

THE BRITISH FLUTE SOCIETY

England & Wales · Charity number 1178279

Details

Status Registered

Legal form CIO

Registered 2018-05-08

Register [View on the Charity Commission register](#)

Contact

Address 55 South Street
Reading
RG1 4RA

Phone 07989690036

Email secretary@bfs.org.uk

Website www.bfs.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ART AND SCIENCE OF MUSIC AND IN PARTICULAR THE ART AND SCIENCE OF FLUTE PLAYING IN ALL ITS ASPECTS BY SUCH WAYS AS THE CHARITY THROUGH THE CHARITY'S TRUSTEES SHALL DETERMINE FROM TIME TO TIME.

Activities: To advance the education of the public in the art science of music and in particular the art and science of flute playing in all its aspects by such ways as the Charity through the charity's trustees shall determine from time to time.

Classification

- **How:** Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	-	-	-	-
2023-12-31	£67,408	£32,442	-	-
2022-12-31	£47,652	£10,555	-	-
2021-12-31	£43,097	£42,044	-	-
2020-12-31	£39,379	£40,986	-	-
2019-12-31	£40,242	£42,046	-	-

Trustees

Name	Role	Appointed
Dr Gavin Stewart	Chair	2020-12-20
Alexander Hay		2024-11-11
Dr Julie Maisel		2023-11-17
KATE CUZNER		2018-05-08
Susan Torke		2019-06-30

THE BRITISH FLUTE SOCIETY

England & Wales - Charity number 1178279

Accounts



**The British Flute Society
Charitable Incorporated Organisation
Registered Charity Number 1178279**

**Report of the Trustees
and
Unaudited Financial Statements for the Year Ended 31 December 2023**

Report of the Trustees

Objectives

The objectives of the British Flute Society (BFS) are to advance the education of the public in the art and science of music and in particular the art and science of flute playing in all its aspects. With respect to this objective, the BFS is an inclusive community which strives to connect the members and the flute traders.

Benefit

The purpose of the BFS is to increase the understanding of the flute and flute music, grow and connect the membership community in Britain and beyond, and provide guidance to help members to grow.

No harms have arisen from the charitable purposes. Trustees continue to monitor for conflicts of interest, especially regarding promotion and publication. No private benefit has arisen from the charitable purposes. The trustees continue to have regard to the Charity Commission's public benefit guidance. Members and trustees are committed to furthering the aims of the charity.

Public

In the widest sense the BFS's participatory events, journal, videos and other online resources provide a pool of accessible resources that engages, inspires, and educates the public about the flute, musicianship, and creativity.

The public benefits are therefore:

- Advancement of education
- Advancement of arts and culture
- Advancement of the community that supports these

Members

Our beneficiaries are the members of the Society and more generally performers and teachers of the flute. Membership is open to anyone interested in furthering the purpose of the BFS by way of a small annual subscription.

To increase accessibility, there are a number of membership concessions in place. To help support members in financial hardship to access the Competitions and receive BFS membership, in 2021 the BFS introduced a 'Sponsor a Player' initiative where

members were asked if they could donate to allow someone less fortunate to participate. The BFS Council is extremely grateful to all who have contributed. As a result of their generosity, as of the end of 2023, 20 people have been able to participate and join the BFS, and any remaining funds have been ring fenced to allow access for future events.

The annual membership subscription secures access to a range of resources including:

- 3 issues of Pan Journal mailed to each member, as well as digital access and access to an online archive spanning nearly 40 years (an online-only subscription is available for international members);
- Access to our online members' area, which includes various series of educational video content, from technique warm ups to our 'In Conversation With...' series;
- Discounts for BFS events and with various companies and institutions;
- Access to a directory of members to facilitate networking;
- Connections with Area Representatives to participate in local events and meet-ups;
- Listing of members' events in Pan Journal, online and on social media;
- Opportunity to share member news in Pan - from a competition win to a new release or professional update;
- Ability to enter the annual Competitions;
- Free classified ads in Pan Journal;
- Input into a range of aspects of BFS life.

In the period 01.01.23 to 31.12.23 the BFS membership saw a gross loss of 24 members.

Finance

In 2023 continuing income from memberships was sufficient to meet the net cost of three issues of 'Pan', the BFS Competitions and support costs.

Financial position at year end was £35,827 in unrestricted funding and £68,002 in restricted funds.

Policy on reserves

The Council reviews the charity's ongoing costs and income, together with special requirements, and aims to maintain an appropriate level of unrestricted reserves at all times. This is measured in terms of the net cost of at least one issue of 'Pan' and a few months' ongoing support costs. The free reserves at 31 December 2023, were £35,827

and are considered sufficient. The Council are, however, mindful of the risks to which the charity is exposed, as is discussed later in this document.

Going concern

The Council has prepared financial projections for twelve months from the date of this Report, based on all information currently available, and has sought advice on its responsibilities should sufficient financial resources no longer be available.

The basis on which the financial statements have been prepared, in view of the current uncertainties affecting the charity's future income and costs, is set out in Note 1 to the Financial Statements.

Financial Statements

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Charities (Accounts and Reports) Regulations 2008

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Structure, Governance and Management

Governing Document

The British Flute Society is a charitable incorporated organisation and was registered on 8 May 2018. It is a membership charity, governed by its constitution. The charity's trustees are its Council Members, appointed by the members.

Legal name

The charity's legal name is called "THE BRITISH FLUTE SOCIETY" and is abbreviated to "BFS".

Recruitment and appointment of new trustees

Trustees (Council Members) are elected by the members of The British Flute Society. There must be at least five and no more than seventeen. Each year one third of the trustees retire by rotation, and are eligible for re-election. The Council may co-opt additional Council Members, up to the maximum of seventeen.

Trustees

The charity's trustees are appointed by the council and membership.

The trustee appointments in 2023 were as follows:

NAME	DATE APPOINTED	DATE OF RESIGNATION	ELECTION / RE-ELECTION DETAILS	POSITION
Lisa Nelsen	18 August 2018	19. 11.2023	Re-elected as Chair Nov 2021	Chair
Gavin Stewart	20 December 2020		Appointed as Interim Chair Nov 2023 Appointed as Vice Chair Nov 2022 Appointed trustee Nov 2021	Vice chair (Sept 2022) Membership Secretary
Sarah Heard	10 October 2021		Appointed trustee Nov 2021	Treasurer
Elizabeth Wrighton	6 September 2020		Reappointed trustee 2022	Vice chair (March 2021 - Sept 2022)

Susan Torke	30 June 2019		Reappointed trustee Nov 2023	Secretary
Kate Cuzner	2000			
Imogen Morall	19 November 2023			
Julie Maisel	19 November 2023			

New trustees are supported through induction by the council, and given support in understanding the charity's constitution and their fiduciary duties by our legal advisor, should they require it. The charity are members of NCVO which hosts a catalogue of resources supporting capacity building. It is considered that all Trustees and any others who could be understood to be 'managers' in the activities and affairs of the Charity - as defined in Schedule 6 of the Finance Act 2010 - have completed declarations confirming that they are 'fit and proper' persons under the terms of the Finance Act 2010.

Operations

Susan Torke Charity Secretary. Appointed November 2021
 Sophie McGrath Communications. Appointed November 2018
 Carla Rees Editorial services for Pan
 Sophie Hooper Membership Coordinator

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Council has identified the following to be the principal risks facing the charity:

1. Advertising revenue for 'Pan' dropped after the March 2021 edition. This improved in 2022 but is something to be aware of.
2. Member dropoff is something that we are aware of and will be looking into ways of minimising through new approaches to membership payment.

Ordinary meetings of Council members in 2023 took place on:

16 January, 3 April, 18 September, 6 November, 20 November (AGM).

All meetings were held online via Zoom.

Reference and Administrative Details

Registered Charity Number: 1178279

Principal Address: 55 South Street, Reading, RG1 4RA

Activities during the 2023 financial year

Pan

Three issues of the magazine were published, one at the beginning of March, July and November. Each issue contained flute-related articles, news relating to the activities of BFS members, and reviews of material from artists and composers, including new books, music and gadgets.

The purpose of Pan is to:

- Create an academic resource for flute
- Share news amongst the flute community
- Receive feedback from members

Pan directly helps further the Society's objectives of advancing the education of the public in the art and science of music through its content and contributions. It also acts as a means for sharing news amongst the flute community, and provides a way for members to interact through member contributions.

The **March 2023** issue included content such as: an article about how the pandemic improved my flute playing; Altering reflections with a celebration of female composers; a personal experience with overcoming physical injury; a beginners guide to comparing the baroque flute and modern flute; part 3 of Albert Cooper's life written by Trevor Wye;

an article about remembering Atarah Ben-Tovi.

The **July 2023** issue marked the retirement of Pat Morris, Professor of Piccolo at the Royal Academy of Music; paid tribute to Patricia Lynden, a pioneering woman flute player; paid tribute to Simon Hunt, one of the founding members of the BFS; an article about adding some reflective improvisation to your rehearsals by Dr Weidenfeller; a beginners' guide to choosing repertoire; part one guide to interpreting Poulenc's Flute Sonata; part 4 article by Trevor Wye about the life and times of Albert Cooper.

The **November 2023** issue featured an article written by Camilla Hoitenga about the music and life of composer, Kija Saariaho; and article launching the Wessel flutes; part two of a guide to interpreting the Poulenc Flute Sonata; finding your flute voice in your later years; an article about an astronaut, Ellen Ochoa who played her flute in Space; an article about the double contrabass flute; teaching tips for beginner flute; part 5 about Albert Cooper and the Cooper's scale by Trevor Wye.

Competition 2023

This year the BFS Competitions were held over two days, with flute players coming together from across the country to share their talents, receive feedback from brilliant adjudicators, and there were some fantastic prizes to be won too.

On Sunday 26 February, the School Performer and Young Performer categories were held live at Loughborough Schools Music. There were 6 school performers and 22 Young performers this year. We heard some stunning performances by young players, there was a lunchtime performance given by previous competition prize winners Manni Geng and Emily Moores, and we even had chance to play some ensemble music together. Our new BFS merchandise and tuck shop proved to be really popular.

On Sunday 12 March, it was the turn of the Adult Amateur and Young Artist categories at Royal Birmingham Conservatoire. This was a very busy day, with a large number of competitors, 7 Adult Amateur's performing and 26 Young Artists performing and some outstanding performance. We were treated to performances by previous competition prize winners Karen Wong and Maia Roberts in the lunchtime concert, and had the opportunity to visit trade stands from Just Flutes, Pearl, Forton Music and ABRSM, as well as those attending for the saxophone event being run simultaneously. A huge thanks must go to Richard Shaw, not only for his beautiful and sympathetic playing, but also for doing the job of two accompanists at the last minute. No mean feat! His knowledge of the flute repertoire and supremely calm approach to everything is absolutely invaluable. We are also really grateful for the patience and understanding competitors and audience members showed as we juggled schedules throughout the day to make everything work.

It was fantastic to be able to hold our first live competition events since 2019, and also get to meet many of the faces we had only seen on screen over the past couple of years. Both venues were new to us as we have historically held the competition in London. As a council we believe that we need to be holding our events around the country and we found these venues first class. We hope to use Birmingham venue again. We're incredibly grateful to our adjudicators, accompanists, audience, people who made donations, prize sponsors, trade, and BFS Council members and volunteers who supported the BFS Competitions this year, without whom the events could not have happened, and of course all the competitors who took part and shared their beautiful flute playing with us all. The competitors were also to give feedback about their experiences and these were published in Pan along with their photos.

Prize Winners

School Performer

- 1st Prize - Mayukhjit Chakraborty
- 2nd Prize - Neo Millar
- 3rd Prize - Hanhan Qu
- Highly Commended - Erin Eave

Young Performer

- 1st Prize - Joseph Geary
- 2nd Prize - Chonchanok Sophonpanich
- 3rd Prize - Lauren Booth
- Highly Commended - Emily Moores, Josie Annikki Wakefield, Lucy Barrett

Young Artist

- 1st Prize - Cyrus Chun Hei Lam
- 2nd Prize - Daisy Noton
- 3rd Prize - Hollie Tibbotts
- Highly Commended - Samantha Rowe, Isabelle Harris

Adult Amateur

- 1st Prize - Christina Brugger
- 2nd Prize - Mathilda Rahtz
- Highly Commended - Sofia Piccoli

Special Awards

- Musicians Answering Service Prize - Daisy Noton
- Pearl Prize - Conrad Ho
- Yamaha Prize - Neo Millar
- Atarah's Legacy Fund Memorial Prize - Lucy Barrett

The event would not have been possible without the hard work of the volunteers and council members involved, as well as the adjudicators who were:

- Keven Gowland and Lisa Nelsen for the School Performers
- Kevin Gowland and Carla Rees for the Young Performers
- Emily Beynon and Marie-Christine Zupancuc for the Young Artists
- Sandy Hay and Julie Wright for the Adult Amateurs

With appreciation to the prize sponsors: All Flutes Plus, ALRY,, Benslow Music, Forton Music, Furore, June Emerson, Just Flutes, Musicians Answering Service, New Moon Insurance, Pearl, Tetractys, Wonderful Winds, and Yamaha Music UK.

Atarah's Legacy Fund Memorial Prize - first winner

The first winner of this prestigious prize was Lucy Barrett. She was highly commended in the Young Performer's category in the annual competition. This prize allowed Lucy to have lessons with professional teachers. This would not have been possible for her without this prize. As well as impressing the judges with her playing, the Legacy Fund advisory group and the BFS Council felt Lucy provided a very compelling reason for wanting to be considered for the Prize, and felt that it would have given Atarah great pleasure in supporting her future development.

New BFS Merchandise

This was the first time in many years that the council decided to sell some branded merchandise. In the past there had been merchandise, but the BFS logo has changed, so new items needed to be bought. The items were sold during the competitions in Loughborough and Birmingham. There were BFS branded mugs, mechanical pencils, notes books stickers. These were popular with our members and they were also given to judges as extra gifts. The council plans to sell these over the website.

Practice Challenge

In January the BFS held a sponsored practice challenge. This challenge was open to members and non-members, and was a chance for flautists to learn new skills and ideas through practising the flute. They were encouraged to challenge themselves and received sponsorship; they were able to start on any date from January 1-14 2022 and set their own BFS Practice Challenge goal. There was also the chance to share a video or recording with us to show their progress, but this was not compulsory. As this was open to all, we asked members to spread the word to friends and family and all ages and abilities were welcomed. BFS council members also took part!

Communications updates

The BFS continued to communicate with members, donors, email subscribers and social media followers via emails and e-newsletters, the [BFS website](#), and social media ([Facebook](#), [Twitter](#) and [Instagram](#)). This was led by Communications and Advertising Manager Sophie McGrath with invaluable support from Andy Blanshard, Gavin Stewart and Emily Myles.

Giving Tuesday

On November 28 2023, the BFS took part in Giving Tuesday, a global day of giving. Communications including an email to subscribers, social media posts and a website news article offered guidance on how to support the charity, whether financially or by other means such as volunteering time or sharing content. Thanks to donor generosity, the campaign raised £175.

AGM Event 2023

The online AGM meeting was held on 19 November 2023. There were many BFS members who logged on to listen and watch performances of last year's winners. Aalia Hanif played Tchaikovsky's "Lensky's Ari" and Nikka Gershman performed her own composition, "When we used to Dance". As our chair and her last AGM, Lisa Nelsen held her final "In conversation With" with our own president, Wissam Boustany. It was an inspiring chat with how Wissam finds inspiration to play. The Treasurer and Secretary report was read out by our Secretary, Susan Torke and the Membership report was read out by Gavin Stewart, our Membership Secretary. There was ample time for the members to ask questions. These included:

Pre-Christmas Concert

On December 4, there was a wonderful evening of music played by four members of the council, Lisa Nelsen, Susan Torke, Kate Cuzner, Emma Cornell and one new member, Paulo Ghiglia. This flute quintet began after the online AGM held in November. The concert was a moment where the council members got together for the first time since lockdown. The concert was held at the Methodist Church in Market Harborough to a very warm and inviting audience. The church graciously gave the venue for free and £65 was raised for the charity.

BFS Christmas Party

On December 2, our new President Wissam Boustany hosted a BFS Christmas Party in southwest London. Around 30 members attended this free event, which included food, drink and the chance to meet other members.

Easyfundraising

The BFS continues to be registered with easyfundraising, a donation platform which allows users to raise donations for a charity of their choice when they shop online, at no cost to them. To date, the BFS has 15 supporters via the scheme and has raised £30.96. This is a decrease of £48.54 from 2022.

