

Alnwick Lions Club Charity Number 1178346

Trustees' Annual Report For the Year to 30 June 2023

Section A – Reference and administration details

Charity Name: Alnwick Lions Club

Registered Charity Number (CIO): 1178346

Charity's Principal Address:

9 Merchant Gardens
Alnwick
Northumberland, NE66 1BZ

Names of the charity trustees who manage the charity:

| Trustee Name | Office | Dates acted If not whole year | Name of body entitled to appoint Trustee |
|-----------------|-----------|----------------------------------|---|
| Thomas Deedigan | President | | Alnwick Lions Club Charity Trust Fund |
| Sandra Shepherd | Secretary | | Alnwick Lions Club Charity Trust Fund |
| Amanda Hardy | Treasurer | | Alnwick Lions Club Charity Trust Fund |
| Linden Dodds | Trustee | | Alnwick Lions Club Charity Trust Fund |
| Matthew Lawless | Trustee | | Alnwick Lions Club Charity Trust Fund |

Section B – Structure, governance, and management

Description of the charity's trusts

| | |
|----------------------------|--|
| Type of governing document | CIO – Association – Registered 11 May 2018 |
| Organisations type | Charitable Incorporated Organisation |
| Trustee selection methods | Trustees are appointed by proposal, seconded, and voted by a majority membership |

Additional governance issues

Alnwick Lions Club (hereafter called the CIO) has been formed to undertake the activities of the Alnwick Lions Charity Trust Fund (hereafter called the Trust). The bookshop activities were taken over from the Trust on the 30 June 2020 and the Trust closed on the 21 July 2020. The Trust (now the CIO) has been a member of the International Association of Lions Clubs for 46 years (established 1975). The members of the club are all volunteers who give their time unconditionally in support of charitable causes, both individual and organisations.

New Trustees are inducted and instructed in their duties by the existing experienced Trustees.

The Club is governed as a CIO established 11 May 2018. The Club has a board of directors consisting of eight members, (with a quorum of five) which is responsible for the execution of the policies approved by the Club and the first consideration of any new policies. Matters are decided by a majority vote (abstentions are allowed) of the members present at the meeting, subject to there being a quorum of 25% of members in good standing.

Alnwick Lions Club Charity Number 1178346

Trustees' Annual Report (cont'd) For the Year to 30 June 2023

A quorate meeting of the members and Trustees may exercise all its powers which include the management of the charity and the control of the Trust Fund. The members and Trustees may delegate their powers to suitable committees for the running of certain aspects of the Club's operations. Grants and donations are made to worthy causes after due diligence to ensure that the cause is *bona fide*. Potential grant recipients are required to complete a request form explaining why they require the financial assistance and some suitable information on the organisation/individual concerned. Grants and donations are then subject to votes by the members. Other forms of expenditure (running costs etc.) are also subject to discussion and votes by members.

Section C – Objectives and activities

Objects

The object of the Club is to apply its income for any purpose that is charitable according to the current laws of England and Wales. The income will be for the benefit of any individual, group of individuals, organisations or other charities.

Public benefit

In accordance with section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008, the trustees confirm that they are in conformity with this guidance on public benefit when undertaking current activities, planning future activities and in reviewing the Club's aims, objectives and activities. The Trustees consider that the Club satisfies the public benefit requirements as established by current Charity Law.

Achievement of objects

The main source of income for the Club is from a second-hand bookshop operating from premises leased from an adjacent hotel. Other sources of income are derived from the running of a car boot sale, coffee mornings and one-off events. The Club owns a Santa Sleigh and uses it as a means of collecting donations and is available for local schools and children's groups for the entertainment of children during the Christmas period. The Club runs a Talking Newspaper Service and during the year has continued to improve its digital systems. This year the Club has also purchased 2 laptop computers, £588.96 to assist members in running the Club as well as a Motor Vehicle, £8,000 to help with the collection and transportation of books, puzzles and games from a storage barn to the bookshop and events. All income and property of the Club is required to be applied in promoting its objects and is vested in the members and Trustees for this purpose. No part of the Trust shall, however, be applied without approval of the members and Trustees in formal meetings and subject to majority voting. The charity uses volunteers (i.e., who are not Club members-currently 4/5) for service in the bookshop. These volunteers are not paid and are supervised and instructed by Club members who are versed in the operation of the bookshop.

