

PAPUA NEW GUINEA CHURCH PARTNERSHIP

Trustees' Annual Report Year ended 31 December 2023

Reference and administration details

Charity Name	Papua New Guinea Church Partnership
Registered Charity Number	1178290
Charity address	Anglican Communion Office St Andrew's House 16 Tavistock Crescent London W11 1AP

Charity Trustees

The Right Reverend Jonathan Meyrick	Chairman
The Right Reverend Peter Ramsden	
Mr John Rea	Vice Chairman
Miss Janet Wells	
Miss Janet Nicholson	Treasurer
Mr William Spooner	
Mr Simon Courage	

Structure, Governance and Management

Type of Governing Document	Foundation Model - Constitution adopted 6 April 2017
How the Charity is Constituted	Charitable Incorporated Organisation registered 8 May 2018

Trustee Selection Methods	Trustees are nominated by the existing Trustees and ratified by a wider Committee consisting of the Trustees and additional members representing different involvements in the work of ACPNG from the UK.
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Charity Organisational Structure and Network

The Committee is made up of :-
The Trustees
The Reverend Barrie Slatter who has Church building experience in ACPNG
The Reverend Ed Backhouse who has Social Media experience
The Reverend Lynn Fry who has recent experience in ACPNG
The Reverend Sue Martin who is the Diocese of Norwich PNG Link Representative
Mr Kola Akinola who has worked on health projects in ACPNG

Public Benefit Statement

It is the recognised voluntary agency through which the Anglican Church of Papua New Guinea (ACPNG) and the Anglican Church in the UK and Ireland relate to each other, effectively acting as London Office for the Province and dedicated to raising awareness of and support for the Church's mission and ministry in PNG.

ACPNG may request people with skills and expertise in particular areas, and when asked to do so PNGCP will facilitate the recruitment of personnel for ACPNG. In addition, PNGCP acts as a conduit for donations from the UK to Anglican personnel, projects, parishes and dioceses within Papua New Guinea.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Objectives

The objectives of the Charity are :

- to encourage a Christian partnership with the Church in Papua New Guinea
- to assist the maintenance and extension of the work of the Anglican Province of Papua New Guinea in all or any such ways as the House of Bishops of the Province of Papua New Guinea for the time being shall approve
- to forward the interest of the Anglican Province of Papua New Guinea within the United Kingdom and elsewhere in all such ways as are within the competence of the Committee.

Activities, achievements and performance

Donations from supporters in 2023 were 15% less than in 2022.

We were able to send donations of £26,860 to ACPNG.

£17,900 to Newton Theological College :-

- £14,500 to help upgrade plant, equipment and services to meet Government guidelines. This included a £4,000 donation from the Scottish Episcopal Church.
- £2,400 to provide sewing machines for graduating students and wives of new staff. Most of this funding coming from Wantok Support.
- £1,000 to support the training of two theological students with £500 each.

£8,060 to build the Kaironk Aid Post to provide medical facilities in Kaironk and the surrounding villages with approximately 10,000 residents.

£500 to Mission Aviation Fellowship (MAF) to help with their Church and Evangelism Project transporting Mission and Church Workers and vital freight into hard to reach areas within Papua New Guinea.

Work has continued on our archives, thanks to our USPG volunteer archivist, in preparation for their safe keeping at the School of Oriental and African Studies (SOAS). PNGCP's archives were temporarily stored with USPG's archives in the Hop Exchange at London Bridge. These premises were closed in the summer so those archives which are not due to go to SOAS in the immediate future and files with long term administrative value are being held in the Anglican Communion Office. Other materials are being reviewed and documented. Some films that are valuable historic documents for the Anglican Church and peoples of PNG are being transferred to DVD and will gradually be uploaded to our website. Some picture books were given to a local library and our plant based artefacts have been offered to the Royal Botanical Gardens at Kew.

The Trustees and wider Committee met four times during the year.

