



**Annual Report/ Financial Statements  
2022-2023**

## Castleland Community Association Annual Report 2022/23

### **Members of the Executive Committee and Professional Advisers:**

**Legal Status:** Registered Charity Number: 1178266 (became CIO in June 2018)

**Board members:** Neil Moore (Chair)  
Audrey Jackson (Vice Chair)  
Barry Shaw (Treasurer)  
Pamela Drake (Local Ward Councillor)  
Helen Jones

**Independent Examiner:** Barry Shaw (Treasurer)  
110 Merthyr Street  
Barry. CF63 4LD

**Bankers:** Royal Bank of Scotland  
Holton Road Branch  
Kings Square  
Barry.

# Castleland Community Association Annual Report 2022/23

## Annual Report

Castleland members present their Annual Report and Financial Statements of the Castleland Community Association for the year ended March 31<sup>st</sup> 2023

## Aims & Objectives:

Castleland Community Association is a charity acting for the benefit of communities situated in the Castleland electoral ward and surrounding areas.

The Association undertakes its work through the provision of a range of activities employed to improve the quality of life for residents and centre users. The Association actively promotes inclusion of community members to the decision making process and welcomes the support from community members to its Board and all associated activities. In support of meeting the community's needs, the Association supports a range of user group activities each week that reflect both educational and leisure pursuits for the community.

## Structure

The Association is managed by a voluntary Executive Group comprised of members drawn from statutory, voluntary, and community sectors. The Centre is managed on a day to day basis by the Centre Manager providing services to user groups, support to user groups and other attendees as well as running community projects.

Number of Employees: 2

Number of Volunteers: 6

## Review 2022-2023 and Future Development

An important decision we made early on was that despite the significant impact of soaring energy bills and other running costs to us we would **not** be passing that cost immediately onto any groups or increase our current pricing to compensate. This is not an easy decision when you rely primarily on hire fees to fund the running costs of the centre, but in times like these, we also don't feel it fair to expect other people who are struggling to foot the bill. Thus we will continue to look for ways to subsidise our services with long term grant options moving forward.

One of our key initiatives with all of our groups involves promoting them on our social media platforms, fostering inclusiveness in the area and ensuring the sustainability of these services and we offer this to every group or activity that runs in the centre as standard - we are always looking at ways we can make this process easier for group leaders as we believe their success is our success.

Our Foodshare project experienced higher demand than ever before this year, with roughly 40-50 attendees each week. Thanks to various supportive grants, we have been able to stock up on pantry supplies, guaranteeing an ample food supply for when stock quantities inevitably dip.

Additionally, we have transformed our centre into a Warm Space through a program supported by the local Council. This initiative allows locals to access a warm environment for three hours, where they can enjoy free tea/coffee, socialize, and alleviate feelings of loneliness. Moreover, our centre is fully accessible, ensuring inclusivity for everyone.

In conjunction with these projects, we collaborate with third sector organisations that operate outreach programs. These programs offer assistance on various issues, including energy bill incentives, employability and business support sessions, and housing and benefits guidance. These surgeries have proven invaluable in providing essential aid to those in need, while also

referring customers to relevant authorities and organisations for further comprehensive advice - so much so that we've had other organisations reach out to run similar sessions.

The redesigned community garden has been a success, attracting a larger number of locals, including families and dog walkers, to enjoy this green space. With an additional grant, we will be able to replace the tarmac path further enhancing the garden's appeal.

Continuing our commitment to enhancing user experience, we have made significant improvements to our end-user booking system using Planyo. This streamlined system allows individuals to conveniently book and pay online, ensuring a smooth and efficient transaction process. Additionally, our website is comprehensive and user-friendly, providing detailed information that is easy to navigate and real-time updates as to what activities are running in the centre.

Overall we have been pleasantly surprised by the positive direction in which Castleland is moving and look forward to continuing to foster our community related services.

