

## PAPUA NEW GUINEA CHURCH PARTNERSHIP

### Trustees' Annual Report Year ended 31 December 2021

#### Reference and administration details

Charity Name	Papua New Guinea Church Partnership
Registered Charity Number	1178290
Charity address	Anglican Communion Office St Andrew's House 16 Tavistock Crescent London W11 1AP

#### Charity Trustees

Right Reverend Peter Ramsden	Chairman (to May 2021)
Right Reverend Jonathan Meyrick	Chairman (from May 2021)
Mr John Rea	Vice Chairman
Miss Janet Wells	
Miss Janet Nicholson	Treasurer (from February 2020)
	Trustee (from May 2021)
Mr William Spooner	Trustee from May 2021)
Mr Simon Courage	Trustee (from May 2021)

#### Structure, Governance and Management

##### Type of Governing Document

Foundation Model - Constitution adopted 6 April 2017  
Charitable Incorporated Organisation registered 8 May 2018

##### How the Charity is Constituted

##### Trustee Selection Methods

Trustees are nominated by the existing Trustees and ratified by a wider Committee consisting of the Trustees and additional members representing different involvements in the work of ACPNG from the UK.

##### Charity Organisational Structure and Network

The Committee is made up of :-  
The Trustees  
Mr David Robin who assists with financial administration  
The Reverend Barrie Slatter who has Church building experience in ACPNG  
The Reverend Ed Backhouse who has Social Media experience  
The Reverend Lynn Fry who has recent experience in ACPNG and also represents the Franciscan Community  
The Reverend Sue Martin who is the Diocese of Norwich PNG Link Representative

#### Public Benefit Statement

It is the recognised voluntary agency through which the Anglican Church of Papua New Guinea (ACPNG) and the Anglican Church in the UK and Ireland relate to each other, effectively acting as London Office for the Province and dedicated to raising awareness of and support for the Church's mission and ministry in PNG.

ACPNG may request people with skills and expertise in particular areas, and when asked to do so PNGCP will facilitate the recruitment of personnel for ACPNG. In addition, PNGCP acts as a conduit for donations from the UK to Anglican personnel, projects, parishes and dioceses within Papua New Guinea.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## **Objectives**

The objectives of the Charity are :

- to encourage a Christian partnership with the Church in Papua New Guinea
- to assist the maintenance and extension of the work of the Anglican Province of Papua New Guinea in all or any such ways as the House of Bishops of the Province of Papua New Guinea for the time being shall approve
- to forward the interest of the Anglican Province of Papua New Guinea within the United Kingdom and elsewhere in all such ways as are within the competence of the Committee.

## **Activities, achievements and performance**

Donations from supporters in 2021 were more than double those in 2020. Many of these were as a result of an appeal in our Easter Newsletter for support at Newton Theological College and to support the Diocesan Health Authorities with their Covid -19 programmes, since their Government funding has been cut.

As a result of this we were able to send donations of £37,641 to ACPNG.

£10,800 to Newton Theological College :-

£5,500 to support the training of 11 theological students with £500 each. Most of this funding coming from Parishes in Scotland.

£4,300 to help the daily operation of the College's staff and students and

£1,000 to provide a sewing machine for the families of 6 graduating students and 2 staff wives.

£505 to provide a sewing machine for the families of 4 graduating students at Kerina College.

£23,500 for Covid -19 Support :-

£2,700 to each of the 5 Diocesan Health Authorities and an additional £10,000 to Aipo Rongo Diocese where there were particular difficulties in reaching the Highlands areas.

Due to Covid -19 restrictions, Committee meetings were held by Zoom and partnership working with ACPNG was maintained through email and telephone communication. Currently there are no PNGCP sponsored personnel from the UK working with ACPNG.

Three Newsletters were produced for UK supporters and shared with ACPNG and their other overseas partner agencies. The Newsletter is produced in email format and as a hard copy since many of our supporter group have indicated they prefer this. The Charity has an active website and Facebook page.

