

Loughborough Town of Sanctuary
(Registered charity, number 1178175)
Financial statements
for the year ended 31 March 2025

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**Loughborough Town of Sanctuary
Trustees' annual report
for the year ended 31 March 2025**

Full name Loughborough Town of Sanctuary

Other names by which the charity is known LToS

Registered charity number 1178175

Principal address

John Storer House, Ward's End, Loughborough LE11 3HA

Trustees

Robert Graham Knight

Anne Nelson

Independent examiner

Eva Stevens, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 25th September 2015 (amended on 28th April 2018 and again on 2nd September 2022).

New trustees can be co-opted during the year but names must be put to the AGM.

Trustees are appointed by the Committee and their names put forward at the next AGM. Prospective Trustees usually serve on the Committee as guest members so they understand process and values. At the AGM the members of LToS vote on committee members and trustees. If names carry a majority vote of those present, they are assigned to their roles to serve until the following AGM. Trustees and Committee Members usually serve for a period of three years, though it is possible to step down before that time if, for example, a member or trustee is a former asylum seeker and they are relocated to another area. All those who serve as trustees are chosen carefully as those who have honesty and integrity at their core and a character reference is normally sought for. Trustees need to bring skills and aptitudes to their role so that the charity is benefitted by their governance.

Objectives and activities

The Charity's objects are for the public benefit, to relieve the needs of those people seeking asylum, appealing against a failed asylum claim or whose immigration status is unclear or problematic and who are required to attend the Home Office Immigration Centre in Loughborough and other sanctuary seekers accommodated in the Borough of Charnwood, who are suffering financial hardship, distress or are otherwise in need, in particular but not exclusively by the provision of financial support, goods, items, information and support.

Loughborough Town of Sanctuary

Summary of the main activities undertaken for the public benefit

We operate a regular welcoming service to all those who attend the Home Office Reporting Centre in Loughborough, giving out vouchers for food and drink, plus discount cards for a local store. Volunteers offer asylum seekers weekly English classes on a Monday afternoon as well as other bespoke groups, including a swimming group and cooking group. In addition, we signpost asylum seekers to other agencies which help our service users integrate to life in the UK successfully. Both our paid Voluntary Co-ordinator and other volunteers also go to the two hotels currently accommodating asylum seekers and support them in various ways including gifting them with SIM cards and/or running parent/children groups within the facility. With the aid of grants from Charnwood Borough Council and Loughborough University we have been able to run different sports sessions and trips.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Loughborough Town of Sanctuary had its most successful year to date in terms of acquiring income from various funding streams in addition to donations from its regular supporters. The largest funding came via the National Lottery: a grant of £18,848 was credited to the LToS account in November 2024. This grant was applied for in August 2024 and needs to be spent within two years; the grant is solely for the purpose of paying wages to a worker and contributing to other necessary costs, like travel expenses, phone/petrol expenses incurred in the line of duty. Advertisements for this position went out at the beginning of 2025, interviews took place in February and an agency supplied the services of a worker from March 2025. Other income came from Charnwood Borough Council for the purposes of spending on swimming and gym sessions at the Leisure Centre. Main expenditure was for hire of rooms at John Storer House (mainly for the weekly English Classes), food vouchers and drugstore vouchers for handing to asylum seekers at the Reporting Centre, and food shopping for regular cooking sessions.

Financial review

Loughborough Town of Sanctuary ends the financial year in the positive, with a balance of £27,909, mainly owing to the injection of National Lottery funding, ring-fenced for its own allocated expenditure.

The charity's policy on reserves

Loughborough Town of Sanctuary will aim to maintain sufficient reserves to maintain a small contingency fund to cover any unexpected drop in income from grants or contributions. The trustees monitor the level of reserves for the purposes of strategic planning.

Loughborough Town of Sanctuary

Financial risks

As a small charity, we rely on a regular supply of grants and funding to continue to operate. These streams can be fragile, and their loss may result in a reduction in service.

Signed on behalf of the charity's trustees:

Signed R Knight
Robert Graham Knight, Trustee

Date 18/7/26

**Independent examiner's report to the trustees of
Loughborough Town of Sanctuary
for the year ended 31 March 2025**

I report to the trustees on my examination of the accounts of Loughborough Town of Sanctuary (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

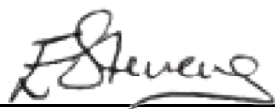
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 23/07/2026
Eva Stevens BSc, CPFA
Employee of Community Accounting Plus

**Loughborough Town of Sanctuary
Receipts & payments account
for the year ended 31 March 2025**

		Unrestricted Funds £	Restricted Funds £	2025 Total Funds £
	Note			
Receipts				
Grants & donations	2	5495	23098	28593
Total receipts		5495	23098	28593
Payments				
JSH (Food)		2333	-	2333
JSH (Room Hire)		2048	-	2048
Superdrug vouchers		680	-	680
Leisure centre passes		-	1000	1000
Bank charges		61	-	61
Travel		111	-	111
Food		577	750	1327
Events		35	-	35
Football		67	-	67
Printers		23	-	23
Insurance		335	-	335
Coordinator pay		504	504	1008
Expenses		-	105	105
Clothing		32	-	32
Total payments		6806	2359	9165
Net receipts/(payments)		(1311)	20739	19428
Cash funds at start of this period		8481	-	8481
Cash funds at end of this period		7170	20739	27909

**Loughborough Town of Sanctuary
Statement of assets and liabilities
at 31 March 2025**

2024		2025
£		£
8481	Cash assets	
<u>8481</u>	Bank accounts	<u>27909</u>
		27909
	Other monetary assets	
<u>-</u>	Prepayment - Insurance	<u>312</u>
<u>-</u>		312
	Liabilities	
<u>-</u>	Creditors - Independent Examination fee	<u>(714)</u>
<u>-</u>		(714)

These financial statements are accepted on behalf of the charity by:

Signed R Knight Date 16/7/26
Robert Graham Knight, Trustee

Loughborough Town of Sanctuary
Notes to the accounts
for the year ended 31 March 2025

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

	Unrestricted £	Restricted £	Total £
The National Lottery Community Fund	-	18848	18848
Charnwood Borough Council	-	4250	4250
St Helens	1000	-	1000
Sundry grants & donations	4495	-	4495
	5495	23098	28593

3. Funds analysis

	Opening balance £	Receipts (Payments) £		Closing balance £
Restricted funds				
Coordinator fund	-	18848	(609)	18239
Leisure Centre Sanctuary	-	3500	(1000)	2500
Cooking Sanctuary	-	750	(750)	-
	-	23098	(2359)	20739
Unrestricted funds				
General fund	8481	5495	(6806)	7170
	8481	5495	(6806)	7170

The specific purposes for which the funds are to be applied are as follows:

Coordinator fund – for the purpose of paying wages to a worker and contributing to other necessary costs, like travel expenses, phone/petrol expenses incurred in the line of duty.

Leisure Centre Sanctuary – for the purposes of spending on swimming and gym sessions at the Leisure Centre.

Cooking Sanctuary - without their own kitchen, asylum seekers in the hotel felt deprived of culturally appropriate food but we were able to provide a cooking opportunity to small groups where cooking and eating together brought much pleasure.

Loughborough Town of Sanctuary

4. Premises & staff

The John Storer House, allow us to take meetings at their premises and host our annual general meeting (AGM) there. They allow us to use them as a 'Care Of' address for any official paperwork.

5. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

6. Related party transactions

There were no related party transactions in this period.

7. Previous period comparison

The previous period's figures have not been included for comparison because accounts are not available for that period.

8. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.