HENLEY MUSIC SCHOOL

England & Wales · Charity number 1178102

Details

Status	Registered
Legal form	CIO
Registered	2018-04-25
Register	View on the Charity Commission register

Contact

Address	Blooms Cottage 6 Heathfield Avenue Binfield Heath Henley-On-Thames Oxfordshire RG9 4ED
Phone	07989 396210
Email	henleymusicschool@hotmail.co.uk
Website	https://www.henleymusicschool.co.uk/

Activities

Objects: TO PROVIDE ALL-INCLUSIVE MUSIC EDUCATION FOR ANYONE REGARDLESS OF AGE, ABILITY, BACKGROUND OR MEANS.

Activities: Individual instrumental lessons for 105 children & adults, small group classes, school music clubs, weekly curriculum lessons within school, Music School Sunday's, which take place once a month and Youthful Orchestra, an adult orchestra for rusty musicians, which also meets once a month. With all HMS activities bursaries of up to 100% are available.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

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Geography

- Buckinghamshire
- Oxfordshire
- Reading
- West Berkshire
- Windsor And Maidenhead
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£13,267	£21,403	-	-
2024-07-31	£41,825	£19,550	-	-
2023-07-31	£49,315	£57,339	-	-
2022-07-31	£36,342	£66,886	-	-
2021-07-31	£41,571	£42,197	-	-
2020-07-31	£88,229	£62,169	-	-

Trustees

Name	Role	Appointed
GLEN LAMBERT	Chair	2018-04-26
Ian Edward Holliday		2021-03-17
Isobel Harris		2018-04-26
William Lawrence Hart		2023-07-10

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HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2024 To 31 July 2025

Charity name: HENLEY MUSIC SCHOOL

Charity registration number: 1178102

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the subject of music.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the public benefit to promote the musical education of children, young people and by extension adults regardless of ability, background or means in such ways as the charity trustees think fit, including by: 1. providing bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available; 2. giving individual music lessons in any instrument; 3. offering free music clubs to state schools; 4. designing and running music introduction sessions and fun days within the schools; 5. providing curriculum support for local state schools; and 6. putting on concerts and performances throughout the year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Henley Music School meets the definition of a public benefit entity under FRS102. The accounts and the trustees' report have both been prepared in accordance with guidance issued by the Charity Commission

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
		Henley Music School Individual Bursary Policy

Policy on grant making	Para 1.38	In accordance with the vision and aims of the charity, to provide up to 100% bursaries on fees for every activity it offers. HMS offers subsidies and or bursaries to identified children. Henley Music School (HMS) pledges to provide up to 100% bursaries on fees for every activity it offers, providing certain criteria are met; below is the HMS policy on awarding a bursary to an individual. Director of HMS to have a discussion with head teacher at the school attended by the child regarding funding. This discussion would include seeking clarification on the following types of criteria: <u>Child on Pupil Premium</u> Conversation with a parent Conversation with the school Agreement that the bursary is reviewed annually <u>School-aged child</u> Initial conversation with parent/carer on the amount required Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Further conversation with the head teacher Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor and HMS <u>Adult learner</u> Initial conversation with the individual on the amount required.

		Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor & HMS <u>Autistic learner</u> Same policy as school-aged child. <u>TERMS OF SUBSIDY/BURSARY</u> Instruments are kept in good condition Child has a minimum of 75% attendance rate in the supported activity Bursary/subsidy will be initially awarded for one full school year to be reviewed annually. HMS reserves the right to alter or remove subsidiary/bursaries, having provided 4 weeks'notice

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Provision of bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available: 12 bursaries awarded, ranging between 10% – 100% 2. Free music clubs offered to state schools 3. Designing and running music introduction sessions and fun days within the schools: Most instruments represented across all schools. 4. Provision of curriculum support for local state schools: 200 children across 4 schools receiving tuition and instruments, 100% bursary. 5. Concerts and performances throughout the year: Living Advent performances by all Henley Music School groups open to the public, free of charge

		Concerts and music assemblies in schools, open only to parents.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this year the charity received funding and income from charitable activities totalling £13,267 and after costs of providing tuition this resulted in a deficit of £8,136.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The income and property of the CIO must be applied solely towards the promotion of the objects. The Trustees have taken steps to reduce outgoings and build up reserves in order to secure the long-term viability of the charity, resulting in a healthy surplus at year end which was immediately channelled into curriculum teaching in schools at the start of the academic year / the charity's financial year.
Amount of reserves held	Para 1.22	Reserves are held at year end totalling £17,401
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO – FOUNDATION
How is the charity	Para 1.25	CHARITABLE INCORPORATED

constituted?		ORGANISATION (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	HENLEY MUSIC SCHOOL
Other name the charity uses	
Registered charity number	1178102
Charity's principal address	Blooms Cottage, Binfield Heath, Oxfordshire RG9 4ED

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	GLEN LAMBERT	Chair		
	2	ISOBEL HARRIS	Treasurer		
	3	IAN HOLLIDAY			
	4	WILL HART			

Name of chief executive or names of senior staff members (Optional information)

Laura Nicola Reineke - CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Isobel Harris	
Full name(s)	Isobel Haris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28/05/2026	

Charity number: 1178102

Henley Music School CIO

For the year ended 31 July 2025

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Statement of Financial Position	3
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2025

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

20 November 2025

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2025

	Notes	Unrestricted funds £	2024 £
Income and endowments from:			
Donations and legacies	2	13,000	41,765
Investments			
Bank interest receivable		267	60
Total		**13,267**	**41,825**
Expenditure on:			
Charitable activities			
Music Education		(21,403)	(19,550)
Total		**(21,403)**	**(19,550)**
Net income/expenditure		**(8,136)**	**22,275**
Reconciliation of funds			
Total funds brought forward		25,537	3,262
Total funds carried forward		**17,401**	**25,537**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2025

	Notes	2025	2024
		£	£
Current assets			
Cash at bank and in hand		19,272	27,146
		19,272	**27,146**
Creditors: amounts falling due within one year	7	(1,871)	(1,609)
Net current assets		**17,401**	**25,537**
Total assets less current liabilities		**17,401**	**25,537**
Net assets		**17,401**	**25,537**
The funds of the charity			
Unrestricted income funds	8	17,401	25,537
Total funds		**17,401**	**25,537**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

25 November 2025

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2025 £	2024 £
Unrestricted funds		
Donations received	13,000	41,765
	13,000	**41,765**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2025 £	2024 £
Accountancy fees	533	734
Staff pension contributions	-	156

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2025 were:

	2025 £	2024 £
Salaries and wages	13,404	7,003
Pension costs	-	156
	13,404	**7,159**

	2025	2024
Operations	0	0
	0	**0**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

The depreciation charge for the year is £(6) in respect of assets leased under finance leases or hire purchase contracts.

7. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	103	215
Other creditors	-	692
Accruals and deferred income	1,768	702
	1,871	**1,609**

8. Movement in funds

Unrestricted Funds

	Balance at 01/08/2024 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2025 £
General				
General	25,537	13,267	(21,403)	17,401
	25,537	**13,267**	**(21,403)**	**17,401**

Unrestricted Funds - Previous year

	Balance at 01/08/2023 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2024 £
General				
General	3,262	41,825	(19,550)	25,537
	3,262	**41,825**	**(19,550)**	**25,537**

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for childred young people and by extension adults regardless of ability.

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2025

	2025	2024
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	13,000	41,765
	13,000	**41,765**
Investments		
Bank interest receivable	267	60
	267	**60**
Total incoming resources	**13,267**	**41,825**
EXPENDITURE		
Charitable activities		
Direct costs	(773)	(2,403)
Tutor costs	(6,810)	-
	(7,583)	**(2,403)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(6,594)	(7,003)
Staff costs - pension contributions	-	(156)
	(6,594)	**(7,159)**
Governance costs		
Accountancy fees	(533)	(734)
Legal and professional fees	(3,332)	(5,438)
Premises costs	-	(169)
Motor and travel expenses	-	(18)
Other office costs	(69)	(83)
Interest payable	(6)	(41)
Insurance	(691)	(805)
Bursary costs	(1,196)	(1,493)
Sundry marketing	(103)	-
Bookkeeping costs	(356)	(410)
Telephone & Internet	(357)	(797)
Subscriptions & memberships	(583)	-
	(7,226)	**(9,988)**
Total resources expended	**(21,403)**	**(19,550)**
Net Expenditure	**(8,136)**	**22,275**

This page does not form part of the statutory financial statements

HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2023 To 31 July 2024

Charity name: HENLEY MUSIC SCHOOL

Charity registration number: 1178102

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the subject of music.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the public benefit to promote the musical education of children, young people and by extension adults regardless of ability, background or means in such ways as the charity trustees think fit, including by: 1. providing bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available; 2. giving individual music lessons in any instrument; 3. running Music School Sunday workshops; 4. offering free music clubs to state schools; 5. designing and running music introduction sessions and fun days within the schools; 6. providing curriculum support for local state schools; 7. organising and running the Henley Young Musician Competition; 8. putting on concerts and performances throughout the year; and 9. running the Henley Youthful Orchestra for adult music students who are interested in performing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Henley Music School meets the definition of a public benefit entity under FRS102. The accounts and the trustees report have both been prepared in accordance guidance issued by the Charity Commission

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<u>Henley Music School Individual Bursary Policy</u> In accordance with the vision and aims of the charity to provide up to 100% bursaries on fees for every activity it offers. HMS offers subsidiaries and or bursaries to identified children. Henley Music School (HMS) pledges to provide up to 100% bursaries on fees for every activity it offers providing certain criteria are met; below is the HMS policy on awarding a bursary to an individual. Director of HMS to have a discussion with head teacher at the school attended by the child regarding funding. This discussion would include seeking clarification on the following types of criteria: <u>Child on Pupil Premium</u> Conversation with parent Conversation with school Agreement that bursary is reviewed annually <u>School aged child</u> Initial conversation with parent/carer on amount required Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Further conversation with head teacher Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor and HMS <u>Adult learner</u> Initial conversation with individual on amount required. Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor & HMS <u>Autistic learner</u> Same policy as school aged child. <u>TERMS OF SUBSIDY/BURSARY</u> Instruments are kept in good condition Child has a minimum of 75% attendance rate to supported activity Bursary/subsidy will be initially awarded for one full school year to be reviewed annually. HMS reserves the right to alter or remove subsidiary/bursaries having provided 4 weeks’notice

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Provision of bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available: 25 bursaries awarded ranging between 10% – 100% 2. Individual music lessons given in any instrument: 45 pupils received lessons in 8 different instruments. 3. Free music clubs offered to state schools 4. Designing and running music introduction sessions and fun days within the schools: Most instruments represented across all schools. 5. Provision of curriculum support for local state schools: 3 schools 100% bursary. 6. Concerts and performances throughout the year: Living Advent performances by all Henley Music School groups open to the public, free of charge

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this year the charity received funding and income from charitable activities totalling £41,825 and after costs of providing tuition this resulted in a surplus of £22,275
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The income and property of the CIO must be applied solely towards the promotion of the objects. The Trustees have taken steps to reduce outgoings and build up reserves in order to secure the long-term viability of the charity, resulting in a healthy surplus at year end which was immediately channelled into curriculum teaching in schools at the start of the academic year / the charity's financial year.
Amount of reserves held	Para 1.22	Reserves are held at year end totalling £25,537
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO – FOUNDATION
How is the charity constituted?	Para 1.25	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	HENLEY MUSIC SCHOOL
Other name the charity uses	
Registered charity number	1178102
Charity's principal address	Blooms Cottage, Binfield Heath, Oxfordshire RG9 4ED

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	GLEN LAMBERT	Chair		
	2	ISOBEL HARRIS	Treasurer		
	3	IAN HOLLIDAY			
	4	WILL HART			

Name of chief executive or names of senior staff members (Optional information)

Laura Nicola Reineke - CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Isobel Harris	
Full name(s)	Isobel Haris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/05/2025	

Charity number: 1178102

Henley Music School CIO

For the year ended 31 July 2024

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2024

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

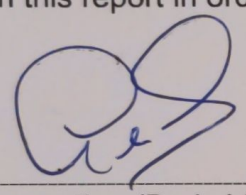
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

19 November 2024

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2024

	Notes	Unrestricted funds £	2023 £
Income and endowments from:			
Donations and legacies	2	41,765	49,315
Investments			
Bank interest receivable		60	-
Total		**41,825**	**49,315**
Expenditure on:			
Charitable activities			
Music Education		(19,550)	(57,339)
Total		**(19,550)**	**(57,339)**
Net income/expenditure		**22,275**	**(8,024)**
Reconciliation of funds			
Total funds brought forward		3,262	11,286
Total funds carried forward		**25,537**	**3,262**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2024

	Notes	2024	2023
		£	£
Current assets			
Cash at bank and in hand		27,146	5,741
		27,146	**5,741**
Creditors: amounts falling due within one year	7	(1,609)	(2,479)
Net current assets		**25,537**	**3,262**
Total assets less current liabilities		**25,537**	**3,262**
Net assets		**25,537**	**3,262**
The funds of the charity			
Unrestricted income funds	8	25,537	3,262
Total funds		**25,537**	**3,262**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

20 November 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2024 £	2023 £
Unrestricted funds		
Donations received	41,765	49,315
	41,765	**49,315**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2024 £	2023 £
Accountancy fees	734	450
Staff pension contributions	156	825

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2024 were:

	2024	2023
	£	£
Salaries and wages	7,003	41,894
Pension costs	156	825
	7,159	**42,720**

	2024	2023
Operations	0	1
	0	**1**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

The depreciation charge for the year is £(41) in respect of assets leased under finance leases or hire purchase contracts.

7. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	215	1,006
Other creditors	692	1,023
Accruals and deferred income	702	450
	1,609	**2,479**

8. Movement in funds

Unrestricted Funds

	Balance at 01/08/2023	Incoming resources	Outgoing resources	Balance at 31/07/2024
	£	£	£	£
General				
General	3,262	41,825	(19,550)	25,537
	3,262	**41,825**	**(19,550)**	**25,537**

Unrestricted Funds - Previous year

	Balance at 01/08/2022 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2023 £
General				
General	11,286	49,315	(57,339)	3,262
	11,286	**49,315**	**(57,339)**	**3,262**

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for childred young people and by extension adults regardless of ability.

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

9. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	25,537	25,537
	25,537	**25,537**

Previous year

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	3,262	3,262
	3,262	**3,262**

	2024 £	2023 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	41,765	49,315
	41,765	**49,315**
Investments		
Bank interest receivable	60	-
	60	**-**
Total incoming resources	**41,825**	**49,315**
EXPENDITURE		
Charitable activities		
Direct costs	(2,403)	(435)
Tutor costs	-	(8,144)
	(2,403)	**(8,579)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(7,003)	(33,750)
Staff costs - pension contributions	(156)	(825)
	(7,159)	**(34,575)**
Governance costs		
Accountancy fees	(734)	(450)
Legal and professional fees	(5,438)	(3,695)
Premises costs	(169)	(949)
Motor and travel expenses	(18)	-
Other office costs	(83)	(228)
Interest payable	(41)	(75)
Other finance costs	-	(33)
Insurance	(805)	(821)
Bursary costs	(1,493)	(6,709)
Sundry marketing	-	(247)
Bookkeeping costs	(410)	(378)
Telephone & Internet	(797)	(600)
	(9,988)	**(14,185)**
Total resources expended	**(19,550)**	**(57,339)**
Net Income	**22,275**	**(8,024)**

This page does not form part of the statutory financial statements

HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2022 To 31 July 2023

Charity name: HENLEY MUSIC SCHOOL

Charity registration number: 1178102

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the subject of music.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the public benefit to promote the musical education of children, young people and by extension adults regardless of ability, background or means in such ways as the charity trustees think fit, including by: 1. providing bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available; 2. giving individual music lessons in any instrument; 3. running Music School Sunday workshops; 4. offering free music clubs to state schools; 5. designing and running music introduction sessions and fun days within the schools; 6. providing curriculum support for local state schools; 7. organising and running the Henley Young Musician Competition; 8. putting on concerts and performances throughout the year; and 9. running the Henley Youthful Orchestra for adult music students who are interested in performing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Henley Music School meets the definition of a public benefit entity under FRS102. The accounts and the trustees report have both been prepared in accordance guidance issued by the Charity Commission

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<u>Henley Music School Individual Bursary Policy</u> In accordance with the vision and aims of the charity to provide up to 100% bursaries on fees for every activity it offers. HMS offers subsidiaries and or bursaries to identified children. Henley Music School (HMS) pledges to provide up to 100% bursaries on fees for every activity it offers providing certain criteria are met; below is the HMS policy on awarding a bursary to an individual. Director of HMS to have a discussion with head teacher at the school attended by the child regarding funding. This discussion would include seeking clarification on the following types of criteria: <u>Child on Pupil Premium</u> Conversation with parent Conversation with school Agreement that bursary is reviewed annually <u>School aged child</u> Initial conversation with parent/carer on amount required Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Further conversation with head teacher Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor and HMS <u>Adult learner</u> Initial conversation with individual on amount required. Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor & HMS <u>Autistic learner</u> Same policy as school aged child. <u>TERMS OF SUBSIDY/BURSARY</u> Instruments are kept in good condition Child has a minimum of 75% attendance rate to supported activity Bursary/subsidy will be initially awarded for one full school year to be reviewed annually. HMS reserves the right to alter or remove subsidiary/bursaries having provided 4 weeks’notice

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Provision of bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available: 25 bursaries awarded ranging between 10% – 100% 2. Individual music lessons given in any instrument: 141 pupils received lessons in 13 different instruments. 3. Provision of Music School Sunday workshops once a month 4. Free music clubs offered to state schools 5. Designing and running music introduction sessions and fun days within the schools: Most instruments represented across all schools. 6. Provision of curriculum support for local state schools: 1 school 100% bursary and 2 schools at reduced rates. 7. Organisation and running of the Henley Young Musician Competition. 8. Concerts and performances throughout the year: Living Advent performances by all Henley Music School groups open to the public, free of charge 9. Running the Henley Youthful Orchestra for adult music students who are interested in performing, including performances at the Living Advent.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this year the charity received funding and income from charitable activities totalling of £49,315 and after costs of providing tuition this resulted in a deficit of £8,024. Reserves from previous years have been used in order to provide ongoing music tuition at a time when there was a funding shortfall.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The income and property of the CIO must be applied solely towards the promotion of the objects. Reserves are held in order to be able to provide ongoing training and support to the clients should there be a short-term funding shortfall and would sustain operations for up to three months whilst other sources of funding were secured.
Amount of reserves held	Para 1.22	Reserves are held at yearend totalling £3,262.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO – FOUNDATION
How is the charity constituted?	Para 1.25	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	HENLEY MUSIC SCHOOL
Other name the charity uses	
Registered charity number	1178102
Charity's principal address	Blooms Cottage, Binfield Heath, Oxfordshire RG9 4ED

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GLEN LAMBERT	Chair		
2	ISOBEL HARRIS	Treasurer		
3	GLORIA WALKER		TO 06/07/2023	
4	IAN HOLLIDAY			
5	WILL HART			

Name of chief executive or names of senior staff members (Optional information)

Laura Nicola Reineke - CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Isobel Harris	
Full name(s)	Isobel Haris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/05/2024	

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2023

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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For the year ended 31 July 2023

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Statement of Financial Position	3
Notes to the Financial Statements	4 to 7
Detailed Statement of Financial Activities	8

Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2023

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

10 February 2023

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2023

	Notes	Unrestricted funds £	2022 £
Income and endowments from:			
Donations and legacies	2	49,315	36,342
Total		**49,315**	**36,342**
Expenditure on:			
Charitable activities			
Music Education		(57,339)	(66,886)
Total		**(57,339)**	**(66,886)**
Net expenditure		**(8,024)**	**(30,544)**
Reconciliation of funds			
Total funds brought forward		11,286	41,830
Total funds carried forward		**3,262**	**11,286**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2023

	Notes	2023	2022
		£	£
Current assets			
Debtors	7	-	2,753
Cash at bank and in hand		5,741	10,658
		5,741	**13,411**
Creditors: amounts falling due within one year	8	(2,479)	(2,125)
Net current assets		**3,262**	**11,286**
Total assets less current liabilities		**3,262**	**11,286**
Net assets		**3,262**	**11,286**
The funds of the charity			
Unrestricted income funds	9	3,262	11,286
Total funds		**3,262**	**11,286**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

10 February 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2023	2022
	£	£
Unrestricted funds		
Donations received	49,315	36,342
	49,315	**36,342**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2023	2022
	£	£
Accountancy fees	450	864
Staff pension contributions	825	713

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2023 were:

	2023	2022
	£	£
Salaries and wages	41,894	46,353
Pension costs	825	713
	42,720	**47,065**

	2023	2022
Operations	1	1
	1	**1**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

The depreciation charge for the year is £(75) in respect of assets leased under finance leases or hire purchase contracts.

