

Registered Charity Number 1178136

Giving Back Crawley

**Trustees Report and Financial Statements for the
Year Ended 30th April 2024**



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Reference and Administrative Details for the Year Ended 30th April 2024

Trustees

J Dines
Donald Mackay
Natalie Mackay

Registered Office

Northgate Place
Crawley
West Sussex
RH108BB

Registered Charity Number

1178136

Independent Examiner

David Sharrock
Redbook Accounting Ltd
Chartered Accountants
123 Furtherwick Road
Canvey Island
SS8 7AT

TRUSTEES REPORT

for the Year Ended 30th April 2024

The Trustees present their report and the financial statements of Giving Back Crawley for the year ended 30th April 2024.

OBJECTIVES AND ACTIVITIES

Objects

The objects of the charity are: For the public benefit, to relieve the effects of poverty in the Crawley area, in particular, but not exclusively, amongst those who are homeless, by supplying them with food, goods and services.

Public

Benefit

The Trustees have referred to the Charity Commission's guidance on public benefit and are entirely confident that the charity meets the criteria for public benefit.

Charitable Activities

Our primary service is providing food to homeless people, this includes both street homeless and temporarily housed/hidden homeless.

We continued our main service of providing a hot meal, snacks and drinks to people temporarily accommodated within Crawley and the surrounding areas. An ongoing shortage of manpower was the main reason we couldn't return the service to the streets as previously planned. Sadly this continued throughout the year resulting in a dramatic cut in services as of February 2024.

The provision of cold food for people in temporary accommodation continued to run from this point, and we have tried to utilise the resources, both material and human, available to us in the most effective way possible.

We continued to seek guidance and direction from other services as to the best way to support people towards independent, more permanent housing.

We made and delivered 2 meals a day to between 80-130 individuals in 10-15 temporary accommodation locations in Crawley and Horley, 7 days a week. This consisted of a sandwich/wrap/salad pot, packet of crisps, a snack, a piece of fruit and a drink for lunch, and a packed hot evening meal. From the 1st May 2023 to the 7th February 2024, we prepared, packed, and delivered around 45,000 meals and delivered numerous food parcels to some of our more settled temporarily accommodated service users. We also provided toiletries and clothing as and when needed and even furniture and other household items for those moving into more permanent accommodation.

We provided the direct support of a delivered hot evening meal and a lunch bag, to those in temporary accommodation who do not have access to adequate cooking facilities. Guests with adequate cooking facilities were provided with a weekly food parcel to support them for 3 weeks, along with cooking equipment where needed, a basic affordable meal guide and advice regarding other avenues of support for each guest.

From 8th of February to the 30th of April we collected and redistributed food from a number of local restaurants and supermarkets, providing cold meals and snacks to approximately 20-50 people daily.

We continue to work in whatever capacity our resources allow to fulfil our charitable aims:

To provide food and other essentials to those suffering the effects of homelessness and to use this engagement to offer support and signpost guests to other relevant services in the area.

Fundraising Activities

The Trustees are strongly opposed to any expenditure on fundraising. Whilst expenditure might reduce the effort required, it has been deemed unfavourable by the Trustees. We do not believe that donors expect or want their donation used for further fundraising.

Our fundraising activities have been heavily focused on face to face, social media and website story telling about the charity to gain support and build long-term relationships with donors. We have received donations from both individuals and businesses.

During the period there were one specific fundraising activities lead by our volunteers, raising over £790 in donations, this raised significant awareness of GBC and their work in the community.

During the period several support grants were received. This are outlined below;

Crawley Open House	£4,500
Longley Trust	£600
Lloyds Foundation (match funding for spin event)	£500

The Trustee's remain fully engaged with each of the organisations that provided funding and report progress on capital projects for which funds were donated.

FINANCIAL REVIEW

Money

During the year we had a monetary income of £10,095 and monetary expenditure of £10,924 leaving net loss of £829. The Trustees are aware of the small net loss but are comfortable that the available funds will ensure ongoing service. The small net loss is reflective of the steady operation of the service with no large capital projects performed in the period.

Goods & Services

Goods and services represent a very significant part of our income and expenditure, approximately 84 % of income and approximately 80 % of expenditure. We have therefore provided very detailed information in our Statement of Financial Activities and notes to the accounts. Donated catering items account for approximately 15 % of all income and 20 % of all expenditure. Volunteer time accounts for approximately 69 % of all income and approximately 80 % of all expenditure. During the year we had a goods and services income of £62,543 and goods and services expenditure of £54,204.

