

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

**Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2023**

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2023

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.

It is part of the Diocese of Gloucester within the Church of England.

The correspondence address is Holy Trinity Church Office, Church Road, Longlevens, Gloucester, GL2 0AJ.

The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2023

	Name	Post	Dates if part year
Incumbent:	Revd R Forrest	Chair	
Wardens:	Mr A Watson		Re-Elected – April 2023
	Mr S Peachey		Re-Elected – April 2023
Reader:	Mr A Watson		
Deanery	Mrs P Mackness		Stepped down April 2023
Synod:	Mr T Haines		
	Mrs L Robinson		
	Mr R Leatherdale		
Elected	Mrs J Chitty	Treasurer	
Members:	Mr E Chitty		Stepped down April 2023
	Mrs M Humphris		
	Mrs P Mackness		Elected April 2023
	Mrs E Simpson		
	Mr N Rees		
	Mr T Simpson		
	Mrs Carol Hardy		
	Mrs J Mason		
	Mrs S Watson	Secretary	
	Dr Julie Latchem-Hastings PCC Secretary. Co-opted January 2024		

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC. Revd Rachel Forrest, having acted as priest-in-charge on secondment from Winchcombe Church up to Easter 2022, was formally appointed as Interim Priest in Charge for a period of 3 years starting in June 2022. Supported by the churchwardens and PCC, she has overall responsibility for the running of the church.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

A new electoral roll was compiled ahead of the Annual meeting in April 2019. The number of parishioners recorded on the roll at that time was 135. Having revised the Roll, post pandemic the number of people on our Electoral Roll to date is 124.

Congregation numbers have risen, with weekly attendances averaging around 55-65 people. Despite losing some longstanding members of the congregation, this number has continued to show a modest increase over the year. The provision of live streamed services continues to attract a regular online attendance of around 20 views on Sunday, with further viewing over the course of the following week.

WORK OF THE PCC 2023

Vision and objectives/priorities

Our priorities remain driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's
love out into the community and to welcome and nourish with God's love
all who enter.

Just as I have loved you, you also should love one another – John 13.34
Taste and see that the Lord is good – Psalm 34.8

In June 2022 Revd Rachel Forrest was appointed as Interim Priest-In-Charge of Holy Trinity, Longlevens for a period of 3 years. She has a remit to help return the church to a stable and sustainable footing. The strategic direction of the church in the coming years will be determined by the necessities to achieve that and subject to endorsement by the PCC. Any change in direction will inevitably need to align with the Deanery Strategic Plan which is currently under development.

We remain committed to making Holy Trinity a genuinely welcoming, friendly and inclusive community.

STEWARDSHIP

Response to Quinquennial Recommendations

During the course of 2023 no significant structural work has been carried out on either the church building or the church hall. This has been primarily due to the availability of people to undertake the necessary work. We have however, redecorated the Sanctuary and Chancel area. We have also had the Quinquennial Inspection of the Church which highlighted those issues which are a priority to be carried out during the remainder of the year and going forward over the next 5 years and plans are in place to do this.

Such work as has been carried out has been to rectify immediate problems, such as the sealing of the redundant coal chute to prevent water ingress into the church cellar and repairs to the hall plumbing.

Fundraising

Following the recent Quinquennial Inspection, Reverend Rachel Forrest has proposed the setting up of 'Holy Trinity 90+'. We are in our 90th year and this is a fundraising Committee dedicated to keeping the church going for the next 90 years. This committee would be seeking to reach out into the community to promote awareness and raise funds as well as by grant applications. It is expected to be a 5-year project.

During 2023 the following events took place:

Coffee Mornings – as well as raising funds to support the ministry of the church, the monthly coffee mornings provide an important social function. During 2023 these events have gone from strength to strength and make a sizeable monthly contribution to church funds.

Summer Fete – the annual Fete was held for the second time since 2019. As well as helping to raise funds towards the ministry and mission of the church, the Fete acts as a visible “shop window” to the wider community, bringing in people who do not normally engage with the church. In particular the Fete continues to demonstrate the support for the church in the wider community. Plans are in action to bring in more community groups and reach out to a younger audience.

Variety Evening – In 2022 an evening of music and entertainment was arranged to raise funds specifically to enable the redecoration of the sanctuary area. The evening was well received and repeated during 2023. It also demonstrates the viability of smaller self-contained events as a means of raising funds for specific goals. Another such event is planned in May 2024.

Christmas Tree Festival. We held Christmas Tree Festivals in 2022 and 2023 that engaged community groups and the wider community.

