



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **FOCUS SURREY**

**Registered Charity Number: 1178378**

### **FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2025**

#### **Trustees' Annual Report for the period**

<b>From</b>	<b>July 1<sup>st</sup> 2024</b>	<b>Period start date</b>
<b>To</b>	<b>June 30<sup>th</sup> 2025</b>	<b>Period end date</b>

**Charity name: Focus Surrey**

**Charity registration number: 1178378**

#### **Objectives and Activities**

##### **Summary of the purposes of the charity as set out in its governing document.**

Focus Surrey is an independent, not-for-profit volunteer-led Saturday club for children with Autism Spectrum Disorder and their families. It aims to assist children with autism to improve their communication, social and play skills within a nurturing, fun and child-centred environment.

##### **Charitable Aims**

1. To relieve the needs of children with autism spectrum disorder and other communication difficulties and their families in particular but not exclusively by:

- Providing a structured Saturday club within a safe, nurturing, fun and child-centred environment for children with Autism Spectrum Disorder (ASD).
- Providing a friendly and sociable environment for parents/carers and siblings to meet
- The provision of information for parents/carers through organised talks on ASD-related subjects

2. To advance the education of the public in autism spectrum disorder and other communication difficulties in particular but not exclusively by:

- The provision of training and volunteer opportunities in autism teaching methods based on Applied Behaviour Analysis (ABA) methodologies
- The provision of information sessions on ABA and other interventions, developments and related topics with regard to ASD

**Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.**

Focus Surrey provides a learning and social outlet for children and families in the wider Surrey area, including Sutton, Merton and neighbouring boroughs, via the evidence-based principles of Applied Behaviour Analysis.

The benefit of the club is threefold – not only are children with autism receiving 1:1 support; the play assistants (previously called tutors) who are all volunteers are gaining training and experience working with children with autism and the parents/carers are receiving advice from ABA professionals, peer support, networking opportunities and information via a series of guest speakers.

During the period 1<sup>st</sup> July 2024 to 30<sup>th</sup> June 2025 the main activities of the charity were running the Saturday club, which introduces families to Applied Behaviour Analysis (ABA), an accessible, science and evidence-based methodology of understanding the behaviour of children and applying that knowledge to guide improvements in their developmental skills.

Sessions are constructed and led by independent ABA professionals and each child has their own one-to-one volunteer play assistant. Children can practise social and play skills, improve their communication skills and work on specific individual targets determined in consultation with parents/carers. Parents and carers are also given the opportunity to train to be a volunteer play assistant alongside their own child, receiving expert advice from our team of ABA professionals which will further support them at home.

This was achieved in the reporting period by running one 12-week term as well four Keep in Touch days and an online guest speaker series.

Term	Dates From/To	Number of Volunteers (excluding trustees)
15	21 September 2024 to 14 December 2024	35
Keep in Touch Days	22 March, 29 March, 26 April & 10 May 2025	21

### **Keep in Touch Days**

Focus Surrey's senior supervisor and board-certified behaviour analyst moved on to other opportunities which meant the charity went through a period of recruitment, which necessitated not running for one term until we found the right contractors. Instead, the trustees chose to introduce Keep in Touch days where parents and children could attend the club together and enjoy special activities aimed at building connections within families. The activities included dance psychotherapy, yoga therapy, animal therapy, gardening, art and food technology. By the end of this period the trustees had trialled and hired a new consultant and supervisor to oversee the club. The charity was also able to provide respite and well-being initiatives through our new Caring for Carers project funded by the National Lottery.

### **Caring for Carers Project**

The charity received funding from The National Lottery Community Fund to provide group therapies free of cost to parents and carers, while their children attended the Saturday club and Keep in Touch days. The well-received project was delivered from November to December 2024 reaching 28 families of children with autism, and then again from March to May 2025 reaching 24 families.



The project offered respite for parents and carers who are more likely to be under increased stress and more likely to feel isolated and with fewer opportunities to practice self-care.

The parents were treated to a hand massage from qualified aromatherapist and massage therapist Nikki Brown and soothing shoulder and neck massages from Cuneyt Aydemir from "Pay It Forward Massage". These therapies were very well received and appreciated by attendees of the club. They also received yoga therapy from trained yoga therapist Claudia Nagorni. The project enabled parents and carers to take time out for themselves for self-care and to improve their mental well-being.