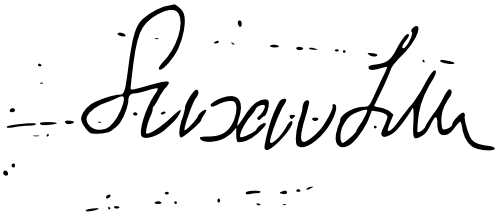
<https://www.easyfundraising.org.uk/causes/britishflutesociety/>

Report approved by order of the Board of on 4th December 2025 and signed on its behalf by

Gavin Stewart – Trustee (Interim Chair)



Susan Torke - Trustee (Secretary)



Charity No. 1178279

THE BRITISH FLUTE SOCIETY

Charitable Incorporated Organisation

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

CHARLES OSEI, BSc, MSc, ACIE, MCIPP, AFA, ATA

CHARITY INDEPENDENT EXAMINER / ACCOUNTANT

FLAT 3, 11 ROCHDALE WAY

LONDON

SE8 4LY

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

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THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

ORGANISATIONAL PROFILE
FOR THE YEAR ENDED 31 DECEMBER 2023

TRUSTEES	Chair	Dr Gavin Stewart
		Alexander Hay
		Dr Julie Maisel
		Elizabeth Ann Wrighton
		Susan Torke
		Kate Cuzner

REGISTERED OFFICE: 80 Willow Crescent
Market Harborough
Leicestershire
LE16 9DT

BANKERS:

ACCOUNTANTS: Charles Osei, BSc (Hons), MSc, ACIE, AFA, ATA, MCIPP
Flat 3, 11 Rochdale Way, Deptford London
SE8 4LY

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

INDEPENDENT EXAMINER'S REPORT ON THE FINANCIAL STATEMENTS TO THE TRUSTEES OF THE BRITISH FLUTE SOCIETY

I report on the financial statements for the year ended 31 December 2023 set out on pages 4 - 13.

This report is made solely to the Trustees of The British Flute Society, as a body, in accordance with regulations made under section 145 of the Charities Act 2011 and Charity SORP. My work has been undertaken so that I might state to the Trustees matters I am required to state to them in an independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and Charity's trustees for my independent examination work, for this report, or for the statement I have given below.

Respective responsibilities of Trustees and independent examiner

As charity trustees of the organisation and for the purposes of charity law, are responsible for the preparation of the financial statements, the Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and under Part 16 of the 2006 Act, and that an independent examination is need

I report in respect of my examination of the Charity's accounts carried out:-

- a) examine the accounts under section 145 of the 2011 Act;
- b) follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- c) state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the reports limited to those matters set out in the statement on the next page.

MIGRANTS' RIGHTS NETWORK

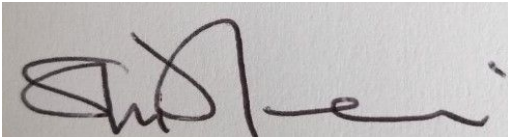
Registered Charity No. 1178279

**INDEPENDENT EXAMINER'S REPORT ON THE FINANCIAL STATEMENTS
TO THE TRUSTEES OF THE BRITISH FLUTE SOCIETY**

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with Section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Charles Osei, BSc (Hons), MSc, ACIE, AFA, ATA , MCIPP
Flat 3, 11 Rochdale Way Deptford London SE8 4LY

Date 05/12/2024

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

BALANCE SHEET
AS AT 31 DECEMBER 2023

	<u>Notes</u>	<u>2023</u> £	<u>2022</u> £
Current Assets			
Stock	6	348	28
Debtors	6	-	316
Cash at Bank and in hand	7	104,216	70,295
Creditors			
Amount due within One Year			
Other Creditors	8	(735)	(1,776)
Net Assets/Liabilities		<u><u>103,829</u></u>	<u><u>68,863</u></u>
Reserves			
General Funds		35,827	36,841
Restricted Funds:		68,002	32,022
		<u><u>103,829</u></u>	<u><u>68,863</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue onand were signed on its behalf by:


.....
Dr Gavin Stewart

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Resources Arising					
Income from Charitable Activities	2	31,428	35,980	67,408	47,347
Investments	3	-	-	-	305
Total Income		31,428	35,980	67,408	47,652
Expenditure:					
Charitable Activities - expended	4	32,442	-	32,442	28,954
Total Expenditure		32,442	0	32,442	28,954
Resources retained for further use		(1,014)	35,980	34,966	18,698
Transfer between Funds		-	0	-	0
Net Movement in Funds					
Reconciliations of Funds					
Brought forward 01/01/2023		36,841	32,022	68,863	50,165
Carried forward 31/12/2023		35,827	68,002	103,829	68,863

The company made no recognised gains and losses other than those reported in the income and expenditure account.

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	18	33,921	6,325
		<hr/>	<hr/>
Net cash (used in)/provided by operating activities		33,921	6,325
		<hr/>	<hr/>
Change in cash and cash equivalents in the reporting period		33,921	6,325
Cash and cash equivalents at the beginning of the reporting period		70,295	63,970
		<hr/>	<hr/>
Cash and cash equivalents at the end of the reporting period		104,216	70,295
		<hr/>	<hr/>

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting Policies

Basis of Preparation.

These accounts have been prepared on an accrual basis and include income and expenditure as they are earned or incurred, rather than as cash received or paid. Reference to the "Charities SORP" refers to the Charities SORP (FRS 102): Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland. 2nd edition effective 1 January 2019, and in accordance with the Companies Act 2006.

1a. Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1b. Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is possible that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1c. Government grants

Government grants are credited to the Statement of financial activities as the related expenditure is incurred.

1d. Fund accounting

Unrestricted Funds are receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted Funds are subjected to restrictions on their expenditure imposed by the donor.

Designated Funds are unrestricted funds but earmarked by the trustees for particular purposes.

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

1e. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1f. Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at amount prepaid.

1g. Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1h. Liabilities and provisions

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1i. Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1j. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Charity does not currently have any significant accounting estimates or areas of judgement.

1k. Tangible Fixed Assets

Equipment and other tangible fixed assets are capitalised when the cost is £500 or more

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - straight line over 3 years

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

	Unrestricted	Restricted		
2 INCOME FROM CHARITABLE ACTIVITIES	31.12.23	31.12.23	31.12.23	31.12.22
	£	£	£	£
Donations and Legacies	1,084	35,980	37,064	9,084
Subscriptions	21,222	-	21,222	31,755
Members Fundraising Events	-	-	-	25
Advertising Revenue -Pan Magazine	3,274	-	3,274	4,820
Online Shop - Pan Magazine	248	-	248	-
Competition Entry Fees - BFS Competition	3,670	-	3,670	1,663
Competition Sponsorship/trade-BFS Competition	1,836	-	1,836	-
Merchandise Sales - BFS Competitions	94	-	94	-
	-	-	-	-
Total	<u><u>31,428</u></u>	<u><u>35,980</u></u>	<u><u>67,408</u></u>	<u><u>47,347</u></u>
3 INVESTMENT INCOME				
Deposit Account Interest	-	-	-	305
Total Income	<u><u>31,428</u></u>	<u><u>35,980</u></u>	<u><u>67,408</u></u>	<u><u>47,652</u></u>

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4 DIRECT/SUPPORT COSTS OF CHARITABLE A	Unrestricted	Restricted	Total	Total
	31.12.23	31.12.23	31.12.23	31.12.22
	£	£	£	£
Events	-	-	-	486
Bank and Credit Card Charges	722	-	722	452
Communications	5,976	-	5,976	8,570
Compliance Costs	252	-	252	450
Council Members Expenses	347	-	347	36
Purchases	348	-	348	460
Insurance	137	-	137	173
Mail Handling	5,096	-	5,096	4,708
Refunded -incorrect payments	440	-	440	1,683
Independent Examiner fee	350	-	350	200
NCVO	52	-	52	-
Charitable Activities-Pan Magazine	16,996	-	16,996	10,500
BFS Competitions	1,726	-	1,726	55
Website development	-	-	-	1,181
Total resources expended	32,442	-	32,442	28,954

5 TRUSTEEES' REMUNERATION AND BENEFITS

There were no trustee's remuneration or other benefits for the year ended 31 December 2023 nor for the period ended 31 December 2022.

Trustees' expenses paid for the year ended 31st December 2023 was £347.

6 AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Stocks	<u>348</u>	<u>28</u>
Debtors	<u>0</u>	<u>316</u>
7 Cash at Hand and Bank	<u>86,729</u>	<u>70,295</u>

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.23	31.12.22
	£	£
Other creditors	735	326
Accruals and Deferred Income	-	1,450
	<u>735</u>	<u>1,776</u>

9 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted fund	31.12.23 Total funds	31.12.22 Total funds
	£	£	£	£
Fixed assets	-	0	-	0
Current assets	104,564	-	104,564	70,639
Current Liabilities	(735)	0	(735)	1,776
	<u>103,829</u>	<u>-</u>	<u>103,829</u>	<u>72,415</u>

10 MOVEMENT IN FUNDS

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
Unrestricted funds			
General fund	36,841	(1,014)	35,827
Restricted funds			
Restricted fund	32,022	35,980	68,002
	<u>68,863</u>	<u>34,966</u>	<u>103,829</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	31,428	(32,442)	(1,014)
Restricted funds			
Restricted fund	35,980	0	35,980
TOTAL FUNDS	<u>67,408</u>	<u>(32,442)</u>	<u>34,966</u>

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2023

MOVEMENT IN FUNDS - continued

11 Comparative net movement in funds, in prior year 12 months included in the above are as follows:

	2022 Incoming resources £	2022 Resources expended £	2022 Movement in funds £
Unrestricted funds			
General fund	44,582	(28,855)	15,727
Restricted funds			
Restricted fund	3,070	(99)	2,971
TOTAL FUNDS	<u>47,652</u>	<u>(28,954)</u>	<u>18,698</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 31.12.22 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	36,841	(1,014)	35,827
Restricted Funds			
Restricted Fund	<u>32,022</u>	<u>35,980</u>	<u>68,002</u>
TOTAL FUNDS	<u>68,863</u>	<u>34,966</u>	<u>103,829</u>

THE BRITISH FLUTE SOCIETY

Registered Charity No. 1178279

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

MOVEMENTS IN FUNDS - continued

12 A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Reources expended £	Movement in funds £
Unrestricted funds			
General fund	76,010	61,297	14,713
Restricted funds			
Restricted fund	39,050	99	38,951
TOTAL FUNDS	<u><u>115,060</u></u>	<u><u>61,396</u></u>	<u><u>53,664</u></u>

13 RELATED PARTY DISCLOSURES

There were no related party transactions for the year 31st March 2024.

14 RECONCILIATION OF NET (EXPENDIYURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.12.23 £	31.12.22 £
Net (expenditure)/income for the reporting period (as per the Statement of financial activities)	34,966	18,698
Adjustment for:		
Depreciation charges	-	-
(Increase)/decrease in stock	(320)	-
(Increase)/decrease in debtors	316	102
Increase/(decrease) in creditors	<u>(1,041)</u>	<u>(12,475)</u>
Net cash (used in)/provided by operations	<u><u>33,921</u></u>	<u><u>6,325</u></u>

15 ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.23 £	Cash flow £	At 31.12.23 £
Net Cash			
Cash at Bank and in hand	70,295	33,921	104,216
	<u>70,295</u>	<u>33,921</u>	<u>104,216</u>
Total	<u><u>70,295</u></u>	<u><u>33,921</u></u>	<u><u>104,216</u></u>

Fund Analysis

The funds designated as restricted are held for the following purposes;

Atarah Ben-Tovim Fund is to benefit entrants to the Annual Competition as described above.

Vera Sylvia Wharton Fund is to enable children of parents of limited means to have lessons and attend events, up to Grade 8 ABRSM level.

William Bennet Prize fund is for 1st place winners of the Annual Competition

1. RELATED PARTY DISCLOSURES

Other than those transactions (trustees' expenses) and changes in indebtedness (the amount due from the unincorporated charity) detailed elsewhere, there were no related party transactions in the year ended 31 December 2022 that require to be disclosed.

2. EVENTS AFTER THE BALANCE SHEET DATE

Competitions 2024 - Our competitions were held in person across on one busy day in February 2024 and saw the first winners of the new William Bennett prize and the second winner of the Atarah Prize.

APPENDIX A – 2023 AGM Minutes

Minutes from the Online Annual General Meeting of the Council and Members of the British Flute Society

Sunday 19 Nov 2023

AGM 19 November 2023 - held online.

Attendees: Lisa Nelsen , Liz Wrighton, Gavin Stewart, Kate Cuzner, Susan Torke, Julie Maisel, Imogen Morall.

1. **Apologies** - Sarah Heard
2. Chair report: welcome all members and praised their commitment to the Society. Reminded the society always needs volunteers and help is always needed. The council is made up of professional musicians who work very hard. She praised all the council members. She also announced that she was stepping down as Chair.
3. Treasure report was read by Susan Torke in the absence of the treasurer, Sarah Heard

Treasurer's Report for BFS AGM - Sunday 19th November

In my report I will give you a brief overview of our accounting period, 1st January 2022 to 31st December 2023 as well as our plans for the future.

Successes in the past 12 months:

- In person live competitions took place
- EBSCO subscriptions were fulfilled, delivering Pan to institutions worldwide

The financial result for 2022 was a profit (£18,698). In 2022 continuing income from memberships was sufficient to meet the net cost of three issues of 'Pan', the BFS Competitions and support costs.

Our biggest expenditure is the publication Pan, which cost less than in 2021, £10,500, down from £15,543. Postage has been accounted for in mail handling, taking that budget line from £4,631 in 2021 to £4,708 in 2022.

Subscription income was down slightly from £36,512 in 2021 to £31,755 in 2022. However, advertising revenue for Pan increased by 63%, from £3,022 in 2021 to £4,820 in 2022. Entry fees for the competition dropped slightly, from £1,992 in 2021 to £1,663 in 2022. Despite this the competitions continue to be a highlight in the BFS calendar and it was wonderful to have them in person again.

Principal risks facing the charity:

1. Advertising revenue for Pan has improved since 2021 and is currently a minimal risk.
2. Continuing issues with the systems changing / being down for distributing Pan has meant the council have needed to work hard to source missed copies and send to those affected.
3. The current income and expenditure is unsustainable and the council are working to improve expenditure controls and searching for a new council member to fulfil a fundraising position.

We will be working to mitigate these risks and our priorities for the coming year are:

- Set up a separate bank account for Atarah's fund

The charity now has two restricted funds:

- Vera Sylvia Wharton fund £29,051, to enable children of parents of limited means to have lessons and attend events, up to Grade 8 ABRSM level.

- Atarah Ben-Tovim fund £3,070, to benefit entrants to the Annual Competition.

Policy on reserves

The Council reviews the charity's ongoing costs and income, together with special requirements, and aims to maintain an appropriate level of unrestricted reserves at all times. This is measured in terms of the net cost of at least one issue of "Pan" and a few months' ongoing support costs. The free reserves at 31 December 2022, were £36,841 and are considered sufficient. The Council are, however, mindful of the risks to which the charity is exposed.

I would like to take this opportunity to thank the council for all the support they have offered during my time as treasurer. They are an extremely passionate and enthusiastic group of people and the BFS membership are fortunate to have them. I wish the BFS every success for the future.

4. Secretary Report:

Reported to the members that emails and general administration work was carried out. The main work this year was establishing a list of music services, music hubs, youth orchestras etc to have as a resource. This will enable the Society to send information efficiently for events and Competitions.

5. Voting was held:

Julie Maisel and Imogen Morall were voted onto the council as trustees Susan Torke was reappointed as trustee and secretary. Gavin Stewart was appointed as Interim Chair.

6. Performances were played of past winners. It was great to see many of the BFS membership community log on to watch performances of past winners. Aaliyah Hanif played Lensky's Aria and Nikka Gershman performed her own composition, "When we used to Dance".

7. As our chair and her last AGM,

Lisa held her final "In conversation with" with our president Wissam Boustany. It was an inspiring chat with the ever engaging and encouraging Wissam!

8. Questions were asked by members and council stayed online to chat and answer questions.

THE BRITISH FLUTE SOCIETY

England & Wales - Charity number 1178279

Accounts



**The British Flute Society
Charitable Incorporated Organisation
Registered Charity Number 1178279**

**Report of the Trustees
and
Unaudited Financial Statements for the Year Ended 31 December 2022**

Report of the Trustees

Objectives

The objectives of the British Flute Society (BFS) are to advance the education of the public in the art and science of music and in particular the art and science of flute playing in all its aspects. With respect to this objective, the BFS is an inclusive community which strives to connect the members and the flute traders.

Benefit

The purpose of the BFS is to increase the understanding of the flute and flute music, grow and connect the membership community in Britain and beyond, and provide guidance to help members to grow.

No harms have arisen from the charitable purposes. Trustees continue to monitor for conflicts of interest, especially regarding promotion and publication. No private benefit has arisen from the charitable purposes. The trustees continue to have regard to the Charity Commission's public benefit guidance. Members and trustees are committed to furthering the aims of the charity.

Public

In the widest sense the BFS's participatory events, journal, videos and other online resources provide a pool of accessible resources that engages, inspires, and educates the public about the flute, musicianship, and creativity.

