are covered by the FSCS compensation scheme.
- Risk of acting improperly in making donations for the benefit of the Hospital. This is being managed by careful review of Wish Lists, guided by the procedures which have been developed with NHS and the service providers.
- Litigation associated with our use of the internet. Our Trustee Indemnity Insurance provides some, but limited, cover against such a situation.

Data Protection

The data protection policy of the CIO is the same as that of the predecessor unincorporated charity and complies with the data protection law (the GDPR which became effective on 25 May 2018).

The consents given to the unincorporated charity to hold and use data explicitly allowed for them to apply to the CIO on the same terms if and when it was formed.

Responses to mandatory questions from the Charity Commission

Your charity's income and spending? Income £38,943, spending £13,798

Does your charity raise funds from the public? Yes

Does your charity work with a professional fundraiser? No

Does your charity work with a commercial participator? No

Is grant-making the main way your charity carries out its purposes? Yes

In this period, did your charity receive income from contracts from central government or local authorities? No

In this period, did your charity receive grant funding from central government or from local authorities? No

In this period, did your charity receive income from outside the UK? No

During this period, did your charity operate outside England and Wales? No

Are the Trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates? Yes

Does the charity have any trading subsidiaries? No

During this period, did any of the Trustees receive remuneration or benefits other than expenses incurred? No

For what services were any of the Trustees paid? None

During this period, did any of the Trustees resign and take up employment with the charity? No

During this period, did any of your charity's staff receive total employment benefits of more than £60,000? No

How many UK volunteers, excluding Trustees, have during [this] period? This is hard to define, but about ten

During this period, did your charity review its financial controls? Yes

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all Trustees, employees and volunteers who are in roles that are eligible for these checks? No such roles

Declarations

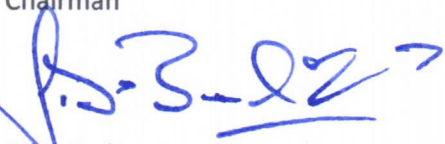
(i) The Trustees declare that they have approved the Trustees' report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the charity's trustees



Jonathan Allan
Chairman



John Budge
Treasurer

Independent examiner's report to the trustees of The Friends of Woking Community Hospital Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the **CIO (Registered Charity Number 1178417)** for the period from 1 February 2022 to 31 January 2023.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

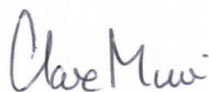
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Clare Muir

Address: Ffrogs, Pond Road, Woking, Surrey, GU22 0JT

Date: 6th March 2023

The Friends of Woking Community Hospital
Registered Charitable Incorporated Organisation 1178417

**Receipts and Payments Account
for the Year to 31st January 2023**

(Individual figures and totals are rounded separately)

	2023	2022
Receipts:		
Voluntary Income	£	£
Members' subscriptions	4,257	4,350
Other donations and legacies	29,030	2,961
Sub-Total	33,286	7,311
Activities for generating funds		
Plant Sale	3,344	3,985
Bridge Afternoon	0	0
Quiz Night March 2022	1,177	0
FWCH Christmas Cards	754	1,564
Waitrose street collection	359	496
Other	0	0
Sub-Total	5,634	6,045
Bank Interest	24	43
Total Receipts	38,943	13,399
Payments:		
Gifts and donations to Hospital	11,923	2,273
Costs of Fundraising		
Plant Sale	377	370
Bridge afternoon	0	0
Quiz Night March 2020	0	(195)
Quiz Night March 2022	41	163
Christmas cards	415	478
Other	0	0
Sub-Total	833	815
Costs of Generating Voluntary Income		
Printing stationery, postage & telephone	24	0
Website and Promotional	51	51
Sundries	0	0
Sub-Total	75	51
Governance expenditure		
Insurance policy & "Attend" membership	645	614
AGM - documents and hall hire	282	269
Other	40	0
Sub-Total	967	883
Total payments	13,798	4,022
Net Surplus/(Deficit)	25,145	9,376

Note:

"Plant Sale" in 2022/23 includes a donation of £1,470 from "Barclays £ for £"

The Friends of Woking Community Hospital

Registered Charity 1178417

Gifts to the Hospital Funded in 2022/23

	£
Bradley craft scheme, newspapers for Bradley and Alexandra Wards, visiting musician	900
Raiza Chair Patient Lifting Aid	3,496
Cash for Jubilee Ward Parties	360
Medimotion Machine	6,205
Cash for Ward Christmas Parties	500
Christmas Trees and Food	202
Bradley Ward Cookery Rehabilitation Scheme	260
	<hr/> <hr/>
	11,923