7. Debtors

	2023	2022
	£	£
Amounts due within one year:		
Other debtors	-	2,753
	-	**2,753**

8. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	1,006	668
Other creditors	1,023	593
Accruals and deferred income	450	864
	2,479	**2,125**

9. Movement in funds

Unrestricted Funds

	Balance at 01/08/2022 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2023 £
General				
General	11,286	49,315	(57,339)	3,262
	11,286	**49,315**	**(57,339)**	**3,262**

Unrestricted Funds - Previous year

	Balance at 01/08/2021 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2022 £
General				
General	41,830	36,342	(66,886)	11,286
	41,830	**36,342**	**(66,886)**	**11,286**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

10. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	3,262	3,262
	3,262	**3,262**

Previous year

	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
General		
General	11,286	11,286
	11,286	**11,286**

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2023

	2023	2022
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	49,315	36,342
	49,315	**36,342**
Total incoming resources	**49,315**	**36,342**
EXPENDITURE		
Charitable activities		
Direct costs	(435)	(4,304)
Tutor costs	(8,144)	(16,353)
	(8,579)	**(20,657)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(33,750)	(30,000)
Staff costs - pension contributions	(825)	(713)
	(34,575)	**(30,713)**
Governance costs		
Governance costs	-	(88)
Accountancy fees	(450)	(864)
Legal and professional fees	(3,695)	(586)
Premises costs	(949)	(780)
Motor and travel expenses	-	(300)
Other office costs	(228)	(376)
Interest payable	(75)	-
Other finance costs	(33)	(14)
Insurance	(821)	(991)
Bursary costs	(6,709)	(9,627)
Sundry marketing	(247)	(1,068)
Bookkeeping costs	(378)	(351)
Telephone & Internet	(600)	(471)
	(14,185)	**(15,516)**
Total resources expended	**(57,339)**	**(66,886)**
Net Expenditure	**(8,024)**	**(30,544)**

This page does not form part of the statutory financial statements

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2023

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2023

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
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ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

10 February 2023

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2023

	Notes	Unrestricted funds £	2022 £
Income and endowments from:			
Donations and legacies	2	49,315	36,342
Total		**49,315**	**36,342**
Expenditure on:			
Charitable activities			
Music Education		(57,339)	(66,886)
Total		**(57,339)**	**(66,886)**
Net expenditure		**(8,024)**	**(30,544)**
Reconciliation of funds			
Total funds brought forward		11,286	41,830
Total funds carried forward		**3,262**	**11,286**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2023

	Notes	2023	2022
		£	£
Current assets			
Debtors	7	-	2,753
Cash at bank and in hand		5,741	10,658
		5,741	**13,411**
Creditors: amounts falling due within one year	8	(2,479)	(2,125)
Net current assets		**3,262**	**11,286**
Total assets less current liabilities		**3,262**	**11,286**
Net assets		**3,262**	**11,286**
The funds of the charity			
Unrestricted income funds	9	3,262	11,286
Total funds		**3,262**	**11,286**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

10 February 2024

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2023	2022
	£	£
Unrestricted funds		
Donations received	49,315	36,342
	49,315	**36,342**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2023	2022
	£	£
Accountancy fees	450	864
Staff pension contributions	825	713

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2023 were:

	2023	2022
	£	£
Salaries and wages	41,894	46,353
Pension costs	825	713
	42,720	**47,065**

	2023	2022
Operations	1	1
	1	**1**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

The depreciation charge for the year is £(75) in respect of assets leased under finance leases or hire purchase contracts.

7. Debtors

	2023	2022
	£	£
Amounts due within one year:		
Other debtors	-	2,753
	-	**2,753**

8. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	1,006	668
Other creditors	1,023	593
Accruals and deferred income	450	864
	2,479	**2,125**

9. Movement in funds

Unrestricted Funds

	Balance at 01/08/2022 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2023 £
General				
General	11,286	49,315	(57,339)	3,262
	11,286	**49,315**	**(57,339)**	**3,262**

Unrestricted Funds - Previous year

	Balance at 01/08/2021 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2022 £
General				
General	41,830	36,342	(66,886)	11,286
	41,830	**36,342**	**(66,886)**	**11,286**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

10. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	3,262	3,262
	3,262	**3,262**

Previous year

	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
General		
General	11,286	11,286
	11,286	**11,286**

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2023

	2023	2022
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	49,315	36,342
	49,315	**36,342**
Total incoming resources	**49,315**	**36,342**
EXPENDITURE		
Charitable activities		
Direct costs	(435)	(4,304)
Tutor costs	(8,144)	(16,353)
	(8,579)	**(20,657)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(33,750)	(30,000)
Staff costs - pension contributions	(825)	(713)
	(34,575)	**(30,713)**
Governance costs		
Governance costs	-	(88)
Accountancy fees	(450)	(864)
Legal and professional fees	(3,695)	(586)
Premises costs	(949)	(780)
Motor and travel expenses	-	(300)
Other office costs	(228)	(376)
Interest payable	(75)	-
Other finance costs	(33)	(14)
Insurance	(821)	(991)
Bursary costs	(6,709)	(9,627)
Sundry marketing	(247)	(1,068)
Bookkeeping costs	(378)	(351)
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	(14,185)	**(15,516)**
Total resources expended	**(57,339)**	**(66,886)**
Net Expenditure	**(8,024)**	**(30,544)**

This page does not form part of the statutory financial statements

HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2021 To 31 July 2022

Charity name: HENLEY MUSIC SCHOOL

Charity registration number: 1178102

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the subject of music.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the public benefit to promote the musical education of children, young people and by extension adults regardless of ability, background or means in such ways as the charity trustees think fit, including by: 1. providing bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available; 2. giving individual music lessons in any instrument; 3. running Music School Sunday workshops; 4. offering free music clubs to state schools; 5. designing and running music introduction sessions and fun days within the schools; 6. providing curriculum support for local state schools; 7. organising and running the Henley Young Musician Competition; 8. putting on concerts and performances throughout the year; and 9. running the Henley Youthful Orchestra for adult music students who are interested in performing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Henley Music School meets the definition of a public benefit entity under FRS102. The accounts and the trustees report have both been prepared in accordance guidance issued by the Charity Commission