The public benefits are therefore:

- Advancement of education
- Advancement of arts and culture
- Advancement of the community that supports these

Members

Our beneficiaries are the members of the Society and more generally performers and teachers of the flute. Membership is open to anyone interested in furthering the purpose of the BFS by way of a small annual subscription.

To increase accessibility, there are a number of membership concessions in place. To help support members in financial hardship to access the Competitions and receive BFS membership, in 2021 the BFS introduced a 'Sponsor a Player' initiative where

members were asked if they could donate to allow someone less fortunate to participate. The BFS Council is extremely grateful to all who have contributed. As a result of their generosity, as of the end of 2022, 12 people have been able to participate and join the BFS, and any remaining funds have been ring fenced to allow access for future events.

The annual membership subscription secures access to a range of resources including:

- 3 issues of Pan Journal mailed to each member, as well as digital access and access to an online archive spanning nearly 40 years (an online-only subscription is available for international members);
- Access to our online members' area, which includes various series of educational video content, from technique warm ups to our 'In Conversation With...' series;
- Discounts for BFS events and with various companies and institutions;
- Access to a directory of members to facilitate networking;
- Connections with Area Representatives to participate in local events and meet-ups;
- Listing of members' events in Pan Journal, online and on social media;
- Opportunity to share member news in Pan - from a competition win to a new release or professional update;
- Ability to enter the annual Competitions;
- Free classified ads in Pan Journal;
- Input into a range of aspects of BFS life.

In the period 01.01.22 to 31.12.22 the BFS membership saw the following:

156 new members

528 membership renewals

46 confirmed cancellations

175 passed due members (primarily due to PayPal issues that led to an increase in lapsed members as they moved over to the new payment system)

Finance

The financial result for 2022 was a profit (£18,698). In 2022 continuing income from memberships was sufficient to meet the net cost of three issues of 'Pan', the BFS Competitions and support costs.

Financial position at year end was £68,863.

Policy on reserves

The Council reviews the charity's ongoing costs and income, together with special requirements, and aims to maintain an appropriate level of unrestricted reserves at all

times. This is measured in terms of the net cost of at least one issue of 'Pan' and a few months' ongoing support costs. The free reserves at 31 December 2022, were £36,841 and are considered sufficient. The Council are, however, mindful of the risks to which the charity is exposed, as is discussed later in this document.

Going concern

The Council has prepared financial projections for twelve months from the date of this Report, based on all information currently available, and has sought advice on its responsibilities should sufficient financial resources no longer be available.

The basis on which the financial statements have been prepared, in view of the current uncertainties affecting the charity's future income and costs, is set out in Note 1 to the Financial Statements.

Financial Statements

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Charities (Accounts and Reports) Regulations 2008

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Future Plans

The council has decided to try to hold as many live events as possible. We are hopeful that 2022's will be the last competition to be held online and feel that, if it is safe to do so, the competition will subsequently be held live, over two days. As for other live events, we understand that some members will find it difficult to attend, and therefore it might be prudent to have a hybrid approach to events so more distant members can access the events from their homes.

Continuing to streamline and simplify the administration and finance systems is a priority, with a better shared understanding by the Council of all tasks involved in running the charity. The Council will actively look to encourage new trustees with a wide range of skills who can effectively help support this. The Council aims to 'future-proof' the BFS, and also plan to update policies and trustee training (eg. safeguarding). We are actively searching for a legal advisor who can guide the charity through issues that arise.

Structure, Governance and Management

Governing Document

The British Flute Society is a charitable incorporated organisation and was registered on 8 May 2018. It is a membership charity, governed by its constitution. The charity's trustees are its Council Members, appointed by the members.

Legal name

The charity's legal name is called "THE BRITISH FLUTE SOCIETY" and is abbreviated to "BFS".

Recruitment and appointment of new trustees

Trustees (Council Members) are elected by the members of The British Flute Society. There must be at least five and no more than seventeen. Each year one third of the trustees retire by rotation, and are eligible for re-election. The Council may co-opt additional Council Members, up to the maximum of seventeen.

Trustees

The charity's trustees are appointed by the council and membership. The trustee appointments in 2022 were as follows:

NAME	DATE APPOINTED	DATE OF RESIGNATION	ELECTION / RE-ELECTION DETAILS	POSITION
Lisa Nelsen	18 August 2018		Re-elected as Chair Nov 2021	Chair
Gavin Stewart	20 December 2020		Appointed as Vice Chair Nov 2022 Appointed trustee Nov 2021	Vice chair (Sept 2022) Membership Secretary
Sarah Heard	10 October 2021		Appointed trustee Nov 2021	Treasurer
Elizabeth Wrighton	6 September 2020		Reappointed trustee 2022	Vice chair (March 2021 - Sept 2022)
Susan Torke	30 June 2019		Reappointed trustee Nov 2021 and secretary in Nov 2022	Secretary
Kate Cuzner	2000		Reappointed trustee 2022	
Nicola Rossiter	30 June 2019	12 August 2022		Interim treasurer Membership secretary
Matthew Henderson	Oct 2020	14 July 2022		Legal Advisor
Rachel Smith		29 June 2022		

New trustees are supported through induction by the council, and given support in understanding the charity's constitution and their fiduciary duties by our legal advisor, should they require it. The charity are members of NCVO which hosts a catalogue of resources supporting capacity building. It is considered that all Trustees and any others who could be understood to be 'managers' in the activities and affairs of the Charity - as defined in Schedule 6 of the Finance Act 2010 - have completed declarations confirming that they are 'fit and proper' persons under the terms of the Finance Act 2010.

Operations

Susan Torke Charity Secretary. Appointed November 2021
Sophie McGrath Communications. Appointed November 2018
Carla Rees Editorial services for Pan

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Council has identified the following to be the principal risks facing the charity:

1. Advertising revenue for 'Pan' dropped after the March 2021 edition. This improved in 2022 and is currently a minimal risk.
2. There were continued issues with systems changing or being down in the previous year; this is now mostly only affecting subscription services. The Council have worked hard to source missed copies and send these to the institutions affected.
3. The Council recognises the current income and expenditure is unsustainable and are working to improve expenditure controls by looking at cost savings across the charity, and also ways to raise funds through fundraising and similar activities. We are actively searching for a new council member to fulfill a fundraising position.

Ordinary meetings of Council members in 2022 took place on:

16 January, 3 April, 18 September, 6 November, 20 November (AGM).

All meetings were held online via Zoom.

Reference and Administrative Details

Registered Charity Number: 1178279

Principal Address: 80 Willow Crescent, Market Harborough, Leicestershire, LE16 9DT

Activities during the 2022 financial year

Pan

Three issues of the magazine were published, one at the beginning of March, July and November. Each issue contained flute-related articles, news relating to the activities of BFS members, and reviews of material from artists and composers, including new books, music and gadgets.

The purpose of Pan is to:

- Create an academic resource for flute
- Share news amongst the flute community
- Receive feedback from members

Pan directly helps further the Society's objectives of advancing the education of the public in the art and science of music through its content and contributions. It also acts as a means for sharing news amongst the flute community, and provides a way for members to interact through member contributions.

The **March 2022** issue included content such as: an interview with Emily Beynon; remembering Franz Doppler on his 200th birthday; investigating the flute in Donizetti's Lucia; recollections of Alain Marion; ideas for livening up your practising; the first instalment of a biography of legendary flutemaker Albert Cooper, written by Trevor Wye; the OHMI Trust on playing the flute with disabilities; behind the scenes commissioning new music.

The **July 2022** issue paid tribute to William 'Wibb' Bennett, with a special celebration of his life by members of the global flute community. Also in this issue were articles such as: a beginner's guide to meditative music-making; Conrad Asman on his new work for piccolo; discovering the eFlute Festival; the effect of the pandemic on freelance players; the performance history of Prokofiev's Sonata for Flute and Piano in D Major Opus 94; Publisher Spotlight on Edition Svitzer.

The **November 2022** issue featured articles on topics such as: mastering your breathing; exploring extended techniques; a closer look at Piazzolla's Histoire du Tango; an introduction to Franz Anton Hoffmeister; part 2 of Trevor Wye's biography of flutemaker Albert Cooper; Publisher spotlight on Edition Cossack; an interview with composer Halit Turgay.

Online Competitions

Due to the Covid pandemic, the BFS Competitions 2022 were held online. The competition continued with the established categories of School Performer (13 years and under) (31 entrants), Young Performer (14-18 years) (42 entrants), and Young Artist (19-24 years) (31 entrants). The BFS also continued to offer the Adult Amateur category that was introduced in the 2021 online competition (25 years and over) (12 entrants). There was a new non-competitive category for Young Players to gain feedback on their performance (4 entrants). The entry fee for all categories was £12.50, except the Young Player which was £5. All entrants were required to be a BFS member. The BFS council were able to provide financial aid if cost was a barrier to entry via the 'Sponsor a Player' initiative.

In addition to prizes for first, second and third place in each category, four special prizes were awarded from across the whole competition: Best piccolo performance, Best low flute performance, Best performance of a piece by a woman composer, and Best performance of a piece by a composer in a historically underrepresented group. The Pearl Prize was awarded to the playing showing most potential from any of the competitive categories, and the Musician's Answering Service Prize was awarded to the most outstanding UK-based competitor in the 2022 Young Artist category. The winners are listed below.

In total, 120 competitors entered from across the UK, as well as from Europe (for example the Republic of Ireland, Ukraine, Portugal and Russia) and the wider world (including Iran, Hong Kong and the USA). Competitors made their entries by submitting a video performance of their programme. These were then shortlisted, ready for final judging by the adjudicators. On March 13 (School and Young Performers), and March 20 (Young Artists and Adult Amateurs), the competition events were shown via Zoom free of charge. The video performances were shared and the competitors also chatted to Lisa Nelsen, our Chair, giving the Zoom audience a chance to get to know a little about each of them. There was a fantastic supportive atmosphere, with great comments added by viewers and council members in the Zoom chat throughout both days. Richard Shaw provided informative updates in the chat about the repertoire played, and there was continuous live-posting on BFS social media by Communications and Advertising Manager Sophie McGrath. At the end of each day, the adjudicators gave their thoughts and the category prize winners were announced. Over the two weekends 333 people joined the events online - an increase from 239 in 2021.

Prize Winners

School Performer

- 1st Prize - Manni Geng
- 2nd Prize - Emme Hensel
- 3rd Prize - Mayukhjit Chakraborty
- Highly Commended - Hanhan Qu and Kwan Leanne Yi
- Commended - Ailish Steele, Eli Duncan Padgett, Jacob Phillips
- Audience Vote 1st Prize - Eli Duncan Padgett
- Audience Vote 2nd Prize - Susannah Hunt
- Audience Vote 3rd Prize - Emme Hensel

Young Performer

- 1st Prize - Nikka Gershman-Pepper
- 2nd Prize - Eva Barkova
- 3rd Prize - Joseph Geary
- Highly Commended - Viviane Ghiglino
- Commended - Mayuri Swaminathan, Amy Cleverly, Georgia Campbell, Emily Moores
- Audience Vote 1st Prize - Josie Annikki Wakefield
- Audience Vote 2nd Prize - Rozhan Farajianarkouli and Nikka Gershman-Pepper
- Audience Vote 3rd Prize - Eva Barkova

Young Artist

- 1st Prize - Wong Ka Wing Karen
- 2nd Prize - Anna Ryan
- 3rd Prize - Tamsin Reed
- Highly Commended - Ondina Osterdahl
- Audience Vote 1st Prize - Wong Ka Wing Karen
- Audience Vote 2nd Prize - Katie Bartels
- Audience Vote 3rd Prize - Amelia Donovan

Adult Amateur

- 1st Prize - Victoria Earthey
- 2nd Prize - Hannah Lindsey - Clark
- 3rd Prize - Marion Gough
- Highly Commended - Jake A Keller
- Commended - Julie Crombie
- Audience Vote 1st Prize - Hannah Lindsey Clark
- Audience Vote 2nd Prize - Marion Gough
- Audience Vote 3rd Prize - Victoria Earthey

Special Awards

- Musicians Answering Service Prize - Anna Ryan
- Pearl Prize - Jacob Phillips
- Best piccolo performance - Maia Roberts, Georgie Campbell (highly commended)
- Best low flute performance - Rachel Foyle
- Best performance of a piece by a woman composer - Emily Moores
- Best performance of a piece by a composer in a historically underrepresented group - Aaliyah Hanif

The event would not have been possible without the hard work of the volunteers and council members involved, as well as the adjudicators who were:

- Daniel Shao and Julie Maisel for the School and Young Performers
- Kersten McCall and Emer McDonough for the Young Artists
- Atarah Ben-Tovim and Joss Campbell for the Adult Amateurs

With appreciation to the prize sponsors: All Flutes Plus, ALRY, Beaumont, Benslow Music, Forton Music, Furore, June Emerson, Just Flutes, Musicians Answering Service, New Moon Insurance, Pearl, Tetractys, Wiseman, Wonderful Winds, and Yamaha Music UK.

Atarah's Legacy Fund Memorial Prize

With the passing of Atarah Ben-Tovim MBE, a legend in the flute community, our former Chair, and supporter of the BFS for almost 40 years, a fund was set up in her name. Established shortly before her death in October 2022, Atarah's Legacy Fund was introduced in accordance with her wishes, to support the musical education of a Competitions entrant of merit, musical integrity and potential. All entrants could put themselves forward, with the winner to be chosen by the Council and from names offered by the adjudication panel in each category, prioritising a core musicality sensitive to and observant of stylistic differences. The chosen player would not necessarily be a winner of a category, but someone who was deserving of support because of the innate talent that was shown in the competition - and the possible career that could be nurtured if supported. In 2022, we were grateful to receive over £3,000 in donations to this fund.

We also created a 'Remembering Atarah' page on the BFS website, where people could donate to Atarah's Legacy Fund and contribute to a memorial message-board, to create a permanent online memorial of memories and tributes to Atarah.

Practice Challenge

In January the BFS held a sponsored practice challenge. This challenge was open to members and non-members, and was a chance for flautists to learn new skills and ideas through practising the flute. They were encouraged to challenge themselves and received sponsorship; they were able to start on any date from January 1-14 2022 and set their own BFS Practice Challenge goal. There was also the chance to share a video or recording with us to show their progress, but this was not compulsory. As this was open to all, we asked members to spread the word to friends and family and all ages and abilities were welcomed. BFS council members also took part!

Communications updates

The BFS continued to communicate with members, donors, email subscribers and social media followers via emails and e-newsletters, the [BFS website](#), and social media ([Facebook](#), [Twitter](#) and [Instagram](#)). This was led by Communications and Advertising Manager Sophie McGrath with invaluable support from Andy Blanshard, Gavin Stewart and Emily Myles.

eFlute Festival promotional video

The BFS debuted an eight-minute promotional video at the eFlute Festival, a popular online flute event, in April 2022. The video introduced the BFS and its activities and resources, with contributions from founder Trevor Wye, Chair Lisa Nelsen, former Competitions winner Daniel Shao, and BFS member Hannah Lindsey-Clark, and narration by BFS Trustee Rachel Smith.

Giving Tuesday

On November 29 2022, the BFS took part in Giving Tuesday, a global day of giving. Communications including an email to subscribers, social media posts and a website news article offered guidance on how to support the charity, whether financially or by other means such as volunteering time or sharing content. Thanks to donor generosity, the campaign raised £175.

UK premiere of the Malta Philharmonic Orchestra's commemorative performance of Fantasia on Greensleeves

The BFS' social media accounts posted the UK premiere of the Malta Philharmonic Orchestra's arrangement of Vaughan Williams' Fantasia on Greensleeves. The video was made to commemorate the 70th anniversary of the Queen and Prince Philip moving from Malta to start their life in the UK, and was recorded in the ballroom of the Phoenicia Malta hotel where they used to dance. Introduced by MPO Principal Flute

Rebecca Hall, the performance featured Hall, MPO Principal harpist Britt Arend and MPO Principal oboist John McDonough - who also arranged the piece, reinterpreting the classic to mark Vaughan William's 150th anniversary. The video reached 2,700 people on Facebook.

Galway Flute Festival 2022 BFS Awards

In conjunction with our Honorary Patrons, Sir James Galway and Lady Jeanne Galway, the BFS held a competition awarding three auditor places to the 33rd Galway Flute Festival, which took place online from 22 June - 26 June 2022. The festival featured Sir James Galway and Lady Jeanne Galway's Practical Practice Sessions, interviews, Q&A sessions, and masterclasses and performances with guest artists including Gareth Davis, Nicola Mazzanti, Ulla Miilmann, Karl-Heinz Schulz, Bill McBirne and Marina Piccinini. Entrants were asked to submit a video performance of Gossec's *Tambourin* and the Irish traditional *Danny Boy*. The videos were shortlisted by the BFS council, and the winners chosen by Sir James and Lady Jeanne Galway, who were so impressed by the entries that they decided to award three instead of the anticipated two prize winners. The prize winners were Rozhan Farajianarkouli, Mayukhjit Chakraborty and Joseph Geary.