### **Other Initiatives**

During the reporting period the charity also provided dance, yoga, animal therapy, an art curriculum and food technology activities as well as a host of games, outdoor play and gardening activities for the children.

#### **Dance and Yoga**

We were pleased to be able to continue the dance programme as part of the curriculum to enable the children to keep active and develop their coordination, imitation and gross motor skills. We were able to host the movement sessions alternating between dance and yoga in a separate breakout room with qualified instructors in SEN yoga and dance psychotherapy.

Dance teaches/assists these skills in children with Autism:

- imitation (copying)
- to communicate; many respond to music before they respond to language
- develop coordination and express themselves without needing to speak
- sensory needs.

Learning yoga helps people with Autism to:

- regulate the nervous system by using calming and relaxing techniques
- breathe more fully by learning focused breathing
- ground themselves
- develop their imitation skills.

We have continued to develop these sessions and now use the dance session as an opportunity to communicate with the children by letting them choose a song either verbally or via visual symbols on a choice board. They are learning how to make choices as well as develop turn taking and sharing skills.

#### **Food Technology**

We have been able to continue to build on the children's functional and life skills by continuing with a food technology component for all children. This gave an opportunity to practice hand-eye coordination, fine motor skills and developing independence skills by making fruit kebabs, chocolate nests and sandwiches. We also celebrated key dates in the calendar by making Halloween, Christmas and Easter treats.

#### **Gross Motor and Outside Activities**

Hiring a venue purposely fitted out for young people with special needs, with a secure outdoor area, enables the charity to have more space to offer more physical activities for the children, such as the use of an inground trampoline and grassed area, which helped with sensory regulation. It provided space for scootering, running and imaginary play games. It also enabled the charity to introduce gardening and planting as an occasional outdoor activity.

#### **Art Curriculum**

In Term 15 the club continued to provide an ongoing arts curriculum where the children have worked on a set art project each week, cutting and pasting, painting, using playdoh and working with different art materials and textiles. The art activities were often themed to the yearly calendar, and they produced art related to Halloween, Fireworks night, Eid and

Remembrance Day. Through art the children were developing their fine motor and hand-eye coordination skills, as well as learning expressing themselves through the visual and performing arts component. All children in their first term at the club were able to receive an external art award by taking part in the programme, which was moderated by our art curriculum lead and Trinity moderator <https://www.artsaward.org.uk/site/?id=2300>.

### **Community Involvement and Volunteers**

The charity also reached out to local volunteer communities, with trustees taking part in collaborative meetings with Merton Connected and continuing our collaboration with Sutton Volunteer Centre. We continued our relationship with a local gardening charity for adults with learning disabilities: FROG Learning CIC and had a special visit from the National Trust at Morden Hall Park, who visited the club to ask the advice of local children and families on how to make the park more accessible and inclusive.

Trustees visited Merton and Carshalton College to discuss the volunteering opportunities with students. Focus Surrey has also developed a relationship with Kingston University's psychology department to offer work experience placements to students – we have had several students volunteer as part of their course requirements both at the club and behind the scenes developing our website and doing research.

Focus Surrey also took part in the Friends of Sherwood Park Schools annual fair, a local inclusive fair. Focus Surrey friends and family baked and made chocolates to sell alongside a tombola as a fundraising venture. We also had an interactive gingerbread decorating table and trustees on hand to answer queries from other local families with children with special needs.

### **SEN discos**

Focus Surrey started running discos for children and young adults with disabilities in December 2021 with the venue kindly supplied free of charge by Frames Sports Bar in Coulsdon. The discos were open to all people with disabilities and provide an inclusive environment where everyone can dance and relax with no judgement. As well as having a professional DJ, the discos provided other activities and a quiet place for people to take time out from the dance and lights if needed. As well as face painting and glitter tattoos, the children could also take part in themed arts and crafts. In October 2024, we ran a Halloween-themed disco.

### **Volunteer recognition**

All volunteers are recognised for their contribution at Focus Surrey's end of term graduation parties with bespoke certificates including individual feedback for each volunteer.

Once again, we celebrated National Volunteers Week from June 2<sup>nd</sup> to 8<sup>th</sup> by highlighting the efforts of our volunteers and including their testimonials on our website and on social media. It was an opportunity to recognise the fantastic contribution volunteers make to our communities and to say, "Thank you".