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<u>Henley Music School Individual Bursary Policy</u> In accordance with the vision and aims of the charity to provide up to 100% bursaries on fees for every activity it offers. HMS offers subsidiaries and or bursaries to identified children. Henley Music School (HMS) pledges to provide up to 100% bursaries on fees for every activity it offers providing certain criteria are met; below is the HMS policy on awarding a bursary to an individual. Director of HMS to have a discussion with head teacher at the school attended by the child regarding funding. This discussion would include seeking clarification on the following types of criteria: <u>Child on Pupil Premium</u> Conversation with parent Conversation with school Agreement that bursary is reviewed annually <u>School aged child</u> Initial conversation with parent/carer on amount required Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Further conversation with head teacher Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor and HMS <u>Adult learner</u> Initial conversation with individual on amount required. Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor & HMS <u>Autistic learner</u> Same policy as school aged child. <u>TERMS OF SUBSIDY/BURSARY</u> Instruments are kept in good condition Child has a minimum of 75% attendance rate to supported activity Bursary/subsidy will be initially awarded for one full school year to be reviewed annually. HMS reserves the right to alter or remove subsidiary/bursaries having provided 4 weeks’notice

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Provision of bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available: 25 bursaries awarded ranging between 10% – 100% 2. Individual music lessons given in any instrument: 141 pupils received lessons in 13 different instruments. 3. Music School Sunday workshops resumed after covid. 4. Free music clubs offered to state schools 5. Designing and running music introduction sessions and fun days within the schools: Most instruments represented across all schools. 6. Provision of curriculum support for local state schools: 1 school 100% bursary and 2 schools at reduced rates. 7. Organisation and running of the Henley Young Musician Competition. 8. Concerts and performances throughout the year: Living Advent performances by all Henley Music School groups open to the public, free of charge Gala performance open to the public (donations requested but not mandatory); Selected groups represented HMS at Schools Together festival, Henley Shopping evening, Henley Symphony Orchestra open evening, Huntercombe Golf Club Members evening, Henley Youth Festival and the Henley Santa Fun Run 9. Running the Henley Youthful Orchestra for adult music students who are interested in performing, including performances at the Living Advent, local fetes and supporting the HMS gala concert (all open to the public).

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this year the charity received funding and income from charitable activities totalling of £36,342 and after costs of providing tuition this resulted in a deficit of £30,544. Reserves from previous years have been used in order to provide ongoing music tuition at a time when there was a funding shortfall following Covid.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The income and property of the CIO must be applied solely towards the promotion of the objects. Reserves are held in order to be able to provide ongoing training and support to the clients should there be a short-term funding shortfall and would sustain operations for up to three months whilst other sources of funding were secured.
Amount of reserves held	Para 1.22	Reserves are held at yearend totalling £11,286.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO – FOUNDATION
How is the charity constituted?	Para 1.25	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	HENLEY MUSIC SCHOOL
Other name the charity uses	
Registered charity number	1178102
Charity's principal address	9 Damer Gardens Henley on Thames RG9 1HX

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	GLEN LAMBERT	Chair		
	2	ISOBEL HARRIS	Treasurer		
	3	GLORIA WALKER			
	4	IAN HOLLIDAY			
	5	HELEN GAYNOR			

Name of chief executive or names of senior staff members (Optional information)

Laura Nicola Reineke - CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Isobel Harris	
Full name(s)	Isobel Haris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	08/06/2023	

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2022

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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For the year ended 31 July 2022

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Statement of Financial Activities	2
Statement of Financial Position	3
Notes to the Financial Statements	4 to 7
Detailed Statement of Financial Activities	8

Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2022

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

23 November 2022

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2022

	Notes	Unrestricted funds	2021
		£	£
Income and endowments from:			
Donations and legacies	2	36,342	41,571
Total		**36,342**	**41,571**
Expenditure on:			
Charitable activities			
Music Education		(66,886)	(42,197)
Total		**(66,886)**	**(42,197)**
Net expenditure		**(30,544)**	**(626)**
Reconciliation of funds			
Total funds brought forward		41,830	42,456
Total funds carried forward		**11,286**	**41,830**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2022

	Notes	2022	2021
		£	£
Current assets			
Debtors	6	2,753	-
Cash at bank and in hand		10,658	44,878
		13,411	**44,878**
Creditors: amounts falling due within one year	7	(2,125)	(3,048)
Net current assets		**11,286**	**41,830**
Total assets less current liabilities		**11,286**	**41,830**
Net assets		**11,286**	**41,830**
The funds of the charity			
Unrestricted income funds	8	11,286	41,830
Total funds		**11,286**	**41,830**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

24 November 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2022	2021
	£	£
Unrestricted funds		
Donations received	36,342	33,867
Legacies received	-	7,704
	36,342	**41,571**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2022	2021
	£	£
Accountancy fees	864	792
Staff pension contributions	713	713

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2022 were:

	2022	2021
	£	£
Salaries and wages	46,353	34,071
Pension costs	713	713
	47,065	**34,784**

	2022	2021
Operations	1	1
	1	**1**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

6. Debtors

	2022	2021
	£	£
Amounts due within one year:		
Other debtors	2,753	-
	2,753	**-**

7. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	668	2,174
Other creditors	593	82
Accruals and deferred income	864	792
	2,125	**3,048**

8. Movement in funds

Unrestricted Funds

	Balance at 01/08/2021 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2022 £
General				
General	41,830	36,342	(66,886)	11,286
	41,830	**36,342**	**(66,886)**	**11,286**

Unrestricted Funds - Previous year

	Balance at 01/08/2020 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2021 £
General				
General	42,456	41,571	(42,197)	41,830
	42,456	**41,571**	**(42,197)**	**41,830**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

9. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	11,286	11,286
	11,286	**11,286**

Previous year

	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
General		
General	41,830	41,830
	41,830	**41,830**

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2022

	2022	2021
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	36,342	33,867
Mermaid Swim Fund Raising	-	7,704
	36,342	**41,571**
Total incoming resources	**36,342**	**41,571**
EXPENDITURE		
Charitable activities		
Direct costs	(4,304)	(832)
Tutor costs	(16,353)	(4,071)
	(20,657)	**(4,903)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(30,000)	(30,000)
Staff costs - pension contributions	(713)	(713)
	(30,713)	**(30,713)**
Governance costs		
Governance costs	(88)	296
Accountancy fees	(864)	(792)
Legal and professional fees	(586)	(407)
Premises costs	(780)	(780)
Motor and travel expenses	(300)	(308)
Other office costs	(376)	(325)
Other finance costs	(14)	(4)
Insurance	(991)	(891)
Bursary costs	(9,627)	(2,335)
Sundry marketing	(1,068)	(85)
Bookkeeping costs	(351)	(596)
Telephone & Internet	(471)	(354)
	(15,516)	**(6,581)**
Total resources expended	**(66,886)**	**(42,197)**
Net Expenditure	**(30,544)**	**(626)**