Safeguarding

Safeguarding remains a priority for the PCC and is reviewed at each PCC meeting. Whilst to date there have been no reported safeguarding incidents reported, all members of the PCC are required to undertake training as recommended by the Church of England in order to build an awareness of potential issues and how to respond in the event of an incident occurring. Our Safeguarding Officer continues to use the Church's Safeguarding Dashboard to ensure that our policies and practices remain appropriate and up to date.

WORSHIP AND PRAYER

Our regular pattern of Sunday and midweek worship and prayer has been maintained throughout the year. In addition to regular services, we were able to offer again a full programme of services during Holy Week and Easter, including in 2023, services every day in Holy Week. Similarly, a full programme of Christmas services took place, all growing in numbers from last year. Most notably the 'Crib Service' which attracted over 300 people (and two Shetland ponies!). “Blue Christmas” built on last year with another appreciative congregation from people for whom this is a challenging time of the year.

During 2023, again, a number of special services were held, including the ever-popular Pet Blessing Service and services where members of the congregation and community were invited

to nominate their favourite hymns and carols. Such services are less structured in format and designed to be accessible to non-regular churchgoers as well as members of the existing congregations.

In December 2023 we held a Confirmation Service presided by Bishop Robert. Nine of our congregation members were confirmed with another two from Dursley. It was a joyous service and we are looking forward to at least another four candidates for Confirmation this year.

SHARING FAITH AND VALUES

SERVING THE COMMUNITY AND THE WIDER WORLD

In 2023, Holy Trinity signed up to the Inclusive Church organisation with a commitment to extend welcome to everyone, regardless of any difference.

Holy Trinity Toddlers continues to be popular with the parents of pre-school age children. These weekly sessions provide an opportunity for members of the church community to engage with them.

We have continued to support the work of Gloucester Foodbank, with members of the congregation making donations of food items and toiletries. These are regularly delivered to the food bank for distribution to people in short-term financial difficulty. This has been especially important during the recent heightened demand on the service. We are grateful to those who have donated items and those who have organised the deliveries.

In 2023, Reverend Rachel Forrest staged 'The Way of the Cross' in the centre of Gloucester on Good Friday. This was well supported by the acting of skills of many in the congregation of Holy Trinity and as well as being a great success, inspired strong links with other churches and worship groups.

FINANCIAL REVIEW

Due to the recent ill health of our Treasurer, the Accounts are unavailable at the time of writing this. We have put in emergency measures and trust we will have them available by the time of the APCM.



Rachel Forrest 25th April 2024

Revd Rachel Forrest
Interim Priest-In-Charge

Financial Review

Total receipts on ordinary unrestricted funds were £87,574 and are detailed in the Financial Statements.

Total payments on the ordinary unrestricted fund in the year were £83,183.

The largest item of expenditure £52,088 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

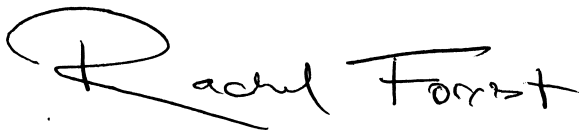
The net result for the year was an excess of receipts over payments £4,390.

Reserves Policy

The PCC held £24,393 in unrestricted funds at the end of the year. These funds are held to meet unforeseen expenditure which may occur. Because it is not possible to forecast what future expenditure may be necessary, it is difficult to say what period of time this expenditure would cover.

Restricted Funds

Monies held in 6 Restricted Funds are donations and fundraising income especially to be spent on Choir and Music; Youth activities; Organ maintenance; fabric of the church; fabric of the church hall; missions and charities. In addition, a Specified Gifts Fund is held for donations etc. received to be spent on purposes specified by the donor, less related expenditure. There are two memorial funds established, the interest of which is to be used for the benefit of children associated with the church and the benefit of flowers in the church, respectively.

A handwritten signature in black ink that reads "Rachel Forrest". The signature is written in a cursive style with a large initial 'R'.

