

SEVINGTON VICTORIAN SCHOOL

England & Wales · Charity number 1178337

Details

Status Registered

Legal form CIO

Registered 2018-05-10

Register [View on the Charity Commission register](#)

Contact

Address Sevington Victorian School
Sevington
Grittleton
Chippenham
SN14 7LD

Phone 01249 783070

Email enquiries@sevingtonvictorianschool.co.uk

Website www.sevingtonvictorianschool.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC, AND IN PARTICULAR THE SCHOOLCHILDREN OF WILTSHIRE AND THE SURROUNDING AREAS BY;1) PROVIDING AN IMMERSIVE EXPERIENCE OF VICTORIAN SCHOOL LIFE IN AN AUTHENTIC SCHOOL BUILDING2) PRESERVING THE UNIQUE HERITAGE OF THE SEVINGTON SCHOOL BUILDINGS AND GARDENS, AND THE SCHOOLÆS COLLECTION OF VICTORIAN ITEMS, FOR PRESENT AND FUTURE GENERATIONS TO EXPERIENCE AND ENJOY.

Activities: Providing experience of authentic Victorian education for children and adults.Conservation of the heritage of Sevington School buildings for present and future generations to experience and enjoy

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, The General Public/mankind

Geography

- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£29,828	£31,729	-	-
2024-08-31	£24,625	£28,035	-	-
2023-08-31	£20,935	£24,352	-	-
2022-08-31	£18,234	£20,817	-	-
2021-08-31	£6,633	£8,500	-	-

Trustees

Name	Role	Appointed
ISOBEL MOORE		2018-05-10
KAREN McCORMACK		2018-05-10
Lesley Patricia Palmer		2022-11-19
MR TIM CRADOCK		2018-05-10
MRS JENNY JONES		2018-05-10
Sylvia Townsend		2018-05-10

SEVINGTON VICTORIAN SCHOOL

England & Wales - Charity number 1178337

Accounts

Sevington Victorian School
Trustees' Annual Report
for the period 1st September 2024 to 31st August 2025

Charity Name: Sevington Victorian School

Charity Registration Number: 1178337

Objectives and Activities

The purposes of the Charity are twofold: to provide an authentic experience of Victorian school life for children and adults and to conserve the heritage of the Sevington School buildings and gardens for present and future generations to experience and enjoy.

The first of these aims is delivered through a programme of visits for primary school and adult groups, as well as open events for the general public. The second is managed by the Trustees who plan and supervise a programme of repair and maintenance.

Visits, both by children and adults, are conducted on a non-profit-making basis and the Trustees understand and have regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

School Bookings

This was another positive year for school bookings, particularly in these difficult financial times for schools. We were concerned about the possible impact of raising our daily booking charge from September 2024 in order to cover our own overheads, but we were pleased to see that there were more bookings this year than in the previous year.

In the Autumn Term 2024, 41 days were booked by 26 schools. In the Spring Term 2025, 30 days were booked by 22 schools, and in the Summer Term 23 days were booked by 16 schools. This total of 94 days booked by 64 schools shows a slight increase on the bookings for 2023-2024 (89 days and 61 schools). A significant number of schools (23) booked two, three or, in one case, four days in order to bring different classes or year groups to the School.

Of the 94 days booked, 64 were for Key Stage 2 classes, 28 were for Key Stage 1 classes and 2 were for mixed Key Stage groups. The ratio of Key Stage 2 to Key Stage 1 classes shows a small increase on last year's figures. 55 of the visiting schools were state schools and 9 were independent schools.

This year we welcomed schools from all over Wiltshire as well as from Bristol, Bath, Somerset and Gloucestershire. We were particularly pleased to host a group of children from a specialist school for the deaf in Berkshire. Sadly, a small number of schools had to cancel a planned visit as they were unable to cover the increased coach costs, and this is undoubtedly still an issue.

Sue Dann, our Bookings Secretary for many years, retired from the role at the end of the Spring Term and we would like to record our appreciation for the systems she put in place, her efficiency and the many hours she put in to ensure things ran so smoothly. We are pleased to welcome Anita Morrin, who took on the role of Bookings Secretary at the beginning of the Summer Term. She has quickly established good relationships with teachers and schools and is adept at managing the sometimes complex requirements of the booking process.

The Teaching Team and School Visits: Report by the Teaching Team Leader

We have had a successful year. Our Teaching Team of Julia Stacey, Nikki Wright, Sylvia Townsend, Alison Parker, Jenny Jones, Tes Leatherhead and myself has shown great commitment and enabled the school visits to run smoothly. We have catered for a variety of abilities, including those with severe needs, ensuring that all pupils felt comfortable and welcomed.

Many schools came for return visits or had been recommended to come by other schools. We have had a few new schools visiting for the first time after researching on the internet. During the year we have supported Sunday Open Days and a Farm Visit, when groups of parents, carers and excited young people arrived on tractors ready for a 'Sevington Experience'.

One Saturday when the school 'Privy' was being repaired, a group of three elderly cyclists stopped at the school to ask if it was open. I explained that it was closed but after showing them inside they were entranced and made a £30 cash donation to the school.

We acknowledged VJ day, when we had a school visiting, with a short march using our beautiful Union Jack flag.

Following her retirement from this role, I would like formally to acknowledge the valuable work Sue Dann has done during her time as Bookings Secretary. Anita Morrin has generously agreed to be our new Bookings Secretary and is already coping with schools' requests to visit Sevington.

The Trustees have been instrumental in purchasing two wonderful new garden benches, greatly improved taps for the toilet washing area and more effective Schoolroom heaters. We are grateful for Tim Cradock's support when day-to-day emergency repairs were needed with

plumbing and other minor issues - and particularly for supervising the purchase and installation of the new heaters.

Lastly, I would like to add my thanks to our Teaching Team for their flexibility and professionalism. This summer two new people have expressed an interest in joining our Teaching Team.

Jennifer Adams, Teaching Team Leader

The Trustees would like to thank Jennifer Adams for her work as Teaching Team Leader and for the above report. We also thank all members of the teaching team for their continued dedicated and inspiring work.

Adult visits

Dinah Starkey, our Adult Group Coordinator, retired from the role in February 2025. For many years Dinah has both organised and delivered very successful visits for groups from organisations such as the U3A, Rotary Club, WI and care homes, allowing access to the School for many who might not otherwise have been able to come. We are indebted to Dinah and her helpers for the time and hard work they put into these visits.

Going forward, we are keen to continue this programme of adult visits. Two Trustees will take care of each visit and requests for specific dates will be met wherever possible. Visits are always tailored to the requirements of each group. This year we have had only three general enquiries about visits and one visit from six adults and four children in May which was very successful.

Open Days

Our Summer Sunday openings to the public took place this year in May, June and September. The weather was not always kind to us, as the June opening fell on an unusually hot day and the September opening, as part of Heritage Open Days, suffered from unremitting rain and high winds. Nevertheless, more than 200 visitors in total came to enjoy the buildings, the history of the School, the Schoolroom lessons, the afternoon teas and the additional attractions of a penny farthing bicycle and Victorian lace making.

In addition, in August the School hosted around 70 visitors as part of a charitable event organised by a local farmer to give foster families and carers a fun day in the countryside. This event has taken place over many years and is a link with the local community which we value highly.

The Trustees would like to thank all the volunteers who helped at our openings this year and made them such informative and enjoyable events.