FINANCIAL RESERVES POLICY

Scope

Charity law requires that all income received by a charity is spent within a reasonable period of time and that the Trustees can justify the level of reserves held. This policy ensures that the Trustees make adequate provision for the charity to maintain its operating goals without holding unnecessarily large reserves.

Policy Statement

Reserves are defined as all unrestricted funds that are freely available to spend.

Reason for Reserves

It is essential that the services can be maintained without interruption. We are now operating from a permanent building at Northgate Crawley, renovation works are complete with the exception of some small decorative work. The Trustees are committed to ensuring that financial reserves are adequate to maintain the planned service.

Financial Information

Our current total annual expenditure is approximately £54,204 (£10,924 Cash & £43,280 Goods/Services). The period a large proportion of cost was spent on running costs for the Northgate building, predominantly due to gas and electricity price escalation.

Level of Reserves

The Trustees have determined that it is appropriate to hold reserves of approximately 6 months running costs excluding volunteer time, this figure being £5,000. Furthermore, we will aim to raise and hold an additional £5,000 to compensate for Northgate building running costs.

Establishing the Reserves

To establish and maintain the correct level of reserves, the charity will adjust its fundraising activities accordingly.

Monitoring and Reviewing

The current reserves level will be reported to the Trustees on a monthly basis by the treasurer. This policy will be reviewed annually by the board of Trustees or sooner in the event of any significant change in circumstances.

FUTURE PLANS

We have had to accept that with the manpower we currently have at our disposal we will need to continue to the best of our ability in a reduced capacity. We hope to renew our volunteer numbers as soon as possible and return to a full service, this will however, be totally dependent on the remaining team members and the time they have available to give to the charity.

Other Organisations

We hope to continue building stronger relationships with other organisations during the coming year. This will enable us to better understand the other services available locally and enable us to effectively signpost service users, share information better and work more collaboratively, especially when we are ready to take mobile services to the rough sleeper community.

Statement of Trustees Responsibilities

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is a charitable incorporated organisation and is controlled by its governing document, the constitution, dated 25th September 2018.

Trustees

Trustees who served during the year:

J Dines

D Mackay

N Mackay

Induction and Training of New Trustees

New trustees are given a document pack including the constitution of the charity, all policies of the charity and the guide from the Charity Commission CC3 The Essential Trustee. A meeting is then held with all other trustees' present. The meeting covers the overall aims and operation of the charity, the roles of the other trustees', detailed explanation of the new trustees' role within the charity.

Human Resources

The charity operates entirely with volunteers and does not have any paid staff. Furthermore, there is no provision for any Trustees or volunteers to claim any expenses whatsoever.

Risk Management

The Trustees have a duty to consider, identify and review any risks that the charity may be exposed to. They have a duty to ensure that adequate controls are in place to eliminate the risk of fraud and errors. The Trustees have assessed the risks the charity is exposed to and are satisfied that the procedures in place offer adequate protection to those risks.

This report was approved by the Board of Trustees on 3rd March 2025 and is signed on its behalf by:

Joanne Dines - Trustee



Joanne Dines

5/03/2025
Date

Natalie Mackay - Trustee



Natalie Mackay

5/03/2025
Date

Donald Mackay - Trustee

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of Giving Back Crawley

I report to the charity trustees on my examination of the accounts of the Giving Back Crawley (the charity) for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Bethan Sharrock

Redbook Accounting Ltd
Chartered Accountants
123 Furtherwick Road
Canvey Island
SS8 7AT

Signed:



Date: 5/03/2025

STATEMENT OF FINANCIAL ACTIVITIES

1st May 2023 to 30th April 2024

Income

Income and Endownments	Unrestricted £	Restricted £	Total £
Income from Donations and Legacies			
Money Donations	1,498	-	1,498
Refunds	1,096		1,096
Gift Aid Claimed	0	-	0
PayPal	563		563
Charity Grants	5,244	0	0
Fundraising	1,695		
Income from Other Trading Activities			
Donated Goods Sold	0	-	0
Goods Facilities & Services Donated			
Bedding Donated	150	-	150
Catering Donated	7,898	-	7,898
Services Donated	1,200		1,200
Volunteer Time Given	43,200		43,200
Total Income (Cash)	10,095	-	10,095
Total Income (Goods)	52,448	-	52,448
Grand Total Income (Cash & Goods)	62,543	-	62,543

