

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY CHURCH LONGLEVENS

England & Wales - Charity number 1178091

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY CHURCH LONGLEVENS, HOLY TRINITY LONGLEVENS PCC
Status	Registered
Legal form	Other
Registered	2018-04-25
Register	View on the Charity Commission register

Contact

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Website	www.holytrinitylonglevens.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Regular public worship open to all. The provision of sacred space for personal prayer and contemplation. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Taking of religious assemblies in schools. Supporting other charities in the UK and overseas.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£107,051	£133,928	-	-
2023-12-31	£97,855	£87,417	-	-
2022-12-31	£88,331	£85,349	-	-
2021-12-31	£71,533	£63,195	-	-
2020-12-31	£59,530	£62,044	-	-

Trustees

Name	Role	Appointed
Rev RACHEL ELEANOR FORREST	Chair	2022-06-12
ALAN WATSON		2022-05-29
CAROL ANN HARDY		2024-04-21
CAROLE ALICIA KINSVILLE		2024-04-21
Dr JULIE LATCHEM-HASTINGS		2024-04-21
GILLIAN ELIZABETH HORSEY		2026-05-17
IAN DOUGLAS BINGHAM		2026-05-17
JANET PERHAM CHITTY		2017-04-23
Jean Elizabeth Mason		2022-05-29
LYNN MARGARET ROBINSON		2016-04-24
MARY LOUISE HUMPHRIS		2015-04-25
MICHAEL JOHN GAVIN		2026-05-17
NIGEL REES		2016-04-24
PATRICIA MAY MACKNESS B.A. HONS		2017-04-23
RICHARD DENNIS LEATHERDALE		2020-10-04
STEVEN MICHAEL PEACHEY		2016-04-24

Accounts

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2024

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2024

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.
It is part of the Diocese of Gloucester within the Church of England.
The correspondence address is Holy Trinity Church Office, Church Road, Longlevens,
Gloucester, GL2 0AJ.
The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2024

	Name	Post	Dates if part year
Incumbent:	Revd R Forrest	Chair	
Wardens:	Mrs C Kinsville		Elected – April 2024
	Mr S Peachey		Re-Elected – April 2024
Reader:	Mr A Watson		
Deanery Synod:	Mr T Haines		
	Mrs L Robinson		
	Mr R Leatherdale		
Elected	Mrs J Chitty		Re-elected April 2024
Members:	Mrs M Humphris		Re-elected April 2024
	Mrs P Mackness		
	Mr N Rees		
	Mr T Simpson		Stepped down April 2024
	Mrs Carol Hardy	Safeguarding Officer	Elected April 2024
	Mrs J Mason		
	Mrs S Watson.	Secretary & Treasurer	Stepped down January 2024
	Dr Julie Latchem		
	-Hastings	Secretary	Elected April 2024

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC. Revd Rachel Forrest, having acted as priest-in-charge on secondment from Winchcombe Church up to Easter 2022, was formally appointed as Interim Priest in Charge for a period of 3 years starting in June 2022. Supported by the churchwardens and PCC, she has overall responsibility for the running of the church. She was made permanent Priest-in-Charge on 9th March 2025.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

The current roll, last fully revised ahead of the Annual meeting in April 2019, stood at 121. The list will be fully revised in advance of the 2025 APCM.

Congregation numbers have risen, with weekly attendances averaging around 55-65 people. We are delighted to see so many younger people and new faces in our congregation. The provision of live streamed services continues to attract a regular online attendance of around 20 views on Sunday, with further viewing over the course of the following week.

WORK OF THE PCC 2024

Vision and objectives/priorities

Our priorities remain driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's
love out into the community and to welcome and nourish with God's love
all who enter.

Just as I have loved you, you also should love one another – John 13.34
Taste and see that the Lord is good – Psalm 34.8

In June 2022 Revd Rachel Forrest was appointed as Interim Priest-In-Charge of Holy Trinity, Longlevens for a period of 3 years with a remit to help return the church to a stable and sustainable footing. The strategic direction of the church in the coming years will be determined by the necessities to achieve that and subject to endorsement by the PCC. On March 9th 2025 Rachel was re-licensed as the permanent Priest-in-Charge.

We remain committed to making Holy Trinity a genuinely welcoming, friendly and inclusive community.

STEWARDSHIP

Response to Quinquennial Recommendations

We are awaiting the Architect's Report to be able to go ahead with Holy Trinity 90+ to rectify the issues raised in last year's Quinquennial Inspection.

