

Statement on behalf of Retiring Trustee – Jane Bassett

This has been a particularly difficult year for everyone. The impact of Covid on the FOH has meant that very little has happened in the past financial year.

We were still able to do an Easter egg draw and had one donation from the Rotary Club in lieu of work done by Dawes Accountants..

We supported the children of Highweek with Christmas presents and parties; Welcome gifts for Reception children and all Year 6 children were given a Leavers Hoodie.

As FOH goes forwards now exciting times are ahead for new fundraising initiatives and fresh ideas.

22nd March 2022

Trustees of the Friends of Highweek
Mrs J Bassett, Mrs K Waite, Ms N Kemp & Ms S Ward
Highweek Community Primary School
Coronation Road
Newton Abbot
Devon
TQ12 1TX

Dear Jane & Katrina, Nicola & Samantha,

Friends of Highweek Charity
Accounts for the year ended 31st August 2021

I enclose two copies of your accounts for the year ended 31st August 2021, from which you will note that there were funds in the bank at the beginning of the year of £4,962, received funds from fundraising and donations of £450 (2020 £3,698.44), and expended donations and events running costs of £1,146 (2020 £2,928.66), leaving funds of £4,266 (2020 £4,962) in the bank at the year end.

In preparing your accounts, we have received appropriate records from the treasurer to evidence expenditure and income and we have seen the minutes of meetings..

Approval

Please would you read the following contents of this letter and the enclosed accounts, and annual report, and contact me if there is anything that you do not understand, or where you require further information. Please let me know if you would like to meet with me to discuss these accounts, or any other matter.

Other Matters

As we are aware that the current treasurer is resigning, and there may be movement in other trustees, we would draw your attention to the constitution, which states you need a minimum of 3 trustee's to continue.

Please note we have waived our fee note this year, due to our ongoing relationship with the school, as a goodwill gesture.

If you have any queries, please do not hesitate to contact either myself or Emma Woodward.

Yours sincerely

Mr Ashley Dawes FCA

Century House, 100 Queen Street, Newton Abbot, TQ12 2EU
3 Town Hall, North Street, Ashburton, TQ13 7QQ

e accounts@dawesaccountants.co.uk
w www.dawesaccountants.co.uk

t 01626 818118

t 01364 653041 / 01626 818699

f /dawesaccountants

in /company/dawesaccountants



ICAEW
CHARTERED
ACCOUNTANTS

Friends of Highweek
Financial Statement
Year Ended 31st August 2021

Friends of Highweek
Charity Information
As at 31st August 2021

Charity name: Friends of Highweek

Registered charity number: 1178388

Charity's principal address: Highweek Primary & Nursery School
Coronation Road
Newton Abbot
Devon
TQ12 1TX

Trustees:	Jane Bassett	appointed	10th July 2020	Chair
	Katrina Waite	appointed	15th May 2019	
	Nicola Kemp	appointed	15th May 2018	
	Samantha Ward	appointed	15th May 2018	

Charity governing document: Constitution

Friend of Highweek
Statement of Financial Activities
Year Ended 31st August 2021

		31/08/2021		
		Unrestricted funds	Restricted funds	Total
				£
Incoming resources	Note			
Easter Egg Raffle		349.72		349.72
Other Income	Donation from the Rotary club	100.00		100.00
		449.72	0.00	449.72
Outgoing resources				
Direct charitable expenditure				
Christmas Expenses		335.00		335.00
Year 6 - Leavers Hoodies		610.60		610.60
Welcome Gifts - Reception		124.95		124.95
		1070.55	0.00	1070.55
Management and Administration				
Insurance		0.00		0.00
Accountancy		75.00		75.00
		75.00	0.00	75.00
Total outgoing resources		1145.55	0.00	1145.55
Net (outgoing) of resources		-695.83	0.00	-695.83

Friends of Highweek
Balance Sheet
As at 31st August 2021

31/08/2021
£

Fixed Assets

Note

Current Assets

Cash at Bank and in hand

Current Account

4,266.37

4,266.37

Current Liabilities

0.00

Reserves

Unrestricted Funds

Designated Funds

Restricted Funds

4,266.37

0.00

0.00

4,266.37

Friends of Highweek
Notes to the Financial Statements
Year Ended 31st August 2021

Note 1 - Accounting Policies

- a) The group is a registered charity and as such is governed by the Charities Act 1993. Under this act the Charities (Accounts and Reports) Regulations 2011 it is classed as a small charity since the gross income or expenditure do not exceed £100,000 per annum. As a result of this, the group has taken advantage of preparing the financial statements on the more simplified basis of receipts and payments.
- b) All income, including grants is recorded when paid.
- c) All expenditure is recorded when paid.
- d) Grants or donations made with a designated purpose are accounted for as restricted funds

Note 2 - Analysis of funds

	Unrestricted Funds
	£
Opening balance as at 01/09/2020	4,962
Income from Highweek PTFA	450
Net incoming / (outgoing) resources	(1,146)
Closing balance as at 31/08/2021	<u><u>4,266</u></u>

FRIENDS OF HIGHWEEK

Charity number: 1178388

Charity reporting is up to date (on time)

Charity overview

What, who, how, where

Governance

Trustees

Financial history

Accounts and annual returns

Governing document

Contact information

Trustees are the people responsible for controlling the work, management and administration of the charity on behalf of its beneficiaries. Generally trustees are treasurer, chair, board member etc. The trustees are responsible for keeping this list up to date and can do this by updating their details as they happen through the [online service](#)

4 Trustee(s)

Name	Role	Date of appointment	Other trusteeships	Reporting status of other trusteeships
Jane Bassett	Chair	10 July 2020	None on record	
KATRINA ANN WAITE	Trustee	15 May 2019	None on record	
NICOLA MICHELLE KEMP	Trustee	15 May 2018	None on record	
SAMANTHA CHRISTINE WARD	Trustee	15 May 2018	None on record	

 Print charity details

C To J