The charity has a website detailing the Club's activities and achievements - alnwicklions.org.uk.

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Section D – Achievements and performance

Summary

The bookshop now operates solely under the CIO established on the 11 May 2018. The bookshop income has dropped slightly since 2022, with a deficit of £1,326. Bookshop expenditure increased by £1,219, mainly because of Electric and Gas costs. Business rates continue to be payable after the end of the Covid 19 pandemic. Car boot income improved by £270. The Club also sold a Trailer worth £2,500 as it was no longer needed due to the purchase of the Van. Grants and donations paid to worthy causes have improved by a net £1,917.

Section E – Financial review

Policy on reserves

The greatest financial risk to the charity is the loss or severe reduction in bookshop income. The Reserves Policy reflects this. The policy is to retain enough funds to support the Talking Newspaper service for one year and bookshop running costs for six months. In addition, enough funds will be retained to support the Car Boot, Sleigh activities and to support some particularly urgent and/or deserving charitable requests. This would be in the region of £5,000 as at 30 June.

Investment policy

The Charity has its cash resources in current bank accounts and does not feel the need to hold any other investments. There is, therefore, little risk from investments.

Preservation of charity assets

The Charity's assets are properly insured, and the risk minimised in this area. Insurance is provided by Lions Club International and in addition the normal Public and other liabilities the Club has £20,000 cover for its equipment and other fixed assets.

Financial risk

The main risk is that the Trusts bookshop activities would cease by failing to acquire a new lease, forcing the bookshop to close or relocate. However, a new lease is being prepared and so there is little risk to the charities main source of income.

Section F – Future developments

Efforts will continue to be made to improve bookshop income as well as improving the Talking Newspaper facility and increases in car boot activity. Consideration is also being given to opening a regular market stall in Alnwick, rent free.

The Charity is also improving its grant making procedures to ensure that grants are given promptly and in accordance with the Charity's aims and objects.

Section G – Other matters

The Trust has deregistered for Value Added Tax (VAT) but is in receipt of Gift Aid.

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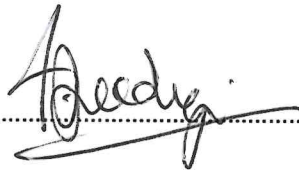
Trustees' Annual Report (cont'd) For the Year to 30 June 2023

Section H – Relationship with related charities

The Club is part of the National Lions Body, Lions Club Multiple District 105 (essentially the United Kingdom) District 105 itself part of the worldwide Lions International (based in the USA). The District provides some template policies which local clubs such as Alnwick Lions can adopt or not. Alnwick Lions will make its own choices in terms of fundraising and the choice of grantees (if these comply with current charity law in England and Wales). District 105 has sight of the accounts but has no direct input into the running of Alnwick Lions Club. Dues are paid to the District and International (based on the number of registered members) for their support.

At certain times Lions Club International will call upon Clubs to support Worldwide Disaster Relief, which the individual Clubs may or may not support. Donations in this area are done via the Districts.

Signed President: Thomas Deedigan


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Signed Secretary: Sandra Shepherd


.....

Date

30/8/24
.....

Independent Examiner's Report to the Trustees of Alnwick Lions Club

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Sarah Pringle FCCA

Greaves Grindle
Chartered Accountants
Victoria House
19 – 21 Bondgate Within
Alnwick
Northumberland
NE66 1TA

30 August 2024

Alnwick Lions Club
Charity Number 1178346

Receipts and Payments Accounts
For the Year Ended 30 June 2023

GREAVES GRINDLE
CHARTERED ACCOUNTANTS
ALNWICK

Alnwick Lions Club
Charity Number 1178346

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Alnwick Lions Club
Registered Charity Number 1178346