This page does not form part of the statutory financial statements

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2022

ACS Accounting
Chartered Management Accountants

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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2022

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Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
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ACS Accounting (Berkshire) Ltd
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23 November 2022

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2022

	Notes	Unrestricted funds	2021
		£	£
Income and endowments from:			
Donations and legacies	2	36,342	41,571
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Reconciliation of funds			
Total funds brought forward		41,830	42,456
Total funds carried forward		**11,286**	**41,830**

Henley Music School CIO
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As at 31 July 2022

	Notes	2022	2021
		£	£
Current assets			
Debtors	6	2,753	-
Cash at bank and in hand		10,658	44,878
		13,411	**44,878**
Creditors: amounts falling due within one year	7	(2,125)	(3,048)
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Unrestricted income funds	8	11,286	41,830
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24 November 2022

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Basis of accounting

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Statement of cash flows

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Funds

Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)

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Unrestricted funds		
Donations received	36,342	33,867
Legacies received	-	7,704
	36,342	**41,571**

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Staff pension contributions	713	713

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	2022	2021
	£	£
Salaries and wages	46,353	34,071
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	47,065	**34,784**

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Unrestricted Funds

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General	41,830	36,342	(66,886)	11,286
	41,830	**36,342**	**(66,886)**	**11,286**

Unrestricted Funds - Previous year

	Balance at 01/08/2020 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2021 £
General				
General	42,456	41,571	(42,197)	41,830
	42,456	**41,571**	**(42,197)**	**41,830**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

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General

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9. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	11,286	11,286
	11,286	**11,286**

Previous year

	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
General		
General	41,830	41,830
	41,830	**41,830**

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2022

	2022	2021
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	36,342	33,867
Mermaid Swim Fund Raising	-	7,704
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Staff costs - pension contributions	(713)	(713)
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Governance costs		
Governance costs	(88)	296
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Bookkeeping costs	(351)	(596)
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Net Expenditure	**(30,544)**	**(626)**

This page does not form part of the statutory financial statements

HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2020 To 31 July 2021

Charity name: HENLEY MUSIC SCHOOL

Charity registration number: 1178102

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the subject of music.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the public benefit to promote the musical education of children, young people and by extension adults regardless of ability, background or means in such ways as the charity trustees think fit, including by: 1. providing bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available; 2. giving individual music lessons in any instrument; 3. running Music School Sunday workshops; 4. offering free music clubs to state schools; 5. designing and running music introduction sessions and fun days within the schools; 6. providing curriculum support for local state schools; 7. organising and running the Henley Young Musician Competition; 8. putting on concerts and performances throughout the year; and 9. running the Henley Youthful Orchestra for adult music students who are interested in performing.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Henley Music School meets the definition of a public benefit entity under FRS102. The accounts and the trustees report have both been prepared in accordance guidance issued by the Charity Commission

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<u>Henley Music School Individual Bursary Policy</u> In accordance with the vision and aims of the charity to provide up to 100% bursaries on fees for every activity it offers. HMS offers subsidiaries and or bursaries to identified children. Henley Music School (HMS) pledges to provide up to 100% bursaries on fees for every activity it offers providing certain criteria are met; below is the HMS policy on awarding a bursary to an individual. Director of HMS to have a discussion with head teacher at the school attended by the child regarding funding. This discussion would include seeking clarification on the following types of criteria: <u>Child on Pupil Premium</u> Conversation with parent Conversation with school Agreement that bursary is reviewed annually <u>School aged child</u> Initial conversation with parent/carer on amount required Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Further conversation with head teacher Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor and HMS <u>Adult learner</u> Initial conversation with individual on amount required. Form to fill in Proof of address Copy of Benefit letter or pay slip Photo ID Agreement that the bursary is reviewed annually Confirmation of invoice values for Tutor & HMS <u>Autistic learner</u> Same policy as school aged child. <u>TERMS OF SUBSIDY/BURSARY</u> Instruments are kept in good condition Child has a minimum of 75% attendance rate to supported activity Bursary/subsidy will be initially awarded for one full school year to be reviewed annually. HMS reserves the right to alter or remove subsidiary/bursaries having provided 4 weeks’notice

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Provision of bursaries to those who are otherwise unable to avail themselves of the musical opportunities that are available: 25 bursaries awarded ranging between 10% – 100% 2. Individual music lessons given in any instrument: 106 pupils received lessons in 15 different instruments. 3. Music School Sunday workshops on hold due to covid. 4. Free music clubs offered to state schools 5. Designing and running music introduction sessions and fun days within the schools: Most instruments represented across all schools. 6. Provision of curriculum support for local state schools: 1 school 100% bursary and 2 schools at reduced rates. 7. Organisation and running of the Henley Young Musician Competition: annual competition not run this year due to covid. 8. Concerts and performances throughout the year: Living Advent* performances by all Henley Music School groups open to the public, free of charge Gala performance* open to the public (donations requested but not mandatory); Selected groups represented HMS at Schools Together festival*, Henley Shopping evening*, Henley Symphony Orchestra open evening*, Huntercombe Golf Club Members evening*, Henley Youth Festival* and the Henley Santa Fun Run*. **event not held this year due to covid*; 9. Running the Henley Youthful Orchestra for adult music students who are interested in performing, including performances at the Living Advent, local fetes and supporting the HMS gala concert (all open to the public). *Rehearsals not held this year due to covid;*

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In this year the charity received funding and income from charitable activities totalling of £41,571 and after costs of providing tuition this resulted in a deficit of £626.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The income and property of the CIO must be applied solely towards the promotion of the objects. Reserves are held in order to be able to provide ongoing training and support to the clients should there be a short-term funding shortfall and would sustain operations for up to three months whilst other sources of funding were secured.
Amount of reserves held	Para 1.22	Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	CIO – FOUNDATION
How is the charity constituted?	Para 1.25	CHARITABLE INCORPORATED ORGANISATION (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	HENLEY MUSIC SCHOOL
Other name the charity uses	
Registered charity number	1178102
Charity's principal address	9 Damer Gardens Henley on Thames RG9 1HX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GLEN LAMBERT	Chair		
2	ISOBEL HARRIS	Treasurer		
3	GLORIA WALKER		FROM MARCH 2021	
4	IAN HOLLIDAY		FROM MARCH 2021	
5	HELEN GAYNOR		FROM FEBRUARY 2021	

Name of chief executive or names of senior staff members (Optional information)

Laura Nicola Reineke - CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Isobel Harris	
Full name(s)	Isobel Haris	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	03/07/2022	

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2021

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2021

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2021.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of th Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carryin out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) c the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