Work has been carried out has been to rectify immediate problems, such as the sealing of the redundant coal chute to prevent water ingress into the church cellar and repairs to the hall plumbing.

The Church floor was badly damaged due to the vandalism in August 2024. Following this the local Community and some of the congregation raised money for CCTV to be installed in the Church. A Faculty has been submitted to the Diocese and we are currently awaiting approval for the installation to go ahead. The Church floor following this had restoration work carried out in late 2024.

Fundraising and Holy Trinity 90th Birthday Celebrations

Fundraising and celebrations for Holy Trinity 90+ has been taking place with concerts, afternoon teas, parish meals and more. Many thanks to all concerned.

During 2024 the following events took place:

Coffee Mornings – as well as raising funds to support the ministry of the church, the monthly coffee mornings provide an important social function. During 2024 these events have gone from strength to strength and make a sizeable monthly contribution to church funds.

Afternoon Teas, brunches and lunches – Regular delicious afternoon teas, community brunches and lunches organised and catered for by Richard Mooney and the outreach team have raised significant 90+ funds and been tremendously enjoyable social events.

Holy Trinity's 90th Birthday. It was wonderful to welcome a group from Leksand for a weekend of events and activities to celebrate our 90th Birthday. We are looking forward to a group visit to Leksand in April 2025 to help them celebrate their 150th church birthday.

Flower Festival – May 17th- 19th saw a flower and craft celebration, displayed in the Church, celebrating the 90th anniversary of Holy Trinity.

Choral Evensong – in further celebration of Holy Trinity 90th year, a special choral evensong sung by the Cathedral choir was held.

Summer Fete – the annual Fete was held for the third time since 2019. As well as helping to raise funds towards the ministry and mission of the church, the Fete acts as a visible “shop window” to the wider community, bringing in people who do not normally engage with the church. In particular the Fete continues to demonstrate the support for the church in the wider community. Plans are in action to bring in more community groups and reach out to a younger audience.

Variety Evening – In 2022 an evening of music and entertainment was arranged to raise funds specifically to enable the redecoration of the sanctuary area. The evening was well received and repeated during 2023. It also demonstrates the viability of smaller self-contained events as a means of raising funds for specific goals. A further variety evening held in May 2024 coincided with a visit from our sisters and brothers in Leksand. Another well attended event raising significant sums for Holy Trinity 90+. Another such event is planned for June 2025.

Christmas Tree Festival. We held Christmas Tree Festivals in 2022, 2023 and 2024 that engaged community groups and the wider community.

Safeguarding

Safeguarding remains a priority for the PCC and is reviewed at each PCC meeting. Whilst to date there have been no reported safeguarding incidents reported, all members of the PCC are required to undertake training as recommended by the Church of England in order to build an awareness of potential issues and how to respond in the event of an incident occurring. Our Safeguarding Officer continues to use the Church's Safeguarding Dashboard to ensure that our policies and practices remain appropriate and up to date.

WORSHIP AND PRAYER

Our regular pattern of Sunday and midweek worship and prayer has been maintained throughout the year. In addition to regular services, we were able to offer again a full programme of services

during Holy Week and Easter, including in 2024, services every day in Holy Week. Similarly, a full programme of Christmas services took place, all growing in numbers from last year. Most notably the 'Crib Service' which attracted over 300 people "Blue Christmas" continues to grow in popularity with another appreciative congregation from people for whom this is a challenging time of the year. All the numbers were up on our Christmas services.

During 2024, again, a number of special services were held, including services where members of the congregation and community were invited to nominate their favourite hymns and carols. Such services are less structured in format and designed to be accessible to non-regular churchgoers as well as members of the existing congregations.

Advent and Lent courses have been well supported as well as the Explorers group and we look forward to a new faith course, "Tough Questions; starting later in 2025.

We are looking forward to a Confirmation Service in November 2025 with Bishop Rachel.

SHARING FAITH AND VALUES

SERVING THE COMMUNITY AND THE WIDER WORLD

We remain committed to extending a welcome to everyone, regardless of any difference.

Holy Trinity Toddlers continues to be popular with the parents of pre-school age children. These weekly sessions provide an opportunity for members of the church community to engage with them.

We have continued to support the work of Gloucester Foodbank, with members of the congregation making donations of food items and toiletries These are regularly delivered to the food bank for distribution to people in short-term financial difficulty. This has been especially important during the recent heightened demand on the service. We are grateful to those who have donated items and those who have organised the deliveries.

A decision was taken not to stage 'The Way of the Cross' in 2024, however this successful passion play will again be stage in the centre of Gloucester on Good Friday, 2025, supported by the acting skills of many in the congregation of Holy Trinity as well as those from other churches and worship groups, alongside professional actors and other community groups.