Passing of BFS President William 'Wibb' Bennett OBE

In May 2022, we informed our community with deep sadness that our President William 'Wibb' Bennett OBE had died. He had been at the forefront of our community since the inception of the BFS, and we are immensely grateful for all of his inspiration, contribution and support. Our July 2022 issue of Pan celebrated his rich and vibrant life, with tributes, memories and photos shared by some of the many people whose lives he touched.

Announcement of new President and Vice President, Wissam Boustany and Emily Beynon

With the greatest respect for all the support and initiative Wibb gave to the BFS, in the autumn the Council decided to approach two artists to take over the positions of President and Vice President. Wissam Boustany took on the role of President, and Emily Beynon stepped into the vacancy that Wissam had left as Vice President. We announced the news at the start of November, and thanked them for their consideration of their roles, and the involvement in the activities of the BFS that they would like to include in their already busy careers.

AGM Event 2022

The online AGM meeting was held on 20 November, with a live chat as part of our 'In Conversation With' series with the charity's Honorary Patrons Sir James Galway and Lady Jeanne Galway. The lively hour chat was hosted by BFS Chair, Lisa Nelsen, and was a wonderful window into the life of Sir James. The members were treated to precious information regarding how Sir James warms up and how he works on tone studies and scales. He also informed members how important it is to show your uniqueness and not compare yourself with others, and talked about his experience playing concerti with orchestras. He told many stories and expounded on tempo and how he would meet with various conductors to talk about tempi, emphasising that the flautist really has the control and needs to learn to push the tempo forward or to pull back if the conductor is going too fast.

There was ample time for the members to ask questions. These included:

- How would you practise sight reading? Sir James suggested getting the Beethoven Sonatas and playing through them, an idea he learned from Geoffrey Gilbert.
- How do you play very loud in the low register then immediately play softly in the high register? Sir James explained that the embouchure needs to change for every note, and suggested working on Moyse's Sonorite.
- How do you obtain better tone quality on high B? Sir James referred back to the work one does for embouchure practice.
- Is it good to work on the very high extension notes (past high D) so the other more accessible notes sound better? Sir James said, "Well I don't!"

Sir James also shared news about his free Sunday classes online. He urged members to sign up, as he was very concerned about the flute community since Covid and wished to bring flautists together with these classes. The session was also live-tweeted via Twitter.

The Galways thanked the BFS trustees for all that they are doing for the members.

Pre-Christmas Concert

On December 4, there was a wonderful evening of music played by four members of the council, Lisa Nelsen, Susan Torke, Kate Cuzner, Emma Cornell and one new member, Paulo Ghiglia. This flute quintet began after the online AGM held in November. The concert was a moment where the council members got together for the first time since lockdown. The concert was held at the Methodist Church in Market Harborough to a

very warm and inviting audience. The church graciously gave the venue for free and £65 was raised for the charity.

BFS Christmas Party

On December 2, our new President Wissam Boustany hosted a BFS Christmas Party in southwest London. Around 30 members attended this free event, which included food, drink and the chance to meet other members.

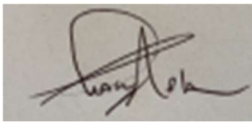
Easyfundraising

The BFS continues to be registered with easyfundraising, a donation platform which allows users to raise donations for a charity of their choice when they shop online, at no cost to them. To date, the BFS has 15 supporters via the scheme and has raised £79.50. This is an increase of £42.18 from 2021.

<https://www.easyfundraising.org.uk/causes/britishflutesociety/>

Report approved by order of the Board of on 28th October 2023 and signed on its behalf by

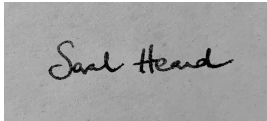
Lisa Nelsen – Trustee (Chair)



Gavin Stewart - Trustee (Vice Chair)



Sarah Heard - Trustee (Treasurer)



**Independent examiner's report to the Trustees of
The British Flute Society ("the CIO")**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 
Name: Joel David Williams
Address: 1 Montrose Avenue,
Stretford,
Manchester,
M32 9LN
Date: 9th November 2023

The British Flute Society

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Year Ended 31.12.22 Unrestricted funds £	Year Ended 31.12.22 Restricted funds £	Year Ended 31.12.22 TOTAL £	Year ended 31.12.21 TOTAL £
INCOME AND ENDOWMENTS FROM					
Donations, legacies and membership	2	37,794	3,070	40,864	66,884
Charitable Activities					
Pan Magazine	4	4,820	-	4,820	3,022
BFS Competitions		1,663	-	1,663	1,992
Flute Day Events		-	-	-	29
Investment income	3	305	-	305	3
Other income	5	-	-	-	218
Total		44,582	3,070	47,652	72,148
EXPENDITURE ON					
Raising funds	6	18,300	99	18,399	24,516
Charitable activities					
Pan Magazine	7	10,500	-	10,500	15,543
BFS Competitions		55	-	55	1,985
Flute Day Events		-	-	-	-
Total		10,555	-	10,555	17,528
NET (EXPENDITURE) / INCOME		15,727	2,971	18,698	30,104
RECONCILIATION OF FUNDS					
Total funds brought forward		21,114	29,051	50,165	20,061
TOTAL FUNDS CARRIED FORWARD		36,841	32,022	68,863	50,165

The statement of financial activities includes all gains and losses recognised in the year.
All incoming resources and resources expended derive from continuing activities.

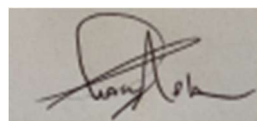
The British Flute Society

Balance Sheet 31 December 2022

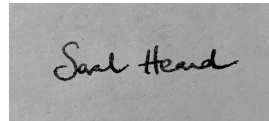
	Note	Year Ended 31.12.22 Unrestricted funds £	Year Ended 31.12.22 Restricted funds £	Year Ended 31.12.22 Total funds £	Year ended 31.12.21 Total funds £
CURRENT ASSETS					
Stocks	9	28	-	28	28
Debtors: Amounts falling due within one year	10	316	-	316	418
Prepayments and accrued income		-	-	-	-
Cash at bank and in hand		38,273	32,022	70,295	63,970
TOTAL		38,617	32,022	70,639	64,416
CREDITORS					
Amounts falling due within one year	11	(326)	-	(326)	(7,919)
NET CURRENT ASSETS		38,291	32,022	70,313	56,497
TOTAL ASSETS LESS CURRENT LIABILITIES					
		38,291	32,022	70,313	56,497
ACCRUALS AND DEFERRED INCOME	12	(1,450)	-	(1,450)	(6,332)
NET ASSETS		36,841	32,022	68,863	50,165
FUNDS					
Unrestricted funds	13	36,841	-	36,841	21,114
Restricted funds		-	32,022	32,022	29,051
TOTAL FUNDS		68,863	68,863	68,863	50,165

The financial statements were approved by the Board of Trustees and authorised for issue on 29/10/ 2023 and were signed on its behalf by:

Lisa Nelsen – Trustee (Chair)



Sarah Heard - Trustee (Treasurer)



The British Flute Society

Notes to the financial statements for the Year Ending 31 December 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

There are material uncertainties affecting the future income and costs of the charity. The charity has always been reliant on both financial resources and the work of volunteers: the continuing availability of suitable volunteers in future is also uncertain.

Subject to these uncertainties, the Council's current financial projections indicate that the charity should have sufficient unrestricted reserves to continue operating for at least twelve months from the date of this Report. The Financial Statements are therefore prepared on the going concern basis.

Since BFS has no non-current assets, impairment of assets has already been recognised and there are no significant third-party liabilities, preparing the Financial Statements on an alternative basis would make no material difference to a user of the Financial Statements.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

The Charity constitutes a public benefit entity as defined by FRS102.

Areas of Judgement or Estimation

The preparation of the financial statements in line with the Charities' SORP and FRS102 requires the Trustees' to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenditure.

The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The trustees do not consider that there are any estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Annual and six-year membership subscriptions are credited to income over the period to which they relate. Life memberships are credited to income over a period of fifteen years. Any Gift Aid associated with membership subscriptions is credited to income in the year in which the relevant subscriptions are received.

The various, often significant, contributions made by volunteers (including Trustees) are not recognised in income.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to

the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. DONATIONS AND LEGACIES

	Year Ended 31.12.22 £ Unrestricted	Year Ended 31.12.22 £ Restricted	Year Ended 31.12.22 £ TOTAL	Year ended 31.12.21 £ TOTAL
Donations and legacies	6,014	3,070	9,084	30,264
Gift Aid	-	-	-	98
Subscriptions	31,755	-	31,755	36,512
Members' Fundraising Events	25	-	25	10
	<hr/>	<hr/>	<hr/>	<hr/>
	37,794	3,070	40,864	66,884

Comparatives for donations and legacies

	Year Ended 31.12.21 £ Unrestricted	Year Ended 31.12.21 £ Restricted	Year Ended 31.12.21 £ TOTAL	Year ended 31.12.20 £ TOTAL
Donations and legacies	1,213	29,051	30,264	-
Gift Aid	98	-	98	-
Subscriptions	36,512	-	36,512	28,768
Members' Fundraising Events	10	-	10	-
	<hr/>	<hr/>	<hr/>	<hr/>
	37,833	29,051	66,884	28,768

3. INVESTMENT INCOME

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Deposit account interest	305	3
	<hr/>	<hr/>
	305	3

4. INCOME FROM CHARITABLE ACTIVITIES

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Advertising Revenue	Pan Magazine 4,820	3,022
Competition Entry Fees	BFS Competitions 1,663	1,992
Programme and Other Sales	Flute Day Events -	29
	<hr/>	<hr/>
	6,483	5,043

5. OTHER INCOME

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Exceptional items (sponsorship)	-	-
Uncategorised income	-	218
	<hr/>	<hr/>
	-	218

6. RAISING FUNDS

Raising donations and legacies

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Support costs (services)	-	-
Events	486	-
Bank and Credit Card Charges	452	1,044
Communications	8,770	9,733
Compliance Costs	450	200
Council Members' Expenses	36	93
Purchases	460	372
Insurance	173	34
Mail Handling	4,708	4,631
Meetings	-	415
Website development	1,181	-
Refunded incorrect payments	1,683	3,280
Secretarial	-	2,831

Sundry Expenses	-	1,883
	18,399	24,516

Compliance costs

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Independent Examiners Fee	200	200
NCVO	250	-
	450	200

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support Costs £	Totals £
Pan Magazine	10,500	-	10,500
BFS Competitions	55	-	55
	10,555	-	10,555

Comparatives for charitable activities costs

	Direct Costs £	Support Costs £	Totals £
Pan Magazine	15,543	-	15,543
BFS Competitions	1,985	-	1,985
	17,528	-	17,528

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the period ended 31 December 2021.

Trustees' expenses

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Trustee's expenses	36	93
Secretary's Fees	-	2,813
Secretary's Travel Expenses	-	-

In 2022 one trustee was reimbursed in respect of necessary travel expenses (2021 - one trustees).

9. STOCKS

	Year Ended 31.12.22 £	Year ended 31.12.21 £
BFS Merchandise	28	28

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Accounts Receivable	1,269	1,371
Bad Debt Provision	(953)	(953)
Other debtors	-	-
Sundry debtors and deposits	-	-
Gift Aid control account	-	-
TOTALS	<u>316</u>	<u>418</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Trade creditors	-	7,593
Other creditors	326	326
TOTALS	<u>326</u>	<u>7,919</u>

Other creditors includes the current element of membership deferred income and entry fees received in advance of the following year's Competitions.

12. ACCRUALS AND DEFERRED INCOME

	Year Ended 31.12.22 £	Year ended 31.12.21 £
Deferred Income – Life Memberships	1,450	2,208
Deferred Income – 6 for 5 Memberships	-	4,114
TOTALS	<u>1,450</u>	<u>6,322</u>

13. MOVEMENT IN FUNDS

At 1.1.22 £	Net movement in funds £	At 31.12.22 £
----------------	----------------------------	------------------

Unrestricted funds			
General fund	21,114	15,727	36,841
Restricted funds			
Vera Sylvia Wharton fund	29,051	-	29,051
Atarah Ben-Tovim Fund	-	2,971	2,971
TOTAL FUNDS	50,165	18,698	68,863

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,582	(28,855)	15,727
Restricted funds			
Vera Sylvia Wharton fund	-	-	-
Atarah Ben-Tovim Fund	3,070	(99)	2,971
TOTAL FUNDS	47,652	(28,954)	18,698

The charity received restricted income in the year ended 31 December 2022 from donations in memory of Atarah Ben-Tovim to Atarah's Fund. The charity's unrestricted reserves amounted to £36,841 at 31 December 2022.

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	20,061	1,053	21,114
Restricted funds			
Vera Sylvia Wharton fund	-	29,051	29,051
TOTAL FUNDS	20,061	30,104	50,165

Comparative net movement in funds, included in the above are as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	20,061	1,053	21,114
Restricted funds			

Vera Sylvia Wharton fund	-	29,051	29,051
TOTAL FUNDS	<hr/> 20,061	30,104	50,165

The charity received restricted income in the year ended 31 December 2021 from the will of Vera Sylvia Wharton to enable children of parents of limited means to have lessons and attend events, up to Grade 8 ABRSM level. The charity's unrestricted reserves amounted to £21,114 at 31 December 2021.

Fund Analysis

The funds designated as restricted are held for the following purposes;

Atarah Ben-Tovim Fund is to benefit entrants to the Annual Competition as described above.

Vera Sylvia Wharton Fund is to enable children of parents of limited means to have lessons and attend events, up to Grade 8 ABRSM level.

14. RELATED PARTY DISCLOSURES

Other than those transactions (trustees' expenses) and changes in indebtedness (the amount due from the unincorporated charity) detailed elsewhere, there were no related party transactions in the year ended 31 December 2022 that require to be disclosed.

15. EVENTS AFTER THE BALANCE SHEET DATE

Competitions 2023 - Our competitions were held in person across two Sundays in February and March of 2023. On 26 February we held our Competitions for our young and school performers at Loughborough Schools Music and on 12 March held our Young Artist and Adult Amateur categories at Royal Birmingham Conservatoire. The first recipient of the Atarah's Legacy Fund Memorial Prize was selected and they have been using the award to contribute to their lessons.

Interim Chair - Gavin Stewart, Vice-Chair, was nominated by the Council as Interim Chair in June 2023, with an announcement made in the July 23 issue of Pan.

New Council members - Imogen Morrall and Julie Maisel have been co-opted to the Council and will be voted in at the 2023 AGM.

New Officer - Sophie Hooper has been employed as our new officer, initially to help with membership but increasingly taking on new responsibilities such as liaising with Carla Rees on the preparation of Pan.

Area Representatives - We have continued to provide Area Representatives and flute choirs with the opportunity to share news of past and future events through dedicated space in Pan. Work has begun on revamping the role of the Area Reps, and getting the appropriate documentation to support them in place. We hope to be able to provide a series of small scale area events in 2024 as part of the BFS' 40th Anniversary year, and hope that the BFS membership will be keen to support this.

'Lizzo Effect' survey and publicity - In April 2023, we launched a survey exploring the influence of Lizzo on our flute-playing community, with members, email subscribers and social media followers invited to respond. Our preliminary report, which assessed 217 responses, found that 1 in 5 players said she'd had an impact on their playing or attitude to the flute - for example, inspiring them to embrace a range of musical styles, motivating them to keep going with lessons, showing how fun the flute can be to play, and providing representation. Our findings were picked up by BBC Breakfast, who on July 17 ran a piece on Lizzo's impact which cited our survey and included a visit with our trustee and former Chair Lisa Nelsen as she led a lesson inspired by Lizzo. BFS honorary patron (and Lizzo collaborator) fluting legend Sir James Galway also sent the students a video message which was included in the segment. The piece aired widely on local BBC news in the UK, as well as locations around the world, and resulted in further coverage for the BFS on BBC Radio 5 Live, Yahoo, The Times and more. Lisa Nelsen spoke to the BBC Radio Five Live Drive show and BBC Radio London about the 'Lizzo Effect' and the influence of the flute on pop culture, while our findings featured in The Times, Yahoo and MusicRadar articles. Our Vice-President Emily Beynon also spoke on Times Radio's Cathy Newman Show, discussing the impact of Lizzo, the value of music education and need for funding in schools - and playing a snippet from Dopplers' Fantaisie Pastorale Hongroise.

Pan - Along with access to online content, three issues of Pan will be received by members in 2023 (the March and July issues and forthcoming November issue).

AGM - The AGM event will be held online in November 2022.

