



## Trustees' Annual Report for the period

		Period start date					Period end date		
		Day	Month	Year			Day	Month	Year
From		01	10	2023	To		30	09	2024

### Section A

### Reference and administration details

Charity name

AIM INFORMATION MATTERS CIO

Other names charity is known by

AIM GROUP FOUNDATION

Registered charity number (if any)

1178244

Charity's principal address

89c Rayleigh Avenue, Leigh-On-Sea, England, SS9 5DL

Postcode

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Binns	N/A		
2	Bridget Mazdon	N/A		
3	Zoe Mccracken	N/A		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memorandum and Articles of Association
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	In selecting trustees for appointments as charity trustees. We appoint with skills, knowledge and experience needed for administration of the CIO

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide support and guidance for individuals looking for work and apprenticeship. Providing apprenticeship advise and guidance across Essex, Norfolk, Suffolk and Cambridge. Educating teachers on apprenticeship routes.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Pre employability skills  
Apprenticeship advice and guidance  
Charity Placement service  
Career Guidance  
Schools support on soft skills for students leaving schools  
Teacher CPD

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Providing apprenticeship guidance to 50,000 16- 18 years olds virtually following the pandemic.

Provide CPD session for teachers across target areas educating on apprenticeship guidance

Working with local employee's to support young people into work.

## Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Lewis Mazdon	
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Position (eg Secretary, Chair, etc)

Managing Director	
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Date

29th July 2025
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## Receipts and payments accounts

For the period from

01/10/2023

To

30/09/2024

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Product Sales				-	-
Contract Sales				-	-
Grant-Essex Community Foundation				-	-
Grants (Other)	-			-	-
Donations	25,123			25,123	73,189
Other Income				-	-
Bank Interest				-	-
				-	-
<b>Sub total (Gross income for AR)</b>	<b>25,123</b>	<b>-</b>	<b>-</b>	<b>25,123</b>	<b>73,189</b>
<b>A2 Asset and investment sales, (see table).</b>					
New loan	-	-	-	-	-
vat not yet repaid		-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,123</b>	<b>-</b>	<b>-</b>	<b>25,123</b>	<b>73,189</b>
<b>A3 Payments</b>					
Cost of goods sold	-			-	-
Marketing and Advertising	600			600	600
Website costs				-	-
Employee Wages and Salaries	18,947			18,947	63,382
Rent	1,454			1,454	3,392
Electricity				-	-
Vehicle expenses				-	-
Travelling				-	-
Hotel and Accomodation				-	-
Entertainment				-	-
Printing, postage and carriage				-	-
Stationery				-	-
Telephone & Internet				-	-
Computer & Software				-	-
Repairs and renewals				-	-
Subscriptions				-	1,731
Insurance				-	-
Training Costs				-	-
General expenses				-	-
Bank Charges and Interest	60			60	84
Legal fees				-	-
Consultancy & professional fees				-	1,500
<b>Sub total</b>	<b>21,062</b>	<b>-</b>	<b>-</b>	<b>21,061</b>	<b>70,689</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Asset purchases				-	-
Repay Loan	4,259				4,259
vat payments not yet recovered				-	-
<b>Sub total</b>	<b>4,259</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,259</b>
<b>Total payments</b>	<b>25,321</b>	<b>-</b>	<b>-</b>	<b>21,061</b>	<b>74,948</b>
<b>Net of receipts/(payments)</b>	<b>(198)</b>	<b>-</b>	<b>-</b>	<b>4,062</b>	<b>(1,759)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>434</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,193</b>
<b>Cash funds this year end</b>	<b>236</b>	<b>-</b>	<b>-</b>	<b>4,062</b>	<b>434</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank Account	236	-	-
	<b>Total cash funds</b>	236	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	Recoverable Grants		-	-
	Trade Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
	Computer and Office Equipment	Unrestricted	9,499	9,499
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Trade Creditors	Unrestricted	-	
	PAYE /NI	Unrestricted	-	
	Pensions	Unrestricted	-	
	Other Creditors	Unrestricted	10,859	
	VAT	Unrestricted	12,387	
Signed by two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
		Andrew Binns		
		Zoe McCracken		
		Bridget Mazdon		



## Section A Independent Examiner's Report

Report to the trustees/ members of

AIM Information Matters

On accounts for the period ended

30 September 2024

Charity no (if any)

1178244

Set out on pages

one to two

I report to the trustees on my examination of the accounts of the above charity for the period ended **30 / 09 / 2024**.

**Responsibilities and basis of report** As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

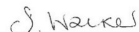
I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 29.07.25

Name: SARAH WALKER

Relevant professional qualification(s) or body (if any):

FCA

Address: 89C RAYLEIGH AVENUE LEIGH ON SEA ESSEX SS9 5DL

## Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
AIM Information Matters

On accounts for the year  
ended

30<sup>th</sup> September 2024

Charity no  
(if any)

1178244

Set out on pages

One to Two

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2024**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 29/07/2025

Name:

Sarah Walker

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

89C Rayleigh Avenue, Leigh on Sea, Essex, SS9 5DL

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**