Rev'd Rachel Forrest (Priest in charge)

Date: 12.09.2024

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2023

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	29,075	0	0	29,075	34,806
Income tax recovered	7,686	0	273	7,959	8,741
Open plate collections	5,210	0	1,314	6,524	5,779
Sundry donations & Grants	16,446	0	1,697	18,143	6,486
Donations for specific purposes	0	0	1,580	1,580	1,845
Legacies	0	0	0	0	1,000
Activities for generating funds:					
Fund raising events	8,837	0	5,336	14,173	9,140
Income from investments:					
Interest	1,282	0	82	1,364	172
Income from charitable (church) activities:					
Sale of magazines	0	0	0	0	0
Magazine advertising income	0	0	0	0	0
Church hall lettings	11,780	0	0	11,780	12,705
Fees	5,687	0	0	5,687	7,657
Other	1,570			1,570	
TOTAL RECEIPTS	87,573	0	10,282	97,855	88,331
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	0	0	0	0	198
Fundraising trading: costs of goods etc:					
Costs of fund raising events	554	0	0	554	153
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	507	507	782
Home missions and other Church societies	0	0	0	0	638
Parish Share	52,088	0	0	52,088	56,088
Clergy expenses	595	0	0	595	689
Church running expenses:					
Heating, lighting, insurance and cleaning	6,513	0	0	6,513	6,004
Cost of services: altar, choir, organ etc	4,280	0	627	4,907	5,368
Church and churchyard maintenance	1,359	0	0	1,359	1,509
Salaries	3,933	0	0	3,933	0
Upkeep of hall	8,447	0	280	8,727	9,993
Books, stationery and office	4,982	0	0	4,982	3,002
Sundries	372	0	2,880	3,252	541
	0	0	0	0	384
TOTAL PAYMENTS	83,123	0	4,294	87,417	85,349
NET RECEIPTS/(PAYMENTS)	4,450	0	5,988	10,438	2,982
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	4,450	0	5,988	10,438	2,982
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2023	20,003	30,803	47,703	98,509	95,527
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2023	24,453	30,803	53,691	108,947	98,509

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

Registered Charity No 1178091

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST DECEMBER 2023

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	22,644	30,803	42,660	96,107	85,768
National Savings Investment account	1,809	0	11,031	12,840	12,741
	<u>24,453</u>	<u>30,803</u>	<u>53,691</u>	<u>108,947</u>	<u>98,509</u>
Other monetary assets					
Income tax reclaimable on gift aided income	5,000	0	0	5,000	5,075
Church hall lettings receivable		0	0	0	950
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value					
Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	0	0	1,597
Balance owing on Parish Share	0	0	0	0	0
Fee Deposits	0	0	0	0	500
HillTop Audio Visual - CD/USB Bluetooth receiver	0	0	0	0	927
Rev R Forrest - Expenses	0	0	0	0	465
GDBF - Wedding Fees	0	0	0	0	436

Approved by the Parochial Church Council and signed on its behalf by:

Rev Rachel Forrest

(Chair)



(Member)

Date:

5th April 2024

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2023 £	2022 £
General Fund - Schedule A	24,453	20,003

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	30,745	30,745
Hall Fabric Fund - Schedule J	0	0
	30,803	30,803

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	737	585
Youth and Sunday Club Fund - Schedule D	543	543
Specified Gifts Fund - Schedule E	4,784	6,166
The Mark Hayter Memorial Fund - Schedule F	6,807	6,382
The Joe Selwyn Memorial Fund - Schedule G	4,224	4,262
Organ Fund - Schedule H	10,203	9,930
Fabric Fund - Schedule I	23,226	17,890
Hall Fabric Fund - Schedule J	763	348
Mission Fund - Schedule K	2,404	1,597
	53,691	47,703

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

SCHEDULE A - GENERAL FUND

	2023		2022	
	£	£	£	£
Receipts				
Open Plate collections		5,210		4,712
Planned giving - Envelopes		7,725		12,233
Planned giving - Standing orders etc		3,871		3,814
Planned giving - Parish giving scheme		17,479		18,759
Income tax recoverable on gift aided giving		7,686		8,586
Fees		5,687		7,657
Donations		16,446		4,855
Other		1,570		0
Fund raising events:	8,837			
Fete			1,977	
Harvest Lunch & Auction; Auction 2021			365	
Bingo nights			353	
Christmas Fayre			1,140	
Jumble Sales, Table Top and Coffee Mornings			2,535	
	8,837		6,370	
Less Costs of fund raising events	554		153	
		8,283		6,217
Total receipts		73,957		66,833
Payments				
Vicar's working expenses:				
Expenses	595		58	
Telephone/Broadband			888	
Travel costs			171	
		595		1,117
Curates' working expenses:				
Expenses	0		0	
			0	
			0	
		0		0
Office		2,012		854
DBF fees		1,907		(428)
Fees		969		
Salaries: Organist	3,933		3,800	
		3,933		3,800
Parish Share: paid in year		52,088		56,088
Choir and organ:				
Choir	220		0	
Organ and piano tuning			185	
RSCM subscription			110	
		220		295
Youth and Children's work		0		0
Water and insurance:	3,181		93	
			2,723	
		3,181		2,816
Heat and light:				
Gas and Electricity	3,332		2,207	
			981	
		3,332		3,188