APPENDIX A – 2022 AGM Minutes

Minutes from the Online Annual General Meeting of the Council and Members of the British Flute Society

Sunday 20 Nov 2022

Council present: Lisa Nelsen, Chair; Liz Wrighton, Vice Chair; Sarah Heard, Treasurer; Gavin Stewart, Membership Secretary; Susan Torke, Secretary; Kate Cuznor; Emma Cordell;

Apologies: Carla Rees, Sophie McGrath

This was a hybrid meeting with Lisa Nelsen, Liz Wrighton, Susan Torke, Emma Cordell and Kate Cuznor meeting at the home of Lisa Nelsen and all others, members included on line via Zoom.

Re-electing and electing of Council Members (via online Google-form and proxy voting form)

Liz Wrighton re-elected

Kate Cuznor re-elected

Gavin Stewart has been appointed Vice Chair

Lisa Nelsen, the Chair welcomed everyone to the meeting and the minutes from the 2021 AGM meeting were approved

Wissam Boustany, newly appointed President of the BFS, thanked the BFS for organising the AGM and for the "Chat with the Galway's". He told the members that he is honoured to be the President and he is here for the whole membership. He stands for bringing live events to the membership. He believes that meetings are more productive on-line, but wishes that concerts and classes be live. He will reach out to all of the area reps.

Emily Beynon, newly appointed Vice President of the BFS sent a note as she was not to be able to attend. She is hugely honoured to become VP, will take it very seriously and will support Wissam and aim to inspire the BFS members.

Chair's Report

Lisa reported that we are very short handed and it makes things tricky when life events happen. She reminded members that they are all volunteers with a few paid roles, and we have to conduct BFS work when our personal life allows it. It would help if we had more people and encouraged members to become involved either on the council or as volunteers. We are actively seeking and need of a legal advisor who has knowledge of charity law. The council is a very friendly group and meetings are online. This is the first time some of us have actually met! Members are encouraged to communicate with us. Live events will be happening again and Lisa announced that the Young Performer and School Performers competition will be at Loughborough Schools Music. The Young Artists and Adult Amateurs will be announced soon. There will be changes to the competition rules as we are going back to it being live. It was reported that the Atarah Fund will be supporting performers in a way that encompasses the passion and beliefs of Atarah Ben-Tovim. This was set up for a performer in any of the categories to benefit from money to go towards lessons or masterclasses. Encouragement of area reps will be very important for the next 18 months, and we have activities to celebrate the 40 years of the BFS. Even though we have a healthy bank account the events need to support themselves.

Secretary's report

We as a council are committed and determined to future proof the administration and keep impeccable records. Due to covid restrictions, we have all had to work for the BFS remotely and often that has led to having information and records that are needed in different parts of the

country. Because the charity has many rules and regulations, this work continues to challenge us and we work hard to keep the BFS working. For all of us, the issues and problems that we face are sometimes a huge learning curve. We have had a few difficulties and these are some of them...

- Closing the old unincorporated charity - we all have worked hard to close this, especially Liz Wrighton.
- Paypal has caused much grief and hasn't really worked. It doesn't keep records or link with our membership software and has caused much heartache! So we have decided to close down Paypal as the way to pay for memberships.
- Pan Postage - this most recently has caused a huge headache. I had taken this challenge on board and worked with the Royal Mail online business account. The issue was that our Printers (3rd party) could not access our OBA and therefore Pan was stuck in limbo and could not be delivered. The issue was that the dates that 3rd parties can access our OBA had expired. The dates can only be set for 5 years and the current trustees did not have passcodes. Finding out what information was needed to get into the account was difficult with Royal Mail has a 7-10 days turn around for email!
- Our NatWest account was linked to the old charity and needed closing. Figuring out who were signatories was difficult as there have been many council members over the years and have left.

Area reps report

There have not been any local live events due to the Pandemic. The end of 2021 there was a meeting held to see where people would like to go moving forwards. There have been local events starting up and we would like those to be BFS events. Liz will be meeting with area reps to see how these events can be brought into the BFS umbrella. We would like lots of events to be happening locally so everyone can get involved. Members were urged to communicate their ideas.

Treasurer report (overview as recorded in annual report)

The NatWest Bank account was successfully closed and many thanks go to Julie Butler, Julie Twite, Rachel Shirley and David Barton. As a result of this the old BFS charity has been closed. Membership income was sufficient to cover 3 issues of Pan, annual competition and support costs. Our biggest expense continues to be Pan. Subscription income has increased. The advertising revenue has dropped again. This is a stark reminder of the current climate the music industry is facing, entrance fees to the completion also dropped. Despite this the completion remains a highlight in the BFS calendar. The principal risk that we are facing is the worrying decline of advertisement revenue as this could affect the publication of Pan and this needs to be addressed. Our Membership data is not migrating into our new system all the time which means we have incorrect addresses which results in copies of Pan not being delivered and then returned. We therefore have to repost them and this is an additional cost. We need to work and manually input those addresses correctly into Membership Works. We will be working to mitigate these risks. Our priorities for the coming year are to complete the gift aid claim which hasn't been done for a couple of years. This will greatly increase our income for the charity.

Membership report

It was reported by Gavin that he has taken over as membership secretary as of two months ago. A slow and steady increase of new members was reported. The problems that the charity has faced this year is the payment system, PayPal and the recent Pan delay. The members have been asked to pay via the website only as that will go directly to our database. It was reported that PayPal does not respond to the databases and that has caused huge issues. The members were asked to please cancel your PayPal subscriptions.

Fundraising report

This is a new area for the charity and Imogen Morrel will be joining the council this year to head the fundraising team. It was reported that she will be putting ideas and plans together for the next few years. She will be looking into getting funds from trusts and foundations to give the charity a more sustainable future moving forward.

Communications report

Sophie reported that her role is to promote BFS membership, activities and what the wider flute community are doing, she works with emails, updating the website, and looking after social media. The video that was made in 2001 was also premiered at the e-festival this year. It is a video that can be used to introduce ourselves to the wider world and can use this for many future marketing programmes. She created a new section in the website for members to share their news. There is a new teacher directory for members and there are plans to roll that out for the wider community so anyone can search and find a flute teacher using the website. There are plans to create a social media team which would allow Sophie more time to create strategies on growing the charity. There are also plans to focus on what the members are doing and highlighting their activities on social media. There were 16000 unique visits to the website, 56,000 page views, 2/3rds of these were from the UK and the rest from EU and USA. 44,000 visits on Facebook. The biggest spike is always around the competition times. 200,000 Twitter impressions, 8500 reaches on instagram.

Thanks were given to Carla Rees and Nick for designing Pan and especially for all the extra content that was added to keep the community engaged during the Pandemic.

THE BRITISH FLUTE SOCIETY

England & Wales - Charity number 1178279

Accounts



**The British Flute Society
Charitable Incorporated Organisation
Registered Charity Number 1178279**

**Report of the Trustees
and
Unaudited Financial Statements for the Year Ended 31 December 2021**

Report of the Trustees

Objectives

The objectives of the British Flute Society (BFS) are to advance the education of the public in the art and science of music and in particular the art and science of flute playing in all its aspects. With respect to this objective, the BFS is an inclusive community which strives to connect the members and the flute traders.

Benefit

The purpose of the BFS is to increase the understanding of the flute and flute music, grow and connect the membership community and beyond, and provide guidance to help members to grow.

No harms have arisen from the charitable purposes. Trustees continue to monitor for conflicts of interest, especially regarding promotion and publication. No private benefit has arisen from the charitable purposes. The trustees continue to have regard to the Charity Commission's public benefit guidance. Members and trustees are committed to furthering the aims of the charity.

Public

In the widest sense the BFS's participatory events, journal, and online videos provide a pool of accessible resources that engages, inspires, and educates the public about the flute, musicianship, and creativity.

The public benefits are therefore:

- Advancement of education
- Advancement of arts and culture
- Advancement of the community that supports these

Members

Our beneficiaries are the members of the Society and more generally performers and teachers of the flute. Membership is open to anyone interested in furthering the purpose of the BFS by way of a small annual subscription.

To increase accessibility, there are a number of membership concessions in place. Most recently, to help support members in financial hardship to access the Competitions and receive BFS membership, the BFS introduced a 'sponsor a player' initiative where members were asked if they could donate to allow someone less fortunate to

participate. The response was overwhelming and the BFS Council is extremely grateful to all who contributed. As a result of the generosity, seven people were able to participate and join the BFS, and the remaining funds have been ring fenced to allow access for future events.

The annual membership subscription secures access to a range of resources including:

- 3 issues of Pan Journal mailed to each member (plus access to an online archive spanning nearly 40 years); an online only subscription is available for international members;
- Access to our online members area which includes numerous series of video content, from technique warm ups to our 'In Conversation With...' series;
- Discounts for BFS events and to some advertisers and supporters;
- Access to a directory of members to facilitate networking;
- Connections with area representatives to participate in local events and meet-ups;
- Publicity of members' events and classified ads;
- Reviews of material from artists and composers, including access to lists of new books, music and, gadgets;
- Input into a range of aspects of BFS life.

In the period 01.01.21 to 31.12.21 the BFS membership saw the following:

192 new members

549 membership renewals

35 cancellations

11 changes in membership type

131 passed due members

This accounts for a net gain of 29 members across 2021.

Finance

The financial result for 2021 was a profit (£30,104). In 2021 continuing income from memberships was sufficient to meet the net cost of three issues of 'Pan', the BFS Competitions and support costs. The BFS received £29,051 bequeathed from Vera Wharton, without this there would have been a £1,053 surplus. The expenditure on Pan is lower than 2020, because the postage has been allocated into the Mail Handling budget line.

Policy on reserves

The Council reviews the charity's ongoing costs and income, together with special requirements, and aims to maintain an appropriate level of unrestricted reserves at all times. This is measured in terms of the net cost of at least one issue of "Pan" and a few months' ongoing support costs. The free reserves at 31 December 2021, were £21,114

and are considered sufficient. The Council are, however, mindful of the risks to which the charity is exposed, as is discussed later in this document.

Going concern

The Council has prepared financial projections for twelve months from the date of this Report, based on all information currently available, and has sought advice on its responsibilities should sufficient financial resources no longer be available.

The basis on which the financial statements have been prepared, in view of the current uncertainties affecting the charity's future income and costs, is set out in Note 1 to the Financial Statements.

Financial Statements

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Charities (Accounts and Reports) Regulations 2008

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Future Plans

The Council has decided to continue to hold the annual competition online in 2022. There is a format that is in place, and members and participants feel safer. It's also proved to be an inclusive event for our distant members who can access the events from their homes.

Streamlining and simplifying the administration and finance systems is a priority, with a better shared understanding by the Council of all tasks involved in running the charity. The Council will actively look to encourage new trustees with a wide range of skills who can effectively help support this. The Council aims to 'future-proof' the BFS, and also plan to update policies and trustee training (eg. safeguarding). A fundraiser position will be created in 2022.

The Council feel strongly that encouraging live and interactive events are crucial to the BFS community. The aim is to run live events again as soon as it is feasible.

Structure, Governance and Management

Governing Document

The British Flute Society is a charitable incorporated organisation and was registered on 8 May 2018. It is a membership charity, governed by its constitution. The charity's trustees are its Council Members, appointed by the members.

Recruitment and appointment of new trustees

Trustees (Council Members) are elected by the members of The British Flute Society. There must be at least five and no more than seventeen. Each year one third of the trustees retire by rotation, and are eligible for re-election. The Council may co-opt additional Council Members, up to the maximum of seventeen.

Trustees

The charity's trustees are appointed by the council and membership.

The trustee appointments in 2021 were as follows:

NAME	DATE APPOINTED	DATE OF RESIGNATION	ELECTION / RE-ELECTION DETAILS	POSITION
Lisa Nelsen	18 August 2018		Re-elected as Chair Nov 2021	Chair
Gavin Stewart	20 December 2020		Appointed trustee Nov 2021	Vice chair (Sept 2022) Membership Secretary

Sarah Heard	10 October 2021		Appointed trustee Nov 2021	Treasurer
Elizabeth Wrighton	6 September 2020		Appointed as Vice Chair Nov 2021 Appointed trustee 2020	Vice chair (March 2021 - Sept 2022)
Susan Torke	30 June 2019		Reappointed trustee Nov 2021	
Kate Cuzner	2000		Reappointed trustee 2020	
Nicola Rossiter	30 June 2019	12 August 2022		Interim treasurer Membership secretary
Matthew Henderson	Oct 2020	14 July 2022		Legal Advisor
Rachel Smith		29 June 2022		
Julie Twite	29 January 2017	Feb 2021		Vice chair (Sept 2020 - Feb 2021)
David Barton	2018	Feb 2021		Membership secretary

New trustees are supported through induction by the council, and given support in understanding the charity's constitution and their fiduciary duties by our legal advisor, should they require it. The charity are members of NCVO which hosts a catalogue of resources supporting capacity building. It is considered that all Trustees and any others who could be understood to be 'managers' in the activities and affairs of the Charity - as defined in Schedule 6 of the Finance Act 2010 - have completed declarations confirming that they are 'fit and proper' persons under the terms of the Finance Act 2010.

Operations

Emma Cordell Charity Secretary. Appointed November 2020
 Sophie McGrath Communications. Appointed November 2018
 Carla Rees Editorial services for Pan

Risks

Since the pandemic, and a move to working online, the major risks for the BFS continue to be in information governance and finance. The charity conducted a data audit in late 2020 and in 2021 has refreshed its data protocols to increase security and transparency for its members.

The charity uses several pieces of online software to provide its services. The companies hosting the software are therefore custodians of the members' data. The charity monitors its software service providers for notice of data leaks to ensure member's data is secure.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Council has identified the following to be the principal risks facing the charity:

1. Advertising revenue for 'Pan' dropped after the March 2020 edition. This continued to be challenging throughout 2021.
2. There have continued to be challenges implementing the new membership systems, which the membership secretary and other Council members are working hard to resolve.
3. Continued uncertainty due to Covid has made it difficult for live events to be planned in 2021.
4. The Council recognises the current income and expenditure is unsustainable and are working to improve expenditure controls by looking at cost savings across the charity, and also ways to raise funds through fundraising and similar activities.

Ordinary meetings of Council members in 2021 took place on:

16 January, 22 February, 10 July, 31 October, 28 November (AGM).

All meetings were held online via Zoom.

Reference and Administrative Details

Registered Charity Number: 1178279

Principal Address: 80 Willow Crescent, Market Harborough, Leicestershire, LE16 9DT

Activities during the 2021 financial year

Pan

Three issues of the magazine were published, one at the beginning of March, July and November. Each issue contained articles, news and reviews relating to the activities of the BFS members.

The purpose of Pan is to:

- Create an academic resource for flute
- Share news amongst the flute community
- Receive feedback from members

Pan directly helps further the Society's objectives of advancing the education of the public in the art and science of music through its content and contributions. It acts as a means for sharing news amongst the flute community, and provides a way for members to interact through member contributions.

Website updates

The BFS continued to add features to the website to improve its usefulness and benefit to members. These included a new 'Share your news in Pan' page in the Members' Area, allowing members to easily submit their news to Pan journal, whether a competition win, new release or professional update. We also added the ability to search for teachers in our member directory (by way of a 'teacher' label which received substantial takeup).

Online Competitions

Due to the Covid pandemic, the BFS Competitions 2021 were held online. Alongside the established categories of School Performer (13 years and under), Young Performer (14-18 years), and Young Artist (19-24 years), this year there was also an Adult Amateur category (25 years and over). The entry fee was set at £10 and all entrants needed to have BFS membership, however we were able to provide financial aid if cost was a barrier to entry and also offered a 'sponsor a player' initiative.

In addition to prizes for first, second and third place in each category, four special prizes were awarded from across the whole competition for the best performance of a piece by a woman composer, best performance of a piece by a Black, Asian and Minority Ethnic composer, best piccolo performance and best low flute performance. The 'Haynes

Prize' was also awarded to the competitor showing outstanding promise and in most need of an improved instrument.

130 competitors from all over the UK, Europe, and as far as China and the USA made their entries by submitting a video performance of their programme. These were then shortlisted ready for final judging by the adjudicators. On the 21st (School and Young Performers), and 28th February (Young Artists and Adult Amateurs), we held our free Zoom Competitions events. The finalists' video performances were shared and the competitors also chatted to Lisa Nelsen, our Chair, giving the audience a chance to get to know a little about each of them. There was a fantastic supportive atmosphere, with great comments added by viewers in the chat throughout both days, and running updates given on our social media by Sophie McGrath, our Communications and Advertising Manager. At the end of each day, the adjudicators gave their thoughts and the category prize winners were announced. The event on the 28th was also streamed live via Facebook (another BFS first!) and included the announcement of the four Special Awards and Haynes Prize. The Zoom Competitions events were well-attended, with 240 participants registering via Zoom and a reach of thousands more via the Facebook livestream.