The Friends of Woking Community Hospital

Registered Charity 1178417

Statement of Assets & Liabilities

(Individual figures and totals are rounded separately)

	As at:	31/01/23	31/01/22
MONETARY ASSETS			
Balances at Bank (cash book basis)			
Lloyds - Treasurers Account		29,757	4,635
Virgin Money deposit account		38,101	38,078
Total Monetary Assets		<u>67,858</u>	<u>42,713</u>
MONETARY LIABILITIES		0	0
MONETARY ASSETS less MONETARY LIABILITIES		<u>67,858</u>	<u>42,713</u>
RESERVES			
As at 1st February		42,713	33,337
Surplus/(Deficit)		25,145	9,376
As at 31st January year end		<u>67,858</u>	<u>42,713</u>
Memo: ALLOCATIONS of RESERVES against WISH LIST			
Total Wish List still to fund		32,474	8,074
Unallocated funds		35,384	34,639

Notes:

1. Donations to the Hospital are controlled through a Wish List prepared by the Hospital, and agreed by FWCH. It is not unusual for items on a wish list to be dropped when events so dictate, so the mere presence of an item on the list does not indicate a firm commitment to that spend. Estimates may also be updated as purchase proceeds. Once the Hospital has initiated purchase, however, FWCH can be fairly sure that the corresponding funds will be required; and when the supplier has submitted his invoice, the Hospital has agreed it, and NHS or the service provider has paid it, the amount of FWCH's liability is fully defined.

2. As at 31 January 2023:

- (a) apart from its agreements under the Wish List, the CIO has given no guarantees
- (b) the CIO has no debts secured on its assets

3. Gift Aid tax recoverable on subscriptions and donations is credited in the period in which it is received

Jonathan Allan
Chairman

John Budge
Treasurer

THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales - Charity number 1178417

Accounts

The Friends of Woking Community Hospital ("FWCH")

Registered Charity Number 1178417

Trustees' Annual Report for the year to 31st January 2022

The charity is a Charitable Incorporated Organisation ("CIO"). Its Principal Address is White Lodge, Pond Road, Woking, Surrey GU22 0JT.

The charity was formed on 14th May 2018, and registered on 17th May 2018, as the successor to the unincorporated charity Reg. 261396, the League of Friends of the Woking Community Hospital, for which the working name in recent years has been The Friends of Woking Community Hospital.

The Charity Trustees who manage the charity are, and were during the reporting period:

Mr J K Allan	Chairman
Dr A C Shephard	Vice-Chairman (from 15 February 2021)
Mr P W Spreckley	Treasurer (and Vice-Chairman to 15 February 2021)
Mrs B Hedges	Secretary
Mrs A Luckham	Membership Secretary
Mrs B Hunwicks (from 8 November 2021)	
Mr B J Luckham	
Mr C P Saunbury	
Mrs M-T Whatley (to 14 April 2021)	

The Charity is governed by its Constitution, and is constituted as a Charitable Incorporated Organisation ("CIO"). The Constitution follows the model set by the Charity Commission for an Association CIO – that is, one like ours which has a membership other than the trustees.

The Trustees are elected by the members of the CIO at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting, and confirmation sought at the next Annual General Meeting.

The Trustees seek to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of the Community Hospital. This has been very difficult in the past, and part of the motive for changing the structure of the charity to a CIO has been to make trusteeship attractive to more people who would make good trustees.

The objects of FWCH are:

To relieve patients and former patients of the Woking Community Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of said Hospital.

The main activities of FWCH in relation to these objects are:

- Raising funds, mainly through subscriptions, donations and legacies, street collections and local events.
- Providing funds to the Hospital for their purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH.
- Other gifts of money to the Hospital.

- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas.

FWCH's receipts

FWCH's receipts for the year totalled £13,399. Of this, subscriptions were £4,350.

AGM

Due to the Covid situation, the AGM was again held on Zoom in 2021.

Giving to the Hospital

Arrangements are in place with the service providers at the Hospital to ensure that our funding is for public benefit. This is a matter for continual vigilance.

Gifts to the Hospital by the CIO during the year have totalled only £2,273. The continual reorganisation forced on the hospital by Covid has prevented the staff from considering much which we should fund, beyond our regular commitment for newspapers and the like.

The outstanding Wish List of items which we have agreed to fund totals £8,074. At 31 January 2021 it stood at £7,096.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipts and payments basis, these reserves are represented by cash in accounts with Lloyds Bank and with Virgin Money. The Reserves are a single, general, fund .

