



Treasure Chest

Report of the Trustees

For the period of July 2022 to August 2023

The trustees present their report with financial statements of the charity for the period of July 2022 to August 2023.

Objectives and Activities

Objective and aims

- A) To provide the necessary facilities for the daily care, recreation and education of children during out of school hours and
- B) To advance the education and training of the persons in the provision of such care, education and recreational facilities.

Activities and Achievements

Treasure Chest are able to provide full-day care for children from 2 -11 years old from 7.30am to 6.00pm. Treasure Chest provides childcare throughout the year for the maximum of 80 children of both genders, all needs and abilities, depending on the area of the provision.

The childcare areas within the provision are as follows:

Early Birds Breakfast Club – open from 7.30am until 8.45am for pre-school children or for school age children to attend before the school's free breakfast club initiative opens at 8.00am. This provision is held in the school halls. Up to 80 children can attend this service at any one time.

Children attending early birds aged 2 to 3 years are accommodated for in the Treasure Chest room from 7.30am.

Little Gems – runs two funded Flying Start sessions during the day. Up to 22 children can attend this service at any one time in the Little Gems room.

Little Treasures – provides childcare five days per week for children of Nursery age from September to January. Funded Early Education sessions start in January through to July, these are morning sessions every Monday to Thursday and for eligible 3 year olds. As from April there is also an afternoon EE session. As they are still in a temporary room the number of children who can attend each session is 10.

Treasure Chest Wrap Around – provide children aged 2 to 3 all day childcare from September to January. As from January they also provide wrap around care from children who attend our Nursery provision. Children are able to stay before or after nursery. Some children may be eligible for the 30 hours free childcare offer. We are able to provide up to 16 children this provision per session.

After School Club – runs from 3.00 -6.00pm daily to provide childcare outside of school hours. Club runs from its own specified area within the school, the main hall, studio hall and utilises the Treasure Chest and Little Treasures rooms when numbers may be particularly high. Up to 80 children can attend this service at any one time.

Holiday Club – runs during the school holidays to provide out of school hours care for 2-11 year olds. Up to 80 children can attend Treasure Chest at any time.

As the service runs for 51 weeks per year and some elements of the provision only operate during term time, staff will be deployed across whichever childcare rooms are required in order to adequately staff the number of children attending during the school holidays.

Policies

Admissions and fees policy
Arrival and collection policy & procedure
Anti-Bullying policy & procedure
Asthma policy & procedure
Accident, incident & illness policy & procedure
Behaviour management policy & procedure
Children's participation policy
Confidentiality policy
Complaints policy & procedure
Environmental Awareness policy & procedure
Emergency/fire evacuation risk assessment/procedure
Equal opportunities policy
Excluding children with illness policy
Health & Hygiene policy & procedure
Health & Safety policy
Lost children policy & procedure
Medication policy & procedure
Nappy changing procedure
Outings policy & procedure
Play equipment & resources policy
Play policy
Parental involvement policy
Special needs policy & procedure
Safe internet usage policy
Settling in & child induction policy
Student & volunteer policy
Staff recruitment policy
Snack/mealtime & healthy eating policy & procedure
Staff disciplinary procedure
Transition policy
Uncollected children policy & procedure

Financial review

Reserves policy

The trustees will maintain sufficient reserves to ensure there are sufficient funds to cover 6 months running costs and redundancy payments for staff

Structure, Governance and Management

Governing document

Treasure Chest is a Charitable Incorporated Organisation and is governed by the Charities Act 2011. Treasure Chest became a registered charity on the 3rd May 2018.

Recruitment and appointment of new trustees

The policy and general management of the affairs of the Club is carried out by trustees which consists of the Chairman, Secretary, and Treasurer and not less than two or more than eight other members of the Club elected at the Annual General Meeting.

Other persons may be co-opted onto the Committee in an advisory capacity as required.

Reference and Administrative Details

Registered Company number

CE013984 (England and Wales)

Registered Charity number

1178219

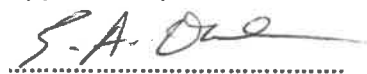
Principal address

Park CP School
School Road
Llay
Wrexham
LL12 0TR

Trustees

S Owen Chairperson (appointed 3/5/19)
Mrs Martin Hon. Secretary (appointed 3/5/18)
Mrs L Jones (appointed 3/5/18)
Mrs R Billington (05/22)

Approved by order of the board of trustees on 8th April 2024 and signed on its behalf by :



S. Owen - Trustee

Treasure chest

22/23.

Form D

Summary of Transactions of:

Treasure Chest receipts and payments for the year ended 31st August 2023

Year Ended	£	2022/23	£
Balance b/f	87,848.97	Cheques	10,827.41
		Charges	572.60
		Atrium	540.00
		Avow	964.50
		B & C Holdings Ltd	2,522.28
		Bankline	419.13
		Bibby Factors	1,523.23
		Llay Bouncy Castle	630.00
		Demna Consulting	1,523.64
		DWP	47.50
		Elaine Owen	800.00
		Excell Supply Ltd	1,811.09
		First Aid Company	777.60
		Hannah Lucas	98.36
		HMRG	15,952.00
		Intelligent E Lear	82.80
		Lindsey Rodenhurst	687.19
		Morton Michel Ltd	1,706.09
		MPLC Limited	167.38
		Park School Llay	140.05
		People partnership	5,986.26
		Rentokil Initial U	815.50
		Rm Educational RES	1,186.67
		Severn c products	83.82
		Treasure Chest	223,292.54
		Unpaid Cheques	55,919.97
		Work nest ltd	3,608.40
		WCBC	11,268.75
		Yorkshire purchasing	486.19
Total	<u>87,848.97</u>	Total	<u>344,440.95</u>
		Bal c/f	80,479.77
Other/unpaid cheques/reversals	72,810.69		
Childcare Payment Income	55,971.31		
Computer Vouchers	3,053.50		
Flintshire CC	49,787.5		
National Savings	8831		
Welsh Government	17,580		
Wrexham Council	116,782.75		
Childcare Payment Income	12,255		
Total	<u>337,071.75</u>	Total	<u>80,479.77</u>
	<u>424,920.72</u>		<u>424,920.72</u>

I have examined the Treasure Chest (2022/23) together with all relevant supporting documents.

I certify that the 2022/23 Treasure Chest Account presents an accurate picture of the activities and transactions undertaken on behalf of the Account.

Auditor: Deborah FoulkesDate: 2022

Deborah Foulkes
Chartered Institute of Internal Auditors - CMAA
18 The Hawthorns,
Acton
Wrexham
LL12 7bb

Chairman's Signature

Date:

Treasure chest

22/23.

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