Focus Surrey recognised the more than 500 volunteers who have been pivotal to the success of the Saturday club which has been running since September 2016. <https://www.focus-surrey.com/post/celebrating-our-volunteers>

In November 2024, Focus Surrey and its volunteers were recognised as part of Trustees week. Merton Connected - Volunteering held an event to recognise the contribution of many volunteers giving their time to support community organisations across the borough. Representing Focus Surrey's trustees and the contribution they make to the charity at the Volunteer Appreciation event were Sue Archdall and Louise Simon, who have volunteered at the charity since 2016 and 2017 respectively. Both trustees were presented with Merton Milestone Badges to recognise their contribution to volunteering.



Focus Surrey volunteers were also recognised for their contribution with nominations at the annual Merton Partnership Civic Pride Volunteer Awards. We were extremely proud when long-term volunteer and trustee Louise Simon was announced as joint winner of Merton Partnership Civic Pride Councillor Maxi Martin Young Volunteer of the Year Award for 2025 at a ceremony on June 5<sup>th</sup>, 2025. Louise has volunteered at Focus Surrey Saturday club for children since 2017, when she was aged 17 and in high school. Louise has volunteered as a play assistant and play facilitator as well as administrator and operations lead. Louise was appointed as a Trustee in April 2023.



Louise Simon with her award

## **Volunteering**

During the reporting period, 53 volunteers (excluding trustees) supported the charity (3 volunteers returned for the KIT days). These volunteers played with and assisted the children directly at the club or supported behind the scenes at fundraising events or with administration, guest speaker talks, operations and fundraising.

The impact of our volunteering opportunities has continued as we support people of all ages to gain experience working with children with special needs. Volunteering helps people to build practical skills and teamwork skills and provides training, assisting to build careers in supporting people with special needs.

It is a positive environment which helps to raise awareness in society by introducing disability and autism to many new people within the community, including high school students and those with no previous experience of disability. Volunteers learn transferrable skills including acceptance and inclusivity in all areas of life.

Volunteers at Focus Surrey receive two days of theoretical training on the principles of Applied Behaviour Analysis (ABA) as well as in-person shadowing and direct supervision and training. Through training and practical experience, the volunteers gain/improve some of the following skills:

- The ability to engage with children with autism through play and fun activities
- Skills to capture the child's motivation
- Depending on the skill level of the child, volunteers can practice ways to support children with requesting preferred items or activities.
- Put in practice basic knowledge of some principles of behaviour (e.g., motivation).

- Knowledge of autism and social communication difficulties
- Practical application of an evidence-based teaching method
- Valuable experience working with children with disabilities
- Teamwork skills and working with professionals
- Child/person-centred care approach.

The majority of volunteers are 18 and over and come from varied backgrounds: people with family members with autism; university students studying psychology and education; carers; college students and people looking to gain work experience in childcare.

Many of our volunteers are neurodiverse themselves. We encourage inclusivity and equal opportunities at Focus Surrey.

Volunteers play with the children in four different areas: the art room, playroom, dance and yoga room, and outdoor space where the children work towards targets set by a Board-Certified Behaviour Analyst in consultation with parents.

We request feedback on all training and at the end of each term. Feedback from volunteers at the end of Term 15 included:

- "Great organisation! I can feel the enthusiasm and love from the staff."
- "All the staff and volunteers were very helpful, and I have learned a lot from them. I will even miss them all because they were so kind and supportive."
- "I will recommend other people join Focus if they need help with their autistic children."

In January 2025 Focus Surrey received unique feedback from a previous volunteer in the form of an acknowledgement in her published research. PhD student Kyleigh Melville who had previously volunteered and worked with the Saturday club for many years said in her acknowledgements:

"Thank you to the charity Focus Surrey, for being such a beautiful community that helps so many children and their families, and for sparking my passion in working in special needs education."

Kyleigh's research "Talk to me about the LEGO!", a qualitative exploration of autistic students' experiences with LEGO-based therapy, has been published in the Cambridge Educational Research e-Journal. We were very proud to have sparked her passion in working in special needs education.

During National Volunteers' Week one parent expressed his gratitude to the volunteers.