The Trustees consider that the major risks to FWCH are:

- Litigation related to equipment funded by the Association. This risk is managed by ensuring that FWCH's role is strictly limited to the provision of funds, and by having Public Liability Insurance.
- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance.
- Re-allocation of funded equipment to other Hospitals, or its redundancy due to policy changes. These risks can be managed to some extent by obtaining letters of undertaking from the Hospital on major items, but in the end the matter is in the power of the NHS and the hospital management.
- Risk of bank collapse. This is not thought at all likely. Also, all our funds are covered by the FSCS compensation scheme.
- Risk of acting improperly in making donations for the benefit of the Hospital. This is being managed by careful review of Wish Lists, guided by the procedures which have been developed with NHS and the service providers.
- Litigation associated with our use of the internet. Our Trustee Indemnity insurance provides some, but limited, cover against such a situation.

Data Protection

The data protection policy of the CIO is the same as that of the predecessor unincorporated charity, and complies with the data protection law (the GDPR) which became effective on 25 May 2018.

The consents given to the unincorporated charity to hold and use data explicitly allowed for them to apply to the CIO on the same terms if and when it was formed.

Responses to mandatory questions from the Charity Commission

Your charity's income and spending? Income £13,399, spending £4,022

Does your charity raise funds from the public? Yes

Does your charity work with a professional fundraiser? No

Does your charity work with a commercial participator? No

Is grant-making the main way your charity carries out its purposes? Yes

In this period, did your charity receive income from contracts from central government or local authorities? No

In this period, did your charity receive grant funding from central government or from local authorities? No

In this period, did your charity receive income from outside the UK? No

During this period, did your charity operate outside England and Wales? No

Are the Trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates? Yes

Does the charity have any trading subsidiaries? No

During this period, did any of the Trustees receive remuneration or benefits other than expenses incurred? No

For what services were any of the Trustees paid? None

During this period, did any of the Trustees resign and take up employment with the charity? No

During this period, did any of your charity's staff receive total employment benefits of more than £60,000? No

How many UK volunteers, excluding Trustees, have during [this] period? This is hard to define, but about eleven

During this period, did your charity review its financial controls? Yes

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks? No such roles

Declarations

(i) The Trustees declare that they have approved the Trustees' report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the charity's trustees



Jonathan Allan
Chairman



Peter Spreckley
Treasurer

Independent examiner's report to the trustees of The Friends of Woking Community Hospital Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the **CIO (Registered Charity Number 1178417)** for the period from 1 February 2021 to 31 January 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

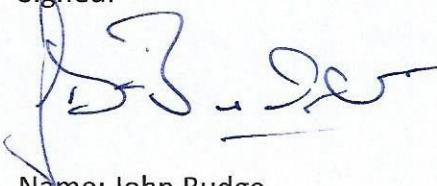
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: John Budge

Independent Examiner

Address: 46 Bitterne Drive, Woking, Surrey.

Date: 2 March 2022

The Friends of Woking Community Hospital

Registered Charitable Incorporated Organisation 1178417

Receipts and Payments Account for the Year to 31st January 2022

(Individual figures and totals are rounded separately)

	2022	2021
Receipts:		
Voluntary Income	£	£
Members' subscriptions	4,350	4,630
Other donations and legacies	2,961	3,956
Sub-Total	7,311	8,586
Activities for generating funds		
Plant Sale	3,985	75
FWCH Christmas Cards	1,564	1,061
Waitrose street collection	496	0
Other	0	0
Sub-Total	6,045	1,136
Bank Interest	43	211
Total Receipts	13,399	9,934
Payments:		
Gifts and donations to Hospital	£ 2,273	£ 20,286
Costs of Fundraising		
Plant Sale	370	0
Quiz Night March 2020	(195)	95
Quiz Night March 2022	163	
Christmas cards	478	597
Other	0	0
Sub-Total	815	692
Costs of Generating Voluntary Income		
Printing stationery, postage & telephone	0	86
Website and Promotional	51	206
Sundries		
Sub-Total	51	292
Governance expenditure		
Insurance policy & "Attend" membership	614	585
AGM - documents and hall hire	269	298
Other	0	0
Sub-Total	883	883
Total payments	4,022	22,153
Net Surplus/(Deficit)	9,376	(12,219)

Note:

"Plant Sale" in 2021/22 includes a donation of £1,717 from "Barclays £ for £"

