

# Poole Community Exchange CIO



Parkstone United Reformed Church  
Commercial Road  
POOLE  
BH14 0JW

Charity No 1178207

Telephone: 01202 733580

Email: [Info@poolecommunityexchange.co.uk](mailto:Info@poolecommunityexchange.co.uk)

## **Annual Report and Financial Statements From 6<sup>th</sup> April 2021 to 5<sup>th</sup> April 2022**

**Charity No: 1178207**

## POOLE COMMUNITY EXCHANGE CIO

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## POOLE COMMUNITY EXCHANGE CIO

### Trustees' Report

The Trustees are pleased to present their report together with the financial statements of the charity for the period from 6<sup>th</sup> April 2021 to 5<sup>th</sup> April 2022.

### REFERENCE AND ADMINISTRATIVE DETAILS

<b>Registered Name</b>	Poole Community Exchange CIO
<b>Registered Number</b>	1178207
<b>Principal Office</b>	Parkstone United Reformed Church (PURC) Commercial Road Parkstone Poole BH15 0JW

### Trustees who managed the charity during the period of the report

<b>Name</b>	<b>Office</b>	<b>Dates acted where not for whole of the period</b>
Mark Phillips	Chairman	
Anthony Sherman	Treasurer	
Sarah Percy	Secretary	
Joan Percy		
Karen Sherman		
Michael Hancock		
Rev. Andy Mason		Till Dec 2021
Andrew Williams		From March 2022

There are no trustees for the charity.

### Trustees who managed the charity at the time the report was signed

Anthony and Karen Sherman resigned on 5<sup>th</sup> April 2022. All other trustees in post on 5<sup>th</sup> April remained as trustees.

### Independent Examiner

Steve Blight, 52 Sandbanks Rd, Poole, BH14 8BY.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Poole Community Exchange (PCE) is a Charitable Incorporated Organisation governed by its constitution. It was incorporated and registered on 2<sup>nd</sup> May 2018.

No person or body is entitled to appoint any trustees.

So far trustees have been recruited by word of mouth. Potential trustees complete a volunteer form, submitting two references and explaining why they want to be involved, and what skills and knowledge they can offer. References are taken up and potential trustees then meet with existing trustees. Trustees are appointed at trustee meetings by the existing trustees. They are appointed initially for three years. They may



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be re-appointed when their term ends. Trustees may serve a maximum of three terms. They must then take a one-year break before they are eligible for reappointment.

### OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

The legal objects of Poole Community Exchange (PCE) are:

"For the benefit of the residents of and visitors to, in particular but not exclusively, the town of Poole:

- (1) to promote social inclusion by preventing people from becoming socially excluded and, by relieving the needs of those people who are socially excluded and assisting them to integrate into society;
- (2) to provide facilities in the interests of social welfare, for recreation and leisure time occupation, with the objective of improving conditions of life; without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together residents, visitors and the local authorities, voluntary and other organisations;
- (3) to promote physical, mental and spiritual well-being mainly, but not exclusively, by the provision of chaplaincy services to offer advice and support.

'Socially excluded' means being excluded from society, or parts of society as a result of one or more of the following factors:

- unemployment;
- financial hardship;
- youth or old age;
- ill health (physical or mental);
- substance abuse or dependency including drugs and alcohol;
- discrimination on the grounds of sex, race, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment;
- poor educational or skills attainment;
- relationship and family breakdown;
- homelessness or poor housing (that is housing that does not meet basic habitable standards);
- crime (either as a victim of crime or as an offender rehabilitating into society)."

PCE was set up to provide a safe welcoming place for people of all faiths and none; where they can come together to relax and have fun and give (time, skills, knowledge, friendship, prayer, agape love ..... ) and receive (support, advice, learning, food, friendship, prayer, agape love....). Anyone is welcome.

We are continuing to create a community where people that are currently socially isolated and excluded for whatever reason can build relationships, grow in confidence and integrate with the wider community. We are also creating a space where people can comfortably explore faith and spirituality.

Our vision is to provide:

- a wide range of support, services, facilities and opportunities, which relate to physical, mental, emotional and spiritual needs, in their widest meaning;
- a space where anyone can drop-in for advice or a chat, or to engage with any of the social and leisure opportunities we offer;
- Information on upcoming events and the wide-range of activities and opportunities across Poole.

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### Food: Poole Pantry and Community meals

We continued to provide food and other necessities to people in need:

- about 3,000 people in hostels;
- the households of over 1,800 pantry members;
- 60 families during the school holidays
- nearly 450 people through a hot community meal,
- Poole Communities Trust's community food store on Turlin Moor.