"As a parent of a child who has directly benefited from the amazing work of Focus Surrey and its wonderful volunteers, I would like to express my heartfelt thanks during this National Volunteers' Week. My son has thrived in the caring and creative environment you've built — through play, communication, and the tireless dedication of your volunteers. The impact of your work extends far beyond Saturdays — it touches families, builds hope, and brings real joy into our lives."

"To every volunteer at Focus Surrey — whether working one-on-one with children, behind the scenes, or helping sustain the charity in any way — thank you from the bottom of our hearts. Your commitment and compassion are truly changing lives. Happy Volunteers' Week — you all deserve it!"



## **Parents and Families**

We encourage all parents to attend both of the two days of training and volunteer as a play assistant to support their child for the 2 hours each Saturday they are at the club. For those who volunteer to support their child they receive training and learn strategies to support their child's communication and behaviour outside the club.

Other parents attending the club benefit specifically from the support they receive from other parents in the parents' room. While the children are playing and learning, they are given the chance to relax and take time to be with others going through similar life experiences.

When asked why parents enjoyed attending the club, parents said they enjoyed going somewhere their children are accepted and understood.

Parents feel supported with useful information and advice and being able to share knowledge.

The club is unique in that each child works towards targets set by the consultants; data is taken by the volunteers documenting children's achievements at the club. Parents have spoken about how much their children "enjoy" the club and are happy "engaging and playing". Other parents particularly appreciated the variety of activities, Now and Next visuals, sequence of events and the rewards the children receive.

Feedback received during the reporting period included: "He listens more and can now ride a scooter." and "His play, communication and social skills have improved drastically."

Parents enjoy sharing experience and strategies they have learnt with each other as well as being given the time and space to relax.

"It is a place to learn and share ideas with other parents."

"It is nice to spend time with other parents, and I have also loved the pamper activities for parents."

## **Guest Speaker Talks**

After taking our Guest Speaker series online after the Covid Pandemic we have continued to be able to support more families from throughout the UK with our online guest speaker series. Between July 2024 and June 2025, more than 52 families benefited from our online guest speaker series online or viewing the talk at a later date via a recording.

Our online guest speaker talks during this period were:

- Navigating From Teenager to Young Adult: How ABA can support with Jane McCready, Mum, ABA Access4All Campaigner and UK-SBA Consumer Advisory Board Member on October 22nd, 2024
- Play with Purpose: Teaching Children with Autism to Play using ABA Pairing Techniques by Board Certified Behaviour Analyst Larissa Koutakos on June 24<sup>th</sup>, 2025

Feedback from attendees from the guest speaker talks included:

- "It was very interesting and informative"
- "(It was) good to hear first-hand experience from a parent"

We were able to provide in-person advice at the Keep in Touch days with a visit from a SOS:SEN legal adviser and parent advocate as well as a Mencap Merton Autism Parents

Service Advisor who was able to give advice on services available to families. Two Board Certified Behaviour Analysts also attended on separate dates to provide valuable advice to families on communication, social and behaviour-based strategies to support their children.

We held yoga therapy sessions with both a qualified yoga therapist and then a SEN yoga teacher, where parents and children could join in together.

Many of the attendees of our online guest speaker series were from the greater London area or Surrey, however once again the attendees originated from a wider area throughout the UK including Brighton and Hove, Bristol, Fife, Hampshire, Kent, Leicestershire, Manchester, Shropshire, Somerset, Surrey and Sussex.

Between July 2024 and June 2025, out of the 52 attendees who attended the two online talks 65% were parents; 25% were professionals (e.g., SLTs); and 10% were both parents and professionals. Out of the 52 attendees, 35% were not associated with the club and 65% were currently or previously associated with our Saturday club.

As there were 18 professionals attending, the impact of our Guest Speaker talks is more widespread than just the total number of attendees. Each participant received advice and information to inform their future work with people with autism and families with children with special needs.

We also shared the talks with volunteers to increase their understanding of autism and the different interventions, therapeutic input and strategies that are available. We surveyed all attendees of the talks and all respondents said they were pleased they joined the talk and gave positive feedback.

### **Keep in Touch Day workshops**

The Keep in Touch Day workshops were an extension of our Guest Speaker talks. They were able to provide in person workshops with professionals providing practical advice and suggestions to parents and carers.