The Friends of Woking Community Hospital

Registered Charity 1178417

Gifts to the Hospital Funded in 2021/22

	£
Bradley craft scheme, newspapers for Bradley and Alexandra Wards, visiting musician	880
Small patient aids for the Bradley Ward	434
Six parasols and stands	282
Cash for Ward Christmas parties	400
Christmas trees and food	277
	<hr/> <hr/> 2,273

The Friends of Woking Community Hospital

Registered Charity 1178417

Statement of Assets & Liabilities

(Individual figures and totals are rounded separately)

	As at:	31/01/22	31/01/21
MONETARY ASSETS			
Balances at Bank (cash book basis)			
Lloyds - Treasurers Account		4,635	1,302
Virgin Money deposit account		38,078	32,035
Total Monetary Assets		<u>42,713</u>	<u>33,337</u>
MONETARY LIABILITIES			
		0	0
MONETARY ASSETS less MONETARY LIABILITIES			
		<u>42,713</u>	<u>33,337</u>
RESERVES			
As at 1st February		33,337	45,556
Surplus/(Deficit)		9,376	(12,219)
As at 31st January year end		<u>42,713</u>	<u>33,337</u>
Memo: ALLOCATIONS of RESERVES against WISH LIST			
Total Wish List still to fund		8,074	7,096
Unallocated funds		34,639	26,241

Notes:

1. Donations to the Hospital are controlled through a Wish List prepared by the Hospital, and agreed by FWCH. It is not unusual for items on a wish list to be dropped when events so dictate, so the mere presence of an item on the list does not indicate a firm commitment to that spend. Estimates may also be updated as purchase proceeds. Once the Hospital has initiated purchase, however, FWCH can be fairly sure that the corresponding funds will be required; and when the supplier has submitted his invoice, the Hospital has agreed it, and NHS or the service provider has paid it, the amount of FWCH's liability is fully defined.

2. As at 31 January 2022:

- (a) apart from its agreements under the Wish List, the CIO has given no guarantees
- (b) the CIO has no debts secured on its assets

3. Gift Aid tax recoverable on subscriptions and donations is credited in the period in which it is received



Jonathan Allan
Chairman



Peter Spreckley
Treasurer

THE FRIENDS OF WOKING COMMUNITY HOSPITAL

England & Wales - Charity number 1178417

Accounts

The Friends of Woking Community Hospital ("FWCH")

Registered Charity Number 1178417

Trustees' Annual Report for the year to 31st January 2021

The charity is a Charitable Incorporated Organisation ("CIO"). Its Principal Address is White Lodge, Pond Road, Woking, Surrey GU22 0JT.

The charity was formed on 14th May 2018, and registered on 17th May 2018, as the successor to the unincorporated charity Reg. 261396, the League of Friends of the Woking Community Hospital, for which the working name in recent years has been The Friends of Woking Community Hospital.

The Charity Trustees who manage the charity are, and were during the reporting period:

Mr J K Allan	Chairman
Mr P W Spreckley	Treasurer and Vice-Chairman
Mrs B Hedges	Secretary
Mrs A Luckham	Membership Secretary
Mr B J Luckham	
Dr A C Shephard	
Mrs M-T Whatley	

The Charity is governed by its Constitution, and is constituted as a Charitable Incorporated Organisation ("CIO"). The Constitution follows the model set by the Charity Commission for an Association CIO – that is, one like ours which has a membership other than the trustees.

The Trustees are elected by the members of the CIO at the Annual General Meeting. Trustees retire in rotation, and are eligible for re-election. If necessary, Trustees can be elected temporarily by the other Trustees at a properly constituted meeting, and confirmation sought at the next Annual General Meeting.

The Trustees seek to broaden the group from which both members and Trustees of FWCH are drawn, so that it can fully reflect the users of the Community Hospital. This has been very difficult in the past, and part of the motive for changing the structure of the charity to a CIO has been to make trusteeship attractive to more people who would make good trustees.

The objects of FWCH are:

To relieve patients and former patients of the Woking Community Hospital and other invalids in the community who are sick, convalescent, disabled, handicapped or infirm and, generally, to support the charitable work of said Hospital.

The main activities of FWCH in relation to these objects are:

- Raising funds, mainly through subscriptions, donations and legacies, street collections and local events.
- Providing funds to the Hospital for their purchase of specified equipment, chosen by the Hospital, as agreed in advance with FWCH.
- Other gifts of money to the Hospital.
- Volunteer activity at the Hospital. The Volunteer activity includes decorating the Hospital at Christmas.