The prize winners were:

School Performer

- 1st Prize - Aksinia Khomenko
- 2nd Prize - Natalie Drake
- 3rd Prize - Ailish Steele
- Highly Commended - Yam Ka Wang
- Audience Vote 1st Prize - Manni Geng
- Audience Vote 2nd Prize - Emme Hensel
- Audience Vote 3rd Prize - Aksinia Khomenko

Young Performer

- 1st Prize - Masa Majcen
- 2nd Prize - Aleksandra Esakova
- 3rd Prize - Daisy Noton
- Highly Commended - Igor Mikhaylovskiy
- Audience Vote 1st Prize - Aleksandra Esakova
- Audience Vote 2nd Prize - Alanagh Bohan
- Audience Vote 3rd Prize - Georgia Campbell

Young Artist

- 1st Prize - Sofia Matviienko
- 2nd Prize - Wong Ka Wing Karen

- 3rd Prize - Sarah Maschio
- Highly Commended - Sophie McLaughlin, Imogen Davey, Daniel Ephgrave
- Audience Vote 1st Prize - Japeth Law
- Audience Vote 2nd Prize - Imogen Davey
- Audience Vote 3rd Prize - Wong Ka Wing Karen

Adult Amateur

- 1st Prize - Sagar Masani
- 2nd Prize - Marion Gough
- 3rd Prize - Victoria Earthey
- Highly Commended - Hannah Lindsay-Clark, Stephen Coyle
- Commended - Julie Crombie, Peter Moody
- Audience Vote 1st Prize - Matilde Rahtz
- Audience Vote 2nd Prize - Liza Davis
- Audience Vote 3rd Prize - Sagar Masani

Special Awards

- Best piccolo performance - Japeth Law
- Best low flute performance - Emily Hicks
- Best performance of a piece by a woman composer - Imogen Davey
- Best performance of a piece by a Black, Asian or Minority Ethnic composer - Ece Selin Yuksel
- Haynes Prize - Aleksandra Esakova

The event would not have been possible without the hard work of the volunteers and council members involved, the adjudicators Beatriz Macias and Ian Mullin (School and Young Performers), Anna Garzuly-Wahlgren and Tom Hancox (Young Artists), and Atarah Ben-Tovim and Stephen Clark (Adult Amateurs), and all the generous prize sponsors: All Flutes Plus, ALRY, Beaumont, Benslow Music, Forton Music, Furore, Haynes, June Emerson, Just Flutes, New Moon Insurance, Pearl, Tetractys, Wiseman, Wonderful Winds, and Yamaha.

Weekly video series

In spring and summer 2021, the BFS added to our series of educational videos for members, thanks to the work of Julie Twite and subsequently volunteers Sarah Heard, who became manager of the series, and Emily Myles, who managed the video upload process (as well as assisting on the social media team). The videos included a new strand where our trade partners (Association of Flute Traders members) shared exciting new releases with us. The BFS also created a new online videos homepage (bringing

all the video subcategories into one place at bfs.org.uk/weekly-videos. In total, 14 new videos were published in 2021, as follows:

- Masterclass Monday
 - Ian Clarke guides us through his innovative *Sunday Morning*
- Technique Tuesday
 - Paul Edmund-Davies on fingerwork
 - Paul Edmund-Davies on articulation
 - Paul Edmund-Davies on intervals
 - Gareth McClearnon on tone colour
 - Janna Hüneke on guidance on playing soft and loud
 - Shanna Pranaitis on expanded technique/expanding your toolkit for creating sound
- Warmup Wednesday
 - Lea Pearson leads a whole-body warmup informed by body mapping
 - Lisa Nelsen warmup (via Facebook)
- Thoughtful Thursday
 - Rachel Smith on Flute and Yoga
 - Sarah Newbold on body mapping
 - Just Flutes dive into three new books on the new ABRSM flute syllabus
- Funky Friday
 - Alanagh on life at Chetham's School of Music
 - Just Flutes introduce three exciting new quartets

'In Conversation With'

In June 2021 the BFS launched 'In Conversation With', a programme of free talks with inspiring players. Four online conversations took place over the summer, held monthly on Sunday mornings via Zoom (and also live-streamed via Facebook). For an hour, guests had an informal chat with BFS Chair, Lisa Nelsen, discussing their careers, inspirations, stories and answering questions posted by the audience in a Q&A session at the end.

The sessions were as follows:

- Adam Walker - renowned soloist and principal flute - Sunday 27th June (95 registrations)
- Eliza Marshall - genre-spanning player in film, theatre and folk music - Sunday 25th July (80 registrations)
- Rebecca Hall - professor and Principal Flute of the Malta Philharmonic Orchestra - Sunday 22nd August (96 registrations)

- Stephen Clark - leading soloist, recording artist and teacher - Sunday September 26 (106 registrations)

European Flute Festival video

At the request of the European Flute Council (EFC), in October 2021 the BFS created a video introducing the BFS, sharing the work of the charity since the start of the pandemic in spring 2020, and discussing the society's future aspirations. Scripted and produced by Communications and Advertising Manager Sophie McGrath, it included contributions from members and leading figures in the BFS, including founder Trevor Wye, Vice-President Wissam Boustany, Chair Lisa Nelsen, former Competitions winner Daniel Shao and Competitions entrant Trudi Higgins. It was narrated by BFS Trustee Rachel Smith and made with input from the BFS Council. The video premiered at the EFC'S European Flute Festival on October 28th, and remains available to watch on the Festival's website here: <https://efc.agency/project/flutefestival2021/>.

Area Representatives Regional Forum

On Sunday 10th October 2021 the BFS held a Regional Flute Forum. Approximately 40 BFS members and Area Representatives met via a free Zoom event to discuss and share ideas for events that people would like to see happening locally. There was lots of great chat, with people keen to get in touch with other flute players, and find ways to make live events possible once the situation around Covid was a little clearer. Discussions were had about finding suitable venues, particularly those which would be available for free or a very minimal charge. Another idea that was discussed was having a way of putting people in touch with pianists, being able to reach out to find other people to join their ensemble, and even for composers to be able to find ways for flute players to try out their compositions. As a result and following suggestions, an Area Noticeboard has been trialed in Pan. Currently members haven't really taken up the use of the Noticeboard in this way, but it has been a useful place for Area Reps and Flute Choirs to share some of their news.

At the meeting, and through other communications, it is clear that people are keen to be able to meet and play together in person again. With the restrictions of Covid, and also the small BFS team managing some significant changes and needing to keep events like the annual Competitions running, this has been challenging. However, moving forwards this is now a priority for the BFS. The trustees are in the process of making sure that the BFS has all the appropriate documentation in place to make this possible, and alongside holding live national events, are planning for a significant increase in the number of events held locally.

AGM Event

The BFS held their 2021 AGM Event online on Zoom on 28 November 2021 with tickets charged at £7.50 for BFS Members and £10.00 for non-members.

Guest Speakers - How to Create a Great Video Performance - Carla Rees & Simon Hall

Carla and Simon had a brilliant discussion on what goes into making a great video performance considering both technical aspects such as recording technology but also the psychology of performance for camera. The discussion was opened to questions from the audience which were answered in great detail.

The council were pleased with the direction of this session and believe it would have proven highly beneficial to members as music-making was staying in online spaces due to COVID-19.

Prize Winning Performances - 2021 Competition Winners - hosted by Lisa Nelsen

The audience were treated to performances by the 2021 prize winners where a wide variety of repertoire from Franco Donizetti to Ian Clarke was presented. Where possible Lisa chatted with the winner to catch up on what they have been up to since winning the competition and any tips they may have on how to create a prize-winning performance.

The council were pleased to be able to continue offering a prize winning performance for competition winners despite the lack of in-person performances at this time and celebrate the online and non-synchronous nature of this performance allowed for all prize winners to take part.

Annual General Meeting - See attached minutes as appendix.

Guest Speaker - Body Mapping - Lea Pearson

Lea led everyone in a workshop entitled "Warming Up Like a Rockstar". She explained that the right kind of movement can help us play better and how restricted movement actually limits our playing. The council was pleased to encourage physical health in flute playing. The session allowed for members to learn from a master in body mapping, experiencing movements to help breathing and to have their questions fully answered.

Guest Speaker - Adapted Instruments - Rachel Wolffsohn from the OHMI Trust

Rachel spoke about the instruments that have been made by the OHMI Trust for musicians with adapted needs.

The council were proud to bring matters of inclusivity in music making to the forefront in this AGM through Rachel's talk and were particularly pleased with the discussions entered into as the session was opened up to members' questions.

Teacher Tea & Chat

The tea & chat at the end of the day provided a space for teachers to reflect on the sessions of the day and discuss wider topics observed in their pedagogical practice. Topics entered into discussion included motivation during the lockdown for both themselves and their students, and the sharing of repertoire ideas - particularly about how to access and address diversity in selections.

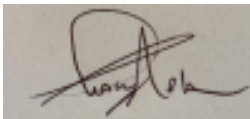
45 members attended the AGM and a total of £294.53 was raised.

Easyfundraising

In December 2021, the BFS registered with easyfundraising, a donation platform which allows users to raise donations for a charity of their choice when they shop online, at no cost to them. To date, the BFS has 15 supporters via the scheme and has raised £37.32. <https://www.easyfundraising.org.uk/causes/britishflutesociety/>

Report approved by order of the Board of on 24th October 2022 and signed on its behalf by:

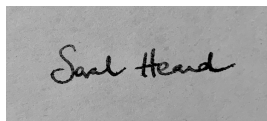
Lisa Nelsen – Trustee (Chair)



Gavin Stewart - Trustee (Vice Chair)



Sarah Heard - Trustee (Treasurer)



**Independent examiner's report to the Trustees of
The British Flute Society ("the CIO")**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Joel David Williams

Address: 1 Montrose Avenue,
Stretford,
Manchester,
M32 9LN

Date: 26 October 2022

The British Flute Society**Statement of Financial Activities for the Year Ended 31 December 2021**

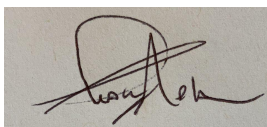
	Notes	Year Ended 31.12.21 Unrestricted funds £	Year Ended 31.12.21 Restricted funds £	Year Ended 31.12.21 TOTAL £	Year ended 31.12.20 TOTAL £
INCOME AND ENDOWMENTS FROM					
Donations, legacies and membership	2	37,833	29,051	66,884	28,868
Charitable Activities					
Pan Magazine	4	3,022	-	3,022	4,215
BFS Competitions		1,992	-	1,992	4,752
Flute Day Events		29	-	29	615
Investment income	3	3	-	3	71
Other income	5	218	-	218	858
Total		43,097	29,051	72,148	39,379
EXPENDITURE ON					
Raising funds	6	24,516	-	24,516	20,054
Charitable activities					
Pan Magazine	7	15,543	-	15,543	17,620
BFS Competitions		1,985	-	1,985	-
Flute Day Events		-	-	-	3,312
Total		17,528	-	17,528	40,986
NET (EXPENDITURE) / INCOME		1,053	29,051	30,104	(1,607)
RECONCILIATION OF FUNDS					
Total funds brought forward		20,061	-	20,061	21,668
TOTAL FUNDS CARRIED FORWARD		21,114	29,051	50,165	20,061

The British Flute Society**Balance Sheet 31 December 2021**

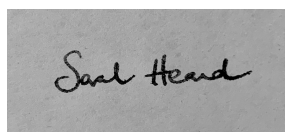
	Notes	Year Ended 31.12.21 Total funds £	Year ended 31.12.20 Total funds £
CURRENT ASSETS			
Stocks	9	28	28
Debtors: Amounts falling due within one year		418	506
Prepayments and accrued income		-	-
Cash at bank and in hand		63,970	35,799
TOTAL		64,416	36,333
CREDITORS			
Amounts falling due within one year	11	(7,919)	(7,593)
NET CURRENT ASSETS		56,497	28,740
TOTAL ASSETS LESS CURRENT LIABILITIES		56,497	28,740
ACCRUALS AND DEFERRED INCOME	12	(6,332)	(8,679)
NET ASSETS		50,165	20,061
FUNDS			
Unrestricted funds	13	21,114	20,061
Restricted funds		29,051	-
TOTAL FUNDS		50,165	20,061

The financial statements were approved by the Board of Trustees and authorised for issue on 24 October 2022 and were signed on its behalf by:

Lisa Nelsen – Trustee (Chair)



Sarah Heard - Trustee (Treasurer)



The British Flute Society

Notes to the financial statements for the Year Ending 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

There are material uncertainties affecting the future income and costs of the charity. The charity has always been reliant on both financial resources and the work of volunteers: the continuing availability of suitable volunteers in future is also uncertain.

Subject to these uncertainties, the Council's current financial projections indicate that the charity should have sufficient unrestricted reserves to continue operating for at least twelve months from the date of this Report. The Financial Statements are therefore prepared on the going concern basis.

Since BFS has no non-current assets, impairment of assets has already been recognised and there are no significant third-party liabilities, preparing the Financial Statements on an alternative basis would make no material difference to a user of the Financial Statements.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Annual and six-year membership subscriptions are credited to income over the period to which they relate. Life memberships are credited to income over a period of fifteen years. Any Gift Aid associated with membership subscriptions is credited to income in the year in which the relevant subscriptions are received.

The various, often significant, contributions made by volunteers (including Trustees) are not recognised in income.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. DONATIONS AND LEGACIES

	Year Ended 31.12.21 £ Unrestricted	Year Ended 31.12.21 £ Restricted	Year Ended 31.12.21 £ TOTAL	Year ended 31.12.20 £ TOTAL
Donations and legacies	1,213	29,051	30,264	-
Gift Aid	98	-	98	-
Subscriptions	36,512	-	36,512	28,768
Members' Fundraising Events	10	-	10	-
	<hr/> 37,833	29,051	66,884	28,768

3. INVESTMENT INCOME

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Deposit account interest	3	71
	<hr/> 3	71

4. INCOME FROM CHARITABLE ACTIVITIES

		Year Ended 31.12.21 £	Year ended 31.12.20 £
Advertising Revenue	Pan Magazine	3,022	4,215
Competition Entry Fees	BFS Competitions	1,992	4,752

Ticket Sales	Flute Day Events	-	600
Programme and Other Sales	Flute Day Events	29	15
		<hr/>	
		5,043	9,582

5. OTHER INCOME

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Exceptional items (sponsorship)	-	150
Uncategorised income	218	708
	<hr/>	
	218	858

6. RAISING FUNDS

Raising donations and legacies

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Support costs (services)	-	-
Advertising Bad Debts	-	793
Advertising Manager's Services	-	713
Bank and Credit Card Charges	1,044	1,244
Communications	9,733	8,862
Compliance Costs	200	93
Council Members' Expenses	93	122
Purchases	372	1,076
Insurance	34	1,080
Mail Handling	4,631	388
Meetings	415	58
NCVO Membership	-	60
Refunded incorrect payments	3,280	692
Secretarial	2,831	4,525
Sundry Expenses	1,883	348
	<hr/>	
	24,516	20,054

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support Costs £	Totals £
Pan Magazine	15,543	-	15,543
BFS Competitions	1,985	-	1,985
Other Event Expenses	-	-	-
Performers' Fees	-	-	-
Venue Hire	-	-	-
	<hr/>		
	17,528	-	17,528

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the period ended 31 December 2020.

Trustees' expenses

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Trustee's expenses	93	122
Secretary's Fees	2,813	4,419
Secretary's Travel Expenses	-	106

In 2021 one trustee was reimbursed in respect of necessary travel expenses (2020 - two trustees).

9. STOCKS

	Year Ended 31.12.21 £	Year ended 31.12.20 £
BFS Merchandise	28	28

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Accounts Receivable	1,371	1,459
Bad Debt Provision	(953)	(953)
Other debtors	-	-
Sundry debtors and deposits	-	-
Gift Aid control account	-	-
TOTALS	418	506

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Trade creditors	7,593	7,593
Other creditors	326	-
TOTALS	7,919	7,593

Other creditors includes the current element of membership deferred income and entry fees received in advance of the following year's Competitions.

12. ACCRUALS AND DEFERRED INCOME

	Year Ended 31.12.21 £	Year ended 31.12.20 £
Deferred Income – Life Memberships	2,208	2,592
Deferred Income – 6 for 5 Memberships	4,114	6,087
TOTALS	6,322	8,679

13. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	20,061	1,053	21,114
Restricted funds			
Vera Sylvia Wharton fund	-	29,051	29,051
TOTAL FUNDS	20,061	30,104	50,165

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	43,097	(42,044)	1,053
Restricted funds			
Vera Sylvia Wharton fund	29,051	-	29,051
TOTAL FUNDS	72,148	(42,044)	30,104

Comparatives for movement in funds

	Net movement in funds £	At 31.12.20 £
Unrestricted funds		
General fund	(1,607)	20,061
TOTAL FUNDS	(1,607)	20,061

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,379	(40,986)	(1,607)
TOTAL FUNDS	<u>39,379</u>	<u>(40,986)</u>	<u>(1,607)</u>

The charity received restricted income in the year ended 31 December 2021 from the will of Vera Sylvia Wharton to enable children of parents of limited means to have lessons and attend events, up to grade 8 ABRSM level. The charity's unrestricted reserves amounted to £21,114 at 31 December 2021.