- Yoga therapy self-care workshop – in person at the club (May 2024)
- SEN yoga teacher
- Dance Psychotherapist
- Wild Science interactive animal experience
- Gardening for relaxation
- Parent advocate and SEN legal advice
- Behaviour Analysis advice from two Board Certified Behaviour Analysts
- Mencap Merton Autism Parents Service Advisor

The aim was for parents to accompany their children and interact in the activities. A particularly popular activity was enjoying playing with the wild exotic animals from animal therapy provider Wild Science. There were also volunteers and behaviour analysts available to engage with the children while the parents took time out for a back and shoulder massage and an aromatherapy massage. The massage and aromatherapy were also offered to children. For many of the children it was their first massage. The deep pressure for both parents and children provided physical, mental, and emotional benefits including stress reduction. Massage provides proprioceptive input, which can help regulate the sensory system of children with autism and help to reduce anxiety. Other activities included a nature hunt, Easter egg hunt and being able to plant seeds to grow flowers for Mother's Day. The Keep in Touch Days were well received with both current and former children and families attending.

Parents appreciated the free flow format where children could move from one activity to another in their own time and space. "All the activities were well balanced for all the children according to their needs."



"Focus Surrey's 'Keep in Touch days' have been "an amazing Saturday morning session to take my son to. (It) allows the children to have the freedom to explore and choose which activity room or space they wish to enjoy, which has been perfect. The setting is familiar and safe for all attendees, and no judgement is made."

"In particular, my son has enjoyed the outside area with the trampoline, foam messy-play and gardening activities. He has shown a real interest in the yoga session with Wendy and dancing with Gosia, which has been a joy to watch him take part in."

"As a parent, it has been lovely to reunite with other parents and volunteers that I made friends with whilst attending the Focus Surrey 10-week programme."

"Much thought has been put into the sessions to provide the children with a variety of play activities, catering for different interests."

"Even parents and carers have been thought of, and can receive a hand or neck massage, which is an amazing treat as a parent of a special needs' teen."

"I have to mention the discussions, yoga and therapy sessions, organised for parents, are brilliant. I feel very relaxed. Talking to professionals and other parents are great opportunities I had during the program."

### **Looking Forward**

As well as providing a friendly and sociable environment for parents/carers and siblings to meet, the Trustees are focusing on supporting the parents and carers self-care and well-being. Going forward, as well as our Saturday Club and Guest Speaker series, we will continue to pursue opportunities to widen our reach such as therapies and well-being opportunities for families who attend the club.

Recently we have begun seeking funding for more activities to benefit carers including therapies to help carers with their personal well-being. Currently we are providing group therapies such as yoga therapy, massage and aromatherapy – all free of cost to parents and carers whilst their children attend the Saturday club.

This recent project aims to improve mental well-being; offering respite to parents and carers who are more likely to be under increased stress; are more likely to feel isolated and have fewer opportunities to practice self-care due to the high support needs of one or more children with SEN in their family.

### **Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit**

The trustees have taken into account the guidance issued by the Charity Commission on public benefit and are confident its activities fit that criteria outlined by The Charities Act 2011 definition of a charitable purpose, explicitly, as one that falls within numbers 4 and 12 of its descriptions of purposes.

4. The advancement of education

12. The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.

### **Contribution made by volunteers**

Focus Surrey is volunteer based with no staff costs for management. All trustees provide free expert advice from their fields to support the running of the club. During the reporting period,

53 volunteers (excluding trustees) supported the charity (3 volunteers returned for the KIT days).

The majority of guest speakers are professionals or parents who voluntarily give their time and advice for free. Other volunteers also support with recruitment events and fundraisers.

Focus Surrey pays contractors to support the running of the club including the key role of the autism professionals (BCBAs) and experienced ABA tutors who supervise the club. Four of the contractors are self-employed. We also pay an administrator and operations lead to support with operations on club days.

## **Achievements and Performance**

### **Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

Focus Surrey is an in-demand service. It currently has more than 50 children on its waiting list (as of 25th April 2026). There are no other opportunities locally for children with autism to socialise and develop targeted social, communication and play skills using the principles of Applied Behaviour Analysis (ABA).

The charity is giving children unique support which improves engagement in learning and social communication. For some children it is the only behaviour-based support and/or targeted one to one support they receive.

