

Form D

Summary of Transactions of:

Treasure Chest receipts and payments for the year ended 31st August 2021

Year Ended

	£		£
Balance b/f	51,312.06	Cheque Expenditure (rent, ICO, children in need)	49,498.55
Presented Cheques 19/20 (deduct)	0.00	Direct Debits (D& C Holdings)	8,897.84
Deduct Presented Income 19/20		Bank Line	402.08
Unpresented Cheques 20/21	0.00	Faster Payments	229,036.05
		Unpaid cheques	30
Total	<u>51,312.06</u>	Total	<u>287,864.52</u>

Add Income	3,043.35	Bal c/f	65,981.18
Bank Giro Credit	84,163.74	Unpresented cheques 20/21	0.00
BAC	45,224.77	Other	0.00
DPC	6,628.40	Presented Income 19/20	0.00
Presented Income 19/20	254.00		
Flintshire CC BAC	91568.25		
WCBC BAC	66843.34		
National Savings	2933.5		
Parent Pay BAC	111.29		
Busy Bees BAC	14		
Computer Voucher	1749		

Total	<u>302,533.64</u>	Total	<u>65,981.18</u>
	<u>353,845.70</u>		<u>353,845.70</u>

I have examined the Little Treasurers Account (2020/21) together with all relevant supporting documents.

I certify that the 2020/21 Little Treasurers Account presents an accurate picture of the activities and transactions undertaken on behalf of the Account.

Auditor:

Dones

Date:

7/2/22

Deborah Foulkes

Chartered Institute of Internal Auditors - CMIA

18 The Hawthorns,

Acton

Wrexham

LL12 7bb

Chairman's Signature

S. A. One

Date:

20/10/2022



Treasure Chest

Report of the Trustees

For the period of July 2020 to August 2021

The trustees present their report with financial statements of the charity for the period of July 2020 to August 2021.

Objectives and Activities

Objective and aims

- A) To provide the necessary facilities for the daily care, recreation and education of children.
- B) To advance the education and training of the persons in the provision of such care, education and recreational facilities.

Activities and Achievements

Treasure Chest are able to provide full-day care for children from 2 -11 years old from 7.30am to 6.00pm. Treasure Chest provides childcare 51 weeks of the year for the maximum of 80 children

The childcare areas within the provision are as follows:

Early Birds Breakfast Club – open from 7.30am until 8.45am for pre-school children or for school age children to attend before the school's free breakfast club initiative opens at 7.45am. This provision is held in the school halls.

Little Gems – provides day care for 2 and 3 year olds. Little Gems also runs two funded Flying Start sessions during the day. Up to 22 children can attend this service at any one time in the Little Gems room.

Little Treasures – provides childcare five days per week for children aged 2 from September to January. Funded Early Education sessions start in January through to July, running two sessions a day, this is for eligible 3 year olds. As they are in a temporary room only 8 children are able to attend per session.

Treasure Chest Wrap Around – provide care for children who attend our Nursery provision. Children are able to stay before or after nursery. Some children may be eligible for the 30 hours free childcare offer. We are able to provide up to 16 children this provision per session.

After School Club – runs from 3.00 -6.00pm daily to provide childcare outside of school hours. Club runs from its own specified area within the school, the main hall, studio hall and utilises the Treasure Chest and Little Treasures rooms when numbers may be particularly high. Up to 80 children can attend this service at any one time.

Holiday Club – runs during the school holidays to provide out of school hours care for 2-11 year olds.

Up to 80 children can attend Treasure Chest at any time.

As the service runs for 51 weeks per year and some elements of the provision only operate during term time, staff will be deployed across whichever childcare rooms are required in order to adequately staff the number of children attending during the school holidays.

Policies

Admissions and fees policy

Arrival and collection policy & procedure

Anti-Bullying policy & procedure

Asthma policy & procedure

Accident, incident & illness policy & procedure

Behaviour management policy & procedure

Children's participation policy

Confidentiality policy

Complaints policy & procedure

Environmental Awareness policy & procedure

Emergency/fire evacuation risk assessment/procedure

Equal opportunities policy

Excluding children with illness policy

Health & Hygiene policy & procedure

Health & Safety policy

Lost children policy & procedure

Medication policy & procedure

Nappy changing procedure

Outings policy & procedure

Play equipment & resources policy

Play policy

Parental involvement policy

Special needs policy & procedure

Safe internet usage policy

Settling in & child induction policy

Student & volunteer policy

Staff recruitment policy

Snack/mealtime & healthy eating policy & procedure

Staff disciplinary procedure

Transition policy

Uncollected children policy & procedure

Financial review

Reserves policy

The trustees will maintain sufficient reserves to ensure there are sufficient funds to cover 6 months running costs and redundancy payments for staff

Structure, Governance and Management

Governing document

Treasure Chest is a Charitable Incorporated Organisation and is governed by the Charities Act 2011.

Treasure Chest became a registered charity on the 3rd May 2018.

Recruitment and appointment of new trustees

The policy and general management of the affairs of the Club is carried out by trustees which consists of the Chairman, Secretary, and Treasurer and not less than two nor more than eight other members of the Club elected at the Annual General Meeting.

Other persons may be co-opted onto the Committee in an advisory capacity as required.

Reference and Administrative Details**Registered Company number**

CE013984 (England and Wales)

Registered Charity number

1178219

Principal address

Park CP School

School Road

Llay

Wrexham

LL12 0TR

Trustees

S Owen Chairperson (appointed 3/5/19)

Mrs Martin Hon. Secretary (appointed 3/5/18)

Mrs L Jones (appointed 3/5/18)

Approved by order of the board of trustees on 10th October 2022 and signed on its behalf by :

S. A. Owen

S. Owen - Trustee