Promotion of the School

One of our objectives this year was to increase promotion of the School. As well as using our website and Facebook page, we were fortunate to be invited to take advantage of the services of GivingPrint, the charitable arm of the Wiltshire Print Group in Melksham, which offers free printing of promotional materials to charities. In January they printed 1,000 flyers and 50 posters for us, allowing us to promote events and the School in general much more widely over the next few years.

Sue McDine who, together with her husband Roy, made a photographic record of our 175-year anniversary celebration at the School, included the photos as part of a display of her work at Trowbridge Museum. The Museum offered us the opportunity to promote the school as part of the exhibition, which we did with a rolling Powerpoint and a display cabinet with a collection of artefacts from the School. The exhibition ran from the beginning of February to the end of April and visitor numbers were good throughout. When it finished, Sue kindly presented the photos to the School so that they can be used in future displays.

Our Summer Sunday openings were well publicised via visiting schools, local magazines, information offices, local websites and WhatsApp groups. In addition, our Heritage Open Day was mentioned in the Wiltshire Gazette and Herald and Trustees took part in three radio interviews about our work and openings, two on Radio Wiltshire and one on Radio Bristol.

We are always keen to forge links with the local community and were pleased to donate a raffle prize of Victorian toys and other items to the Yatton Keynell Pre School as part of their fundraising drive. In return, they promoted our school on their Facebook page.

Maintenance of buildings and garden

Thankfully, only running repairs to the buildings have been necessary this year.

In the summer we noticed that the wooden support for our outside Privy had rotted and collapsed. This is a great attraction for visitors, and we were grateful for the skilled repair carried out on a voluntary basis by Charles Adams.

Our gardens continue to look attractive at all times of the year, and the end of summer showed that we were expecting a huge crop of fruit this year from our apple and quince trees. We have continued to make a feature of the garden for open events and information about the different Victorian plants always attracts a lot of interest. This year we purchased two Ascot teak 3-seater garden benches to allow more outside seating, and they have already been very well used.

The Trustees would like to thank our gardener, Liz Taylor, for her hard work and her dedication to maintaining our garden as it would have been in Victorian times.

Heating project

In August we completed the first phase of our project to improve the cost-effectiveness and appearance of the School's heating. After much research, the outdated radiant heaters in the Schoolroom were replaced with four infrared radiant heaters. These heaters are both less obtrusive than the old ones and more efficient, being fitted with electronic timers.

We plan to complete the second phase of our heating project during the school year 2025-26 by replacing the storage heaters in the parlour and kitchen. We will be looking to apply for funding for this phase.

Solar Farm at Leigh Delamere

During this school year we had expected to be dealing with the construction of the Solar Farm at Leigh Delamere, which will inevitably cause some disruption to the School. In preparation, Trustees and teachers from the School held a meeting in October with Eden Renewables, attended by their PR and Community Engagement representative, their Planning Manager and a representative from Earth Energy Education. The meeting was positive, and Eden Renewables committed to close communications with the School during the construction period.

Eden Renewables is planning to establish a community benefit fund for the lifetime of the Solar Farm and once the Solar Farm is up and running, Sevington School would be eligible to apply for money from this fund for any project delivering social and environmental benefit to the community. The education arm of Eden Renewables would also be keen to work with the School in the future on any project which might be of benefit to visiting groups.

The construction of the Leigh Delamere Solar Farm has since been delayed once again and is now scheduled for late 2026.

The School has also been contacted by Island Green Power in connection with the proposed Lime Down Solar Park about the possibility of laying underground cables on land in Sevington to which the School has right of access. Island Green Power is currently awaiting approval of their application for the Solar Park from the Planning Inspectorate.

Structure, Governance and Management

The Sevington Victorian School Charity is an Association Charitable Incorporated Organisation (CIO). During 2024-25 it had a membership of 44 Friends who support the Charity and have voting rights. The Charity has a constitution as its governing document.

The Charity was managed in 2024-25 by six Trustees. The Trustees operate as a close-knit group, with individual Trustees having different areas of responsibility. A Treasurer and a Secretary have been appointed from among the Trustees.

Trustee meetings are held bi-monthly or more often if required. The meetings are also attended by the Teaching Team Leader and minutes are circulated to all members of the

Teaching Team and to the Bookings Secretary. The Trustees appreciated the contribution made this year by John Surowiec, attending meetings where relevant in an advisory capacity.

The Trustees welcome approaches from parties interested in joining the group. New Trustees are generally selected by personal recommendation and are often people who already have some association with the Charity; their appointment is approved by the members.

Reference and Administrative details

Charity name: Sevington Victorian School

Registered charity number: 1178337

Charity's address:

Sevington Victorian School

Sevington

Chippenham

Wiltshire

SN14 7LD

Names of the Charity's trustees:

Tim Cradock

Jenny Jones

Karen McCormack (Treasurer)

Isobel Moore (Secretary)

Lesley Palmer

Sylvia Townsend

Declaration:

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees:

Signature: *J. Moore*

Full name: Isobel Moore

Position: Secretary

Date: 7.10.2025

Sevington Victorian School

Treasurer's Report for the Financial Year 2024/2025

Income and Expenditure Statement

We invested in a new accounting on line package last year, Xero. We are able to now compare 23/24 to 24/25 with more accuracy.

I continue to have regular meetings with the accountants to ensure we are maximising use of the system. This is at no cost to Sevington.

Income

In the school year 23/24 we hosted 89 school days, in the school year 24/25 we hosted 94 school days.

We have also received several donations which include Park Farm, and we have enjoyed some successful open days which have brought in further funds thanks to the Trustees and volunteers.

Expenditure

Increase in expenditure includes building maintenance work which has been carried out. We have made improvements in the heating, and we have carried out repair work in the toilets.

The cost of garden and lawn maintenance and cleaning continue to be a sizeable proportion of our expenditure, as well as the cost of energy. We have also replaced the landline with a more cost-effective mobile.

Balance sheet

At the end of the financial year the charity had a cash balance of £34,508.35 which includes a ring-fenced amount of £10,000 for Building Repair and Maintenance.

We have agreed to increase our cost per school day wef 1 January 2026 to £325 to help fill the shortfall between income and expenditure.

Karen McCormack

Treasurer

Sept 2025

Report to the members of:

Sevington Victorian School

On accounts for the year ended:

31 August 2025

Respective responsibilities of trustees and examiner

The Treasurer as appointed by Sevington Victorian School is responsible for the preparation of the accounts. The Charity consider that full in depth audit is not required for this year and that a thorough independent examination is needed.

It is my responsibility to:

- examine the accounts.
- confirm that the figures present a true and fair view of the position.
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Sevington Victorian School and Accountancy bodies. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.



Independent examiner's statement In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with regular Accounting procedures.
 - to prepare accounts which accord with the accounting records and comply with the necessary accounting requirements of the Sevington Victorian School.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which would give rise to any concern in relation the full disclosure of all financial matters in relation to the Sevington Victorian School.