The charity aims to support parents to gain practical information and training, and these families are empowered to help their child to progress their social development and understanding. We are also equipping parents with legal advice from independent SEN advocates and referring parents to legal charities such as SOS-SEN who assist them to update and improve EHCPs and thus improve the long-term education and care of their children. We also frequently provide information-sharing with people who do not join the club by answering queries that come via email, social media or through our website.

On world Autism awareness day on April 2nd and world Autism Awareness month in April 2025 we were proud to launch a new professional video celebrating the achievements of all the neurodiverse children who attend the Saturday club each week. Created by talented filmmaker Milad Zare Mohazabiye the video highlighted the children, volunteers and families who attend the charity's Saturday sessions. Milad spoke to staff, volunteers and supporters over several weeks at the club to produce a wonderful summary of what the charity had achieved thus far. The video can be seen on our website [www.focus-surrey.com](http://www.focus-surrey.com).

Through our range of Guest Speaker Series talks and the Keep in Touch Days, all attendees received advice and information on therapies and strategies for children with autism. Parents and guests were all impressed with the calibre of the speakers, the majority of who gave their time for free. These sessions provided a vital element of support and continue to educate parents on different strategies and therapies for children with autism. It also gives practical advice and provided advice for professionals who attended. Due to the talks being online and recorded their impact is more widespread, as it is not limited to one locality.

The organised talks and workshops on autism-related subjects, ABA and other interventions helped children with autism to develop their language, play and social skills to reduce isolation, and empower children and families.

The online talks also provide a way of supporting parents on our waiting list before their children can join the club. Most importantly, through the online talks we were still able to support our charitable aims by providing information for parents/carers who may not be able to access the Saturday club due to distance.



The Keep in Touch days were a big success and enabled families who had attended previously to reconnect with other families and renew friendships.

These events enabled the charity to continue raising ambitions and outcomes for children, young people and families. They enabled parents to help themselves, develop resilience and assist their children to live inclusive and independent lives.

Advice was shared both formally and informally and recipients appreciated being connected and being given access to professionals and the invaluable advice of those with lived experience. In addition, many of the parents/carers and volunteers go on to use these principles and ideas while playing and caring for their own family members. Focus Surrey is fostering a community who are committed to supporting children with autism.

The interventions help families to increase resilience and reduce social isolation for parents and their children and enabled social networks to be created and a community maintained.

The launch of the Caring for Carers project enabled parents to take some rare time for themselves to relax and have therapeutic input from professional massage therapists and a yoga therapist. Generally, carers and parents of children with special needs do not have a lot of personal time where they can focus on their own health as they are busy looking after their loved ones. This can impact on their own well-being and ability to be a carer.

Rest is not a luxury, but a clinical necessity for sustaining a stable family life and preventing the collapse of the primary caregiving unit. Consistent stress harms the body, suppresses the immune system and leads to extreme fatigue. Rest breaks are psychologically necessary to let the body rest, regulate hormones and recover from a constant state of high vigilance. Given this, the Caring for Carers project has been invaluable for parents and carers at Focus Surrey.

### **Performance of fundraising activities against objectives set**

All funds derived from fundraising activities were used to subsidise membership fees and to pay for the costs of running the club as well as provide valuable new equipment. Fundraising activities included a raffle, quiz night; a SEN fair; and using a bid writer to apply to charitable trusts to support the charity.

## **Financial Review**

### **Review of the charity's financial position at the end of the period**

See Financial Statements for the Year Ended 30 June 2025

### **Statement explaining the policy for holding reserves stating why they are held**

Focus Surrey aims to have 50% of the cost of running a term in reserves to cover the costs of the next term with further fundraising to continue. At a bare minimum Focus Surrey should have reserves to cover support and governance costs.

Amount of reserves held: See total funds carried forward in the Financial Statements for the Year Ended 30 June 2025

### **The charity's principal sources of funds (including any fundraising)**

The principal source of funds was from membership fees, grants, donations and fundraising activities.

Significant grants in this period from charitable trusts included those from the Masonic Charitable Foundation and the National Lottery Community Fund of which we are incredibly grateful.

The main fundraising activities for the year were grants and membership fees and donations. We received many private donations linked to the club and our guest speaker series and a corporate donation sourced by one of the parents attending the club.

Other fundraising activities included a SEN disco and Christmas raffle with generous donations of prizes from local businesses and the local community. These prizes were sourced by Focus Surrey parents and trustees.