FINANCIAL REVIEW

We are on course to pay our Parish Share this year.

Revd Rachel Forrest
Priest-In-Charge

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2024

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2024


	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	37,546	0	0	37,546	29,075
Income tax recovered	10,267	0	0	10,267	7959
Open plate collections	5,570	0	0	5,570	6,524
Sundry donations & Grants	9,719	0	11,428	21,147	18143
Donations for specific purposes	0	0	1,877	1,877	1580
Legacies	0	0	0	0	0
Activities for generating funds:					
Fund raising events	10,375	0	3,018	13,393	14173
Income from investments:					
Interest	2,154	0	0	2,154	1,364
Income from charitable (church) activities:					
Sale of magazines	0	0	0	0	0
Magazine advertising income	0	0	0	0	0
Church hall lettings	12,055	0	0	12,055	11,780
Fees	3,043	0	0	3,043	5,687
Other	0	0	0	0	1570
TOTAL RECEIPTS	90,729	0	16,323	107,051	97,855
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	146	0	0	146	0
Fundraising trading: costs of goods etc:					
Costs of fund raising events	1,021	0	0	1,021	554
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	912	912	507
Home missions and other Church societies	0	0	43	43	0
Parish Share	48,000	0	0	48,000	52,088
Clergy expenses	1,518	0	0	1,518	595
Church running expenses:					
Heating, lighting, insurance and cleaning	3,039	0	0	3,039	6,513
Cost of services: altar, choir, organ etc	1,750	0	612	2,362	4,907
Church and churchyard maintenance	1,214	0	1,582	2,795	1,359
Salaries	2,000	0	0	2,000	3933
Upkeep of hall	13,200	0	8,713	21,913	8,727
Books, stationery and office	2,224	0	0	2,224	4,982
Sundries	545	0	0	545	3,252
	0	0	0	0	0
TOTAL PAYMENTS	74,658	0	11,861	86,519	87,417
NET RECEIPTS/(PAYMENTS)	16,070	0	4,462	20,532	10,438
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	16,070	0	4,462	20,532	10,438
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2024	28,903	30,803	53,691	113,397	98,509
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2024	44,973	30,803	58,153	133,929	108,947

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity No 1178091
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2024

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	25,818	22,090	51,455	99,364	94,774
National Savings Investment account	0	0	0	0	12,840
	<u>25,818</u>	<u>22,090</u>	<u>51,455</u>	<u>99,364</u>	<u>107,614</u>
Other monetary assets					
Income tax reclaimable on gift aided income	0	0	0	0	5,000
Church hall lettings receivable		0	0	0	0
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	0	0	0
Balance owing on Parish Share	0	0	0	0	0
Fee Deposits	0	0	0	0	0
HillTop Audio Visual - CD/USB Bluetooth receiver	0	0	0	0	0
Rev R Forrest - Expenses	0	0	0	0	0
GDBF - Wedding Fees	0	0	0	0	0

Approved by the Parochial Church Council and signed on its behalf by:

Rev Rachel Forrest  (Chair)

Date:  (Member)
31/8/25.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2024	2023
	£	£
General Fund - Schedule A	39,339	28,903

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	22,032	30,745
Hall Fabric Fund - Schedule J	0	0
	22,090	30,803

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	561	737
Youth and Sunday Club Fund - Schedule D	543	543
Specified Gifts Fund - Schedule E	6,677	4,784
The Mark Hayter Memorial Fund - Schedule F	6,628	6,807
The Joe Selwyn Memorial Fund - Schedule G	4,124	4,224
Organ Fund - Schedule H	10,203	10,203
Fabric Fund - Schedule I	23,820	23,226
Hall Fabric Fund - Schedule J	3,385	763
Mission Fund - Schedule K	2,291	2,404
Holy Trinity 90+ Fund - Schedule L	3,975	0
	62,207	53,691

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

The Holy Trinity 90+ fund represents monies received to be spent on major structural building activities to safeguard the Church buildings.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