Expenditure	Unrestricted £	Restricted £	Total £
Charitable Activities			
Support Costs	140	-	140
Memberships	0	-	0
Bank Charges	0	-	0
Running Costs			
Computer Software	186	-	186
Garage Rental	0	-	0
Training Costs	0	-	0
Building Running Costs	7,307	-	7,307
Vechicle Running Costs	663		
Voluteer Time Given	43,200	-	43,200
Projects			
Northgate Buidling Conversion	0	-	0
Street Bus	0	-	0
Purchases			
Catering Purchased	2,336	-	2,336
Equipment Purcahsed	290	-	290
Donated Goods Distributed			
Bedding Distributed	80	-	80
Catering Distributed	10,147	-	10,147
Total Expenses (Cash)	10,924	-	10,924
Total Expenses (Goods)	43,280	-	43,280
Grand Total Expenses (Cash & Goods)	54,204	-	54,204

	Unrestricted £	Restricted £	Total £
Net Income/(Expenditure)	8,339	-	8,339
Total Funds Brought Forward		-	
Total Funds Carried Forward	8,339	-	8,339

BALANCE SHEET

1st May 2023 to 30th April 2024

Current Assets

	Unrestricted £	Restricted £	Total £
Debtors			
Gift Aid Pending	461	-	461
Cash at Bank and In Hand			
Barclays Community Account	291	-	291
Natwest Community Account	-	-	-
Services, Goods and Facilities			
Bedding Stock	525	-	525
Catering Stock	1,004	-	1,004
Total Assets (Cash)	752	-	752
Total Assets (Goods)	1,529	-	1,529
Grand Total Assets (Cash & Goods)	2,281	-	2,281

Current Liabilities

	Unrestricted £	Restricted £	Total £
Creditors: Amounts Falling Due Within One Year	-	-	-
Total Liabilities	-	-	-
Total Net Assets (Cash & Goods)	8,339	-	8,339

The Funds of the Charity

	Unrestricted £	Restricted £	Total £
Unrestricted Funds	752	-	752
Stock	1,529	-	1,529
Total Funds (Cash & Goods)	2,281	-	2,281

The financial statements were approved by the Board of Trustees on 3rd March 2025 and were signed on its behalf by:

Donald Mackay - Trustee

NOTES TO THE FINANCIAL STATEMENTS

Accounting Policies

Basis of Preparation

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective 1 April 2005 which has since been withdrawn.

Cash Flow Statement

In accordance with FRS 102, the charity claims exemption from the requirement to present a cashflow statement as its income is significantly below the mandatory limit.

Income

All income of the charity is recognised in the Statement of Financial Activities except insofar as they are incapable of reliable financial measurement. Income is recognised upon receipt or entitlement, whichever occurs first.

Expenditure

Expenditure is accounted for on an accruals basis and recorded in the Statement of Financial Activities as soon as an obligation occurs.

Charitable Activities

Charitable activities represents the costs directly attributable to carry out the charitable objects, including support costs and costs relating to the governance of the charity.

Tangible Fixed Assets

The trustees have decided that items with a value of less than £1,000 will not be capitalised. The charity does not currently have any tangible fixed assets.

Taxation

The charity is exempt from tax on income and gains to the extent that these are used entirely to fulfil its charitable objectives.

Fund Accounting

Currently all funds held by the charity are unrestricted and these funds are available for use to fulfil the charitable objects at the discretion of the Trustees

Donated Goods

The charity has received donations of goods that are not included in the Statement of Financial Activities or Balance Sheet, because they do not meet the income recognition criteria of FRS 102 due to measurement. The fair value of these goods cannot be measured reliably. These goods are predominantly short dated food products which may or may not be of use to the charity. They also include items of second hand clothing to be given away. All donated goods that we would purchase when donations are scarce or the fair value can be measured reliably, are included in the Statement of Financial Activities.

Stock

Donated stock is valued at fair value.

NOTES TO THE FINANCIAL STATEMENTS

Financial Instruments

The Charitable Company only has financial assets and financial liabilities of a kind that qualifies as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Key Judgements and Accounting Estimates

The main judgement and accounting estimates included in the accounts are:

Donated Stock - donated items such as food and bedding are recognised in income and expenditure based on their fair value.

Volunteer time - time given freely to the charity by volunteers is recognised in income and expenditure based on an estimated average hourly rate and total number of hours given by volunteers.

Going Concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.