

Alnwick Lions Club
Charity Number 1178346
Receipts and Payments Accounts
For the Year to 30 June 2021

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Alnwick Lions Club Charity Number 1178346

Receipts & Payments Accounts For the Year to 30 June 2021

Charity Accounts						
Receipts		Note Ref	Unrestricted Funds	Restricted Funds	Total Funds	Total 2020
				Talking Newspapers		
			£	£	£	£
Transfer from Trust (Inc. Cash balances)			-	-	-	27,526
Bookshop sales		3	26,602	-	26,602	-
Non-Book Sales			326	-	326	-
Grants & Donations			1,021	50	1,071	2,131
Car Boot Sales			691	-	691	295
Bucket Collections		3	149	-	149	-
Quiz Night			-	-	-	1,284
Subs & Admin costs to wrong account			-	-	-	65
Value Added Tax Refund		3	463	-	463	-
Gift Aid		3	53	-	53	704
Covid 19 Retail Grants			10,240	-	10,240	-
Return of charitable grant			160	-	160	-
Total Receipts			39,705	50	39,755	32,005
Payments		Note Ref	Unrestricted Funds	Restricted Funds	Total Funds	Total 2020
				Talking Newspapers		
			£	£	£	£
Charitable Grants, Donations and Activities		6	16,430	-	16,430	20,014
Bookshop Expenses		3	2,899	-	2,899	-
Talking Newspapers' Expenses			996	-	996	1,021
Car boot expenses			8	-	8	-
Travel expenses & Mileage - to Admin			956	-	956	771
Transfer to Social Fund			563	-	563	-
Subs & Admin Cost from Charity			-	-	-	65
Quiz Night - costs		5	-	-	-	1,037
Advertising			300	-	300	300
Lock up Rent			-	-	-	550
Sleigh & Santa Costs			202	-	202	160
IT Support/Website			655	-	655	57
Miscellaneous			92	-	92	193
Total Payments			23,101	-	23,101	24,168

Receipts & Payments Accounts
For the Year to 30 June 2021 (contd)

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Alnwick Lions Club Charity Number 1178346

Receipts & Payments Accounts For the Year to 30 June 2021 (contd)

Administration Account				2021		2020	
			Note	£	£	£	£
			Ref				
Income							
Members subscriptions				870		1,008	
District Refund				130		644	
Gift Aid				744		-	
Mileage transfers from CIO Charity				956		1,397	
Mileage transfers from Trust Charity				-		771	
Transfer of Trust Administration balance				-		66	
Fines				-		76	
Lottery income/Domino				-	2,700	2,251	6,213
Expenditure							
District Dues				1,250		1,255	
International Dues				892		999	
Regalia etc				247		-	
Charter Dinner				-		3,023	
Data Protection Fee				35		40	
Sundries				157	2,581	55	5,372
Surplus/Deficit					119		841
Opening Bank Balance		6			-		2,255
Opening Balance trans from admin		6			1,885		-
Closing Bank Balance					2,004		3,096

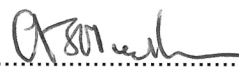
Signed

Secretary: Mark Baker



Signed

Treasurer: Anthony John Mindham



Date

28-2-2021

Alnwick Lions Club Charity Number 1178346

Notes to the Accounts For the Year to 30 June 2021

1) Accounting basis									
The accounting is done a cash basis.									
2) Taxes and related matters									
The Club is registered for VAT and is in receipt of Gift Aid.									
3) Bookshop accounts									
		2021			2020				
Income		£	£		£	£			
Bookshop		22,921			13,065				
Pulping		604			466				
Zipper		458			1,304				
Ziffit		2,619			801				
World of Books		-			167				
VAT Receipts		463			228				
Bucket collections		149			173				
Gift Aid on Collections		53	27,267		36	16,240			
Expenses									
Electricity		591			1,032				
Rates		-			518				
Signage etc		1,577			-				
Sanitisers		172			-				
Printing, post & stat		68			38				
Repairs		195			195				
Parking Disks		175			-				
Travel costs		87			-				
Miscellaneous		34	2,899		96	1,879			
Trading Surplus			24,368			14,361			
Capital Purchases-Bookshop									
Bookshop Trolley			171						
Shelving			675						
Till			319						
			1,165						
The comparative figures were taken from the Trust Charity. The CIO only started the bookshop trading on 1 July 2020.									