Charities Account

Income and Expenditure Account for the Year Ended 30th June 2023

2022

Receipts - Less Expenses

| | | | | |
|---------|--|-----------------|-------------------|------------------|
| 41,252 | Bookshop | | 39,926.36 | |
| (459) | Rates | (578.32) | | |
| (1,193) | Heat and Light | (2,375.90) | | |
| (51) | Consumables | (6.70) | | |
| 39,225 | <u>(324)</u> | <u>(284.89)</u> | <u>(3,245.81)</u> | 36,680.55 |
| | Talking Newspaper (Restricted Fund) | | | |
| | Income | | | |
| 300 | Donations | | 50.00 | |
| | Expenses | | | |
| (1,080) | New Recording Equipment and Materials | (62.60) | | |
| (985) | <u>(205)</u> | <u>(412.74)</u> | <u>(475.34)</u> | (425.34) |
| | Other Fundraising Events | | | |
| 1,343 | Car Boot Sale | 1,613.00 | | |
| 1,257 | <u>(86)</u> | <u>0.00</u> | | 1,613.00 |
| 0 | Santa's Sleigh | 207.34 | | |
| (441) | <u>(441)</u> | <u>(602.89)</u> | | (395.55) |
| 0 | Quiz Night | 338.70 | | |
| 0 | <u>0</u> | <u>(415.98)</u> | | (77.28) |
| 800 | Advertising | | 0.00 | |
| 170 | Bucket Collections | | 530.65 | |
| 0 | Disaster Appeal | | 375.26 | |
| 0 | Glendale Festival Stall | | 150.00 | |
| 1,098 | Donations | | 0.00 | |
| 0 | Trailer Sold | | 2,500.00 | |
| 771 | <u>Value Added Tax</u> | | <u>0.00</u> | <u>40,951.29</u> |
| 41,895 | carried forward | | | 40,951.29 |

Alnwick Lions Club

Charities Account

Income and Expenditure Account for the Year Ended 30th June 2023

2022

| | | | | | |
|--------------------------|---------------|---|----------|------------------|--------------------------|
| 41,895 | | brought forward | | | 40,951.29 |
| | | Payments | | | |
| 310 | | Advertising | 310.00 | | |
| 0 | | Computer Security and Software | 204.96 | | |
| 35 | | Data Protection | 35.00 | | |
| 0 | | Flowers and Plants | 30.00 | | |
| 0 | | Zone Meeting | 70.00 | | |
| 0 | | Lions Kits, Badges and Banner | 75.30 | | |
| 0 | | Motoring Costs | 2,008.73 | | |
| 0 | | Trailer Repairs | 130.08 | | |
| 500 | | Parking Disc's | 500.00 | | |
| 94 | | Printing and Stationery | 179.99 | | |
| 0 | | Mobile Telephone Top Ups | 40.00 | | |
| 1,017 | | Rent of Storage Unit | 2,412.59 | | |
| 0 | | Christmas Lights Switch on Entertainer | 150.00 | | |
| 44 | | Miscellaneous | 0.00 | | |
| 350 | | Website and IT Support | 0.00 | | |
| 1,052 | | Travelling Expenses | 550.46 | 6,697.11 | |
| | | Assets Purchased | | | |
| 25 | | Trolleys | 0.00 | | |
| 178 | | Mobile Telephone | 0.00 | | |
| 3,060 | | Trailer | 0.00 | | |
| 25 | | Shelving | 0.00 | | |
| 35 | | Steps | 0.00 | 0.00 | |
| <u>35,985</u> | <u>29,260</u> | Charitable Donations - see separate sheet | | <u>31,177.23</u> | <u>37,874.34</u> |
| 5,910 | | Excess of Income over Expenditure | | | 3,076.95 |
| <u><u> </u></u> | | | | | <u><u> </u></u> |

Alnwick Lions Club

Charities Account

Capital Reconciliation As At 30 June 2023

2022

£

Office Equipment

| | | |
|---|------|--------|
| 0 | Cost | 588.96 |
|---|------|--------|

Motor Vehicle

| | | |
|---|------|----------|
| 0 | Cost | 8,800.00 |
|---|------|----------|

Current Assets

| | | | | | | |
|----------------------|-----------|-----------------------------------|-----------|---------------|------------------|-------------------------|
| | | Bank Balance | | | | |
| | 1,000 | Talking Newspaper Restricted Fund | 574.66 | | | |
| | 27,231 | Unrestricted Funds | 20,996.35 | 21,571.01 | | |
| <u>28,317</u> | <u>86</u> | Cash in Hand | | <u>100.00</u> | <u>21,671.01</u> | <u>31,059.97</u> |
| 28,317 | | | | | | 31,059.97 |
| <u><u>28,317</u></u> | | | | | | <u><u>31,059.97</u></u> |