Signed:

K Gooding

Date:

09/10/2025

Name:

Katy Gooding

Relevant professional qualification(s) or body:

ICAEW

Address:

Gooding Accounts Ltd

Holloway House, Epsom Square, Trowbridge

Wiltshire BA14 0XG

Cash Summary

Sevington Victorian School For the year ended 31 August 2025

	2025	2024	VARIANCE
Income			
Charity Donations	350	2,500	-86% ↓
Donations	270	511	-47% ↓
Other Revenue	753	286	164% ↑
Shop	-	773	-100% ↓
Sub's Cash Deposit	-	170	-100% ↓
Subs direct payment	555	275	102% ↑
Victorian School Day	27,900	20,110	39% ↑
Total Income	29,828	24,625	21%
Less Expenses			
Audit & Accountancy fees	240	-	- —
Booking Sec Services	1,500	1,400	7% ↑
Gardener Services	1,171	1,577	-26% ↓
Housekeeping	951	1,235	-23% ↓
Insurance	5,612	3,377	66% ↑
IT Software and Consumables	371	374	-1% ↓
Light, Power, Heating	1,791	783	129% ↑
Office Equipment Expenses	-	174	-100% ↓
Other Expenses	184	160	15% ↑
Postage, Freight & Courier	19	-	- —
Publication	-	264	-100% ↓
Rates	300	262	14% ↑
Repairs & Maintenance	1,419	718	98% ↑
Staff Training	-	240	-100% ↓
Teaching Resources	553	1,218	-55% ↓
Teaching Team	16,490	15,400	7% ↑
Telephone & Internet	812	573	42% ↑
Website Design & Maintenance services	315	280	13% ↑
Total Expenses	31,729	28,036	13%

Cash Summary

	2025	2024	VARIANCE
Surplus (Deficit)	(1,901)	(3,411)	44%
Net Cash Movement	(1,901)	(3,411)	44%
Summary			
Opening Balance	36,409	39,820	-9%
Plus Net Cash Movement	(1,901)	(3,411)	44% ↑
Cash Balance	34,508	36,409	-5%

Profit and Loss

Sevington Victorian School For the year ended 31 August 2025 Cash Basis

	2025	2024
Trading Income		
Other Revenue	753.25	285.70
Shop	-	772.90
Sub's Cash Deposit	-	170.00
Subs direct payment	555.00	275.00
Victorian School Day	27,900.00	20,110.00
Total Trading Income	29,208.25	21,613.60
Gross Profit	29,208.25	21,613.60
Other Income		
Charity Donations	350.00	2,500.00
Donations	270.00	511.00
Total Other Income	620.00	3,011.00
Operating Expenses		
Audit & Accountancy fees	240.00	-
Booking Sec Services	1,500.00	1,400.00
Gardener Services	1,171.24	1,577.49
Housekeeping	950.71	1,234.92
Insurance	5,611.72	3,376.95
IT Software and Consumables	371.40	374.00
Light, Power, Heating	1,791.26	782.97
Office Equipment Expenses	-	174.00
Other Expenses	184.10	160.00
Postage, Freight & Courier	18.95	-
Publication	-	264.00
Rates	300.17	262.17
Repairs & Maintenance	1,419.31	717.59
Staff Training	-	240.00
Teaching Resources	552.88	1,218.47
Teaching Team	16,490.00	15,400.00
Telephone & Internet	812.39	573.13
Website Design & Maintenance services	315.00	280.00
Total Operating Expenses	31,729.13	28,035.69
Net Profit	(1,900.88)	(3,411.09)

Balance Sheet

Sevington Victorian School

As at 31 August 2025

Cash Basis

	31 AUG 2025	31 AUG 2024
Assets		
Bank		
SEVINGTON VICTORIAN SCHOOL	34,508.35	36,409.23
Total Bank	34,508.35	36,409.23
Total Assets	34,508.35	36,409.23
Net Assets		
	34,508.35	36,409.23
Equity		
Current Year Earnings	(1,900.88)	(3,411.09)
Retained Earnings	36,409.23	39,820.32
Total Equity	34,508.35	36,409.23

Sevington Victorian School

Treasurer's Report for the Financial Year 2024/2025

Income and Expenditure Statement

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We have also received several donations which include Park Farm, and we have enjoyed some successful open days which have brought in further funds thanks to the Trustees and volunteers.

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Increase in expenditure includes building maintenance work which has been carried out. We have made improvements in the heating, and we have carried out repair work in the toilets.

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K Gooding

Date:

09/10/2025

Name:

Katy Gooding

Relevant professional qualification(s) or body:

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Address:

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Plus Net Cash Movement	(1,901)	(3,411)	44% ↑
Cash Balance	34,508	36,409	-5%

Profit and Loss

Sevington Victorian School For the year ended 31 August 2025 Cash Basis

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Trading Income		
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Net Profit	(1,900.88)	(3,411.09)

Balance Sheet

Sevington Victorian School

As at 31 August 2025

Cash Basis

	31 AUG 2025	31 AUG 2024
Assets		
Bank		
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Total Assets	34,508.35	36,409.23
Net Assets		
	34,508.35	36,409.23
Equity		
Current Year Earnings	(1,900.88)	(3,411.09)
Retained Earnings	36,409.23	39,820.32
Total Equity	34,508.35	36,409.23

SEVINGTON VICTORIAN SCHOOL

England & Wales - Charity number 1178337

Accounts

Sevington Victorian School
Trustees' Annual Report
for the period 1st September 2023 to 31st August 2024

Charity Name: Sevington Victorian School

Charity Registration Number: 1178337

Objectives and Activities

The purposes of the charity are twofold: to provide an authentic experience of Victorian school life for children and adults and to conserve the heritage of the Sevington School buildings and gardens for present and future generations to experience and enjoy.

The first of these aims is delivered through a programme of visits for primary school and adult groups, as well as open events for the general public. The second is managed by the trustees who plan and supervise a programme of repair and maintenance.

Visits, both by children and adults, are conducted on a non-profit-making basis and the trustees understand and have regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

School bookings

In the Autumn term 2023 there were 23 visiting schools, booking a total of 31 school days. In the Spring term 2024 22 schools visited, booking a total of 34 school days. In the Summer term 2024 there were 16 schools, booking a total of 24 school days.

The overall total of school days booked (89) shows an impressive increase of 43.5% on the number of bookings in the previous school year (62). The number of individual schools making bookings (61) also increased very pleasingly by 32.6% on the previous year (46). As there were only two schools new to Sevington, this year evidences the return of many schools which have traditionally made an annual booking. Work will continue in promoting Sevington more widely amongst schools which have not yet visited.

79 of the 89 school days booked this year were by state schools and 10 by independent schools. Of the 89 days booked, 61 were Key Stage 2 classes and 28 Key Stage 1 classes, showing a slight rise in the ratio of KS2 to KS1 on the previous year.

It seems that schools have gone to some lengths this year to meet the rising costs of coach transport, though this is undoubtedly still an issue. The construction of the solar farm at

Leigh Delamere, anticipated to cause some disruption to school bookings, was again delayed and is now scheduled for 2025, although exact dates have not yet been set.

After keeping the daily booking fee unchanged for many years, the trustees decided in April to increase it from £250 to £300 with effect from September 2024 in order to keep pace with rising costs. They will monitor closely any effect this might have on numbers of bookings.

The trustees would like to thank Sue Dann, Bookings Secretary, for her efficiency and for the excellent relationships she has built with visiting schools.

The Teaching Team and School Visits: Report by Nikki Wright

This will be my final report as Teaching Team Leader, as Jennifer Adams is taking on the role for 2024-2025. The teaching team welcomes trustee Jenny Jones, a qualified classroom teacher, as one of our Miss Hannah Squires during the new academic year.

We have had another successful year in the schoolroom. Reading Miss Squire's diary which is written up after every school visit, the professionalism of the teaching team shines through.

This professionalism starts with the bookings process and our very experienced Bookings Secretary, Sue Dann. Many evaluations note this: "The information which is emailed to the school is detailed and helps us to prepare for the visit." and "The booking pack is very clear and informative - nothing can really be missed!" Despite this we have frequently encountered the visiting teacher who has not read their briefing notes and turns up without a register, without copybooks, whose adult helpers are dressed inappropriately (hoodies and leggings) and whose children are all carrying plastic bottles of water. All are accommodated and sorted, as noted by one of these teachers in her evaluation: "kind allowances were made for our lack of preparation".