13 May 2022

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2021

	Notes	Unrestricted funds	202
		£	
Income and endowments from:			
Donations and legacies	2	41,571	77,826
Charitable activities			
Music Education		-	10,398
Investments			
Other interest receivable		-	5
Total		**41,571**	**88,229**
Expenditure on:			
Charitable activities			
Music Education		(42,197)	(62,169
Total		**(42,197)**	**(62,169**
Net income/expenditure		**(626)**	**26,060**
Reconciliation of funds			
Total funds brought forward		42,456	16,396
Total funds carried forward		**41,830**	**42,456**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2021

	Notes	2021	202
		£	£
Current assets			
Cash at bank and in hand		44,878	43,656
		44,878	**43,656**
Creditors: amounts falling due within one year	6	(3,048)	(1,200
Net current assets		**41,830**	**42,456**
Total assets less current liabilities		**41,830**	**42,456**
Net assets		**41,830**	**42,456**
The funds of the charity			
Unrestricted income funds	7	41,830	42,456
Total funds		**41,830**	**42,456**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

13 May 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity tc the expenditure:

2. Income from donations and legacies

	2021	202(
	£	!
Unrestricted funds		
Donations received	33,867	51,176
Legacies received	7,704	26,650
	41,571	**77,826**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021	202(
	£	!
Accountancy fees	792	739
Staff pension contributions	713	760

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2021 were:

	2021	202
	£	£
Salaries and wages	34,071	45,956
Social security costs	-	1,384
Pension costs	713	760
	34,784	**48,100**

	2021	202
Operations	1	
	1	

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

6. Creditors: amounts falling due within one year

	2021	202
	£	£
Trade creditors	2,174	461
Other creditors	82	-
Accruals and deferred income	792	739
	3,048	**1,200**

7. Movement in funds

Unrestricted Funds

	Balance at 01/08/2020	Incoming resources	Outgoing resources	Balance a 31/07/202
	£	£	£	£
General				
General	42,456	41,571	(42,197)	41,830
	42,456	**41,571**	**(42,197)**	**41,830**

Unrestricted Funds - Previous year

	Balance at 01/08/2019 £	Incoming resources £	Outgoing resources £	Balance a 31/07/202 £
General				
General	16,396	65,189	(58,117)	23,468
Mermaid	-	23,040	(4,052)	18,988
	16,396	**88,229**	**(62,169)**	**42,456**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

8. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Asset £
Unrestricted funds		
General		
General	41,830	41,830
	41,830	**41,830**

Previous year

	Net current assets / (liabilities) £	Net Asset £
Unrestricted funds		
General		
General	42,456	42,456
	42,456	**42,456**

	2021	2020
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	33,867	51,176
Mermaid Swim Fund Raising	7,704	26,650
	41,571	**77,826**
Charitable activities		
Income from charitable activities	-	10,398
	-	**10,398**
Investments		
Other interest receivable	-	5
	-	**5**
Total incoming resources	**41,571**	**88,229**
EXPENDITURE		
Charitable activities		
Direct costs	(832)	(825)
Tutor costs	(4,071)	(14,456)
Mermaid Costs incurred	-	(4,052)
	(4,903)	**(19,333)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(30,000)	(31,500)
Staff costs - social security costs	-	(1,384)
Staff costs - pension contributions	(713)	(760)
	(30,713)	**(33,644)**
Governance costs		
Governance costs	296	-
Accountancy fees	(792)	(739)
Legal and professional fees	(407)	(1,205)
Premises costs	(780)	(845)
Motor and travel expenses	(308)	(177)
Other office costs	(325)	(2,562)
Other finance costs	(4)	-
Insurance	(891)	(1,173)
Bursary costs	(2,335)	(961)
Sundry marketing	(85)	(594)
Bookkeeping costs	(596)	(623)
Telephone & Internet	(354)	(313)
	(6,581)	**(9,192)**
Total resources expended	**(42,197)**	**(62,169)**
Net Expenditure	**(626)**	**26,060**

This page does not form part of the statutory financial statements

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2021

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2021

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Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of th Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carryin out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) c the Act.

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I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

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13 May 2022

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2021

	Notes	Unrestricted funds	202
		£	
Income and endowments from:			
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Charitable activities			
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Reconciliation of funds			
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Total funds carried forward		**41,830**	**42,456**

Henley Music School CIO
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As at 31 July 2021

	Notes	2021	202
		£	£
Current assets			
Cash at bank and in hand		44,878	43,656
		44,878	**43,656**
Creditors: amounts falling due within one year	6	(3,048)	(1,200
Net current assets		**41,830**	**42,456**
Total assets less current liabilities		**41,830**	**42,456**
Net assets		**41,830**	**42,456**
The funds of the charity			
Unrestricted income funds	7	41,830	42,456
Total funds		**41,830**	**42,456**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

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Trustee

13 May 2022

1. Accounting Policies

Basis of accounting

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Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)

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Donations received	33,867	51,176
Legacies received	7,704	26,650
	41,571	**77,826**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

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	£	!
Accountancy fees	792	739
Staff pension contributions	713	760

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2021 were:

	2021	202
	£	£
Salaries and wages	34,071	45,956
Social security costs	-	1,384
Pension costs	713	760
	34,784	**48,100**

	2021	202
Operations	1	
	1	

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

6. Creditors: amounts falling due within one year

	2021	202
	£	£
Trade creditors	2,174	461
Other creditors	82	-
Accruals and deferred income	792	739
	3,048	**1,200**

7. Movement in funds

Unrestricted Funds

	Balance at 01/08/2020	Incoming resources	Outgoing resources	Balance a 31/07/202
	£	£	£	£
General				
General	42,456	41,571	(42,197)	41,830
	42,456	**41,571**	**(42,197)**	**41,830**

Unrestricted Funds - Previous year

	Balance at 01/08/2019 £	Incoming resources £	Outgoing resources £	Balance a 31/07/202 £
General				
General	16,396	65,189	(58,117)	23,468
Mermaid	-	23,040	(4,052)	18,988
	16,396	**88,229**	**(62,169)**	**42,456**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

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General

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8. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Asset £
Unrestricted funds		
General		
General	41,830	41,830
	41,830	**41,830**

Previous year

	Net current assets / (liabilities) £	Net Asset £
Unrestricted funds		
General		
General	42,456	42,456
	42,456	**42,456**

	2021	2020
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations & grants	33,867	51,176
Mermaid Swim Fund Raising	7,704	26,650
	41,571	**77,826**
Charitable activities		
Income from charitable activities	-	10,398
	-	**10,398**
Investments		
Other interest receivable	-	5
	-	**5**
Total incoming resources	**41,571**	**88,229**
EXPENDITURE		
Charitable activities		
Direct costs	(832)	(825)
Tutor costs	(4,071)	(14,456)
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	(4,903)	**(19,333)**
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(30,000)	(31,500)
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Governance costs		
Governance costs	296	-
Accountancy fees	(792)	(739)
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Premises costs	(780)	(845)
Motor and travel expenses	(308)	(177)
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Other finance costs	(4)	-
Insurance	(891)	(1,173)
Bursary costs	(2,335)	(961)
Sundry marketing	(85)	(594)
Bookkeeping costs	(596)	(623)
Telephone & Internet	(354)	(313)
	(6,581)	**(9,192)**
Total resources expended	**(42,197)**	**(62,169)**
Net Expenditure	**(626)**	**26,060**

