



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

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## Trustees' Annual Report for the period

**From** 1 January 2023      **To** 31 December 2023

**Charity name:** Henley Gospel Trust

**Charity registration number:** 1178370

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## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the CIO is, for the public benefit, the advancement of the Christian faith in such ways as the Trustees shall from time to time decide.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• Weekly Sunday Worship Services for the community (called Trinity at Four).</li><li>• A weekly mid-week group for babies and pre-schoolers and their carers.</li><li>• Mid-week youth groups (primary and secondary school age).</li><li>• Involvement in assemblies at local primary schools.</li><li>• Educational courses for those exploring the Christian faith and to help parents in the community.</li><li>• Community events around the principal Christian festivals - Christmas and Easter</li><li>• Practical short-term, support for people facing financial hardship</li><li>• Financial support for organisations providing practical support centred around the Christian faith in the UK and overseas.</li><li>• Support for individuals experiencing financial hardship</li></ul>
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	When planning activities for the year, the Trustees and the ministry team at Trinity at Four have considered the Commission's

issued by the Charity Commission on public benefit		guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Over 2023, Trinity at Four, the church congregation supported and managed by Henley Gospel Trust, has seen an average increase of 13% in regular attenders (up from 99 in 2022 to 112 in 2023). This growth has predominantly come from newcomers joining the congregation.</p> <p>Particular achievements and activities of note include:</p> <ul style="list-style-type: none"> <li>• A successful repeat of well-attended community events over Christmas and Easter</li> <li>• The continued growth of our mid-week small groups and youth activities.</li> <li>• A well-attended church 'getaway' day in September 2023, which worked well in re-gathering people after the busy summer holidays.</li> <li>• Appointment of an associate minister (children/young people)</li> </ul>

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Henley Gospel Trust had total receipts of £180,972, payments of £155,663, and positive bank balance of £93,541 at year end.</p> <p>Expenditure was largely made up of the running costs of Trinity at Four.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>As many of our costs are fixed (e.g. salaries), the Trust looks to hold 6 months of operating costs as reserves to manage any reduction in receipts. This is held in the Trust's bank account. The Trust achieved this objective in 2023.</p>

Amount of reserves held	Para 1.22	<p>There was £93,541 in the bank account at the year end.</p> <p>The policy requires £80,978, based on our forecast budget for the year.</p> <p>The increase in reserves was primarily down to additional generous giving by donors and the introduction of new way of budgeting based on data-informed forecasts</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

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## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Receipts were largely made up of regular giving by members of the congregation, including Gift Aid.</p> <p>Giving was up by £71,145 on 2022.</p>
Investment policy and objectives including any social investment policy adopted		None
Initiatives for 2024	Para 1.20	<p>The focus of 2024 is:</p> <ul style="list-style-type: none"> <li>• To continue to grow the congregation numbers</li> <li>• Encourage attendees to give regularly to ensure our operating costs are met</li> <li>• Expand awareness of financial assistance available for those experiencing hardship</li> <li>• Maintain the money held in reserves</li> </ul> <p>We have initiatives planned to achieve this</p>
A description of the principal risks facing the charity	Para 1.46	<p>As our income is directly linked to giving by members of the congregation, our primary risk would be:</p>

		<ul style="list-style-type: none"> <li>• A reduction in giving by regular attendees, for example, if they saw their personal income drop</li> <li>• A reduction in the number of attendees.</li> </ul>
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## Structure, Governance and Management

Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by a majority of existing Trustees

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## Reference and Administrative details

Charity name	Henley Gospel Trust
Other name the charity uses	Trinity at Four
Registered charity number	1178370
Charity's principal address	29 Gainsborough Hill, Henley-on-Thames, RG9 1ST

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## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Guillebaud	Chair		Election by majority
2	Ruth Chadwick	Trustee		Election by majority
3	Simon Wright	Treasurer		Election by majority
6	Duncan Carter	Trustee		Election by majority
7	Andrew Kearns	Trustee	From 18 Jan 22	Election by majority




8	Abi Chambers	Trustee		Election by majority
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## Declarations

The Trustees declare that they have approved the Trustees report above.

Signed on behalf of the charity's Trustees.

Signature(s)		<u>Ruth Chadwick</u>
Full name(s)	David George Guillebaud	Ruth Mary Chadwick
Position	Chair of the Trustees	Trustee
Date	1 October 2024	1 October 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Henley Gospel Trust

1178370

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-23


To

31-Dec-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Giving	155,400	-	-	155,400	109,827
Other income	25,572	-	-	25,572	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>180,972</b>	<b>-</b>	<b>-</b>	<b>180,972</b>	<b>109,827</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>180,972</b>	<b>-</b>	<b>-</b>	<b>180,972</b>	<b>109,827</b>
<b>A3 Payments</b>					
Direct Costs	16,008	-	-	16,008	12,348
Other Expenses	139,655	-	-	139,655	147,083
House Deposit	-	-	-	-	2,525
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>155,663</b>	<b>-</b>	<b>-</b>	<b>155,663</b>	<b>161,956</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>155,663</b>	<b>-</b>	<b>-</b>	<b>155,663</b>	<b>161,956</b>
<b>Net of receipts/(payments)</b>	<b>25,309</b>	<b>-</b>	<b>-</b>	<b>25,309</b>	<b>- 52,129</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>25,309</b>	<b>-</b>	<b>-</b>	<b>25,309</b>	<b>- 52,129</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	92,693	-	-
	Soldo	848	-	-
		-	-	-
	<b>Total cash funds</b>	<b>93,541</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Minister's House	Henley Gospel Trust	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	Loan on Minister's House	Henley Gospel Trust	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			David Guillebaud	01/10/2024
		<i>Ruth Chadwick</i>	Ruth Chadwick	01/10/2024

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees

Henley Gospel Trust

On accounts for the year ended

31 December 2023

Charity no  
(if any)

1178370

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:



Date:

24 October 2024

Name:

Peter Kittle

Relevant professional qualification(s) or body (if any):

Institute of Financial Accountants

Address:

Chelmer Company Services Ltd, 37 Fraser Close, Chelmsford, CM20TD



**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

N/A