As a team we have had to deal with a variety of other issues which arise during school visits. A recurring theme has been problems with transport, usually coaches. Coach drivers rarely plan how to get to us and consequently many schools arrive late. As schools are only with us for four hours on average, any loss of time requires the two Miss Squires to adapt the day to incorporate this.

The weather of course can have an impact on the day and rain and cold have been recurring themes during this academic year. Poor weather means adjustments to all of our outside activities, such as eating lunch in the schoolroom, providing children with jackets and shawls and indoor rather than outside recreation.

The professionalism extends to making sure that the many special needs that the children bring with them do not affect their enjoyment and potential to learn during the day. This is often noted by teachers in their evaluations, such as, "(our) SEN children all played along and were engaged and happy without having to change the offer for them." "Miss Squire and her sister were aware of any (special) needs and were sensitive to these."

We look forward to more happy visits during 2024-25.

The trustees would like to thank Nikki Wright, Teaching Team Leader, for the above report and for her outstanding work in this role over the last seven years. We also thank all members of the teaching team for their dedicated and inspiring work.

Adult visits

There were no adult group visits this year, although a few enquiries were received. With the support of Dinah Starkey, retired trustee and organiser of the adult group visits, we now plan to undertake a promotional drive aimed at local groups and societies.

A special celebration

Spring 2024 marked 175 years since the school first opened its doors to pupils on Sunday 15th April 1849. Trustees decided therefore to celebrate this with an event on Sunday 14th April, to which all those with a connection to the school - Friends, supporters, funders and all our neighbours in Sevington and Leigh Delamere - would be invited.

Organisation of the event began in Autumn 2023 and continued through the winter, several attractions were booked and activities organised. Research was done on the architect and his initial designs for the school, to be presented in the form of a display, and the booklet on the history of the school was updated and reprinted. However, in early April the extended period of very heavy rain meant that we could not hold the event in our gardens, as planned, and were forced to postpone it to Sunday 9th June. Disappointingly, the change of date meant that only 65 of the original 94 guests were able to attend, nevertheless the event went very well and was enjoyed by all who were there.

Open Days

Following the 175-year celebration, the school was opened to the public on two further Sunday afternoons, one in August and one as part of Heritage Open Days in September. The events were well publicised and more than 120 visitors attended. The schoolroom lesson and afternoon teas were as popular as ever and comments in the Visitors' Book were very complimentary.

In addition, in July the school also hosted, as it does annually, around 120 visitors as part of an event organised by a local farmer to give foster families and carers a fun day in the countryside.

The trustees are very grateful to all the volunteers who helped make our celebrations and open events so successful this year. They would also like to thank the neighbours who kindly offered parking facilities for our open events.

Maintenance of buildings and garden

Thankfully, only minor repairs to the buildings have been necessary this year. A leak in the upstairs costume room was repaired, the water heater in the kitchen was replaced and the problem of taps causing flooding round the top of the basins in the toilets was addressed.

The replica key for the schoolroom was completed, providing us with a valuable spare for emergencies.

Our gardens continue to look attractive at all times of the year, thanks to the skills and dedication of our gardener. This year we have made a feature of the garden for open events and information about the different Victorian plants has attracted a lot of interest. We were not successful in our bid for funding for more garden furniture and are looking at other ways of acquiring this.

Following a conversation with our neighbour about exactly where our boundaries are, we discovered that a door blocked by nettles, which we thought belonged to our neighbour's shed, in fact opens into a small shed on our land, which we will now clear and use for storage.

Heating project

Work on our project to improve the cost-effectiveness and appearance of the school's heating continued this year. A member company of the Chartered Institute of Building Services Engineers made an initial visit free of charge, but even the cost of a full survey for a building of this kind was felt to be prohibitively expensive. It was decided instead to maintain the heating systems we have, replacing the radiant heaters in the schoolroom and updating the storage heaters in the school house.

Financial Review

Treasurer's Report for the Financial Year 2023/2024

Income and Expenditure Statement

This year we invested in a new accounting package Xero to simplify the accounts system and future proof it so that it can be handed on to whoever takes over in the future.

I have met with the accountant each month to make sure we are maximising use of the system. This was at no cost to Sevington.

Income

In this school year we hosted 89 school days which is an increase since 22/23.

After a discussion with the teachers, it was decided the shop would close but there have been several successful events held during the year which again have contributed to the overall income.

We have also received several donations which include one from Park Farm.

Expenditure

Increase in expenditure includes building maintenance work which has been carried out. The cost of garden maintenance and lawn and cleaning continues to be a sizable proportion of our expenditure, as well as the cost of energy.

Balance sheet

At the end of the financial year the charity had a cash balance of £36,409.23 which includes a ring-fenced amount of £10,000 for Building Repair and Maintenance.

Karen McCormack, Treasurer

Structure, Governance and Management

The Sevington Victorian School charity is an association Charitable Incorporated Organisation (CIO). During 2023-24 it had a membership of 38 Friends who support the charity and have voting rights. The charity has a constitution as its governing document.

The charity was managed in 2023-24 by 7 trustees. In August 2024 David Witt retired for health reasons and the trustees would like to express their appreciation for his considerable contribution during many years of involvement with the school.

The trustees operate as a close-knit group, with individual trustees having different areas of responsibility. A Treasurer and a Secretary have been appointed from among the trustees. New trustees are generally selected by personal recommendation and are often people who already have some association with the charity; their appointment is approved by the members.

Reference and Administrative details

Charity name: Sevington Victorian School

Registered charity number: 1178337

Charity's address:

Sevington Victorian School

Sevington

Chippenham

Wiltshire

SN14 7LD

Names of the Charity's trustees:

Tim Cradock

Jenny Jones

Karen McCormack (Treasurer)

Isobel Moore (Secretary)

Lesley Palmer

Sylvia Townsend

David Witt (now retired)

Declaration:

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature *J. Moore*

Full name Isobel Moore

Position Secretary

Date 07.11.2024

Report to the members of:

Sevington Victorian School

On accounts for the year ended:

31 August 2024

Respective responsibilities of trustees and examiner

The Treasurer as appointed by Sevington Victorian School is responsible for the preparation of the accounts. The Charity consider that full in depth audit is not required for this year and that a thorough independent examination is needed.

It is my responsibility to:

- examine the accounts.
- confirm that the figures present a true and fair view of the position.
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Sevington Victorian School and Accountancy bodies. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Treasurer concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.



Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with regular Accounting procedures.
 - to prepare accounts which accord with the accounting records and comply with the necessary accounting requirements of the Sevington Victorian School.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.
3. which would give rise to any concern in relation the full disclosure of all financial matters in relation to the Sevington Victorian School.