FWCH's receipts

FWCH's receipts for the year totalled £9,934. Of this, subscriptions were £4,630.

The Covid-19 situation has forced us to cancel all our fundraising events during this year, but the sale of Christmas cards has continued.

Celebrations Deferred

The League of Friends of Woking Community Hospital was founded and registered as a charity in 1970. We had therefore been planning to celebrate our 50th anniversary in 2020, in conjunction with our AGM. The Covid-19 pandemic forced us to conduct our AGM in a minimum form on line, and to defer the celebrations until we can safely bring our friends together.

Giving to the Hospital

Arrangements are in place with the service providers at the Hospital to ensure that our funding is for public benefit. This is a matter for continual vigilance.

Gifts to the Hospital by the CIO during the year have totalled £20,286. This has again included a substantial catching-up of items which have been on the Wish list, and in some cases have been received by the Hospital, but for which we had not been asked for our donation.

The outstanding Wish List of items which we have agreed to fund totals £7,096. At 31 January 2020 it stood at £20,145.

FWCH's Reserves are maintained at a level in excess of all known and probable obligations, taking no account of anticipated income.

On a receipts and payments basis, these reserves are represented by cash in accounts with Lloyds Bank and with Virgin Money. The Reserves are a single, general, fund .

The Trustees consider that the major risks to FWCH are:

- Litigation related to equipment funded by the Association. This risk is managed by ensuring that FWCH's role is strictly limited to the provision of funds, and by having Public Liability Insurance.
- Litigation arising from the voluntary work done by its members. This risk is managed by limiting the scope of work undertaken, by care in its execution, and by having Public Liability Insurance.
- Re-allocation of funded equipment to other Hospitals, or its redundancy due to policy changes. These risks can be managed to some extent by obtaining letters of undertaking from the Hospital on major items, but in the end the matter is in the power of the NHS and the hospital management.
- Risk of bank collapse. This is not thought at all likely. Also, all our funds are covered by the FSCS compensation scheme.
- Risk of acting improperly in making donations for the benefit of the Hospital. This is being managed by careful review of Wish Lists, guided by the procedures which have been developed with NHS and the service providers.
- Litigation associated with our use of the internet. Our Trustee Indemnity insurance provides some, but limited, cover against such a situation.

Data Protection

The data protection policy of the CIO is the same as that of the predecessor unincorporated charity, and complies with the data protection law (the GDPR) which became effective on 25 May 2018. The consents given to the unincorporated charity to hold and use data explicitly allowed for them to apply to the CIO on the same terms if and when it was formed.

Responses to mandatory questions from the Charity Commission

Your charity's income and spending? £9,934 and £22,153 respectively.

Does your charity raise funds from the public? Yes

Does your charity work with a professional fundraiser? No

Does your charity work with a commercial participator? No

Is grant-making the main way your charity carries out its purposes? Yes

In this period, did your charity receive income from contracts from central government or local authorities? No

In this period, did your charity receive grant funding from central government or from local authorities? No

In this period, did your charity receive income from outside the UK? No

During this period, did your charity operate outside England and Wales? No

Are the Trustees satisfied that the charity's risk management policy and procedures adequately address the risks to the charity arising from its activities and/or where it operates? Yes

Does the charity have any trading subsidiaries? No

During this period, did any of the Trustees receive remuneration or benefits other than expenses incurred? No

For what services were any of the Trustees paid? None

During this period, did any of the Trustees resign and take up employment with the charity? No

During this period, did any of your charity's staff receive total employment benefits of more than £60,000? No

How many UK volunteers, excluding Trustees, have during [this] period? This is hard to define, but about eleven

During this period, did your charity review its financial controls? Yes

Has the charity obtained a standard, enhanced or enhanced with barred lists DBS check on all trustees, employees and volunteers who are in roles that are eligible for these checks? No such roles

Declarations

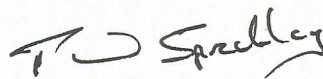
(i) The Trustees declare that they have approved the Trustees' report above.

(ii) The Trustees declare that there have been no serious incidents within the Charity during the reporting period or subsequently that could significantly harm the Charity's property, work, beneficiaries or reputation; nor have there been other matters in that period which they should have brought to the attention of the Charity Commission.