### **A description of the principal risks facing the charity**

The national cost of living crisis and the strain on spending for average families means there has been a decline in raffle sales. Given the impact of rising costs the charity recognises the impact on fundraising and donation activities with supporters having less disposable income. The competitive environment for applying for grants in the charities sector is primarily due to increased demand and a growing need for charitable services, leading to more charities seeking funding to meet this demand. Austerity-era budget cuts have also reduced local authority support, making it harder for charities to secure funding.

We have benefited from the investment in a bid writer who supported us by writing for charitable bids.

Other risks that were discussed by trustees in this fundraising period were the risks associated with running the club without an experienced consultant Board Certified Behaviour Analyst supervising the club each week. It was agreed a BCBA was needed to oversee the training of volunteers and provide behaviour-based strategies to support children at the club. This is why the board of trustees decided to take a break from running the usual 12-week club and instead introduce Keep in Touch Days where parents were on hand to be the primary supervisor of their children. This enabled us to provide an alternate programme which still met our charitable objectives until we hired a new BCBA consultant.

Additional measures that were put in place after returning to operations after the pandemic have been retained including ensuring air circulation and stricter cleaning protocols for any toys that were used or mouthed by children. We now provide home-made disposable playdoh each club day and many other measures to ensure everyone stays safe. We also reminded attendees to ensure anyone who was ill did not attend the club.

We managed the risk of injury and incidents by completing risk assessments each term and reviewing incident reports to ensure we further mitigate risks. We also ensure that we have always more than one first aider available.

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)		Charitable Incorporated Organisation
How is the charity constituted? (e.g., unincorporated association, CIO)		Foundation Model Constitution
Trustee selection methods including details of any constitutional provisions		Elected by majority decision



e.g., election to post or name of any person or body entitled to appoint one or more trustees		
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### **Policies and procedures adopted for the induction and training of trustees**

The Management Committee is required to have a minimum of three and a maximum of 12 members at any one time and one third of them are to be re-elected annually by rotation at the Annual General Meeting.

### **Safeguarding, child protection and risk management.**

Focus Surrey recognises its responsibilities in the management of risk, particularly in respect of the children attending and the volunteers trained by the paid staff as well as in its fundraising policy. Focus Surrey's policies are reviewed and updated every term. They include:

- Safeguarding and Child Protection Policy
- Health and Safety Policy
- Risk Assessment
- Equal Opportunities Policy
- Intimate Care Policy
- Privacy and Data Protection policy
- Safeguarding and Criminal Convictions Disclosure Form
- Codes of Conduct (for staff, volunteers and parents/carers)
- Financial Control policy

### **Reference and Administrative details**

Charity name	Focus Surrey
Other name the charity uses	
Registered charity number	1178378
Charity's principal address	37 Stanhope Rd, Carshalton, SM5 4LH

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Archdall	Chairperson	Entire year	
2	Amanda West		Entire year	
3	June Goh		Entire year	
4	Lisa Masarati		Entire year	
5	Kunhui Rimington		Entire year	
6	Tracey Tibbals		Entire year	
7	Louise Simon		Entire year	
8	Samantha Rahman		Entire year	
9	Thomas Rasey		November 2024 - March 2025	






## Declarations


The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

### Trustee 1

1. Full Name and Position: Susan Archdall, Chair of Trustees
2. Signature 
3. Date: 29/4/26

### Trustee 2

1. Full Name and Position: Trustee
2. Signature 
3. Date 29/4/26

You can read more about Focus Surrey at [focus-surrey.com](http://focus-surrey.com) or by following us on Instagram @focusaboclubsurrey; Facebook @ABASurreyFocus and Twitter @Focus\_Surrey





# **FOCUS SURREY**

Registered Charity Number: 1178378

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2025**



# FOCUS SURREY

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**FOCUS SURREY**

**REFERENCE AND ADMINISTRATION  
FOR THE YEAR ENDED 30 JUNE 2025**

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<b>Registered Name</b>	Focus Surrey
<b>Registered Charity Number</b>	1178378
<b>Principal Address</b>	37 Stanhope Road Carshalton SM5 4LH
<b>Charity Trustees</b>	Susan Archdall (Chair of Trustees) Louise Simon Tracey Tibbals Samantha Jane Rahman Kunhui Rimington Lisa Masarati June May Lee Goh Amanda West Tom Rasey (Appointed November 2024) (Resigned March 2025)
<b>Bankers</b>	Barclays
<b>Independent Examiner</b>	Community360 Winsley's House Colchester CO1 1UG

