



Trustees' Annual Report for the period

Period start date	Period end date
Day Month Year	Day Month Year
From	To

Section A Reference and administration details

Charity name	AIM INFORMATION MATTERS
Other names charity is known by	
Registered charity number (if any)	1178244
Charity's principal address	6 HOFFMANS WAY CHELMSFORD
Postcode	CM1

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANDREW BINNS	N/A		
2	BRIDGET WAZDON	N/A		
3	ZOE MCCRACKEN	N/A		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

MEMORANDUM & ARTICLES OF ASSOCIATION

How the charity is constituted

CIO

Trustee selection methods

IN SELECTING TRUSTEE'S FOR APPOINTMENT AS CHARITY TRUSTEE'S. WE APPONT WITH SKILLS, KNOWLEDGE AND EXPERIENCE NEEDED FOR ADMINISTRATION OF THE CIO.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

PARA 1.51

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE SUPPORT & GUIDANCE FOR INDIVIDUALS LOOKING FOR WORK OR APPRANTICESHIPS. PROVIDING APPRANTICESHIP KNOWLEDGE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PRE EMPLOYABILITY SKILLS
APPRENTICESHIP ADVICE + GUIDANCE
CHARITY PLACEMENT SERVICE
CAREER GUIDANCE
SCHOOLS SUPPORT ON SOFT SKILLS FOR
STUDENTS LEAVING SCHOOLS

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

PROVIDING APPRENTICESHIP GUIDANCE TO
100,000 16,-18 YEAR OLDS
VIRTUALLY DURING THE PANDEMIC

PROVIDE FREE QUALIFICATIONS FOR INDIVIDUALS
WHO WERE LOOKING TO ENHANCE THEIR
SKILL SET. TO GAIN EMPLOYMENT OR
DEVELOP INTO A ROLE

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PRE EMPLOYABILITY SKILLS
APPRENTICESHIP ADVICE + GUIDANCE
CHARITY PLACEMENT SERVICE
CAREER GUIDANCE
SCHOOLS SUPPORT ON SOFT SKILLS FOR
STUDENTS LEAVING SCHOOLS

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section E Financial review

Brief statement of the charity's policy on reserves

HOLDING RESERVES DUE TO AN UNDERGROUND/ DELAY ON CONTRACTS RUNNING DUE TO COVID 19. PROJECT HAS RESTARTED AS OF MAY 2021

Details of any funds materially in deficit

19,985

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

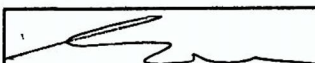
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

LEWIS WATSON

Position (eg Secretary, Chair, etc)

CEO

Date

28/07/21

AIM INFORMATION MATTERS	1178244
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Receipts and payments accounts

CC16a

For the period from	01/10/2019	To	30/09/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Product Sales				-	4,282
Contract Sales	57,016			57,016	43,032
Grant-Essex Community Foundation		-		-	10,000
Grants (Other)	208	5,000		5,208	3,400
Donations	15,781	100,000		115,781	101,700
Other Income	5,056			5,056	272
Bank Interest				-	-
				-	-
Sub total (Gross income for AR)	78,061	105,000	-	183,061	162,686
A2 Asset and investment sales, (see table).					
New loan	20,000	-	-	20,000	20,411
vat not yet repaid	8,743	-	-	8,743	-
Sub total	28,743	-	-	28,743	20,411
Total receipts	106,804	105,000	-	211,804	183,097
A3 Payments					
Cost of goods sold	18			18	4,300
Marketing and Advertising	5,634	8,368		14,002	14,261
Website costs		320		320	3,901
Employee Wages and Salaries	8,326	131,966		140,292	117,371
Rent	102			102	8,574
Electricity	1			1	1,014
Vehicle expenses	1,607			1,607	1,880
Travelling	932	128		1,060	718
Hotel and Accommodation	280			280	460
Entertainment	67			67	70
Printing, postage and carriage	219	343		562	948
Stationery	355			355	13
Telephone & Internet	319			319	993
Computer & Software	685	1,062		1,747	576
Repairs and renewals	439			439	307
Subscriptions	225	673		898	579
Insurance	619			619	
Training Costs	119			119	310
General expenses	1,671			1,671	265
Bank Charges and Interest	390			390	7
Legal fees				-	330
Consultancy & professional fees	10,758			10,758	846
Sub total	32,765	142,860	-	175,625	157,723
A4 Asset and investment purchases, (see table)					
Asset purchases	6,615			6,615	2,885
Repay Loan	20,411				
vat payments not yet recovered				-	2,504
Sub total	27,026	-	-	6,615	5,389
Total payments	59,791	142,860	-	182,241	163,112
Net of receipts/(payments)	47,013	(37,860)	-	29,563	19,985
A5 Transfers between funds	(28,556)	28,556	-	-	-
A6 Cash funds last year end	10,678	9,305	-	-	-
Cash funds this year end	29,136	0	-	29,563	19,985

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	29,136	-	

Total cash funds	29,136	-	-

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Recoverable Grants		-	-
Trade Debtors	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



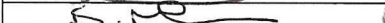
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Computer and Office Equipment	Unrestricted	9,499	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Trade Creditors	Unrestricted	-	
PAYE /NI	Unrestricted	6,722	
Pensions	Unrestricted	933	
Other Creditors	Unrestricted	20,000	
VAT	Unrestricted	12,260	

Signed by two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Binns	29/7/21
	Zoe McCracken	
	Bridget Mazdon	29/7/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of AIM Information Matters

On accounts for the period ended 30 September 2020 Charity no (if any) 1178244

Set out on pages one to two

I report to the trustees on my examination of the accounts of the above charity for the period ended 30 / 09 / 2020.


Responsibilities and basis of report As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in, any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act or
- the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 30/7/21

Name: ANDREW ROBERT GRAHAM GREEN

Relevant professional qualification(s) or body (if any): FCCA

Address: THE MALTINGS, ROSEMARY LANE, HALSTEAD, ESSEX, CO9 1HZ

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

AIM INFORMATION MATTERS	1178244
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Recoverable Grants		-	-
Trade Debtors	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

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		-	-
		-	-
		-	-
		-	-

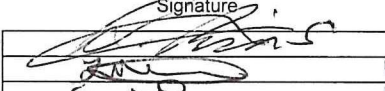


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		-	-
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		-	-
		-	-
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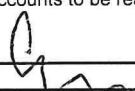
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