We could not have done this without our volunteers and the help of others:

- We received over £23,000 of grants from Awards 4 All, BCP Council and Dorset Community Foundation, and, Neighbourly and donations from individuals and groups;
- Supermarkets, Fareshare and others provided us with free or low cost surplus food;

We continued operating our Community Pantry to support people suffering from food poverty to eat a balanced and nutritional diet. Poole Pantry celebrated its first year anniversary in October 2021. It is currently open 3 days a week

People must become members of the Pantry and they can come and choose up to 10 items from a wide range of food plus bakery and fruit and vegetables. We ask for a donation to help cover our costs and members are asked to volunteer for one session a month if they are able to do so. This fits our unique 'Exchange' model – everyone has needs and everyone has something to offer.

Between October 21 and March 22 an average of 10 households a month applied to be members and by the end of the year we had nearly 300 members, though not all of those were active every week.

Within the Pantry we also operate a Community Fridge where food that has to be eaten that day is available to anyone free of charge to help prevent wastage.

As restrictions eased we resumed offering a community meal to volunteers and others within the building and fed nearly 450 people from October 2021 to March 2022

During the year covered by this report we estimate we fed about 18,000 people.

### Activities and support on offer during pantry opening times

As Covid restrictions eased we were able to revert to our original vision of creating a community with space to sit and chat with a drink and cake/biscuit.

We started to gather for lunch again from October, and in March started a pebble painting group and a knit and natter group. We also offered people the opportunity to join in the church's led contemplation service from March.

The Citizens Advice Bureau Urban Advice Vehicle parks up twice a week. We are told it is the busiest in BCP.

### Mission Industries

One of our socially excluded beneficiaries with carpentry skills offered to volunteer to run project repairing and upcycling furniture. The aim of the project was two-fold: to help the socially excluded and also to raise income. It is therefore classed as primary purpose trading.



## POOLE COMMUNITY EXCHANGE CIO

### Other matters during the year

Trustees' capacity to take their vision forward was hampered by the death of one of our trustees and the health issues of 4 others. Despite their best efforts they have struggled to recruit more trustees, especially a replacement Treasurer.

Trustees maintained relationships with Bournemouth, Poole and Christchurch (BCP council) in helping fight food poverty, Probation Services, and with Tricuro who run the local Day Centre (Poole Plus) as well as numerous other organisations.

Trustees spent many hours trying to get permission from the Charity Commission to employ one of our trustees as the Pantry Co-ordinator, but this was refused.

### Public Benefit

When planning these activities, the trustees have taken into account the Charity Commission guidance on public benefit and consider that all of these activities provide a public benefit and made a difference to our beneficiaries by:

- providing food and support to vulnerable people in need;
- redistributing good quality surplus food and reducing food waste;
- encouraging healthy eating;
- encouraging self-confidence and a sense of self-worth by volunteering rather than passively receiving;
- fostering a sense of community by meeting round the lunch table and sharing food and conversation, giving people the sense that they belong;
- encouraging creativity and experimentation, providing a safe place to fail;
- increasing wellbeing through creativity
- encouraging self-confidence and a sense of self-worth by using existing skills and learning new ones;
- upcycling and repairing furniture that would otherwise be thrown away;
- giving people with mental health issues a safe and welcoming place;
- providing a space where people can get help and advice on a wide range of issues through Citizen's Advice Bureau.

### **THE FUTURE**

During 2022-23 we will continue to fight food poverty through our community pantry, "Poole Pantry".

We intend to continue our original vision of a safe, welcoming space for people to chat, play, be creative, learn, connect with one another, and get any help and advice they might need.

We will work on improving our marketing, and have been fortunate to get some grants to help with this as well as finding some volunteers with experience in design, copy writing and social media.

### **FINANCIAL REVIEW**

PCE has no policy on reserves.

No fund is materially in deficit.

No funds are held as a custodian trustee.

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Approved by the Trustees of the charity on 10 November 2022 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'M. Phillips', written in a cursive style.