14. RELATED PARTY DISCLOSURES

Other than those transactions (trustees' expenses) and changes in indebtedness (the amount due from the unincorporated charity) detailed elsewhere, there were no related party transactions in the year ended 31 December 2021 that require to be disclosed.

15. EVENTS AFTER THE BALANCE SHEET DATE

The Council have continued to work hard to resolve a number of administration challenges during 2022, continuing to meet via Zoom. Issues with Paypal, Pan postage, and bank account access are largely resolved, and the NatWest account linked to the old unincorporated BFS charity, and the unincorporated charity itself are now closed.

At the start of 2022 the BFS ran a sponsored practice as a trial event to see what the take up would be. The 2022 Competitions were again held online, with a new 'Young Players' category. Total entry numbers were similar to 2021, and the BFS were pleased to be able to offer a wide range of prizes and new special awards thanks to the generosity of the prize sponsors. The BFS also ran a competition in collaboration with the Galway Flute Festival 2022 to win a free auditor place to the festival, and are very grateful to Sir James and Lady Jeanne Galway for their generous support. Along with access to online content, three issues of Pan will be received by members in 2022. The summer issue included a special feature celebrating the life of Wibb, following his death in May. At the time of writing this report the BFS has learnt of the sad news of the death of Atarah Ben-Tovim, and are creating an online space for members and the wider flute community to share memories and tributes to her. The AGM event will be held online in November 2022.

Unfortunately due to the continued uncertainty around Covid at the start of the year, and also the significant time needed by the Council to resolve the charity administration issues and complications with the BFS 2022 Competitions, it hasn't been possible to organise any live events. This will now be a priority.

There have been a number of changes with Council members and roles, and the current Council are looking for new trustees and volunteers with a wide range of skills to help support and 'future-proof' the BFS as a charity moving forward. This will be a necessity for future events to happen.

APPENDIX A – 2021 AGM Minutes

Minutes from the Online Annual General Meeting of the Council and Members of the British Flute Society

1pm, Sunday 28 November 2021

Council present: Lisa Nelsen, Chair; Liz Wrighton, Vice Chair; Emma Cordell, Secretary; Sarah Heard, Treasurer; Matthew Henderson, Legal Advisor; Nicola Rossiter, Membership Secretary; Susan Torke, Kate Cuznor, Rachel Smith, Gavin Stuart
Officers: Carla Rees and Sophie McGrath

No apologies for absences (Sophie left)

Lisa Nelsen welcomed everyone to the meeting, expressing thanks for those members in attendance. More attendees at the AGM means more involvement in the running of the BFS.

Matthew Henderson asked attendees to put queries, questions and concerns in emails to the BFS agm@bfs.org.uk address so that they could be answered as they came in; to save time during the duration of the meeting. For the members who couldn't be at the meeting, there would be a record of the questions and responses.

Re-electing and electing of Council Members

Online Google-form and proxy voting form

Lisa Nelsen re-elected Chair

Rachel Smith re-elected

Nicola Rossiter re-elected

Susan Torke re-elected

Co-opted

Matthew Henderson

Gavin Stewart

Sarah Heard

Liz Wrighton has been appointed Vice Chair

Chair's Report: including the online activity throughout the year, engagement with members of the BFS community; learning more about what members want and encouraging them to get

involved so that events can happen the way they want; streamlining admin is a priority so that attention can be given to events.

Thank you to Sophie McGrath for the much improved online presence that helped to reach the members near and far. Looking forward to using a hybrid format for live events (both online and in person) because of this. Beautiful 10 minute video was created for EFC that really encapsulated the essence of the BFS.

Thank you to the team of volunteers who posted on social media, fielded emails and helped when needed. The BFS can benefit with more help at any time.

Thank you to Nicola Rossiter who was not only Membership Secretary but also became short-term treasurer as a transition period continued.

Mention of the endowment gift for students who are in need.

Mention of the need that the council have for volunteers to help in roles of Membership Secretary and Treasurer in day to day requirements for the operation of these jobs.

Thanks to Matthew Henderson as legal advisor; also keeping a balancing eye on all the discussions between the council members and the incoming requests from members. He's stressed the need of awareness of our duties as Trustees and the responsibilities that go along with them.

Thanks to Nick Romero and Carla Rees for the new logo!! Due to the pandemic, the creative team involved in Pan has been invaluable; relating to activities that had to change, evolve and to field new incoming articles dealing with the pandemic, positive and with the struggles.

Thanks to those council members stepping down: Rachel Shirley, David Barton and Julie Twite. Thanks to Emma Cordell who has become secretary, and to Susan, Gavin, Rachel and Kate for their work and support.

Gushing thanks to Liz Wrighton who put in hours of her time to make sure everything was done, ready, re-read, available in the Google Drives. She's helped initiate online forums for teachers and area reps.

Events' report from Emma Cordell: see Annual Report; members were very appreciative that online events happened.

Membership report Nicola Rossiter: continuous increase in subscriptions; PayPal issues have caused problems but feeling on top of this

Education report Susan Torke: with help from Gavin and Kate, contacting all youth musical institutions for representation and inclusion in the BFS activities and news as well as their own; been writing to HoD's to gather responses which hasn't been very successful; contacting known teacher contacts instead to forge connections.

Area Reps with Liz Wrighton: had first regional forum online; all want to just meet to play and work together (as groups, with composers, with pianists and each other); groups have been meeting together

Website and media: all events remained online; reduced costs but increased inclusion to wider area; annual report includes awareness of those members in distant areas and those who are

disadvantaged; the video for EFC was a big project for Sophie, and needs to be shown more widely; request for membership to let BFS know what is helpful online and what is reaching everyone

Treasurer report from Sarah Heard: overview as recorded in the annual report; biggest expenditure was Pan; looking to break even rather than at a loss; subscription has increased; advertising has more than halved; entry fees remained the same for competition; began with Membership Works which offers an easier overview; 975 current members; principle risks are the advertising, MW and Zoom; looking to close old charity and NatWest, make sure new subs' rates are being paid, claim Gift Aid

Lisa contd: spent money to make sure the BFS stayed connected with members; Life Membership subs became unsustainable although their support is greatly appreciated; support doesn't have to be monetarily given - can be given as volunteers

Future projects: the council would like to encourage more events in different areas; the area reps need to continue the connection to the community

AOB: reminder of the competition

No queries or questions from email or chat

Meeting ended: 1.45

THE BRITISH FLUTE SOCIETY

England & Wales - Charity number 1178279

Accounts

**The British Flute Society
Charitable Incorporated Organisation
Registered Charity Number 1178279**

**Report of the Trustees
and
Unaudited Financial Statements for the Year Ended 31 December 2020**



Report of the Trustees

Objectives

The objectives of the British Flute Society are to advance the education of the public in the art and science of music and in particular the art and science of flute playing in all its aspects.

Benefit

The purpose is beneficial as it increases the understanding of the flute and flute music, grows and connects culture, and provides guidance to help flautists to grow.

No harms have arisen from the charitable purposes. Trustees continue to monitor for conflicts of interest, especially regarding promotion and publication.

No private benefit has arisen from the charitable purposes.

The trustees continue to have regard to the Charity Commission's public benefit guidance. Members and trustees are committed to furthering the aims of the charity.

Public

In the widest sense the BFS's participatory events, journal, and online videos provide a pool of accessible resources that engages, inspires, and educates the public about the flute, musicianship, and creativity.

The public benefits are therefore:

- Advancement of education
- Advancement of arts and culture

Members

Our beneficiaries are the members of the Society. Membership is open to anyone interested in furthering the purpose of the BFS by way of a small annual subscription.

To increase accessibility, there are a number of membership concessions in place.

The annual membership subscription secures access to a range of resources including:

- 3 issues of Pan Journal mailed to each member (plus access to an online archive spanning nearly 40 years); an online only subscription is available for international members
- Weekly online videos to support playing, inspiration, discussion and new ideas
- Discounts for BFS events and to some advertisers and supporters
- Access to a directory of members to facilitate networking
- Connections with area representatives to participate in local events and meet ups
- Publicity of members' events and classified ads

- Reviews of material from artists and composers, including access to lists of new books, music and gadgets
- Input into a range of aspects of BFS life

Finance

Financial Position

The financial result for 2020 was a deficit (£1,607). In 2020 continuing income from memberships was sufficient to meet the net cost of three issues of 'Pan', the BFS Competitions and support costs.

Policy on reserves

The Council reviews the charity's ongoing costs and income, together with special requirements, and aims to maintain an appropriate level of unrestricted reserves at all times. This is measured in terms of the net cost of at least one issue of "Pan" and a few months' ongoing support costs. The free reserves at 31 December 2020, were £20,061 and are considered sufficient. The Council are, however, mindful of the risks to which the charity is exposed, as is discussed later in this document.

Going concern

The Council has prepared financial projections for twelve months from the date of this Report, based on all information currently available, and has sought advice on its responsibilities should sufficient financial resources no longer be available.

The basis on which the financial statements have been prepared, in view of the current uncertainties affecting the charity's future income and costs, is set out in Note 1 to the Financial Statements.

Financial Statements

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Charities (Accounts and Reports) Regulations 2008

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to

provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Future Plans

During the pandemic the Council adapted the services of the charity to deliver a full programme of events virtually. The Council recognised that the move to online services has increased access for members and reduced some costs, but also recognises the need for members to connect in-person. Consequently, in the coming year, the Council aims to offer a mix of online and in-person opportunities with a focus on local events. The Council aims to build on the theme of increasing access by establishing resources to increase accessibility to flute, the charity, and its activities for people who are disadvantaged.

While the impact of the pandemic on British venues, orchestras and players is still uncertain, the Council will continue to learn more about its members through online channels of engagement and respond to those needs in line with its objectives.

The Council recognises that there is still work to do to increase the capacity of the Area Representatives, connecting with education institutions, and building the skills of the Council. The Council will continue to develop those skills throughout the coming year by recruiting new Area Representatives and trustees, sharing and learning with other flute societies worldwide.

Structure, Governance and Management

Governing Document

The British Flute Society is a charitable incorporated organisation and was registered on 8 May 2018. It is a membership charity, governed by its constitution. The charity's trustees are its Council Members, appointed by the members.

Recruitment and appointment of new trustees

Trustees (Council Members) are elected by the members of The British Flute Society. There must be at least five and no more than seventeen. Each year one third of the trustees retire by rotation, and are eligible for re-election. The Council may co-opt additional Council Members, up to the maximum of seventeen.

Trustees

The charity's trustees are appointed by the council and membership.

The trustee appointments in 2020 were as follows:

Lisa Nelsen	Chair
Alena Walentin	Vice Chair (resigned as Vice Chair and trustee Sept 2020)

Julie Twite	Vice Chair from Sept 2020 (resigned as Vice Chair and trustee Feb2021)
Julie Butler	Treasurer (retired Sept 2020)
Nicola Rossiter	Interim treasurer (from Dec 2020)
Sarah Heard	Treasurer (appointed Sept 202)
Dr Rachel Smith	
Susan Torke	
Kate Cuzner	
Jonathan Rimmer	Resigned April 2020
Alison Hardy	Resigned May 2020
Katy Ovens	Resigned May 2020
David Barton	Resigned Feb 2021
Elizabeth Wrighton	Appointed Sept 2020 (Vice Chair from March 2021)
Matthew Henderson	Appointed Oct 2020
Gavin Stewart	Appointed Dec 2021

New trustees are supported through induction by the council, and given support in understanding the charity's constitution and their fiduciary duties by our legal advisor, should they require it. The charity are members of NCVO which hosts a catalogue of resources supporting capacity building.

Operations

Rachel Shirley	Charity Secretary. Appointed 2018. Resigned 2020
Emma Cordell	Charity Secretary. Appointed November 2020
Sophie McGrath	Communications. Appointed September 2018
Carla Rees	Editorial services for Pan

Risks

Since the pandemic, the major risks are in information governance and finance. The charity conducted a data audit in late 2020 and refreshed its data protocols to increase security and transparency for its members. Trustees and officers were supported through this transition with training.

The charity uses several pieces of online software to provide its services. The companies hosting the software are therefore custodians of the members' data. The charity monitors its software service providers for notice of data leaks to ensure member's data is secure.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Council has identified the following to be the principal risks facing the charity:

1. Advertising revenue for Pan dropped after the March 2020 edition.
2. Membership data was migrated to a new system that resulted in teething issues including incorrect address correction. Though the issues have been resolved, the charity will continue to monitor for errors.

3. New methods of communications have the potential for additional costs.
4. The Council recognises the current income and expenditure is unsustainable and are working to improve expenditure controls by looking at cost savings across the charity.

Members' and Council Meetings

Ordinary meetings of Council members in 2020 took place online on 1 March, 26 April, 24 May, 21 June, 6 September (AGM), 11 October, 15 November, 20 December. This increased activity was facilitated by Zoom meetings being more convenient for Council members and lower cost for the charity.

Reference and Administrative Details

Registered Charity Number:

1178279

Principal Address:

80 Willow Crescent
Market Harborough
Leicestershire
LE16 9DT

Activities during the 2020 financial year

This was a highly unusual year, with the COVID-19 pandemic disrupting many of the normal activities of the BFS. However, the Council chose to view the challenges as opportunities to develop new and creative ways of supporting the flute community during these uncertain times.

Pan Journal

There are 3 issues of Pan per year. Each issue has 64 pages. It is edited professionally. In 2020, together with producing the journal, the archive of past issues were uploaded to the website and the Society began to sell back issues.

The purpose of Pan is to:

- Create an academic resource for flute
- Share news amongst the flute community
- Receive feedback from members

Pan directly helps further the Society's objectives of advancing the education of the public in the art and science of music through its content and contributions. It acts as a conduit for sharing news amongst the flute community, and provides a means for members to shape and interact with the Society directly through member contributions.

Online activity

Website

The new bfs.org.uk website launched on the 1st July 2020. In the remainder of 2020 its content was viewed by 11,000 visitors, including 7,600 unique visitors. It had 35,000 pageviews including 6,500 visits to the homepage, 4,400 to the members' area, 2700 to the events page, and around 1000 to news page and resources such as the coronavirus resources, 'Warmup Wednesdays' video series, and the Pan Journal archive.

The BFS hired a website designer to redesign the site and added new content to improve understanding about the nature of the BFS, its mission, and how members can get the most out of membership.

A new resources section was created, with more educational content including access to the entire series of technique videos co-created with the Musician's Union, previously only accessible on the BFS Youtube channel. We also compiled Coronavirus advice, mental health and educational resources, and online concerts and live-streams.

The new membership system 'Membershipworks' enables the BFS to accept online donations (£665 received so far), automate emails within the website, and sell events tickets online directly.

The website improved the visual appearance, ease of use, and reduced administration costs by enabling members to self-manage membership. It also facilitated a greater range of payment options, auto-renewing subscriptions, a powerful directory search, gift memberships and automated membership renewal reminders.

Online video series

There were three distinct online series of videos: Weekly Challenges, Online Videos, and #BFSinlockdown.

In April 2020, the BFS launched a weekly challenge on our social media platforms, as a way to offer a fun virtual activity, give players something to work towards in the absence of in-person events, and to help them connect and share their playing with others. Each week a theme was chosen and players (over the age of 13) were asked to share a video of their performance by tagging the BFS and using the hashtag #bfschallenge. On Sundays a winner was chosen and their video was featured on BFS social media. Themes ranged from 'your favourite piece' and 'low flutes and piccolo' to 'baroque', 'women composers' and more abstract concepts such as 'seasons' and 'ocean'. The challenges proved very popular, with different winners nearly every week and entries from all over the world. We drew the weekly challenge series to a close in November 2020.

From June 2020 members-only online videos began with Warmup Wednesday with Lisa Nelsen, which streamed live via the BFS Facebook page. Julie Twite and Kate Cuzner developed themed days with contributions from leading players and teachers. Videos were grouped according to the following hashtags:

- #MasterclassMonday—inspiring masterclasses from top players
- #TechniqueTuesday—tips for brushing up on technique
- #WarmupWednesday—morning warmup
- #ThoughtfulThursday—wellbeing and working with the mind and body
- #FunkyFriday—exploring all kinds of flute playing, from jazz to folk and world music

In 2020, there were fantastic contributions from Stephen Clark, Lisa Friend, Alena Walentin, Susan Torke, Laura Jellicoe, Wissam Boustany, Roderick Seed, Paul Edmund-Davies, Claire Holdich, Geoff Warren, Eliza Marshall, Kate Cuzner, Mark Parkinson, Lisa Nelsen, Karin de Fleyt, Jean-Paul Wright, Christopher Lee, Gillian Watt, Niall O'Riordan. The BFS is extremely grateful to the contributors. All offered their time for free.