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Notes to the Accounts For the Year to 30 June 2021 (contd)

4) Capital purchases - Other					
Car boot banners	216				
Talking Newspapers 10 Sonic 2	481				
Sleigh - Generator & Inverter	2,222				
Sleigh - exhaust Kit	55				
Sleigh- amplifier	207				
Computer & Wi-fi			103		
Trailer			10		
Children's chairs			10		
Floor Mats			40		
Heavy duty hand truck			128		
Audio system & cabling			408		
	3,181		699		
5) Surplus from Fund Raising Social Activities					
There were no fund raising activities this financial year because of the Covid-19 pandemic.					
Surplus for 2020 was £217					
6) Grants and Donations					
	Unrestricted	Restricted			
Grants & Donations	14,780	1,650	16,430		
Less returned by donee	(160)		(160)		
Net	14,620	1,650	16,270		
7) Administration Account					
This account is used to pay (under Lions International rules) to pay the CIO's District and International dues. It is also used for minor purchases such as certain display and other items.					
Some member-only activities can also generate income for this account.					
The income for this account is derived from members subscriptions, members' charity related expenses (chiefly mileage) and any Gift Aid thereon. This account does not use charitable income.					
To further comply with Lions International rules the member-only activities have been isolated in one account - the Social Fund Account. The Lions International related payments have been transferred to the Charity account, but analysed and reported separately.					
The transfer was made into the main charity account and completed on the 9 October 2020.					
For the Administration Accounts, all Administration activities in this account up to the 9 October 2020 have been included in the 2021 accounts.					

Alnwick Lions Club Charity Number 1178346

Trustees' Annual Report For the Year to 30 June 2021

Section A – Reference and Administration Details

Charity Name: Alnwick Lions Club

Registered Charity Number (CIO): 1178346

Charity's Principal Address: Anthony John Mindham
28 Woodstead
Embleton
Alnwick, NE66 3XY

Names of the charity trustees who manage the charity:

Trustee Name	Office	Dates acted If not whole year	Name of body entitled to appoint trustee
Richard Hall	Secretary		Alnwick Lions Club Charity Trust Fund
Anthony John Mindham	Treasurer		Alnwick Lions Club Charity Trust Fund
Thomas Deedigan	Trustee		Alnwick Lions Club Charity Trust Fund
William McDonald	Trustee		Alnwick Lions Club Charity Trust Fund
Janette Frank	Trustee		Alnwick Lions Club Charity Trust Fund

Section B – Structure, governance, and management

Description of the charity's trusts

Type of governing document	CIO – Association – Registered 11 May 2018
Organisations type	Charitable Incorporated Organisation
Trustee selection methods	Trustees are appointed by proposal, seconded, and voted by a majority membership

Additional governance issues

Alnwick Lions Club (hereafter called the CIO) has been formed to undertake the activities of the Alnwick Lions Charity Trust Fund (hereafter called the Trust). The bookshop activities were taken over from the Trust on the 30 June 2020 and the Trust closed on the 21 July 2020. The Trust (now the CIO) has been a member of the International Association of Lions Clubs for 46 years (established 1975). The members of the club are all volunteers who give their time unconditionally in support of charitable causes, both individual and organisations.

New Trustees are inducted and instructed in their duties by the existing experienced trustees.

The club is governed as a CIO established 11 May 2018. The club has a board of directors consisting of eight members (with a quorum of five) which is responsible for the execution of the policies approved by the club and the first.

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Trustees' Annual Report (contd) For the Year to 30 June 2021

Consideration of new policies. Matters are decided by a majority vote (abstentions are allowed) of the members present at the meeting, subject to there being a quorum of 25% of members in good standing.

A quorate meeting of the members and trustees may exercise all its powers which include the management of the charity and the control of the trust fund. The members and trustees may delegate their powers to suitable committees for the running of certain aspects of the club's operations. Grants and donations are made to worthy causes after due diligence to ensure that the cause is bona fide. Potential grant recipients are required to complete a request form explaining why they require the financial assistance and some suitable information on the organisation/individual concerned. Grants and donations are then subject to votes by the members. Other forms of expenditure (running costs etc) are also subject to discussion and votes by members.

Section C – Objectives and activities

Objects

The object of the club is to apply its income for any purpose that is charitable according to the current laws of England and Wales. The income will be for the benefit of any individual, group of individuals, organisations or other charities.

Public benefit

In accordance with section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008, the trustees confirm that they are in conformity with this guidance on public benefit when undertaking current activities, planning future activities and in reviewing the club's aims, objectives and activities. The trustees consider that the club satisfies the public benefit requirements as established by current charity law.