### **Funding Procurement**

We have received grants from Neighbourly, LocalGiving, Newydd Housing and Welsh Local Government Association in an effort to help maintain our FoodShare project and redesign our community garden. Our reserve funds are healthy so we will now be focussing on targeting some more long term financial support for the vital roles that support the centre and realistically forecasting continued increasing costs and how that may affect the centre moving forward.

### **Consultation and Networks**

Our primary method of communication with our community is via our social media channels (mainly Facebook) which allows us direct consultation with a wide variety of people who use our services as well as ensuring we capture the modern mindset which has become very digital focussed.

We try to avoid leaflet drops and other printed forms of distribution due to their wasteful nature and tendency to become outdated very quickly (especially in a centre that has a regularly changing group of activities throughout the year). We try to target a variety of local organisations that hit different demographics to ensure that people of all circumstances; especially different generations, are aware of what we have to offer at the centre.

Castleland actively seeks opportunities to establish connections with neighbouring organisations, aiming to enhance our ability to serve the community effectively. Part of this is setting up our weekly advocacy services with other organisations in the area - given that we have only 2 dedicated members of staff, attending the various meetings, round tables and other networking events is difficult when managing/running the centre - by effectively "bringing them to us" through the collaboration - we can meet a variety of different organisations and share ideas which could lead to future projects.

The Association continues to advocate and engage with Local Authority and Voluntary networks, playing a vital role in achieving our agreed objectives for the area. We hope that our representation will have a lasting impact on service delivery across all sectors, ultimately benefiting the Barry community in the long term.

### **Acknowledgements**

On behalf of the Executive Group, I extend our thanks to all our committed volunteers whose dedication and support has allowed the Centre to remain open and a vibrant place for all users to enjoy.

Also thanks very much to our user groups who continue to support us all year round and choose Castleland as their preferred venue to run their activities - we always appreciate your feedback.

Thanks also to our partners with whom we have worked that include but are not limited to:

- Vale of Glamorgan Council
- Barry Town Council
- The Big Lottery
- FareShare
- Morrisons
- Tesco
- Co-op
- Greggs
- GVS
- LocalGiving

**Neil Moore**  
**Chair**

Preparation of these accounts have been made in accordance with the requirements given by the Charity Commission Section 144 (2) of the Charities Act 2011. The Trustees are responsible for preparation of accounts. The Trustees consider that an audit is not required for this year in accordance with the Act relating to gross income not exceeding £250,000.

Grants included in net profit below are restricted funds subject to specific conditions by donors as to how they may be used.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes. They also count towards our contingency funds.

**Signed:**

A handwritten signature in brown ink, appearing to read 'Neil Moore', with a long horizontal flourish extending to the right.

**Position:** Chairperson

**Date:** 31/03/2023

Castleland Community Association

## Profit and Loss Statement

For the period from 1/4/2022 to 31/3/2023

Accrual basis

	31/3/2023
<b>Overview</b>	
Brought Forwards	-
Customer Transactions	41,155.01
Wages & salaries	(52,553.55)
Grants & Donations	15,626.22
Utilities / Telecoms / Regular	(13,380.09)
Advertising	-
Insurances	(2,868.26)
Bank charges	(190.76)
Sundries / Stationery / Equipment	(466.01)
Repairs and maintenance	(5.00)
Volunteer Related	(530.00)
Petty Cash	20.00
Refunds & Service Paybacks	-
<b>Total — Overview</b>	<b>(13,192.44)</b>
<b>Net profit (loss)</b>	<b>(13,192.44)</b>

Castleland Community Association

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Castleland Community Association

On accounts for the year  
ended

2023

Charity no  
(if any)

1178266

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Barry Shaw

Date:

20 JUNE 2023

Name:

Barry Shaw

Relevant professional  
qualification(s) or body  
(if any):



**Address:** 110 Merthyr Street

Barry

CF63 4LD

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.