



# Isle Access

Charitable Incorporated Organisation  
Charity Number 1178395

## Annual Report and Financial Statements

For the Period  
May 2021 to April 2022





## **Annual Accounts for the period ended 30th April 2021**

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Charity Name: Isle Access

Registered Address: The Rustlings  
East Hill Road  
Ryde  
Isle of Wight  
PO33 1LU

David Simon	04/08/20 – 01/04/22	Chair
Moiria Sugden	26/01/19 -	Ongoing Chair
Jonathon Giemza-Pipe	01/04/18 -	Ongoing Secretary
Helen Thornton	26/01/19 -	Ongoing Trustee
Steve Gibbs	04/08/20 –	Ongoing Treasurer
Katy Leslie	04/05/21 –	15/03/22
Nick Winford	04/05/21 –	07/10/21

Independent Examiner: Angela Horton  
78 Carter Avenue  
Shanklin,  
Isle of Wight,  
PO37 7NG

Bank: Santander Bank  
Bridle Road  
Bootle  
L30 4GB



## **ISLE ACCESS – CHAMPIONING ACCESS FOR ALL**

The Trustees present their report and the financial statements of the charity for the period 1<sup>st</sup> May 2021 to 30<sup>th</sup> April 2022.

### **Objectives and Activities**

1. Equality and Diversity: To relieve disability by providing specialist advice, equipment or access for disabled people, families and carers living in or visiting the Isle of Wight.
2. Carers: To preserve and protect the health of those caring for people with physical, mental, sensory or cognitive impairment within the family or home on the Isle of Wight.
3. Employment: To provide employment, supported work experience and volunteering opportunities for those residents on the Isle of Wight who are excluded from or have difficulty accessing those opportunities by reason of their disability, age or infirmity.
4. Recreation: To promote and provide specialist recreational and exercise facilities for the benefit of the inhabitants of or those visiting the Isle of Wight who have need of such facilities by virtue of their age, disability or infirmity in the interests of social welfare and wellbeing and with the object of improving their conditions of life and those of their families and carers.
5. Work with local businesses, organisations, and tourist venues to help, advise, lobby and encourage to be more accessible to IW residents and visitors and, to embrace and develop the cause of accessibility for all.

The trustees have applied to the Charity Commission to rewrite these Objectives into clearer language.

### **Structure, governance and management**

The charity was established as a Charitable Incorporated Organisation (CIO) on 15<sup>th</sup> May 2018. It is governed by the trustees in accordance with the Constitution. The values behind the Constitution are to be inclusive, collaborative and transparent.

#### **Recruitment and appointment of new trustees**

Trustees are appointed in accordance with the Constitution. Skills are drawn from a mix of personal and professional backgrounds including marketing, public relations, education, health services, mental health and disability. All the trustees are Isle of Wight based and all have been DBS checked.

#### **Organisational structure**

The charity trustees meet at a minimum of four times per year, with trustees on sub-committees meeting a further four times a year. The Chairman, Vice Chairman, Secretary and Treasurer are elected from their number.

#### **Induction and training of new trustees**

All new trustees receive a copy of the Constitution and undertake a DBS check. Charity Commission publications for trustees are made available as appropriate.

#### **Public benefit statement**

In setting the charity's objectives and in establishing the charity and running its activities, trustees have considered the Charity Commission's general guidance on public benefit.

#### **Risk**

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operation and finances of the charity, and are satisfied that policies and systems are in place to mitigate any exposure to the major risks associated with seeking and obtaining funds. Budgets are set annually and monitored by the trustees.



Championing Access for All

**Isle Access Annual Report 2021-2022**  
**Chair's Report**

Having been involved with the charity for over 5 years now and recently become Chair, it gives me great pleasure to write the introduction to this years' Annual Report.

The charity has continued to grow in influence on the Isle of Wight, led by CEO Jan Brookes, providing events, especially around adapted cycling in pursuit of greater accessibility for all to the Isle of Wight. Of particular note, the purchasing of adapted bikes and the running of a number of cycling events during the year has shown that there is a real appetite for inclusivity within not only the residents of the island, but also those visiting. Seeing the reaction, not only those using the adapted bikes, but also their families and friends, showed that the charity has most certainly identified a key need; participation. The adapted bikes allowed the riders to enjoy the sheer joy of being able to take part in an activity that many take for granted.

An event at the Isle of Wight College worked well to continue to raise the profile of Isle Access and introduce new riders to the adapted bikes.