Represented By

| | | | | |
|----------------------|--|-----------------|-----------------|-------------------------|
| 23,603 | Opening Bank Balance at 1 July 2022 | 28,231.08 | | |
| 93 | Cash in Hand at 1 July 2022 | 86.49 | | |
| <u>5,910</u> | Add: Excess of Income over Expenditure | <u>3,076.95</u> | | |
| 29,606 | | 31,394.52 | | |
| (1,289) | Less: Transfer to Social Fund | 0.00 | | |
| <u>28,317</u> | Transfer to Administration Account | <u>(334.55)</u> | <u>(334.55)</u> | <u>31,059.97</u> |
| <u><u>28,317</u></u> | | | | <u><u>31,059.97</u></u> |

Alnwick Lions Club
Registered Charity Number 1178346

Charitable Donations Made in the Year Ended 30th June 2023

| | | |
|-------------------------------------|--|-----------|
| 2022 | | |
| 0 | Abbeyfield | 160.00 |
| 0 | Alnwick Community Trust - International Womens Day Award Sponsorship | 160.00 |
| 440 | Alnwick in Bloom - Childrens Painting Competition Prizes | 440.00 |
| 3,500 | Alnwick Christmas Lights | 5,000.00 |
| 0 | Alnwick Division Girl Guides Association | 900.00 |
| 0 | Alnwick Food Bank | 500.00 |
| 0 | Alnwick Town Council - Hanging Baskets | 50.00 |
| 0 | Creighton Memorial Hall, Embleton | 1,450.00 |
| 179 | Duchess Community High School | 378.24 |
| 150 | Disabled Hedgehogs | 1,000.00 |
| 0 | E Evans - Rent | 200.00 |
| 0 | Ellington Village Hall Association | 1,400.00 |
| 0 | G Mitcheson | 400.00 |
| 0 | Glendale Gateway Trust | 500.00 |
| 0 | Great North Air Ambulance Service | 1,000.00 |
| 0 | Lesbury Play Group | 300.00 |
| 0 | Lionheart Radio - Barndale School Radio Sessions | 600.00 |
| Lions Clubs International :- | | |
| 0 | Earthquake Appeal Turkey / Syria | 2,000.00 |
| 0 | Pakistan Appeal | 3,000.00 |
| 350 | Longhoughton Football Club | 650.00 |
| 0 | Mind and Soul | 2,000.00 |
| 0 | Moorland Community Orchard | 1,500.00 |
| 1,000 | North Northumberland Hospice | 1,000.00 |
| 4,938 | Northumberland County Council - Early Help family Team | 3,237.00 |
| 500 | Portable Theatre Company | 500.00 |
| 0 | Royal British Legion - Poppy Wreath | 25.00 |
| 0 | S Harrison | 60.00 |
| 200 | S Shepherd | 500.00 |
| 0 | Stephen Carey Fund | 1,004.99 |
| 0 | Ukraine Appeal | 300.00 |
| 0 | Weavers Court | 650.00 |
| 17,918 | Other 2022 Donations | 0.00 |
| Other Payments | | |
| 0 | Spotty Dog Signs - 4 Banners | 312.00 |
| 65 | Mobile Telephone | 0.00 |
| 20 | Sleigh Expenses | 0.00 |
| 29,260 | Totals | 31,177.23 |

Alnwick Lions Club
Registered Charity Number 1178346

Administration Account

Income and Expenditure Account for the Year Ended 30th June 2023

2022

£

Receipts - Less Identifiable Expenses

| | | | |
|-------|-------------------------------|--------|--------|
| 0 | Donations | 219.40 | |
| 623 | Member Subscriptions | 362.50 | |
| 238 | Gift Aid | 0.00 | |
| 11 | Lottery Income / Domino Cards | 0.00 | |
| 716 | Mileage Transfers | 334.55 | |
| 0 | Car Boot Donation | 50.00 | |
| 33 | Quiz | 0.00 | |
| | | | |
| 1,621 | Total Receipts | | 966.45 |

