



Registered Charity number 1178126

## **Trustees Annual Report & Accounts for the year ended 31<sup>st</sup> December 2020**

**Agreed on behalf of Trustees by Peter Raven (Chairman) – For the AGM 26 July 2020**

### **Fareham Men's Shed (FMS)**

The Trustees are pleased to provide this report together with financial statements of our charity for the year ended 31 December 2020. The statements have been drawn up in accordance with the recommendations of the Charity Commission.

### **Governing Document**

The Fareham Men's Shed is a registered charity, number 1178126. The FMS is a Charitable Incorporated Organisation (CIO) and is governed by its Constitution and Rules.

### **Trustees**

The Trustees manage the day to day running of the charity. The rules of the FMS allow for the stepping down of one third of the trustees annually, new nominations are approved at the AGM.

#### **Trustee Committee as at 31 December 2020**

Chairman:	Peter Raven	Membership Secretary:	Frank Wood
Vice Chairman:	Rod Parker	Sales:	Richard Bunce
Secretary:	Milton Hewins	Health & Safety:	Keith Walthen
Treasurer:	Christopher Hodgson	I.T.:	Chris Nixon
Workshop Manager:	Mick Foster	Social Media:	Tony Crane
		Trustee:	Barry Groce

### **Address of the Fareham Men's Shed**

73 St Margaret's Lane, Titchfield, Fareham, Hampshire PO14 4BG (within Titchfield Festival Theatre)

### **Bankers**

HSBC, 71 West Street, Fareham, PO16 0AN

### **Purpose of the charity**

To provide a workshop and social centre for members.

To help members maintain their health and wellbeing, make new friends and enjoy working together on a range of projects.

To assist the local community in practical ways whenever and wherever possible.

### **Organisation**

The Trustees meet monthly throughout the year in order to administer and steer the charity.

### **Investment powers**

The Trustees have unlimited investment powers.

### **Related parties**

The charity has no related parties.

### **General Report**

The Shed was closed in March 2020 due to Covid-19 restrictions.

Despite being unable physically to meet up, contact was maintained with members via weekly Zoom links and regular video based quizzes. Both were well attended.

Regular telephone contact was also maintained with the membership throughout the lockdown and the membership was kept informed of developments via a newsletter.

When the Shed reopened in 2021 it was still under strict Covid conditions and social distancing. Several of the Trustees took advantage during the lockdown of online training on the subject of Men's Health.

### **Financial position 2020**

Even the shed was closed for meeting income for the year was boosted by several notable receipts including the Tesco Groundwork Award and Ebay sales that continued behind the scenes.

### **The forthcoming year 2021**

The pandemic restrictions continued well into the year delaying the opening of the shed to all members. Initial opening restricts attendance to limited numbers via a booking system.

### **Financial policy and risk management**

We continue to budget with care, and we monitor our cash flow.

Reserves are held for future development of the charity's premises.

We have no major fixed assets, so we have no risk of loss or depreciation.

Risk from public liability is covered by insurance.

The accounts are operated on a Receipts and Payments basis throughout the year and are summarised in this report as at 31<sup>st</sup> December 2020.

### **Trustees and Charity Status**

The charity was converted to a Charitable Incorporated Organisation (CIO) in 2018 in order to greatly reduce any risks to the Trustees in carrying out their management responsibilities.

## Independent Examiner's Report to the Trustees of The Fareham Men's Shed

I report on the accounts of the Society for the year ended 31 December 2020, a summary of which is set out below.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Cliff Jones**

Titchfield Common  
4 July 2021

Fareham Men's Shed Accounts 1 <sup>st</sup> January 2020 - 31 <sup>st</sup> December 2020					
Income			Expenditure		
	2020	2019		2020	2019
Membership fees	£2,500.00	£2,975.00	Rent	£1,800.00	£1,800.00
Tea & Coffee donations	£328.17	£1,052.69	Insurance	£482.88	£482.88
Ebay sales	£1,885.00	£2,658.00	Capital purchases	£471.65	£800.41
Sale of tools to members	£135.00	£444.75	Consumables	£450.66	£1,195.96
Community & School projects	£1,159.69	£1,333.13	Maintenance	£51.17	£0.00
Wallington Summer Fayre	£0.00	£299.53	Fees - UKMSA renewal	£24.00	£24.00
Stubbington Fayre	£0.00	£638.15	lonos 1 to 1 internet charges	£78.92	£89.86
Christmas Raffle	£0.00	£63.00	Project - Wallington seat	£44.00	£0.00
Donation from Crofton WI	£30.00	£0.00	Project - Titchfield School	£864.69	£0.00
3D Printing	£1.50	£16.00	Costs Stubbington, Wallington Fayre & Xmas raffle	£0.00	£218.11
Workshop sales	£128.00	£0.00	Stationery	£22.63	£89.00
Tesco / Ground work award	£1,166.00	£0.00	Tea, coffee & biscuits	£18.17	£169.54
Asda good cause donation	£0.00	£300.00	Donations made by FMS	£0.00	£100.00
Donations for help	£0.00	£135.00	Mobile phone top ups	£0.00	£10.00
Sale of polo shirts	£10.00	£160.00	3 year Licence for the tip	£0.00	£15.00
Advent train auction	£150.00	£0.00	Polo Shirts	£0.00	£207.84
Sale of scrap metal	£481.00	£447.00			
Return of workshop managers float (contra)	£0.00	£50.00	Workshop Managers float (contra)	£0.00	£50.00
<b>TOTAL INCOME</b>	<b>£7,974.36</b>	<b>£10,572.25</b>	<b>TOTAL EXPENDITURE</b>	<b>£4,308.77</b>	<b>£5,252.60</b>
<b>Summary for 2020</b>			<b>Bank and Cash Reconciliation</b>		
	2020			2020	2019
Total Income	£7,974.36		Bank Statement as at 31st December	£14,957.45	£11,288.62
Less - Total Expenditure	-£4,308.77		Cash Held by Treasurer	£82.35	£22.60
Surplus for the year	£3,665.59		Workshop Managers float	£50.00	£50.00
Surplus brought forward from 2019	£11,349.23		Less - unrepresented cheque	-£74.98	
Funds at 31st December 2020	£15,014.82		<b>TOTAL</b>	<b>£15,014.82</b>	<b>£11,361.22</b>
Prepared by FMS Treasurer - June 2020 Chris Hodgson			Accounts checked Cliff Jones 04 July 2020		