A Supporter Day was held in November 2021, by Zoom, which included some video clips from PNG and was an opportunity to talk about how some of the money sent to ACPNG had been spent. This included details of the plans for the Covid -19 Church Partnership Emergency Highlands Project to which we had donated £10,000. A recording of highlights from the day has been put on the website.

## **Financial Review and Reserves Policy**

At the end of the year our reserves (unrestricted funds) were £96,604. (2020 £74,560). Our reserves policy requires us to carry reserves sufficient to safeguard costs of any staff. In addition, the Trustees consider it prudent that unrestricted funds should be sufficient to provide one year's operating expenses. During 2021, £2,212 was spent on administration as we were unable to go to our office in St Andrew's House but we believe we hold more than sufficient reserves to safeguard the needs of PNGCP.

## **Plans for future periods**

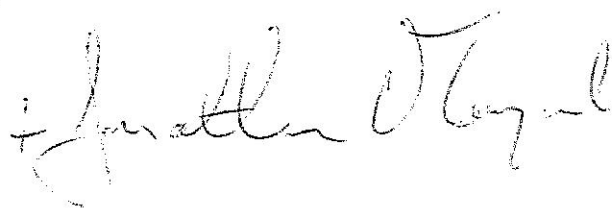
We plan to continue sending money to the Anglican projects, parishes and Dioceses of PNG in 2022. We will continue to develop our website and our Facebook page, to increase our profile and knowledge of our work. Geographical, age and gender data on our supporters is now on our website. It is anticipated that the PNGCP Committee will meet with the Bishops from PNG when they come to the Lambeth Conference in August 2022.

We will continue our promotional activities within the UK and initiate a programme to welcome and support ACPNG personnel on development visits to the UK when it is safe to do so.

**Declaration**

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Trustees :  
Bishop Jonathan Meyrick

A handwritten signature in black ink, appearing to read 'Jonathan Meyrick', written in a cursive style.

Chairman

**PAPUA NEW GUINEA CHURCH PARTNERSHIP CIO REGISTRATION 1178290**  
**ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**  
**STATEMENT OF FINANCIAL ACTIVITIES**

	Notes	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>INCOMING RESOURCES</b>					
	2a				
Donations - Parishes and Organisations		4,360	5,960	10,320	6,070
Donations - Individuals		10,213	8,626	18,839	7,686
Legacies		10,200	0	10,200	0
Tax Rebate		2,517	0	2,517	400
Interest		38	0	38	308
Sundry Income		0	0	0	0
<b>Total Incoming Resources</b>	1	<b>27,328</b>	<b>14,586</b>	<b>41,914</b>	<b>14,464</b>
<b>RESOURCES EXPENDED</b>					
	2b				
<b>Anglican Church of Papua New Guinea</b>					
Restricted Donations		22,500	15,141	37,641	29,583
Annual Grant for General Funds		0	0	0	10,000
Expenses incurred in UK		0	0	0	0
		<b>22,500</b>	<b>15,141</b>	<b>37,641</b>	<b>39,583</b>
<b>Support for volunteers overseas</b>					
Contribution for Insurance etc.		0	0	0	0
Benefits in UK		0	0	0	0
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>UK management and administration</b>					
UK Staff		0	0	0	0
Office accommodation and expenses		1,249	0	1,249	1,998
Archiving		50	0	50	5,303
Travel		0	0	0	0
Promotion and Publicity		840	0	840	2,402
Trustees and Committee expenses	4	73	0	73	770
		<b>2,212</b>	<b>0</b>	<b>2,212</b>	<b>10,473</b>
<b>Total Resources Expended</b>		<b>24,712</b>	<b>15,141</b>	<b>39,853</b>	<b>50,056</b>
Net incoming/(outgoing)resources before transfers		2,616	(555)	2,061	(35,592)
Gross transfers between funds		22	(22)	0	5,000
Transfer restricted funds(to)/from Creditors		0	577	577	1,724
<b>Net movement in funds</b>		<b>2,638</b>	<b>0</b>	<b>2,638</b>	<b>(28,868)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>		<b>74,560</b>	<b>0</b>	<b>74,560</b>	<b>39,317</b>
<b>TRANSFER OF UNRESTRICTED FUNDS FROM 249446</b>		<b>19,406</b>	<b>0</b>	<b>19,406</b>	<b>64,112</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>96,604</b>	<b>0</b>	<b>96,604</b>	<b>74,560</b>

NOTE : All the assets of the Unincorporated PNGCP (249446) have now been transferred to the CIO and Charity number 249446 has been removed from the Central Register of Charities.

## ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

## BALANCE SHEET

	Notes	2021 £	2020 £
<b>CURRENT ASSETS</b>			
Debtors	5	9,317	6,800
Cash at bank and in hand		100,402	80,825
<b>Total current assets</b>		<b>109,719</b>	<b>87,625</b>
Creditors : amounts falling due within one year	6	(9,350)	(8,823)
<b>Net current assets</b>		<b>100,369</b>	<b>78,802</b>
Creditors : amounts falling due after one year	7	(3,765)	(4,242)
<b>Net assets</b>		<b>96,604</b>	<b>74,560</b>
<b>FUNDS OF THE CHARITY</b>			
Unrestricted funds		96,604	74,560
<b>Total funds</b>		<b>96,604</b>	<b>74,560</b>

These Accounts were approved by the Trustees on  
and signed on their behalf.

18<sup>th</sup> May 2022  
+ [Signature]  
Bishop JONATHAN MEYER  
CHURCH

**PAPUA NEW GUINEA CHURCH PARTNERSHIP CIO REGISTRATION 1178290**  
**ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021**

**NOTES TO THE ACCOUNTS**

**Note 1 BASIS OF PREPARATION**

The Accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with :

- i) Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);
- ii) and with Financial Reporting Standards for Smaller Enterprises (FRSSE);
- iii) and with the Charities Act.

**Note 2 ACCOUNTING POLICIES**

**(a) Incoming Resources**

These are included in the Statement of Financial Activities (SOFA) when :

- i) the Charity becomes entitled to the resources;
- ii) the Trustees are virtually certain they will receive the resources; and
- iii) the monetary value can be measured with sufficient reliability.

**(b) Resources Expended**

All expenditure incurred by the Charity other than that which has been capitalised. Restricted Funding is for expenditure subject to specific conditions imposed by the donors or grant making organisations. The presentation of this has been changed to reflect all monies sent to ACPNG in the SOFA. Support for volunteers overseas is ex gratia payments to volunteers aiding ACPNG in country at their own expense.

**(c) Cash Flow Statements**

The Charity qualifies as a small entity as outlined in Financial Reporting Standard No. 1 and has used the exemption provided by that document under which it is not required to include a cash flow statement as part of its accounts.

**Note 3 STAFF COSTS**

No staff were employed during the year (2020 - nil).

**Note 4 TRUSTEE EXPENSES**

No remuneration was paid to any of the Trustees in the year. Expenses totalling £73 (2020 - £770) were reimbursed to them

**Note 5 DEBTORS : Due within one year**

	2021	2020
	£	£
Income Tax Recoverable	9,317	6,800
Other Debtors	0	0
	<u>9,317</u>	<u>6,800</u>

**Note 6 CREDITORS : Due within one year**

	2021	2020
	£	£
Donations due to ACPNG	9,350	8,823
Bank Charges	0	0
	<u>9,350</u>	<u>8,823</u>

**Note 7 CREDITORS : Amounts falling due after one year**

	2021	2020
	£	£
Donations due to ACPNG	3,765	4,242
	<u>3,765</u>	<u>4,242</u>

## INDEPENDENT EXAMINER'S REPORT TO

THE TRUSTEES OF PAPUA NEW GUINEA CHURCH PARTNERSHIP - Charity No: 1178290

I report on the financial statements of the Charity for the year ended 31 December 2021 set out on pages 3 to 5.

### RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under section 145 of the Charities Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act); and
- to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to the matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

4 August 2022  
72 Commercial Road  
Paddock Wood, Tonbridge, Kent



T Lane  
Director in M N Jenks & Co Ltd  
Chartered Accountants