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

SCHEDULE A - GENERAL FUND continued

	£	2023	£	2022	£
Payments continued					
Churchyard:					
Mower and Grass cutting		0		0	
			0		0
Maintenance:					
General maintenance costs		1,359		1,509	
			1,359		1,509
Books and stationery			2,970		2,081
Stewardship envelopes			0		198
Altar			1,184		658
Sundries donations			372		541
Total payments			74,122		72,717
Excess of payments over receipts			(165)		(5,884)
Church hall receipts					
Lettings		11,780		12,705	
Church hall payments					
Caretaker		2,345		2,719	
Electricity and gas		1,558		1,765	
Insurance and water bills		1,960		2,053	
Maintenance		2,584		2,775	
		8,447		9,312	
			3,333		3,393
Interest received on bank accounts			1,282		161
Excess of receipts over payments general fund			4,450		(2,330)
Balance at 1st January 2023			20,003		22,333
Balance at 31st December 2023			24,453		20,003

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE B - CHOIR FUNDS

	2023		2022	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2023	31	585	31	585
Receipts				
	0	273	0	0
	0	273	0	0
Payments				
Leaving gift	0	121	0	0
Balance at 31st December 2023	31	737	31	585

SCHEDULE C - MOWER FUND

	Designated £	Designated £
Balance at 1st January 2023	27	27
Receipts		
	0	0
Payments		
Mower repair	0	0
Balance at 31st December 2023	27	27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	Restricted £	Restricted £
Balance at 1st January 2023	543	643
Receipts		
Donations	0	0
Payments		
Roots workbooks	0	100
Balance at 31st December 2023	543	543

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

SCHEDULE E - SPECIFIED GIFTS FUND

	2023 Restricted £	2022 Restricted £
Balance at 1st January 2023	6,166	4,935
Receipts		
•	0	0
Donation for Baptismal candles etc	0	0
Book of Remembrance	40	135
Dntn for sanctuary decoration	1,490	0
Dntns to Project Fund	50	1,690
	<hr/> 1,580	<hr/> 1,825
Payments		
Baptismal candles	82	143
Audio-visual annual maintenance/streaming capability	0	384
Book of Remembrance	0	67
sanctuary decorating	2,880	0
	<hr/> 2,962	<hr/> 594
Balance at 31st December 2023	<hr/> 4,784	<hr/> 6,166

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2023	6,382	6,638
Receipts		
Donations	729	0
Interest receivable	49	6
	<hr/> 778	<hr/> 6
Payments		
Children's Bibles	353	262
	<hr/> 6,807	<hr/> 6,382
Balance at 31st December 2023		

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2023	4,262	4,347
Receipts		
Interest receivable	33	5
Donation	0	20
Payments		
Christmas tree:	71	110
	<hr/> 4,224	<hr/> 4,262
Balance at 31st December 2023		

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2023	9,930	9,685
Receipts		
Donations and tax recoverable	273	245
	<hr/> 10,203	<hr/> 9,930
Balance at 31st December 2023		

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023

SCHEDULE I - FABRIC FUNDS

	2023 Designated £	2023 Restricted £	2022 Designated £	2022 Restricted £
Balance at 1st January 2023	30,745	17,890	29,745	15,343
Receipts				
Choir event	0	2,232	0	0
Fund raising events - Coffee mornings, shop	0	389	0	2,080
Fund raising events -	0	2,715	0	0
Legacy	0	0	1,000	0
Donations	0	0	0	1,148
	0	5,336	1,000	3,228
Payments				
Replacement Hot water Heater for hall kitchen	0	0	0	681
Balance at 31st December 2023	30,745	23,226	30,745	17,890

SCHEDULE J - HALL FABRIC FUNDS

	2023 Designated £	2023 Restricted	2022 Designated £	2022 Restricted
Balance at 1st January 2023	0	348	0	173
Receipts				
Donations: towards new heating	0	695	0	175
Payments				
	0	280	0	0
Balance at 31st December 2023	0	763	0	348

SCHEDULE K - MISSIONS FUNDS

	2023 Restricted £	2022 Restricted £
Balance at 1st January 2023	1,597	1,042
Receipts		
Collections at services	1,314	1,067
Fund raising events		690
Other donations		218
	1,314	1,975
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	507	782
Home missions and other Church Societies	0	638
	507	1,420
Balance at 31st December 2023	2,404	1,597

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

LAURA PITT FCCA
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Date: 11/9/24