# FOCUS SURREY

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 JUNE 2025

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I report on the accounts of Focus Surrey for the year ended 30 June 2025 which are set out on pages three to five.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

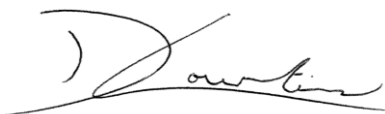
- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:

Date 30/04/2026

Community360, Winsley's House  
High Street, Colchester, Essex





## FOCUS SURREY

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2025


	Unrestricted funds 2025 £	Restricted funds 2025	Total 2025	Total 2024 £
<b>Income</b>				
Donations	5,995	-	5,995	8,576
Grants	3,300	13,661	16,961	4,800
Subscriptions	9,033	-	9,033	17,850
Fundraising events	1,097	-	1,097	5,974
<b>Total income</b>	<b>19,425</b>	<b>13,661</b>	<b>33,086</b>	<b>37,200</b>
<b>Expenditure</b>				
Fundraising events	687	-	687	842
Fundraising costs	4,160	-	4,160	3,520
Contractor costs	11,957	2,411	14,368	21,404
Management (operations)	1,541	1,083	2,624	1,952
Equipment and storage	287	-	287	2,089
Facility hire fees	3,815	2,340	6,155	9,917
Professional fees	340	-	340	340
Insurance	551	-	551	525
Hospitality	391	180	571	365
Gift expenses	222	-	222	289
Operation costs	1,325	-	1,325	2,238
<b>Total expenditure</b>	<b>25,276</b>	<b>6,014</b>	<b>31,290</b>	<b>43,481</b>
<b>Net income/(expenditure)</b>	<b>(5,851)</b>	<b>7,647</b>	<b>1,796</b>	<b>(6,281)</b>
 Total funds brought forward	 24,634	 -	 24,634	 30,915
<b>Total funds carried forward</b>	<b>18,783</b>	<b>7,647</b>	<b>26,430</b>	<b>24,634</b>

FOCUS SURREY

STATEMENT OF ASSETS AND LIABILITIES  
AS AT 30 JUNE 2025

	2025 £	2024 £
<b><u>Monetary assets</u></b>		
Cash at bank and in hand	26,430	24,634
<b>Total Monetary Assets</b>	<b>26,430</b>	<b>24,634</b>
Unrestricted funds	18,783	24,634
Restricted funds	7,647	-
<b>Total funds</b>	<b>26,430</b>	<b>24,634</b>
<b><u>Non monetary assets and liabilities</u></b>		
	2025 £	2024 £
<b>Accruals</b>		
Accountancy fee	340	340
	<b>340</b>	<b>340</b>

Signed on behalf of the Trustees:

  
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Susan Archdall

Date: 30/4/26



# FOCUS SURREY

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2025

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### 1. Accounting policies

These accounts are prepared on a receipts and payments basis, following best practice as laid down in the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2019) issued in 2019, with all revenue and expenses shown on a cash basis. Non-monetary Assets and Liabilities are shown as actual values at the end of the year.

Accounts prepared on a cash basis.

#### Going concern

These accounts have been prepared on a going concern basis.

#### Related Parties

There were no related parties during the year.

### 2. Resources expended

These have been analysed using a natural classification.

3. No remuneration was paid to any Trustee or to any person or persons known to be connected with any of them. Expenses incurred on behalf of the charity have been reimbursed to the total of £150.00.

### 4. Movement in funds

	Balance at 01/07/2024	Income resources	Outgoing resources	Transfer	Balance at 30/06/2025
<b>Unrestricted</b>					
General	24,634	19,425	25,276	-	18,783
Total unrestricted	<b>24,634</b>	<b>19,425</b>	<b>25,276</b>	-	<b>18,783</b>
<b>Restricted</b>					
The National Lottery	-	13,661	6,014		7,647
Total restricted	-	<b>13,661</b>	<b>6,014</b>	-	<b>7,647</b>
	<b>24,634</b>	<b>33,086</b>	<b>31,290</b>	-	<b>26,430</b>