Signed:

Katy Gooding

Date:

07/11/2024

Name:

Katy Gooding

Relevant professional qualification(s) or body:

ICAEW

Address:

Gooding Accounts Ltd

24 Warminster Road, Westbury

Wiltshire BA13 3PE



Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments


	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
Receipts					
Subscriptions	445	-	-	445	645
Donations	511	-	-	511	415
School Shop	773	-	-	773	2,670
School Visits	20,110	-	-	20,110	10,710
Group Visits	-	-	-	-	570
Fundraising Events	286	-	-	286	595
Gift Aid Refunds	-	-	-	-	262
Charity Donations	2,500	-	-	2,500	5
Misc	-	-	-	-	23
AR)	24,625	-	-	24,625	15,895
Total receipts	24,625	-	-	24,625	15,895
Payments					
Office Equipment	174	-	-	174	147
Office Expenses	159	-	-	159	551
Website	654	-	-	654	320
Admin Expenses	-	-	-	-	64
Housekeeping	1,235	-	-	1,235	1,422
Heat & Lighting	783	-	-	783	1,910
Repairs & Renewals	718	-	-	718	283
Rates & Insurance	3,640	-	-	3,640	3,505
Garden Maintenance	1,577	-	-	1,577	1,349
Building Works	-	-	-	-	1,584
School Shop	-	-	-	-	185
Booking Secretary	1,400	-	-	1,400	1,350
Teaching Team	15,400	-	-	15,400	10,710
Teaching Resources	1,218	-	-	1,218	466
Publications	264	-	-	264	-
Misc	-	-	-	-	90
Staff Training	240	-	-	240	-
Telephone & Internet	573	-	-	573	-
Sub total	28,035	-	-	28,035	23,936
Total payments	28,035	-	-	28,035	23,936
Net of receipts/(payments)	- 3,410	-	-	- 3,410	- 8,041
Transfers between funds	-	-	-	-	-
Cash funds last year end	39,819	-	-	39,819	47,860
Cash funds this year end	36,409	-	-	36,409	39,819

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	General Fund	26,409	-	-
	Building Repair and Maintenance Fund	10,000	-	-
	Total cash funds	36,409	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Assets retained for the charity's own use	Building	Unrestricted	50,000	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Karen McCombs	7/11/24

SEVINGTON VICTORIAN SCHOOL

England & Wales - Charity number 1178337

Accounts

Sevington Victorian School
Trustees' Annual Report
for the period 1st September 2022 to 31st August 2023

Charity Name: Sevington Victorian School

Charity Registration Number: 1178337

Objectives and Activities

The purposes of the charity are twofold: to provide an authentic experience of Victorian school life for children and adults and to conserve the heritage of the Sevington School buildings and gardens for present and future generations to experience and enjoy.

The first of these aims is delivered through a programme of visits for primary school and adult groups, as well as open events for the general public. The second is managed by the trustees who plan and supervise a programme of repair and maintenance.

Visits, both by children and adults, are conducted on a non-profit-making basis and the trustees understand and have regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

School bookings

In the autumn term 2022 there were 20 visiting schools, booking a total of 25 school days. In the spring term 2023 12 schools visited, booking a total of 15 school days. In the summer term 2023 there were 14 visiting schools, booking a total of 22 school days.

The overall total of 62 school days booked shows a pleasing increase in the number of bookings in the previous school year. Numbers for the autumn term 2023 show that this positive trend is continuing.

10 of the schools visiting this year were independent schools and 7 were new to Sevington. Of the 62 days booked, 40 were Key Stage 2 classes and 22 were Key Stage 1.

The anticipated disruption to the opening of the school due to the building of the solar farm at Leigh Delamere did not take place this year. There is concern, however, that the rising cost of coach transport has deterred some schools from making a booking, and the trustees are monitoring this situation.

The trustees very much appreciate the excellent work done by Sue Dann, Booking Secretary.

The Teaching Team

The school day is organised and conducted by a team of eight experienced teachers and the team has remained stable this year.

The academic year 2022-23 saw a return to pre-pandemic conditions at the school. Although we started the year with windows open, hand sanitiser and paper towels in the bathrooms, we were able to quickly re-establish our former Victorian regime which included hand washing, of course, but with solid soap and old-fashioned fabric towels. I am pleased to say that during the whole period where covid measures were in place, none of the teaching team caught covid nor did we have to cancel any bookings due to illness.

There has been a legacy, however. The team has noticed an increase in anxiety levels among young children visiting us and alongside that a rise in visiting teachers protective about their classes. The increase in the cost of living has impacted the shop sales as has the difficulty in sourcing supplies and that is leading us to run down the shop which will, of course, have an impact on our income.

Among the schools visiting us over the year we had a delightful class of severely dyslexic children with associated learning difficulties. They coped very well and sent a book of reflections of their visit for us to read. The team at Sevington is very aware of the range of abilities in our young visitors and we strive to be inclusive and allow all to work at the level at which they are comfortable. Several visiting teachers have returned glowing evaluations which we have started to include on our website.

The trustees would like to thank Nikki Wright, Teaching Team Leader, for the above report and all members of the teaching team for their dedicated and inspiring work.

Adult visits

There were four adult group visits this year, comprising 37 visitors: a history group, a village social group, a retirement home group and a family get-together. The retirement home group in particular, residents accompanied by staff, was very appreciative of the accessibility measures which we have put in place.

The trustees thank Dinah Starkey, retired trustee, for her organisation of the adult group visits, which remain much appreciated by the local community.

Open Days

The school was opened to the public on three Sunday afternoons during the summer of 2023. The events were very well publicised and more than 250 visitors attended. This year two additional attractions were organised, a plant stall and a penny-farthing bicycle, both of which were very well received. Visitor comments were very complimentary about the school buildings and setting, the Victorian lessons offered in the schoolroom and the home-made teas.

In July the school also took part, as it does annually, in an event organised by a local farmer to give foster families and carers a fun day in the countryside. The tractor and trailer rides to

visit the school have been a hugely popular part of the event since its inception and this year the school hosted around 80 visitors.

The trustees are very grateful to the small but loyal group of volunteers who help make our open days and other events so successful.

Maintenance of buildings and garden

In the autumn of 2022 the trustees decided to replace the roof tiles on the lower levels of the school's outbuildings, which had been disintegrating over the years. It took some time to source the type and size of tiles we needed to blend in with the originals, but we are very pleased with the result.

A smart meter has been installed in the school so that we can better monitor our electricity consumption.

Trustees were faced with a sizeable challenge when the sole original key to the schoolroom, which we treat with great care, was temporarily mislaid. Having managed without one for the past thirty years, we suddenly saw the need for a duplicate key. After a long search we were fortunate to find a renowned specialist blacksmith who has taken on the task of making one.

We have a dedicated gardener who skilfully maintains our Victorian gardens to a very high standard. The trustees would like to express their appreciation of her work.

The garden is constantly used and enjoyed by visitors, both school groups and adults. We have submitted a funding application for more Victorian-style outdoor seating, which we hope will be in place for next summer.

Heating project

Planning has begun on a project to improve the cost-effectiveness and appearance of the school's heating. Various professionals have been consulted and visits to the school have been made. This is a medium to long-term project, which is ongoing and which will require a major fundraising drive.

Policies

The trustees conducted a detailed review of all policies in July 2023.

Financial Review

Treasurer's Report for the Financial Year 2022/2023

Income and Expenditure Statement

I took over the Treasurer's role at the AGM last year after Edward King, the former Treasurer, wanted to step down. However it took time for the bank to change over the signatories on the account and Edward continued to assist with the accounts until April 2023.

It was challenging taking over Edward's account system. I could not have done this without Edward's continued support and I wish to record my gratitude.

Income

In this school year we hosted 62 school days which is a slight increase since 21-22.

The shop has made a good contribution to the income and there have been a number of successful events held during the year which again has contributed to the overall income.

We have also received several donations, including one from Park Farm which hosts the annual day for carers and foster families.

Expenditure

Increase in expenditure includes building repairs work which has been carried out. The cost of garden maintenance and lawn continues to be a sizable proportion of our expenditure, as well as the cost of energy.