The videos served to compensate in-person resources for flute players by engaging, educating and inspiring; helping players to connect and share their playing with other members. The videos also created an enduring resource of professional standard videos providing expert tuition and guidance, several of which have accompanying downloadable guides.

Throughout November 2020, we shared the #bfsinlockdown series. The videos, made by flute players from across the UK and as far as Germany and Canada, allowed the performers to share with members some of the creative ways they had been continuing to make music despite the pandemic restrictions. Area representatives collected videos which were shared, and are

still available to watch on BFS social media and a selection on the BFS Youtube channel. The performers were:

- Flute Street
- Heather Heath
- Marie Dowd
- Alanagh Bohan
- Sheffield Flute Choir
- Georgina Goldsworthy
- Sabine Baumert
- Lynda Robertson and Tim Wilkes
- Craig Holmes and Coventry Arts
- Kings' Worcester Flute Group
- Sheffield Philharmonic Orchestra flute section
- Jenny Argent
- Solihull Music Service
- Ruby Howells
- Chamäleon Flute Ensemble

The changing COVID-19 restrictions dictated the uptake of videos; the Weekly Challenge was most popular whilst lockdown was in full effect, but engagement dropped as people returned to work and school. To maintain engagement the #BFSinlockdown series was promoted as a replacement, more tailored to the audience.

Events

Competitions

The competitions are the BFS' flagship event and allow young players to perform in public and hear their peers perform. They are prestigious events, and winners have gone on to successful careers.

The BFS 2020 Competition took place on 19 February at London's Regent Hall. There were 70 entries across the three classes.

The BFS School Performer Competition, for players aged 13 and under, and the BFS Young Performer, for players aged 14 to 18, were judged by Sarah O'Flynn, Sub-Principal flute of the Britten Sinfonia, and Susan Torke, flute teacher at the Junior Royal Academy of Music.

Adjudicators for the Young Artist Competition were renowned soloists Wissam Boustany and Silvia Careddu. The young performers presented repertoire ranging from Bach to Edwin Roxburgh, with Mozart and French Romantic works also appearing. They were expertly accompanied by pianists Jo Sealey and Richard Shaw.

Prizes were donated by Yamaha, Just Flutes, Wonderful Winds and June Emerson Wind Music, and Lisa Nelsen, Alison Hardy and Carla Rees gave lessons to the winners. The BFS is most grateful for all donations of instruments, materials and time.

The Prize winners were:

School Performer

1st - Isaac Skey - £100 Just Flutes voucher, lesson with Lisa Nelsen & opportunity to perform at BFS event

2nd - Erika Khederian £40 June Emerson voucher & free entry to a BFS event

3rd - Tamon Byas - Free entry to a BFS event

Young Performer

1st - Daniel Pengelly - £100 All Flutes Plus voucher, Lesson with Alison Hardy & opportunity to perform at BFS event

2nd - Sandra Siudak - £50 Wonderful Winds voucher & free entry to a BFS event

3rd - Samuel Finch - Free entry to a BFS event

Special mentions - Clíodhna Scott, Stratford Ryan

Young Artist

1st- Stefan Cunningham - Yamaha YPC62 piccolo, lesson with Carla Rees & opportunity to perform at BFS event

2nd - Lucy Driver - £250 Just Flutes voucher & free entry to a BFS event

3rd - Ji Young Kim - Free entry to a BFS event

Special mentions - Wong Ka Wing, Daniel Ephgrave, Fiona Sweeney, Japheth Law

AGM

The 2019 AGM was held on the 6th September 2020. It included a full day programme of performances and workshops from Aldo Baerten and Peter Verhoyen, teacher event, sharing of techniques used during lockdown to maintain playing, Q&A with audience, a mini-concert featuring Joseph Ryelandt and Bartok, who gave a primer on piccolo-playing and talked through his collection of piccolos, before a Q&A session.

Together with the presentation of the annual report and charity formalities, the virtual event facilitated a connection between members and increased accessibility of the event and the council members.

Christmas Extravaganza

The event was held on 12th December 2020 via Zoom and was attended by around 80 people. It included panel sessions for teachers, performers and ensembles and repairer Lynne Williams shared quick fixes and repairs for teachers.

The event included Christmas Ensemble Play-Along where more than 50 people played Christmas pieces, such as Ding Dong Merrily and Prokofieff's Troika, together virtually. This was led by conductor and Wonderful Winds publisher Mel Orriss who also led a session on online rehearsals, discussing playing online and playing virtual duets with Katherine Bryan, Stephen Clarke and Jason Carr. Siobhan Grealy spoke on the future of music-making, sharing her journey to the LSO and as an in-demand session musician and offering guidance for musicians starting out.

Following the event, there was a Christmas Party. Members chatted and welcomed luminaries such as Ian Clarke and Atarah Ben-Tovim, plus surprise guests BFS President Wibb Bennett,

Michie Bennett and former Vice-Chair Alena Walentin. One member's feedback summed up the benefits to members:

'Dear BFS, Thank you so much for putting on the Christmas Extravaganza. It was good to have the opportunity to connect with the wider flute world during these difficult times. Of course, there is no substitute to playing live with other music people, but I think that Zoom meetings are a useful substitute and perhaps the best we can do at the moment. I hope that BFS may be able to arrange more of them while the current situation persists. I really enjoyed the play-alongs but found some of the pieces a bit challenging for my modest abilities! One or two pieces for us less advanced players would be appreciated. Thank you again for all your efforts in putting on this enjoyable event. Kind regards, Richard Clarke'

85th birthday surprise for Trevor Wye

On Sunday 7 June, the BFS hosted a surprise online 'party' to wish a very happy birthday to our co-founder and legend of the flute world, Trevor Wye.

Trevor was greeted by BFS President William Bennett and a special live appearance by our Honorary Patrons Sir James and Lady Jeanne Galway. Representatives of the BFS Council were joined by friends and students of Trevor's around the world, from some of the first attendees of the Flute Studio to the 2019–20 cohort.

There were performances from Wissam Boustany, Lisa Nelsen, Alena Walentin, Mark Xiao, Tomomi Matsuo, Justine Bristow, Kayoko Minamino, Ricardo Alves, Japheth Law, Wieke Karsten, Beth Chandler & friends from the 1993–94 Studio, and birthday greetings from many of Trevor's students and colleagues.

Flute Choir Meeting

In July 2020 we held a Zoom meeting for flute choir leaders to share experiences of working through lockdown. We have also set up a private Facebook Group and Whatsapp Group for flute choir leaders to support each other and keep up to date with the latest news and developments.

Other activities

Council meetings

Council meetings moved online from March 2020. This resulted in increased accessibility of Council members and saved money for the Society. Consequently, the Council has decided to keep all meetings online.

Formation of new social media team

Julie Twite led the formation of a new team of social media volunteers, comprised of Andy Blanshard, Helen Coates and Amy Yule. They were essential to developing social media

activity, posting member events and uploading the member online videos. The BFS wishes to thank them for their valuable contributions.

New logo

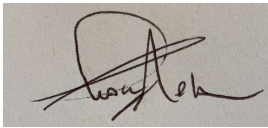
In January 2020, the BFS launched its new logo, designed by Nick Romero. The design is more contemporary, and reflects the updated style of the renewed website and of the Society's activities.

Gift memberships

In December 2020, we introduced gift memberships for our three most popular subscriptions: UK Individual, UK Senior Citizen and Disabled, and UK Student. Gift memberships can be purchased by or for new members as well as current members.

Approved by order of the Board of on 28 October 2021 and were signed on its behalf by:

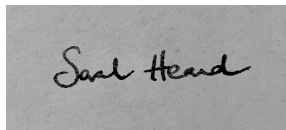
Lisa Nelsen – Trustee (Chair)

A handwritten signature in black ink, appearing to read 'Lisa Nelsen', written over a grey rectangular background.

Matthew Henderson - Trustee (Legal Advisor)

A handwritten signature in black ink, appearing to read 'Matthew Henderson', written over a grey rectangular background.

Sarah Heard - Trustee (Treasurer)

A handwritten signature in black ink, appearing to read 'Sarah Heard', written over a grey rectangular background.

Independent examiner's report to the Trustees of

The British Flute Society

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Name: Joel David Williams

Address: 1 Montrose Avenue,
Stretford,
Manchester,
M32 9LN

Date: 28 October 2021

The British Flute Society

Statement of Financial Activities for the Year Ended 31 December 2020

		Year Ended 31.12.20	Year ended 31.12.19
	Notes	Unrestricted fund £	Unrestricted funds £
INCOME AND ENDOWMENTS FROM			
Donations, legacies and membership	2	28,868	25,147
Charitable Activities			
Pan Magazine	4	4,215	9,111
BFS Competitions		4,752	4,480
Flute Day Events		615	1,401
Investment income	3	71	103
Other income	5	858	-
Total		39,379	40,242
EXPENDITURE ON			
Raising funds	6	20,054	10,553
Charitable activities			
Pan Magazine	7	17,620	22,868
BFS Competitions		-	5,949
London Flute Festival		-	(76)
Events on AGM day		-	446
Flute Day Events		3,312	2,306
Total		40,986	42,046
NET (EXPENDITURE) / INCOME		(1,607)	(1,804)
RECONCILIATION OF FUNDS			
Total funds brought forward		21,668	23,472
TOTAL FUNDS CARRIED FORWARD		20,061	21,668

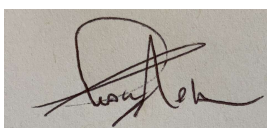
The British Flute Society

Balance Sheet 31 December 2020

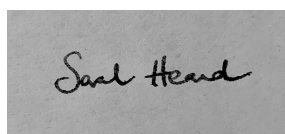
	Notes	Year Ended 31.12.20 Total funds £	Year ended 31.12.19 Total funds £
CURRENT ASSETS			
Stocks	9	28	28
Debtors: Amounts falling due within one year		506	8,310
Prepayments and accrued income		-	929
Cash at bank and in hand		35,799	36,455
TOTAL		36,333	45,722
CREDITORS			
Amounts falling due within one year	11	(7,593)	(15,276)
NET CURRENT ASSETS		28,740	30,446
TOTAL ASSETS LESS CURRENT LIABILITIES			
		28,740	30,446
ACCRUALS AND DEFERRED INCOME	12	(8,679)	(8,778)
NET ASSETS		20,061	21,668
FUNDS			
Unrestricted funds	13	20,061	21,668
TOTAL FUNDS		20,061	21,668

The financial statements were approved by the Board of Trustees and authorised for issue on 28 October 2021 and were signed on its behalf by:

Lisa Nelsen – Trustee (Chair)



Sarah Heard - Trustee (Treasurer)



The British Flute Society

Notes to the financial statements for the Year Ending 31 December 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

There are material uncertainties affecting the future income and costs of the charity. The charity has always been reliant on both financial resources and the work of volunteers: the continuing availability of suitable volunteers in future is also uncertain.

Subject to these uncertainties, the Council's current financial projections indicate that the charity should have sufficient unrestricted reserves to continue operating for at least twelve months from the date of this Report. The Financial Statements are therefore prepared on the going concern basis.

Since BFS has no non-current assets, impairment of assets has already been recognised and there are no significant third-party liabilities, preparing the Financial Statements on an alternative basis would make no material difference to a user of the Financial Statements.

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Annual and six-year membership subscriptions are credited to income over the period to which they relate. Life memberships are credited to income over a period of fifteen years. Any Gift Aid associated with membership subscriptions is credited to income in the year in which the relevant subscriptions are received.

The various, often significant, contributions made by volunteers (including Trustees) are not recognised in income.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will

be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund will be included in the notes to the financial statements where applicable in future, but no restricted funds existed during 2020.

2. DONATIONS AND LEGACIES

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Donations	-	70
Gift Aid	-	2,021
Subscriptions	28,768	22,956
Members' Fundraising Events	-	100
	<hr/> 28,768	<hr/> 25,147

3. INVESTMENT INCOME

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Deposit account interest	71	103
	<hr/> 71	<hr/> 103

4. INCOME FROM CHARITABLE ACTIVITIES

		Year Ended 31.12.20 £	Year ended 31.12.19 £
Advertising Revenue	Pan Magazine	4,215	9,111
Competition Entry Fees	BFS Competitions	4,752	4,480

Ticket Sales	Flute Day Events	600	1,395
Programme and Other Sales	Flute Day Events	15	6
		<hr/>	
		9,582	14,992

5. OTHER INCOME

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Exceptional items (sponsorship)	150	-
Uncategorised income	708	-
	<hr/>	
	858	-

6. RAISING FUNDS

Raising donations and legacies

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Support costs (services)	-	10,553
Advertising Bad Debts	793	-
Advertising Manager's Services	713	-
Bank and Credit Card Charges	1,244	-
Communications	8,862	-
Compliance Costs	93	-
Council Members' Expenses	122	-
Purchases	1,076	-
Insurance	1,080	-
Mail Handling	388	-
Meetings	58	-
NCVO Membership	60	-
Refunded incorrect payments	692	-
Secretarial	4,525	-
Sundry Expenses	132	-
Analyse Secretary's fee	216	-
	<hr/>	
	20,054	10,553

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support Costs £	Totals £
Pan Magazine	17,620	-	17,620
Box Office Commission	33	-	33
Other Event Expenses	449	-	449
Performers' Fees	1,025	-	1,025
Venue Hire	1,805	-	1,805
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20,932	-	20,932
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8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the period ended 31 December 2019.

Trustees' expenses

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Trustee's expenses	122	875
Secretary's Fees	4,419	-
Secretary's Travel Expenses	106	-

In 2020 two trustees were reimbursed in respect of necessary travel expenses (2019 - Five trustees).

9. STOCKS

	Year Ended 31.12.20 £	Year ended 31.12.19 £
BFS Merchandise	28	28

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Accounts Receivable	1,459	880
Bad Debt Provision	(953)	-
Other debtors	-	3,533
Sundry debtors and deposits	-	1,876
Gift Aid control account	-	2,021
TOTALS	506	8,310

Other debtors includes the amount due from the unincorporated charity, (2019 - £3,533)

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Trade creditors	7,593	15,276

Other creditors	-	-
TOTALS	<u>7,593</u>	<u>15,276</u>

Other creditors includes the current element of membership deferred income and entry fees received in advance of the following year's Competitions.

12. ACCRUALS AND DEFERRED INCOME

	Year Ended 31.12.20 £	Year ended 31.12.19 £
Deferred Income – Life Memberships	2,592	2,586
Deferred Income – 6 for 5 Memberships	6,087	6,192
TOTALS	<u>8,679</u>	<u>8,778</u>

13. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	21,668	(1,607)	20,061
TOTAL FUNDS	<u>21,668</u>	<u>(1,607)</u>	<u>20,061</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	39,379	(40,986)	(1,607)
TOTAL FUNDS	<u>39,379</u>	<u>(40,986)</u>	<u>(1,607)</u>

Comparatives for movement in funds

	Net movement in funds £	At 31.12.19 £
Unrestricted funds		
General fund	(1,804)	(1,804)
TOTAL FUNDS	<u>(1,804)</u>	<u>(1,804)</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,242	(42,046)	(1,804)
TOTAL FUNDS	40,242	(42,046)	(1,804)

The charity has received no restricted income in the year ended 31 December 2020 or the period to 31 December 2019. The charity's unrestricted reserves amounted to £20,061 at 31 December 2020.

14. RELATED PARTY DISCLOSURES

Other than those transactions (trustees' expenses) and changes in indebtedness (the amount due from the unincorporated charity) detailed elsewhere, there were no related party transactions in the year ended 31 December 2020 that require to be disclosed.

15. EVENTS AFTER THE BALANCE SHEET DATE

The Council have worked hard to overcome a number of challenges that arose during 2020, and have been meeting via Zoom once a month.

The BFS Competitions 2021 were successfully held online for the first time, with an increase in entry numbers and the introduction of an Adult Amateur category and four Special Awards. The online video series has continued, and the new website has become well established. A new, monthly, live online chat series "In Conversation With" has been introduced, hosted by Lisa Nelsen. Along with access to online content, three issues of Pan will be received by members in 2021. The AGM event will be held online in November 2021.

Unfortunately, due to the unpredictable situation created by the Covid pandemic it hasn't been possible to organise any live events, although it is hoped the online Regional Forum held in October 2021 with BFS members and area representatives, will help to guide and result in the beginnings of live events moving forwards into 2022.

Within the charity's administration, many of the challenges of the new membership system have been overcome, however some errors still exist, particularly in address mislabeling, and take significant capacity to resolve manually. Similarly, there have been resource consuming issues related to the set up of the BFS Paypal account which are now in the process of being resolved. The charity now has a new Treasurer in place, and the Council are incredibly grateful to Nicola Rossiter for all her hard work in the interim.