This page does not form part of the statutory financial statements

HENLEY MUSIC SCHOOL

England & Wales - Charity number 1178102

Accounts

Charity number: 1178102

Henley Music School CIO

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 July 2020

ACS Accounting
Chartered Management Accountants

Henley Music School CIO
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Henley Music School CIO
Report of the Trustees
For the year ended 31 July 2020

I report to the trustees on my examination of the accounts of the charity for the year ended 31 July 2020.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

ACS Accounting (Berkshire) Ltd
Chartered Management Accountants
Suite 3 Market House
19-21 Market Place
Wokingham
RG40 1AP

19 March 2021

Henley Music School CIO
Statement of Financial Activities
For the year ended 31 July 2020

	Notes	Unrestricted funds £	2019 £
Income and endowments from:			
Donations and legacies	2	77,826	53,438
Charitable activities			
Music Education		10,398	13,570
Investments			
Other interest receivable		5	-
Total		**88,229**	**67,008**
Expenditure on:			
Charitable activities			
Music Education		(62,169)	(64,890)
Total		**(62,169)**	**(64,890)**
Net income		**26,060**	**2,118**
Reconciliation of funds			
Total funds brought forward		16,396	-
Total funds carried forward		**42,456**	**2,118**

Henley Music School CIO
Statement of Financial Position
As at 31 July 2020

	Notes	2020	2019
		£	£
Current assets			
Debtors	6	3,610	2,107
Cash at bank and in hand		40,046	17,936
		43,656	**20,043**
Creditors: amounts falling due within one year	7	(1,200)	(3,647)
Net current assets		**42,456**	**16,396**
Total assets less current liabilities		**42,456**	**16,396**
Net assets		**42,456**	**16,396**
The funds of the charity			
Unrestricted income funds	8	42,456	16,396
Total funds		**42,456**	**16,396**

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

Isobel Harris
Trustee

19 March 2021

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Henley Music School CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

Statement of cash flows

The Trustees have taken advantage of the exemption in SORP FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Funds

Reserves are held at yearend totalling £16,396 being a £2,118 surplus from this the first year since the charity was registered and £14,278 brought into the charity on the transfer of operations from Henley Music School CIC (£12,324 of deferred income and £1,954 of reserves)

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

2. Income from donations and legacies

	2020	2019
	£	£
Unrestricted funds		
Donations received	51,176	53,438
Legacies received	26,650	-
	77,826	**53,438**

3. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2020	2019
	£	£
Accountancy fees	739	720
Staff pension contributions	760	558

4. Staff costs and emoluments

Total staff costs for the year ended 31 July 2020 were:

	2020 £	2019 £
Salaries and wages	45,956	53,472
Social security costs	1,384	1,065
Pension costs	760	558
	48,100	**55,095**

5. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activites are for unrestricted funds.

6. Debtors

	2020 £	2019 £
Amounts due within one year:		
Trade debtors	-	1,015
Other debtors	3,610	1,092
	3,610	**2,107**

7. Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	461	-
Other creditors	-	(598)
Accruals and deferred income	739	4,245
	1,200	**3,647**

8. Movement in funds

Unrestricted Funds

	Balance at 01/08/2019 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2020 £
General				
General	16,396	65,189	(58,117)	23,468
Mermaid	-	23,040	(4,052)	18,988
	16,396	**88,229**	**(62,169)**	**42,456**

Unrestricted Funds - Previous year

	Balance at 25/04/2018 £	Incoming resources £	Outgoing resources £	Balance at 31/07/2019 £
General				
General	-	67,008	(64,890)	2,118
	-	**67,008**	**(64,890)**	**2,118**

Purpose of unrestricted Funds

Mermaid

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability.

These funds were raised as a result of a one off fund rising activity of a cross channel swim.

General

The income and property of the CIO must be applied solely towards the promotion of the objects being in short the promotion of musical education for children, young people and by extension adults regardless of ability

9. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	42,456	42,456
	42,456	**42,456**

Previous year

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
General		
General	16,396	16,396
	16,396	**16,396**

Henley Music School CIO
Detailed Statement of Financial Activities
For the year ended 31 July 2020

	Mermaid £	*Ongoing* £	2020 £	2019 £
INCOME AND ENDOWMENT				
Donations and Legacies				
Donations & grants	-	*51,176*	51,176	53,438
Mermaid Swim Fund Raising	*26,650*	-	26,650	
	26,650	***51,176***	**77,826**	**53,438**
Charitable activities				
Income from charitable activities (Music Education)	-	*10,398*	10,398	13,570
	-	***10,398***	**10,398**	**13,570**
Investments				
Other interest receivable	-	*5*	5	-
	-	***5***	**5**	**-**
Total incoming resources	***26,650***	***61,579***	**88,229**	**67,008**
EXPENDITURE				
Charitable activities				
Direct costs (Music Education)	-	*(825)*	(825)	(2,439)
Tutor costs (Music Education)	-	*(14,456)*	(14,456)	(23,472)
Mermaid Costs incurred (Music Education)	*(4,052)*	-	(4,052)	-
	(4,052)	***(15,281)***	**(19,333)**	**(25,911)**
SUPPORT COSTS				
Management				
Staff costs - wages & salaries (Music Education)	-	*(31,500)*	(31,500)	(30,000)
Staff costs - social security costs (Music Education)	-	*(1,384)*	(1,384)	(1,065)
	-	-		
Staff costs - pension contributions (Music Education)	-	*(760)*	(760)	(558)
	-	***(33,644)***	**(33,644)**	**(31,623)**
Governance costs				
Accountancy fees (Music Education)	-	*(739)*	(739)	(720)
Legal and professional fees (Music Education)	-	*(1,205)*	(1,205)	(108)
Premises costs (Music Education)	-	*(845)*	(845)	(780)
Motor and travel expenses (Music Education)	-	*(177)*	(177)	(1)
Other office costs (Music Education)	-	*(2,562)*	(2,562)	(532)
Insurance (Music Education)	-	*(1,173)*	(1,173)	(850)
Bursary costs (Music Education)	-	*(961)*	(961)	(3,255)
Sundry marketing (Music Education)	-	*(594)*	(594)	(562)
Bookkeeping costs (Music Education)	-	*(623)*	(623)	(548)
Telephone & Internet (Music Education)	-	*(313)*	(313)	-
	-	***(9,192)***	**(9,192)**	**(7,356)**
Total resources expended	***(4,052)***	***(58,117)***	**(62,169)**	**(64,890)**
Net Income	***22,598***	***3,462***	**26,060**	**2,118**

This page does not form part of the statutory financial statements