Mark Phillips  
Chairman of Trustees

Sarah Percy  
Secretary, Acting Treasurer and Trustee

# Poole Community Exchange CIO

Financial Statements for the Year Ended 5 April 2022

	Unrestricted Funds (£)		Restricted Funds (£)		Total Funds (£)	
Receipts	2021/22	2020/21	2021/22	2020/21	2021/22	2020/21
Grants			23,200	57,205	23,200	57,205
Donations	107	61	11,968	5,571	12,075	5,632
Interest	118	173			118	173
Reimbursement	785	16,654			785	16,654
Fees for Charitable Services			5,769	5,175	5,769	5,175
Other					0	0
<b>TOTAL RECEIPTS</b>	<b>1,010</b>	<b>16,888</b>	<b>40,937</b>	<b>67,951</b>	<b>41,947</b>	<b>84,839</b>

	Unrestricted Funds (£)		Restricted Funds (£)		Total Funds (£)	
Payments	2021/22	2020/21	2021/22	2020/21	2021/22	2020/21
Rent			7,267	6,684	7,267	6,684
Office	1,684	582		171	1,684	753
Insurance	388	228		194	388	422
PPE			304	2,057	304	2,057
Food			2,976	9,731	2,976	9,731
IT	462	292			462	292
Marketing	169				169	
N-M			25	250	25	250
Activities	27	10	1,309		1,336	10
Fees for workers	1,435	822	4,773	14,286	6,208	15,108
Travel	184	293	1,536	4,670	1,720	4,963
Construction Costs				3,208	0	3,208
Vehicle Costs	106		1,854	2,058	1,960	2,058
Community Alliances					0	0
Disbursement	340	16,917			340	16,917
Mission Industries	35		54		89	
Other	264			453	264	453
<b>Sub-total</b>	<b>5,094</b>	<b>19,144</b>	<b>20,098</b>	<b>43,762</b>	<b>25,192</b>	<b>62,906</b>
Asset Purchased for own use						
General			1,376	9,928	1,376	9,928
Mission Industries			239		239	
<b>TOTAL PAYMENTS</b>	<b>5,094</b>	<b>19,144</b>	<b>21,713</b>	<b>53,690</b>	<b>26,807</b>	<b>72,834</b>

	Unrestricted Funds (£)		Restricted Funds (£)		Total Funds (£)	
	2021/22	2020/21	2021/22	2020/21	2021/22	2020/21
<b>NET RECEIPTS</b>	<b>-4,084</b>	<b>-2,256</b>	<b>19,224</b>	<b>14,261</b>	<b>15,140</b>	<b>12,005</b>
Transfers between Funds						
Cash funds last year end	13,157	15,413	19,017	4,756	32,174	20,169
Cash Funds this year end	9,073	13,157	38,241	19,017	47,314	32,174



# Poole Community Exchange CIO

## Statement of Assets and Liabilities

	Unrestricted Funds (£)		Restricted Funds (£)		Total Funds (£)	
Cash Funds	2021/22	2020/21	2021/22	2020/21	2021/22	2020/21
Petty Cash	235	64			235	64
TSB Current Account	2,402	551			2,402	551
TSB Savings Account	6,436	12,542	38,241	19,017	44,677	31,559
<b>TOTAL</b>	<b>9,073</b>	<b>13,157</b>	<b>38,241</b>	<b>19,017</b>	<b>47,314</b>	<b>32,174</b>

Assets retained for our own use at cost		Unrestricted Funds (£)		Restricted Funds (£)		Total Funds (£)
Current Year				1,615		1,615
Previous Years				10,411		10,411
<b>Total</b>				<b>12,026</b>		<b>12,026</b>

### NOTES TO THE FINANCIAL STATEMENTS

These accounts have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

PCE CIO has registered for Gift Aid.

The Trustees confirm that in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on our assets.

The charity has no other monetary assets, investment assets or liabilities.

Disbursement and Reimbursement are Monies paid on behalf of Parkstone United Reformed Church to aid their cash flow.

"Mission Industries" is a project to repair and upcycle furniture. It is run by a volunteer who is socially excluded, and thus also a beneficiary, and involving other socially excluded beneficiaries. As we hope to be able to sell the furniture produced it is accounted for separately as primary purpose trading. The project did not generated any income during 2021/22.

Numbers in **dark red** show corrections to the 2020/21 accounts due to an error in restricted donations in Petty Cash.

The Financial Statements were approved by the Trustees on [xxxx] and signed on their behalf by:

*M. A. Phillips*

Mark Phillips  
Chairman of Trustees

Sarah Percy  
Acting Treasurer, Secretary and Trustee



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Poole Community Exchange CIO

**On accounts for the year  
ended**

5 April 2022

**Charity no  
(if any)**

1178207

**Set out on pages**

8 and 9

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/04/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below)~~ in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

24<sup>th</sup> Nov 2022

**Name:**

Mr. STEPHEN BLIGHT

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

52 SANDBANKS ROAD

POOLE, DORSET

BH14 8BY