Three Newsletters were produced for UK supporters and shared with ACPNG and their other overseas partner agencies. The Newsletter is produced in email format and as a hard copy since several of our supporter group have indicated they prefer this. The Charity has an active website and Facebook page.

We receive Newsletters from ACPNG that are distributed online to supporters and friends.

Currently there are no PNGCP sponsored personnel from the UK working with ACPNG.

In August three Trustees plus the Executive Officer of the Norwich Link went to PNG for the Partners' Meeting held at Newton Theological College (NTC) and celebration of the 75th Anniversary of Martyrs' Secondary School in Popondetta. The Partners' Meeting is held so that mission partners that support ACPNG can come together to discuss what they are doing. This was an opportunity to meet with representatives from the Anglican Church of Australia, the Anglican Board of Mission (Australia), the Anglican Diocese of Waiapu (NZ) and the Williams Memorial Trust (NZ) plus two Diocesan Bishops, staff from the National Office and the Principal at NTC from ACPNG. Bp Jeffrey Driver, (Principal) spoke about the vision for the College and its achievements in recent years to meet Government guidelines and took the attendees on a tour of the College.

Two of the Trustees were invited to take part in the Memorial Service.

In September a Supporters' Meeting was held at the Anglican Communion Office (ACO). Three brothers from the Society of St Francis (SSF) who were in England following a Conference were able to join us. Br Christopher John, the Minister General of SSF spoke about his recent visit to PNG. He raised concerns that few Brothers were joining and the Friary buildings were in need of major repairs and upgrading over the next few years. It had been agreed that two Brothers from the Solomon Islands would go to PNG to join the Chaplaincy Team at Martyrs' Secondary School (MSS) when their accommodation has been sorted out.

A communion service was held in the Chapel and after lunch a film about Dogura was shown and a video of MSS students singing at the Celebration Eucharist and other video clips of the event.

Financial Review and Reserves Policy

At the end of the year our reserves (unrestricted funds) were £72,256. (2022 £80,805). Our reserves policy requires us to carry reserves sufficient to safeguard costs of any staff. In addition, the Trustees consider it prudent that unrestricted funds should be sufficient to provide one year's operating expenses. During 2023, £5,958 was spent on administration plus £6,400 for the Trustees travel to PNG, but we believe we hold more than sufficient reserves to safeguard the needs of PNGCP.

Plans for future periods

We plan to continue sending money to the Anglican projects, parishes and Dioceses of PNG in 2024. We will continue to develop our website and our Facebook page, to increase our profile and knowledge of our work.

We will continue our promotional activities within the UK and it is anticipated that we will initiate a programme to welcome and support a member of ACPNG staff on a personal development visit to the UK.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees :
Bishop Jonathan Meyrick



Chairman

Date

13th March 2024

PAPUA NEW GUINEA CHURCH PARTNERSHIP CIO REGISTRATION 1178290
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023
STATEMENT OF FINANCIAL ACTIVITIES

	Notes	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
	2a				
Donations - Parishes and Organisations		3,317	9,940	13,257	16,596
Donations - Individuals		9,420	2,396	11,816	12,979
Legacies		0	0	0	0
Tax Rebate		2,149	0	2,149	2,540
Interest		2,898	0	2,898	588
Sundry Income		56	0	56	0
Total Incoming Resources	1	17,840	12,336	30,176	32,703
RESOURCES EXPENDED					
	2b				
Anglical Church of Papua New Guinea					
Restricted Donations		14,030	12,830	26,860	38,200
Annual Grant for General Funds		0	0	0	0
Expenses incurred in UK		0	0	0	0
		14,030	12,830	26,860	38,200
Support for volunteers overseas					
Contribution for Insurance etc.		0	0	0	0
Benefits in UK		0	0	0	0
		0	0	0	0
UK management and administration					
UK Staff		0	0	0	0
Office accommodation and expenses		1,561	0	1,561	940
Archiving		549	0	549	169
Travel - Partners' Meeting		6,400	0	6,400	0
Promotion and Publicity		1,013	0	1,013	813
Trustees and Committee expenses	4	953	0	953	584
Gifts/Donations		1,310	0	1,310	300
Post Lambeth Conference		0	0	0	5,230
Supporters' Day		573	0	573	0
		12,358	0	12,358	8,036
Total Resources Expended		26,388	12,830	39,218	46,236
Net incoming/(outgoing)resources before transfers		(8,549)	(494)	(9,043)	(13,533)
Gross transfers between funds		0	0	0	0
Transfer restricted funds(to)/from Creditors		0	494	494	(2,266)
Net movement in funds		(8,549)	0	(8,549)	(15,799)
TOTAL FUNDS BROUGHT FORWARD		80,805	0	80,805	96,604
TOTAL FUNDS CARRIED FORWARD		72,256	0	72,256	80,805