Achievement of objects

The main source of income for the Club is from a second -hand bookshop operating from premises leased from an adjacent hotel. Other sources of income are derived from the running of a car boot sale, coffee mornings and one-off events. The club owns a Santa Sleigh and uses it as a means of collecting donations and is available for local schools and children's groups for the entertainment of children during the Christmas period. The club runs a Talking Newspaper Service and during the year has continued to improve its digital systems. All income and property of the club is required to be applied in promoting its objects and is vested in the members and trustees for this purpose. No part of the trust shall, however, be applied without approval of the members and trustees in formal meetings and subject to majority voting. The charity uses volunteers (i.e. who are not club members-currently 4/5) for service in the bookshop. These volunteers are not paid and are supervised and instructed by Club members who are versed in the operation of the bookshop.

The charity has a website detailing the club's activities and achievements - alnwicklions.org.uk.

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Trustees' Annual Report (contd) For the Year to 30 June 2021

Section D – Achievements and performance

Summary

Although the bookshop income for the year to 30 June 2020 was earned in the Trust, this income determined the amounts transferred to the CIO so the comparatives used in this summary will be between the bookshop income in the CIO compared with the 2020 income in the Trust. Detailed bookshop accounts are to be found in note 3 in the notes to the accounts. The bookshop income has improved significantly from 2020, with an increase overall of £ 11027. This was because of fewer Covid-19 pandemic lockdowns, the completion of repairs to the hotel gateway and the consequent improvement in access to the bookshop from the main Alnwick shopping street. The CIO received a further £10240 under the Corvid-19 Retail Grant Scheme.

Bookshop expenditure increased by £1020. This was due to efforts to improve bookshop signage (£1577) offset by reductions in electricity and rates (rates reduced to nil as part of the government efforts to assist business during the pandemic).

Car boot income improved by £396. Grants and donations received were also reduced by £1,060. Efforts have been made this year to improve the Santa Sleigh by installing a new portable quiet generator, inverter and amplifiers at a cost of £2484. This is to improve the reliability and sound quality of the Christmas music played on the sleigh.

Charitable grants and donations made did reduce by £3744: the disruption of the Covid-19 pandemic resulted in reduced grant requests.

Section E – Financial review

Policy on reserves

The greatest financial risk to the charity is the loss or severe reduction in bookshop income. The Reserves Policy reflects this. The policy is to retain enough funds to support the Talking Newspaper service for one year and bookshop running costs for six months. In addition, enough funds will be retained to support the Car Boot, Sleigh activities and to support some particularly urgent and/or deserving charitable requests. This would be in the region of £5000 as at 30 June.

Investment policy

The charity has its cash resources in current bank accounts and does not feel the need to hold any other investments. There is, therefore, little risk from investments.

Preservation of charity assets

The charity's assets are properly insured, and the risk minimised in this area. Insurance is provided by Lions Club international and in addition the normal Public and other liabilities the Club has £20,000 cover for its equipment and other fixed assets.

Alnwick Lions Club Charity Number 1178346

Trustees' Annual Report (contd) For the Year to 30 June 2021

Financial risk

The main risk is that the Trusts bookshop activities would cease by failing to acquire a new lease forcing the bookshop to close or relocate.

Post 30 June 2021 we acquired a new signed Lease dated 2 December 2021.

Section F – Future developments

Efforts will continue to be made to improve bookshop income as well as improving the Talking Newspaper facility and increases in car boot activity. Consideration is also being given to opening a regular market stall in Alnwick, rent free.

The charity is also improving its grant making procedures to ensure that grants are given promptly and in accordance with the charities aims and objects.

Section G – Other matters

The trust is registered for Value Added Tax (VAT) and is also in receipt of Gift Aid.

Section H – Relationship with related Charities

The Club is part of the national Lions body, Lions Club Multiple District 105 (essentially the United Kingdom) District 105 itself part of the worldwide Lions International (based in the USA). The District provides some template policies which local clubs such as Alnwick Lions can adopt or not. Alnwick Lions will make its own choices in terms of fundraising and the choice of grantees (if these comply with current charity law in England and Wales). District 105 has sight of the accounts but has no direct input into the running of Alnwick Lions Club. Dues are paid to the District and International (based on the number of registered members) for their support.

At certain times Lions Club International will call upon clubs to support worldwide disaster relief, which the individual clubs may or may not support. Donations in this area are done via the Districts.

Signed Secretary: Mark Baker ----- 

Signed Treasurer: Anthony John Mindham ----- 

Date ----- 20-2-2022

Independent Examiner's Report to the Trustees of Alnwick Lions Club

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2021 which are set out on pages 1 to 5

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

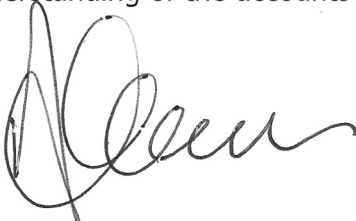
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alan Clark FCA

*Greaves Grindle
Chartered Accountants
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Northumberland
NE66 1TA*

Date: 2/3/22