



## Trustees Annual Report for the period

Period start date

1 May 2021

Period end date

30 April 2022

From

To

### Section A

### Reference and administration details

Charity name Other names charity is known by Registered charity number (if any) 

Charity's principal address

Postcode

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 John Duggan	Chairman		
2 Norman Green	Treasurer		
3 Andrew Wilby		Appointed 7/6/2021	Culworth Parish Council
4 Julie Tinn			Culworth Village Hall
5 James Powell			Culworth Cricket Club
6 Stuart Rolt		Resigned 19/5/2021	Culworth Parish Council

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust association company)</small>	CIO
Trustee selection methods <small>(eg. appointed by elected by)</small>	<p>1 Trustee may be appointed by Culworth Parish Council,  1 Trustee may be appointed by Culworth Village Hall Committee,  1 Trustee may be appointed by Culworth Cricket Club.</p> <p>The remaining Trustees are appointed by the existing Trustees.</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

1. To deliver a new community and recreational facility in Culworth to replace the existing village hall and cricket pavilion.
2. To provide a wide range of health fitness, recreational, educational, and social activities.
3. To manage and maintain the new facility for activities promoted by the charity in furtherance of the above objectives.

In planning our activities for the year the Trustees kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

Covid-19 has had a significant impact on the activities during the year.

Fund raising to finance the design, implementation, planning application and construction of the new facility.

When constructed the new Community Facility will benefit the inhabitants of Culworth Village and surrounding area, in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives  
and activities (Optional  
information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Covid-19 has had a major impact on this project. Rural facilities such as that proposed have become increasingly important as more people choose to work remotely. People are likely to travel less, will work from home more and be more reliant on local community facilities to provide sporting, recreational and social activities.

Covid-19 has also closed off many sources of capital grants. Those organisations that have available funds are focusing on providing support to existing beneficiaries.

During the year, the main achievements of the Charity were:

Significant grant applications were submitted to:

- South Northants Council (now West Northants Council). Unfortunately after several separate applications we have been unsuccessful in obtaining funding.
- Sport England - our grant application for £150k continued during the year. We have previously been given an initial grant of £10k to develop our application and business case further. (See further details below.)
- We continue to review all options for fund raising.

The planning consent for the new facility expires by December 2022.

Given the difficulty experienced raising new funds for this project, the Trustees have decided to develop the site in stages. The initial phase will provide (i) a new entrance, exit and car park to the facility site, (ii) works to satisfy the pre-commencement conditions of the planning application, (iii) re-align the cricket wicket, (iv) minor repairs to the existing cricket pavilion. The total cost of this work is expected to be £159,000.

Subsequent to the year-end Sport England have agreed to provide £109,000, with £50,000 matched funding grants from a combination of Culworth Parish Council, Culworth Village Hall Trust and Culworth Cricket Club. This is contingent on the Sport England grant for the works being spent by the end of December 2022.

Due to complications relating to the VAT status of Culworth Hill Field Trust and the need to complete the works for Phase 1 by the end of 2022, it has been agreed with Sport England and Culworth Parish Council that the contracts for Phase 1 will be placed and paid for by Culworth Parish Council. The grant from Sport England has been migrated to Culworth Parish Council.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity has no formal policy on reserves.

Cash at bank at 30 April 2022 was £3,052 in unrestricted funds.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the financial year there have been no significant new sources of funds.

## Section F

## Other optional information

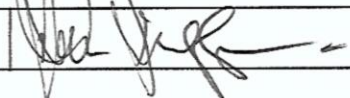
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

NORMAN GREEN	JOHN DUGGAN
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Position

TRUSTEE / TREASURER	CHAIR OF TRUSTEE
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Date

8 SEPT 2022
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# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Culworth Hill Field Trust

On accounts for the year  
ended

30 April 2022

Charity no  
(if any)

1178257

Set out on pages

3 and 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 April 2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

8<sup>th</sup> September 2022

Name:

Peter Covile

Relevant professional  
qualification(s) or body  
(if any):

ICAEW membership number 8808454

**Address:** The Barn, Paddocks Farm

High Street

Culworth OX17 2BE

## Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Culworth Hill Field Trust

1178257

## Receipts and payments accounts

CC16a

For the period  
from

1 May 2021

To

30 April 2022

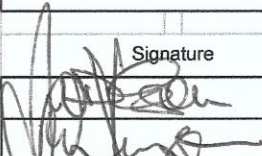
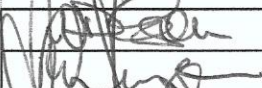
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations from individuals	1,000	-	-	1,000	-
Grant from South Northants Leisure Trust	- 0	-	-	-	320
Grant from Sport England	- 0	-	-	-	1,800
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
<b>Sub total (Gross income for AR)</b>	1,000	-	-	1,000	2,120
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	-
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total receipts</b>	1,000	- 0	- 0	1,000	2,120
<b>A3 Payments</b>					
Professional Fees	- 0	-	-	-	2,120
Trustee Insurance	112	-	-	112	112
Printing Costs	69	-	-	69	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
	- 0	-	-	-	-
<b>Sub total</b>	181	-	-	181	2,232
<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	-
	- 0	- 0	- 0	-	-
<b>Sub total</b>	- 0	- 0	- 0	-	- 0
<b>Total payments</b>	181	- 0	- 0	181	2,232
<b>Net of receipts/(payments)</b>	819	-	-	819	112
<b>A5 Transfers between funds</b>	- 0	-	-	-	-
<b>A6 Cash funds last year end</b>	2,233	-	-	2,233	2,345
<b>Cash funds this year end</b>	3,052	-	-	3,052	2,233

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Bank Current Account	3,052	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	3,052	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £

CCXX R1 accounts (SS)

<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		NORMAN GREEN	8/9/22	
		JOHN DUGGAN	8/9/22	