Signed on behalf of the charity's trustees



Jonathan Allan
Chairman



Peter Spreckley
Treasurer & Vice-Chairman

Independent examiner's report to the trustees of The Friends of Woking Community Hospital Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the **CIO (Registered Charity Number 1178417)** for the period from 1 February 2020 to 31 January 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

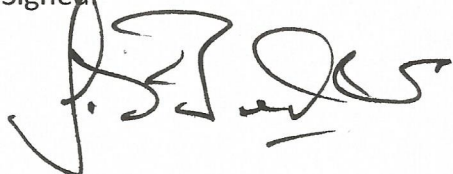
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Name: John Budge

Independent Examiner

Address: 46 Bitterne Drive, Woking, Surrey.

Date: 2 March 2021

The Friends of Woking Community Hospital
Registered Charitable Incorporated Organisation 1178417

**Receipts and Payments Account
for the Year to 31st January 2021**

(Individual figures and totals are rounded separately)

	2021	2020
Receipts:		
Voluntary Income	£	£
Members' subscriptions	4,630	4,687
Donations attributed to the Mayor's Appeal Legacy - Sir Alec Bedser		
Other donations and legacies	3,956	5,193
Sub-Total	8,586	9,880
 Activities for generating funds		
Plant Sale	75	2,725
Bridge Afternoon	0	980
Quiz Night March 2019	0	1,650
FWCH Christmas Cards	1,061	1,163
Waitrose street collection	0	265
Other	0	0
Sub-Total	1,136	6,782
 Bank Interest	211	347
 Total Receipts	9,934	17,010
 Payments:		
	£	£
Gifts and donations to Hospital	20,286	19,184
 Costs of Fundraising		
Plant Sale	0	344
Bridge afternoon	0	62
Quiz Night March 2020	95	
Quiz Night March 2019		466
Christmas cards	597	467
Other	0	0
Sub-Total	692	1,338
 Costs of Generating Voluntary Income		
Printing stationery, postage & telephone	86	100
Website and Promotional	206	214
Sundries		
Sub-Total	292	314
 Governance expenditure		
Insurance policy & "Attend" membership	585	557
AGM - documents and hall hire	298	341
Other	0	0
Sub-Total	883	898
 Total payments	22,153	21,734
 Net Surplus/(Deficit)	(12,219)	(4,724)

Note:

"Plant Sale" in 2019/20 includes a donation of £750 from "Barclays £ for £"

The Friends of Woking Community Hospital

Registered Charity 1178417

Gifts to the Hospital Funded in 2020/21

	£
Contribution to cost of café chilled display	4,000
Contribution to cost of café refurbishment	10,066
Cash for Ward Christmas parties	500
Christmas tree and accessories	86
MOTomed physiotherapy machine	3,575
Wheelchair weighing machine	1,299
Bradley craft scheme, newspapers for Bradley and Alexandra Wards, visiting musician	760
	<hr/> 20,286 <hr/>

The Friends of Woking Community Hospital

Registered Charity 1178417

Statement of Assets & Liabilities

(Individual figures and totals are rounded separately)

	As at:	31/01/21	31/01/20
MONETARY ASSETS			
Balances at Bank (cash book basis)			
Lloyds - Treasurers Account		1,302	1,848
Virgin Money deposit account		32,035	43,708
Total Monetary Assets		<u>33,337</u>	<u>45,556</u>
MONETARY LIABILITIES			
		0	
MONETARY ASSETS less MONETARY LIABILITIES			
		<u>33,337</u>	<u>45,556</u>

RESERVES

As at 1st February	45,556	50,280
Surplus/(Deficit)	(12,219)	(4,724)
As at 31st January year end	<u>33,337</u>	<u>45,556</u>

Memo: ALLOCATIONS of RESERVES against WISH LIST

Donations Committed on Wish List (i.e. requisitions issued)		
Other items on current Wish List		
Total Wish List still to fund	7,096	20,145
Unallocated funds	26,241	25,411

Notes:

1. Donations to the Hospital are controlled through a Wish List prepared by the Hospital, and agreed by FWCH. It is not unusual for items on a wish list to be dropped when events so dictate, so the mere presence of an item on the list does not indicate a firm commitment to that spend. Estimates may also be updated as purchase proceeds. Once the Hospital has initiated purchase, however, FWCH can be fairly sure that the corresponding funds will be required; and when the supplier has submitted his invoice, the Hospital has agreed it, and NHS or the service provider has paid it, the amount of FWCH's liability is fully defined.

2. As at 31 January 2021:

- (a) apart from its agreements under the Wish List, the CIO has given no guarantees
- (b) the CIO has no debts secured on its assets

3. Gift Aid tax recoverable on subscriptions and donations is credited in the period in which it is received



Jonathan Allan
Chairman



Peter Spreckley
Treasurer