Links have been made and strengthened with a variety of businesses and charities on the Island and also the mainland, looking forward to these links bringing in more interest and resources to Isle Access. The charity is now based as the Island Riding Centre and in an office which meets the needs of those working and visiting it. Jan as CEO works from here supported regularly by administration support in Zoe Threadgill and Volunteers organiser Marie Mitchell. Volunteer numbers fluctuate with many charities reporting the need for more resources and volunteers, however we have had some new volunteers join which is beneficial.

Isle Access is a Registered Charity, Number 1178395  
Registered Address: The Rustlings, East Hill Road, Ryde, PO33 1LU



**Championing Access for All**

There have been discussions with Shopmobility in Newport to take over this provision which would be seen to be allied with the charities vision and we await developments. Plans are also underway to start an employment project, alongside Isle of Wight Council's current provision.

In light of the changing face of all charitable activities, Isle Access continues to revolve around the provision of cycling as a means to encourage greater accessibility and inclusivity on the Isle of Wight. Whilst the coming months will undoubtedly be challenging, the vision of Isle Access to promote inclusivity will become even more important, not only to those wishing to do more on the island, but also to local businesses.

Moira Sugden

Signed: *Moira Sugden*

Date: 6.10.2022





**Championing Access for All**  
**CEO Report**  
**2021 – 22**

Covid has had quite an impact on us. Not only have we had to restrict the cycling events but we have lost some of our regular cyclists. The number of cyclists is slowly recovering and we have a new outside venue in a more central location.

We are very grateful to Isle of Wight Council for granting us £25,000 to set up a Cycling for Wellbeing project. Heading into winter was a difficult time to entice people with long term health conditions to take up the offer of cycling in peer groups, and our co-ordinator left during the winter for health reasons. We are hoping to revive the project again in Spring 2023.

We are now blessed with 2 admin support workers, which has been a great help to us.

With the support from Isle of Wight Council, and a consultant supplied by them, we have worked on producing an Inclusive Tourism Strategy for the Island. Many Island businesses and organisations took part. It has been a very interesting project that has produced ideas on improving access and inclusion.

One of the identified barriers is employment. Listening to people with disabilities we have identified a project to assist those who can work independently into employment. We will be working closely with Isle of Wight Council

We also plan to open a Shopmobility scheme in Ryde Interchange and planning to open this in Spring 2023.

Again, none of our achievements would have been possible without the support of our volunteers. Thank you everyone.

Signed: *DB rodes*

Date: *06/10/2022*



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**Independent examiner's report to the trustees of Isle Access Charity 1178395**

I report to the trustees on my examination of the accounts of Isle Access (the Charity) for the period ending 30<sup>th</sup> April 2022.

**Responsibilities and basis of report**

As the Charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The Charities trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

I report in respect of my examination of the Charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. (See doc IEOC T1)

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Angela Horton  
78 Carter Avenue  
Shanklin  
Isle of Wight  
PO37 7NG

Dated: 19/10/2022



**Independent examination of Charity Accounts by Angela Horton****Isle Access Charity Number 1178395****Direction 1:**

Check whether the charity is eligible to have an independent examination.

The Charity is eligible for an independent examination of their accounts and do not require a full audit. The gross income is below the current threshold of £250,000 and is not an incorporated company. The governing document does not stipulate that the charity must complete an annual audit.

**Direction 2:**

Check for any conflict of interest that prevents the examiner from carrying out their independent examination.

The Examiner Angela Horton has no close personal relationships with the trustees that compromise independence. They have no day-to-day involvement in the administration of the charity.

**Direction 3:**

Recording the independent examination.

All documentation regarding the appointment, review and conclusion of the examination are available for inspecting. A copy of the approved accounts and trustees report is also available.

Document IECO T1 documents the process and valuation of the independent examination, supporting documents such as annual accounts, trustee and CEO reports, charity governance were used during the examination.

**Direction 4:**

Planning the independent examination.

Preparation and planning of the examination has been conducted by reviewing previous independent reports, financial status, and annual trustee reports.

The receipts and payments accounting method was available with the detailed trial balance, nominal data reporting and balance sheet.

The Charity Commission's details held and filed have also been used whilst planning the examination.

**Direction 5:**

Check that accounting records are kept to the required standard.

Accounting records are kept in a digital format on accounting software, the CEO has knowledge on the system and is supported by the treasurer on interpreting the data. The trustees have carried out a review of the annual accounts and the trustees will need to carry out and review the annual accounts documented their findings in the annual trustee's report.

**Direction 6:**

Check that the accounts are consistent with the accounting records.

A thorough check of the following financial statements and records have been completed.