PAPUA NEW GUINEA CHURCH PARTNERSHIP CIO 1178290

ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

BALANCE SHEET

		2023 £	2022 £
	Notes		
CURRENT ASSETS			
Debtors	5	2,149	2,534
Cash at bank and in hand		84,995	93,652
Total current assets		87,143	96,186
Creditors : amounts falling due within one year	6	(11,122)	(11,616)
Net current assets		76,021	84,570
Creditors : amounts falling due after one year	7	(3,765)	(3,765)
Net assets		72,256	80,805
FUNDS OF THE CHARITY			
Unrestricted Funds		72,256	80,805
Total Funds		72,256	80,805

+ Jonathan Steynil
CHAIRMAN PNGCP
13th March 2024

PAPUA NEW GUINEA CHURCH PARTNERSHIP CIO REGISTRATION 1178290
ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

NOTES TO THE ACCOUNTS

Note 1 BASIS OF PREPARATION

The Accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with :

- i) Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);
- ii) and with Financial Reporting Standards for Smaller Enterprises (FRSSE);
- iii) and with the Charities Act.

Note 2 ACCOUNTING POLICIES

(a) Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when :

- i) the Charity becomes entitled to the resources;
- ii) the Trustees are virtually certain they will receive the resources; and
- iii) the monetary value can be measured with sufficient reliability.

(b) Resources Expended

All expenditure incurred by the Charity other than that which has been capitalised.

Restricted Funding is for expenditure subject to specific conditions imposed by the donors or grant making organisations. The presentation of this has been changed to reflect all monies sent to ACPNG in the SOFA. Support for volunteers overseas is ex gratia payments to volunteers aiding ACPNG in country at their own expense.

(c) Cash Flow Statements

The Charity qualifies as a small entity as outlined in Financial Reporting Standard No. 1 and has used the exemption provided by that document under which it is not required to include a cash flow statement as part of its accounts.

Note 3 STAFF COSTS

No staff were employed during the year (2022 - nil).

Note 4 TRUSTEE EXPENSES

No remuneration was paid to any of the Trustees in the year. Expenses totalling £953 (2022 - £584) were reimbursed to them

Note 5 DEBTORS : Due within one year

	2023	2022
	£	£
Income Tax Recoverable	2,149	2,540
Other Debtors	0	0
	<u>2,149</u>	<u>2,540</u>

Note 6 CREDITORS : Due within one year

	2023	2022
	£	£
Donations due to ACPNG	11,122	11,616
Bank Charges	0	0
	<u>11,122</u>	<u>11,616</u>

Note 7 CREDITORS : Amounts falling due after one year

	2023	2022
	£	£
Donations due to ACPNG	3,765	3,765
	<u>3,765</u>	<u>3,765</u>

INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF PAPUA NEW GUINEA CHURCH PARTNERSHIP - Charity No: 1178290

I report on the financial statements of the Charity for the year ended 31 December 2023 set out on pages 4 to 6.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to the matters set out in the statement below.

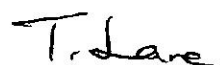
INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

4 July 2024
72 Commercial Road
Paddock Wood, Tonbridge, Kent



T Lane
Director in M N Jenks & Co Ltd
Chartered Accountants