At the end of the financial year the charity shows a loss of £3,417.06

Balance sheet

At the end of the financial year the charity had a cash balance of £29,635.52 and £10,418.87 in the building works account.

Karen McCormack, Treasurer

Structure, Governance and Management

The Sevington Victorian School charity is an association Charitable Incorporated Organisation (CIO). It currently has a membership of 43 Friends who support the charity and have voting rights. The charity has a constitution as its governing document.

The charity is managed by 7 trustees. They operate as a close-knit group, with individual trustees having different areas of responsibility. A Treasurer and a Secretary have been appointed from among the trustees. New trustees are generally selected by personal recommendation and are often people who already have some association with the charity; their appointment is approved by the members.

Reference and Administrative details

Charity name: Sevington Victorian School

Registered charity number: 1178337

Charity's address:

Sevington Victorian School
Sevington
Chippenham
Wiltshire
SN14 7LD

Names of the Charity's trustees:

Tim Cradock

Jenny Jones

Karen McCormack (Treasurer)

Isobel Moore (Secretary)

Lesley Palmer

Sylvia Townsend

David Witt

Sevington Victorian School

Income and Expenditure Account for Period 1st September 2022 to 31st August 2023

Income

	Budget	2022/23 Current	2021/22
Subscriptions	600	645.00	600
Donations	250	415.00	256
School Shop	2,000	2,669.79	914
Teaching Team	10,200	10,710.00	8,624
Set Charge	4,800	5,040.00	5,280
Group Visits	750	570.00	1,734
External Visits	100	0.00	60
Fund-raising Events	500	595.24	472
Publications	25	0.00	6
Gift Aid Tax Refunds	200	261.75	187
Charity Donations	0	5.00	0
Miscellaneous	100	23.43	101
	19,525.00	20,935.21	18,234

Expenditure

	Budget	2022/23 Current	2021/22
Office Equipment	100	146.57	28
Office Expenses	250	550.99	439
Website	270	320.00	270
Other Admin Expenses	100	63.88	0
Housekeeping	2,000	1,421.99	2,034
Heat and Light	2,000	1,910.08	1,269
Repairs and Renewals	200	283.20	336
Rates and Insurance	4,500	3,505.38	3,279
Garden Maintenance	1,500	1,349.11	1,630
Building Works	0	1,584.00	0
School Shop	1,000	185.33	703
Booking Secretary	1,350	1,350.00	1,350
Teaching Team	10,200	10,710.00	8,624
Teaching Resources	400	465.74	622
External Visits	0	0.00	0
Publicity	50	0.00	0
Publications	50	0.00	0
Miscellaneous	250	90.00	232
Building Works Fund - transfer	2,000.00	416.00	deferred in 2022
	26,220.00	24,352.27	20,816
	-6,695.00	-3,417.06	-2,582

Surplus of general Income over Expenditure

Building Works a/c income	
Balance 31.08.21	10,002.87
Transfer from General a/c	416.00
	10,418.87

Building Works a/c expenditure	
Washhouse roof	1,584.00
Total expenditure	1,584.00

Balance Sheet

	2021/22		2022/23
General a/c	33,635.48	General a/c	29,401.45
Building Works a/c	10,002.87	Building Works a/c	10,418.87
Bank account 31.08.2022	<u>43,638.35</u>	Bank account 31.08.2023	<u>39,820.32</u>
Plus outstanding credit	350.00	Plus outstanding credit	1,860.00
Less outstanding payments	-182.00	Less outstanding payments	-495.93
Less prepayment for 2022-23	-750.00	Less prepayment for 2023-24	-1,130.00
	<u>43,056.35</u>		<u>40,054.39</u>
Balances c/f		Balances c/f	
General a/c	33,053.48	General a/c	29,635.52
Building Works a/c	10,002.87	Building Works a/c	10,418.87
Balances check	<u><u>43,056.35</u></u>	Bank account check	<u><u>40,054.39</u></u>
Other Assets			
Property at cost	50,000.00	Property at cost	50,000.00
Shop Stock at cost	1,357.00	Shop Stock at cost	747.00
		Increase/Decrease in stock:	-610.00

SEVINGTON VICTORIAN SCHOOL

England & Wales - Charity number 1178337

Accounts

Sevington Victorian School

Trustees' Annual Report for the period 2021-2022

Objectives and activities

The purpose of the charity is twofold: to provide the experience of authentic Victorian education for children and adults and to conserve the heritage of the Sevington School buildings for present and future generations to experience and enjoy.

The first of these aims is delivered through a programme of visits for schools and adult groups. The second is managed by the trustees who maintain and supervise a programme of repair and maintenance.

Visits, both by children and adults, are conducted on a non profit-making basis and comply with public benefit requirements.

After a prolonged closure during lockdown, Sevington reopened in September 2021 and bookings are slowly beginning to come in. Schools are understandably concerned about the risk of infection but arrangements are in place to keep everyone safe. The teaching team have responded to the challenge magnificently and we are very grateful for their resilience and determination to make things work. Special thanks are due to Nikki, as team leader, and Sue as bookings secretary. We are very lucky to have them.

Plans for the solar farm have been approved, despite opposition from residents and from the trustees to the impact on Sevington of the heavy construction traffic. It seems likely to cause considerable disruption during the building stage but we are hopeful that it will not prove too intrusive once the building work has been completed.

This year sees changes to the trustees as the Chair and Treasurer step down. We thank them for their service and are delighted to welcome Lesley Palmer, an old friend of the trust, to the board.

Achievements and performance

Due to the Covid epidemic the school was only open for a total of 55 school days during the last school year. There have been one adult visit and three talks to outside organisations. The three Open Days in the summer of 2022 proved very popular.

The film company returned for another two days filming and we are now registered with Bath film unit and hope similar opportunities may come our way in the future.

The trustees have discharged their second responsibility, to maintain the property, by setting in hand necessary repair and maintenance work including repairing the wash house roof.

Booking Secretary's report

During the Autumn term 2021 we welcomed schools on 28 days. Low temperatures and the necessity for ventilation obliged us to close for December, January and February.

We reopened in March and schools visited on 9 days during the remainder of the Spring Term. The Summer Term saw 18 days booked.

All bookings were, and continue to be, taken on a penalty-free cancellation basis in the event of Covid related problems, this policy applying both to visiting schools and to ourselves. So far we have had no cancellations due to Covid.

The academic year 2022/23 has already seen an encouraging and increasing number of bookings.

Sue Dann, Booking Secretary

Teaching Team Leader's Report

We re-opened the door to the schoolroom in September 2021 following an 18 month closure due to the pandemic. We decided for the safety of both teachers and visiting school children to introduce some mitigating factors, such as good ventilation (we kept the windows and door open!) and lots of handwashing. To date these measures have been effective.

Because of the requirement to ventilate, we decided to close through the coldest months of December, January and February but since September of this year we are teaching largely as pre-March 2020 but still conscious of keeping all visitors and staff safe. This of course is due in no small part to the professionalism and goodwill of the teaching team. This year our newest recruit, Alison Parker, has been a most welcome addition to the Sisterhood and she has settled in well, no doubt helped by her years in amateur dramatics and background of working with children at Langley Fitzurse Primary School and in Wiltshire libraries.

One of the highlights of teaching at Sevington is the sense that children have a wonderful day whilst learning. We ask all visiting schools to complete an evaluation to see how we might improve the day and the most frequent comment refers to the sense of having stepped back in time. A recent school noted that "no other trip does this for the children." Another teacher said that "both teachers led and created the environment of the Victorian school incredibly well. This remains **my** (and many others'!) favourite school trip." A further comment from a different school refers to "a rich multi-sensory historic experience" and this we hope helps the children to have a more profound learning experience.