Check General ledger to:

- Purchase invoices paid – no discrepancies found
- Income received – no discrepancies found
- Payroll declarations – no discrepancies found
- Creditors and debtors – no discrepancies found
- Journals to accounting programme – no discrepancies found
- Bank statements – no discrepancies found

Check Trial balance to:

- Bank statements – balance totals agree
- Liabilities – no outstanding liabilities
- Assets – Recorded in general ledger

Restricted and unrestricted funds are recorded and used in accordance to the charities governing document.

**Direction 7:**

Accruals basis

Not applicable to cash and payments.

**Direction 8:**

Check the reasonableness of the significant estimates and judgments and accounting policies used in accounting for the types of funds held and in the preparation of the accounts.

The accounts are a factual report of cash transactions in the reporting period, reasonable judgment has been made for restricted and unrestricted funds. Separate charity funds have been correctly accounted for.

**Direction 9:**

Consider the financial circumstances of the Charity at the end of the reporting period.

There are no liabilities coming due, the trustees have identified and accounted for the future financial implications following the economic changes with COVID-19.

**Direction 10:**

Check the form and content of the accounts.

The charity can lawfully prepare the accounts on the cash & payments basis, this should be identified in the governing document.

**Direction 11**

Identify items from the analytical review of the accounts that need to be followed up for further explanation or evidence.

During the course of the examination, no items were found in need of further explanation, there are no significant changes from the previous reporting period which requires further investigation. Grant income remained on a similar level. Spend is up on the previous year. COVID-19 will have been a factor in both cases.

**Direction 12:**

Compare the trustees' annual report with the accounts

No inconsistencies were identified when scrutinising the trustees' annual report against the end of year accounts; however, no values have been used in the report to compare with the actual recorded income / expenditure within the general ledger accounts. A second reporting document supports the trustee report from the Charities CEO.

**Direction 13:**

Independent examination report.

Please see accompanying document IEOC T2



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Isle Access

1178395

## Receipts and payments accounts

CC16a

For the period  
from

01/05/2021

To

30/04/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising and donations	2,453	2,645	-	5,098	4,916
Grants	1,000	37,397	-	38,397	27,452
Standard Earned Income	524	24,660	-	25,184	646
Investment Income	4	-	-	4	30
Sponsorship	2,200	44	-	2,244	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,181</b>	<b>64,746</b>	<b>-</b>	<b>70,926</b>	<b>33,044</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,181</b>	<b>64,746</b>	<b>-</b>	<b>70,926</b>	<b>33,044</b>
<b>A3 Payments</b>					
Charitable Activities	-	-	-	-	-
Project expenditure	346	18,900	-	19,246	899
Fundraising event costs	59	400	-	459	2,864
Grant expenditure	815	37,273	-	38,088	11,616
General	4,356	2,064	-	6,420	2,333
Governance	939	306	-	1,245	997
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>6,515</b>	<b>58,942</b>	<b>-</b>	<b>65,458</b>	<b>18,708</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Cycles	-	690	-	690	-
Office Equipment	-	2,150	-	2,150	-
Vehicle	-	14,000	-	14,000	-
Other	-	-	-	-	4,083
<b>Sub total</b>	<b>-</b>	<b>16,840</b>	<b>-</b>	<b>16,840</b>	<b>4,083</b>
<b>Total payments</b>	<b>6,515</b>	<b>75,783</b>	<b>-</b>	<b>82,298</b>	<b>22,791</b>
<b>Net of receipts/(payments)</b>	<b>- 334</b>	<b>- 11,037</b>	<b>-</b>	<b>- 11,371</b>	<b>10,253</b>
<b>A5 Transfers between funds</b>	<b>- 1,269</b>	<b>1,269</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,846</b>	<b>24,233</b>	<b>-</b>	<b>31,079</b>	<b>20,826</b>
<b>Cash funds this year end</b>	<b>5,243</b>	<b>14,465</b>	<b>-</b>	<b>19,708</b>	<b>31,079</b>



**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Santander Current ac	389	-	-
	Santander Savings ac	4,655	14,465	-
	petty cash & Paypal	199	-	-
	<b>Total cash funds</b>	<b>5,243</b>	<b>14,465</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Sponsorship due	200	-	-
	Donation	500	-	-
	Donation	-	500	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
	Cycle Assets	Restricted	20,877	-
	Container	Restricted	2,299	-
	IT Equipment	Unrestricted	2,150	-
	Van	Restricted	14,000	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Net Pay Month 1 due	Restricted	232	01 May 2022
	PAYE / NI Month 1 due	Restricted	484	22nd May 2022
	Creditors	Unrestricted	110	30 May 2022
			-	
Signed by one or two trustees on behalf of all the trustees				
		Signature	Print Name	Date of approval
		Maira Supden	MORA SUPDEN	6.10.22

Maira Supden 6.10.2022



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