Payments

| | | | |
|-------|-----------------------------|--------|----------|
| 0 | Advertising | 25.00 | |
| 0 | Social Buffet | 100.00 | |
| 922 | District Subscriptions | 912.25 | |
| 749 | International Subscriptions | 793.31 | |
| 7 | Regalia | 0.00 | |
| 0 | Flowers | 79.00 | |
| 8 | Return of Subscriptions | 0.00 | |
| 0 | Stationery | 22.76 | |
| 60 | Leaving Presents | 0.00 | |
| 60 | Microsoft 365 | 0.00 | |
| 287 | Zoom Costs | 0.00 | |
| 118 | Data Protection | 0.00 | |
| 2,211 | 0 Bank Charges | 7.00 | 1,939.32 |

| | | | |
|-------|--|--|----------|
| (590) | Excess of Expenditure over Income | | (972.87) |
|-------|--|--|----------|

Capital Reconciliation

| | | | |
|-------|--|----------|--------|
| 2,004 | Bank Balance at 1st July 2022 | 1,414.33 | |
| 1,414 | (590) Less: Excess of Expenditure over Income | (972.87) | 441.46 |
| | | | |
| 1,414 | Bank Balance - Per Statement at 30 June 2023 | | 441.46 |

Alnwick Lions Club
Registered Charity Number 1178346

Social Fund Account

Income and Expenditure Account for the Year Ended 30 June 2023

| 2022 £ | | | 2023 £ | |
|--------------|--------------|--|--------------|----------------|
| | | Income | | |
| | 15 | Subscriptions | 0.00 | |
| 1,304 | <u>1,289</u> | Transfer of mileage | <u>0.00</u> | 0.00 |
| | | Expenditure | | |
| | 15 | Subscriptions Trans to Administration | 0.00 | |
| <u>15</u> | <u>0</u> | Flowers | <u>30.00</u> | <u>30.00</u> |
| 1,289 | | Excess of Income over Expenditure / Expenditure over Income | | (30.00) |
| <u>1,289</u> | | | | <u>(30.00)</u> |

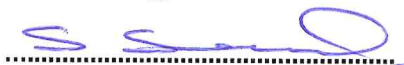
Capital Reconciliation

| | | | |
|--------------|--|--|-----------------|
| 1,568 | Bank Balance at 1st July 2022 | 2,857.43 | |
| | | | |
| | 1,289 | Add: Excess of Income over Expenditure | 0.00 |
| 2,857 | <u>0</u> | Less: Excess of Expenditure over Income | <u>(30.00)</u> |
| | | | 2,827.43 |
| | | | |
| 2,857 | Bank Balance - Per Statement at 30 June 2023 | | 2,827.43 |
| <u>2,857</u> | | | <u>2,827.43</u> |

Signed President Thomas Deedigan



Signed Secretary Sandra Shepherd



Date 30/8/24

Lions Club Charity Number 1178346
Alnwick
Trustees' Annual Report
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Alnwick

For the Year to 30 June 2023

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Trustees' Annual Report (cont'd)

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ALnwick

For the Year to 30 June 2023

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Trustees' Annual Report (cont'd)

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Alnwick

For the Year to 30 June 2023

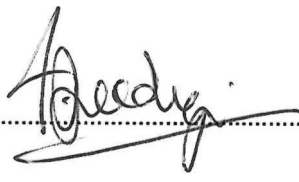
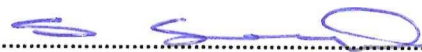
Section H — Relationship with related charities

The Club is part of the National Lions Body, Lions Club Multiple District 105 (essentially the United Kingdom) District 105 itself part of the worldwide Lions International (based in the USA). The District provides some template policies which local clubs such as Alnwick Lions can adopt or not. Alnwick Lions will make its own choices in terms of fundraising and the choice of grantees (if these comply with current charity law in England and Wales). District 105 has sight of the accounts but has no direct input into the running of Alnwick Lions Club. Dues are paid to the District and International (based on the number of registered members) for their support.

At certain times Lions Club International will call upon Clubs to support Worldwide Disaster Relief, which the individual Clubs may or may not support. Donations in this area are done via the Districts.

Signed President: Thomas Deedigan

Signed Secretary: Sandra Shepherd


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Date 30. .K.OZ/+

Independent Examiner's Report to the Trustees of Alnwick Lions Club

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Sarah Pringle FCCA

Greaves Grindle
Chartered Accountants
Victoria House
19 21 Bondgate Within
Alnwick
Northumberland
NE-66 ITA

30 August 2024