Nikki Wright, Teaching Team Leader

Treasurer's Report for Financial Year 2021/2022

Income and Expenditure Statement

A budget was attempted in May 2021 in line with the Charity's normal budget setting and pricing policy but as we had no idea what to expect, nor even when to expect it, the figures do not bear scrutiny. The last school to visit before Covid 19 was on 19th March 2020 and we were not able to resume 'normal service' until 18 months later, on 16th September 2021.

Income:

This school year we have hosted 55 school days and it would have been more except that the increase in fuel prices has put the cost of transport to a point where some schools cannot afford the day. One school from Bristol who has visited us for four days each year in the past had to cancel for this reason. Only 11 of the 55 schools used the shop which has been another good source of income.

Sevington has not increased its fees, being mindful that this will further exacerbate the problem. We have, however, increased the remuneration paid to our teachers. To cover this, the Trustees are hoping to increase the base of Friends, hold money raising events and look for support from other organisations.

The big increase in 'Group Visits' is mainly down to a small film company making two visits.

£96 of the 'Miscellaneous' is money sent from a school that could not fulfil all of its days and this was repaid via 'Miscellaneous' on the expenditure side. The other £5.01 came from supporters through Amazon Smile.

Expenditure:

With the reopening came increased expenditure as well as income. A thorough deep clean after 18 months of idleness was necessary and our insurance premiums rocketed as, evidently, an empty building is a higher risk than a used one.

The costs of maintenance of the lawns and garden continue to be a sizeable proportion of our total expenses.

The Trustees took the decision to defer the annual transfer of £2,000 from the general account into the building works account. This money, once transferred, cannot be returned and it was decided to wait and see how much of our reserves might be needed to keep Sevington going in the immediate future. This is not to say that repairs and renewals and any necessary major building works will not be carried out.

Balance Sheet:

In spite of not transferring £2,000 to the Building Works Account, the income and expenditure accounts showed a loss of £2,583, which is quite understandable.

At the end of the financial year the Charity had a cash balance of £33,053.48 in the General Account and £10,002.87 in the Building Works Account.

An in-depth and up to date stock take of the shop was taken.

Edward King, Treasurer

Structure, governance and management

Type of governing document: Association with voting membership

How is the charity constituted: CIO

Trustee selection methods: Trustees selected by membership

Reference and administrative details

Sevington Victorian School

Sevington

near Chippenham

SN14 7LD

Charity number :1178337

Trustees:

Dinah Starkey, Chair

Edward King, Treasurer

Isobel Moore, Secretary

Tim Cradock, Site management

Jenny Jones

Karen McCormack

Sylvia Townsend

David Witt

Sevington Victorian School

Income and Expenditure Account for Period 1st September 2021 to 31st August 2022

Income	Budget	2021/22 Current	2020/21	Expenditure	Budget	2021/22 Current	2020/21
Subscriptions	600	600.00	515	Office Equipment	100	27.83	549
Donations	250	256.00	309	Office Expenses	250	439.33	436
School Shop	3,500	913.60	0	Website	250	270.00	270
Teaching Team	10,780	8,624.00	0	Other Admin Expenses	100	0.00	0
Set Charge	6,720	5,280.00	0	Housekeeping	1,200	2,033.84	0
Group Visits	750	1,733.50	0	Heat and Light	1,750	1,269.05	964
External Visits	100	60.00	0	Repairs and Renewals	200	335.76	18
Fund-raising Events	500	472.08	0	Rates and Insurance	5,000	3,279.19	1,472
Publications	50	6.00	600	Garden Maintenance	2,000	1,629.86	1,816
Gift Aid Tax Refunds	250	187.50	199	Building Works	1,500	0.00	0
Charity Donations	0	0.00	0	School Shop	1,500	703.29	0
Miscellaneous	100	101.01	10	Booking Secretary	1,350	1,350.00	225
				Teaching Team	10,780	8,624.00	0
Half Covid-19 grant			5,000	Teaching Resources	400	622.23	0
				External Visits	0	0.00	0
				Publicity	100	0.00	0
				Publications	100	0.00	0
				Miscellaneous	500	232.20	751
				Building Works Fund - transfer	500.00	0.00	2,000
	23,600	18,233.69	6,633		27,580	20,816.58	8,501
			Surplus of general Income over Expenditure		-3,980	-2,582.89	-1,868
Building Works a/c income				Building Works a/c expenditure		0.00	
Balance 31.08.21		10,002.87				0.00	
Transfer from General a/c		0.00				0.00	
		<u>10,002.87</u>				<u>0.00</u>	
Expenditure		0.00		Total expenditure		0.00	
Funds available		<u>10,002.87</u>				0.00	

Balance Sheet

	2020/21		2021/22
General a/c	35,747.97	General a/c	33,635.48
Building Works a/c	10,002.87	Building Works a/c	10,002.87
Bank account 31.08.2021	<u>45,750.84</u>	Bank account 31.08.2022	<u>43,638.35</u>
Plus outstanding credit	0.00	Plus outstanding credit	350.00
Less outstanding payments	-111.60	Less outstanding payments	-182.00
	<u>45,639.24</u>	Less prepayment for 2022-23	-750.00
Balances c/f			<u>43,056.35</u>
General a/c	35,636.37	Balances c/f	
Building Works a/c	10,002.87	General a/c	33,053.48
		Building Works a/c	10,002.87
Balances check	<u>45,639.24</u>	Bank account check	<u>43,056.35</u>
Other Assets			
Property at cost	50,000.00	Property at cost	50,000.00
Shop Stock at cost	1,823.00	Shop Stock at cost	1,357.00
		Increase/Decrease in stock:	-466.00

SEVINGTON VICTORIAN SCHOOL

England & Wales - Charity number 1178337

Accounts

Sevington Victorian School

Trustees' Annual Report for the period 2020- 2021

Objectives and activities

The purpose of the charity is twofold: to provide the experience of authentic Victorian education for children and adults and to conserve the heritage of Sevington School buildings for present and future generations to experience and enjoy.

The first of these aims is delivered through a programme of visits for schools and adult groups. The second is managed by the trustees who maintain and supervise a programme of repair and maintenance.

Visits, both by children and adults, are conducted on a non profit making basis and comply with public benefit requirements.

Achievements and performance

Due to the COVID epidemic the School has only been open since September for a total of 28 visits by 17 schools.

No adult visits or open days have taken place this year. However, in September the School played host to a film company, providing the setting for scenes in a documentary drama about St Bernadette.

The trustees have discharged their secondary responsibility, to maintain the property, by commissioning a building survey and setting in hand the necessary repair and maintenance work identified in the survey, including the erection of a new shed.

Booking Secretary's report

We were finally able to invite schools back at the beginning of September. This was welcome news to them as they have missed their visits and bookings have been brisk. As COVID remains unpredictable, all bookings have been taken on a penalty free cancellation basis which applies to the visiting schools and to ourselves.

The resumption of school visits has been made possible by rigorous COVID planning and the willingness of the Teaching Team to be adaptable and flexible in the organisation of the day. A new COVID Risk Assessment has been provided for the visiting schools and new procedures put in place for the running of the day. Emphasis on hand washing has continued and sanitising surfaces and equipment has been paramount. Where possible duplicate sets of equipment have allowed quarantining between schools. No costumes have been lent and the shop has not been in operation.

Key to the safety of all has been ventilation of the small spaces in which we work. Open doors and windows have facilitated this and worked well whilst the weather has been relatively mild. It may not continue to be appropriate once the weather grows colder.

Bookings may need to be reconsidered for the safety and comfort of all. The potentially affected schools have been alerted to this.

The feedback from the schools has been very positive and the children have enjoyed their visits.

Bookings are already confirmed for both the Spring Term and the Summer Term so we look forward eagerly to next year.

Sue Dann, Booking secretary

Teaching Team Leader's report

The School re-opened in September of this year after a long break due to the pandemic. We last opened in March 2020 before being overtaken by events and felt it prudent to remain closed until the start of this academic year.

We have been pleased by the numbers of bookings taken to date and schools have been enthusiastic about being able to visit us again. It has taken a lot of effort and discussion by the Trustees and the Teaching Team to get to this point. Initially we were advised by Tim Cradock, the Trustee with the Health and Safety remit, and we were able to re-write the Risk Assessment for schools and develop a hygiene protocol to allow ourselves and our visitors to keep as safe as practicable. A deep clean was needed and then lots of hands-on help by the Teaching Team to get the schoolroom and downstairs rooms ready to accept visitors. There have inevitably had to be some compromises to our usual commitment to authenticity, but this has not detracted from the children's enjoyment.

These are a few of the evaluations from this term:

- "Children have had first-hand experience of an authentic school day." King William Street School
- "Children were focused and encouraged to remain in role. Genuinely wanted to learn and were inspired." Clifton High School
- "Staff and children had a really wonderful time. Actually role-playing Victorian life made it so real." Courtney Primary School

Since March of 2020 we have lost one of our team, Nicky Howcroft, but she hopes to remain part of the Sevington family in other ways. We have also welcomed a new team member, Alison Parker, who has already flown solo as Miss Hannah Squire and has fitted in very well to the sisterhood. We are always interested to hear from those with teaching experience who might like to join the team.

During the two autumn terms this year we will have welcomed 28 classes to Sevington which compares very well with previous years.

Nikki Wright, Teaching Team Leader

Financial review and Treasurer's report

Income and Expenditure Statement

The budget was set in May 2020 in line with the Charity's budget setting and pricing policy. It was set in the early days of Covid 19 in the hope that the pandemic would not last long and that we would be able to host some 50 school days. Obviously, this proved to be wishful thinking.

Income:

As there were no school days nor adult visits, income came from few sources. Half of the government's Covid 19 grant was rolled over from the previous year and we were able to claim the Gift Aid tax refund on donations and subscriptions from 2019. There was also an unexpected bonus of sale of booklets to the British Schools' Museum.

Unfortunately, the number of Friends paying a subscription was down but there were some very generous donations. The £10.19 Miscellaneous was from the Amazon Smile Charity. Thank you to those who tick that box when buying from Amazon.

Expenditure:

Although we had no visitors, we still had our expenses, many of which were covered by the government grant. Two, hopefully one-off, expenses were a new laptop for the Booking Secretary [Office Equipment] and the purchase and erection of a new garden shed [Miscellaneous]. Otherwise, we still had to keep the telephone line [Office Expenses] open and the website up together.

We had built up a surplus in our electricity account and this was rectified towards the end of the financial year with a rebate which brought that figure down.

Although inspected regularly, the building was empty for much of the year which caused the insurance premium to rise steeply. Now that we are up and running again this will hopefully go back down.

The Booking Secretary accepted a 50% fee for the summer term as she prepared to welcome schools to the autumn term 2021.

The costs of maintenance of the lawns and garden continue to be a sizeable proportion of our total expenses.

Balance Sheet:

Before transferring £2,000 to the Building Works Account, which is an internal movement of money, there was a small surplus of just over £132.

At the end of the financial year the Charity had a cash balance of £35,636.37 in the General Account and £10,002.87 in the Building Works Account.

Because of the current situation the shop is closed until such time as it is deemed safe to use and a stock take will be taken at the end of the appropriate financial year.

Edward King, Treasurer

Structure, governance and management

Type of governing document: Association with voting membership

How is the charity constituted: CIO

Trustee selection methods: Trustees selected by membership

Reference and administrative details

Sevington Victorian School

Sevington

near Chippenham

SN14 7LD

Registered charity number: 1178337

Trustees:

Dinah Starkey, Chair

Edward King, Treasurer

Isobel Moore, Secretary

Tim Cradock, Site management

Jenny Jones

Karen McCormack

Sylvia Townsend

David Witt

Sevington Victorian School

Income and Expenditure Account for Period 1st September 2020 to 31st August 2021

Income

	Budget	2020/21 Current	2019/20
Subscriptions	600	515.00	580
Donations	250	309.00	608
School Shop	2,500	0.00	3,573
Teaching Team	7,700	0.00	10,472
Set Charge	4,800	0.00	6,403
Group Visits	750	0.00	420
External Visits	100	0.00	65
Fund-raising Events	500	0.00	866
Publications	50	600.00	0
Gift Aid Tax Refunds	250	198.57	754
Charity Donations	0	0.00	0
Miscellaneous	100	10.19	0
Half Covid-19 Grant		5,000.00	5,000
100 Club			169
	17,600	6,632.76	28,910

Expenditure

	Budget	2020/21 Current	2019/20
Office Equipment	100	548.99	0
Office Expenses	250	435.60	440
Website	250	270.00	270
Other Admin Expenses	100	0.00	90
Housekeeping	1,200	0.00	1,011
Heat and Light	1,400	964.00	1,865
Repairs and Renewals	200	18.00	1,781
Rates and Insurance	3,000	1,472.06	2,909
Garden Maintenance	1,500	1,815.73	1,818
Building Works	0	0.00	0
School Shop	1,200	0.00	765
Booking Secretary	1,350	225.00	1,350
Teaching Team	7,700	0.00	9,933
Teaching Resources	400	0.00	673
External Visits	0	0.00	0
Publicity	100	0.00	0
Publications	100	0.00	0
Miscellaneous	500	751.00	68
Refunds to schools			875
Building Works Fund - transfer	2,000	2,000.00	2,000
	21,350	8,500.38	25,848
Surplus of general Income over Expenditure	-3,750	-1,867.62	3,062

Building Works a/c income

Balance 31.08.20	8,002.87
Transfer from General a/c	2,000.00
	10,002.87
Expenditure	0.00
Funds available	10,002.87

Building Works a/c expenditure

Building Works a/c expenditure	0.00
Total expenditure	0.00

Balance Sheet

	2019/20		2020/21
General a/c	37,704.11	General a/c	35,747.97
Building Works a/c	8,002.87	Building Works a/c	10,002.87
Bank account balance 31.08.2020	<u>45,706.98</u>	Bank account balance 31.08.2021	<u>45,750.84</u>
Plus outstanding credit	109.00	Plus outstanding credit	0.00
Less outstanding payments	-309.12	Less outstanding payments	-111.60
	<u>45,506.86</u>		<u>45,639.24</u>
Balances c/f		Balances c/f	
General a/c	37,503.99	General a/c	35,636.37
Building Works a/c	8,002.87	Building Works a/c	10,002.87
Balances check	<u>45,506.86</u>	Balances check	<u>45,639.24</u>
Half Covid-19 Grant c/f to 2020/21	5,000.00		

Other Assets

Property at cost	50,000.00	Property at cost	50,000.00
Shop Stock at cost	1,823.00	Shop Stock at cost	1,823.00
		Increase/Decrease in stock:	0.00