SCHEDULE A - GENERAL FUND

	2024		2023	
	£	£	£	£
Receipts				
Open Plate collections		5,570		5,210
Planned giving - Envelopes		8,091		7,725
Planned giving - Standing orders etc		3,880		3,871
Planned giving - Parish giving scheme		25,575		17,479
Income tax recoverable on gift aided giving		10,267		7,686
Fees		3,043		5,687
Donations		9,719		16,446
Other		0		1,570
Fund raising events:			8,837	
Fete	1,567			
Parish Lunches	1,410			
Auction	1,200			
Christmas Fayre & Christmas Tree Festival	1,510			
Jumble Sales, Table Top and Coffee Mornings	3,397			
Concerts	1,291			
	10,375		8,837	
Less Costs of fund raising events	1,021		554	
		9,354		8,283
Total receipts		75,499		73,957
Payments				
Vicar's working expenses:				
Expenses	1,518		595	
Telephone/Broadband				
Travel costs				
		1,518		595
Curates' working expenses:				
Expenses	0		0	
Office	2,336	0		2,012
DBF fees		0		1,907
Fees	3,735	0		969
Salaries: Organist	2,000		3,933	
		2,000		3,933
Parish Share: paid in year		48,000		52,088
Choir and organ:				
Choir			220	
Organ and piano tuning	280			
RSCM subscription	270			
		550		220
Youth and Children's work		0		0
Water and insurance:	3,039		3,181	
		3,039		3,181
Heat and light:	6,848			
Gas and Electricity			3,332	
		6,848		3,332

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

SCHEDULE A - GENERAL FUND continued

	2024		2023	
	£	£	£	£
Payments continued				
Churchyard:				
Mower and Grass cutting	0		0	
	<hr/>		<hr/>	
Maintenance:		0		0
General maintenance costs	1,214		1,359	
	<hr/>		<hr/>	
Books and stationery		0		1,359
Stewardship envelopes		2,224		2,970
Altar		146		0
Sundries donations		1,200		1,184
		545		372
		<hr/>		<hr/>
Total payments		66,071		74,122
		<hr/>		<hr/>
Excess of payments over receipts		9,427		(165)
Church hall receipts				
Lettings	12,055		11,780	
Church hall payments				
Caretaker	3,120		2,345	
Electricity and gas	3,340		1,558	
Insurance and water bills	1,998		1,960	
Maintenance	4,742		2,584	
	<hr/>		<hr/>	
	13,200		8,447	
	<hr/>		<hr/>	
		(1,145)		3,333
Interest received on bank accounts		2,154		1,282
		<hr/>		<hr/>
Excess of receipts over payments general fund		10,436		4,450
Balance at 1st January 2024		28,903		24,453
		<hr/>		<hr/>
Balance at 31st December 2024		39,339		28,903
		<hr/>		<hr/>

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

SCHEDULE B - CHOIR FUNDS

	2024		2023	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2024	31	737	31	585
Receipts	0	0	0	273
	<hr/>	<hr/>	<hr/>	<hr/>
Payments	0	0	0	273
Miscellaneous	0	176	0	121
	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31st December 2024	31	561	31	737

SCHEDULE C - MOWER FUND

	2024		2023	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2024		27		27
Receipts		0		0
Payments		0		0
Mower repair		0		0
		<hr/>		<hr/>
Balance at 31st December 2024		27		27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	2024		2023	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2024		543		543
Receipts		0		0
Donations		0		0
Payments		0		0
Roots workbooks		0		0
		<hr/>		<hr/>
Balance at 31st December 2024		543		543

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

SCHEDULE E - SPECIFIED GIFTS FUND

	2024 Restricted £	2023 Restricted £
Balance at 1st January 2024	4,784	6,166
Receipts		
	0	0
Donation for Baptismal candles etc	80	0
Book of Remembrance	70	40
CCTV Donations	1,807	1,490
Dntns to Project Fund	0	50
	<hr/> 1,957	<hr/> 1,580
Payments		
Baptismal candles	64	82
Audio-visual annual maintenance/streaming capability	0	0
Book of Remembrance	0	0
sanctuary decorating	0	2,880
	<hr/> 64	<hr/> 2,962
Balance at 31st December 2024	<hr/> 6,677	<hr/> 4,784

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2024	6,807	6,382
Receipts		
Donations	93	729
Interest receivable	0	49
	<hr/> 93	<hr/> 778
Payments		
Children's Bibles	272	353
	<hr/>	<hr/>
Balance at 31st December 2024	<hr/> 6,628	<hr/> 6,807

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2024	4,224	4,262
Receipts		
Interest receivable	0	33
Donation	0	0
Payments		
Christmas tree:	100	71
	<hr/>	<hr/>
Balance at 31st December 2024	<hr/> 4,124	<hr/> 4,224

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2024	10,203	9,930
Receipts		
Donations and tax recoverable	0	273
Payments		
Maintenance	0	
	<hr/>	<hr/>
Balance at 31st December 2024	<hr/> 10,203	<hr/> 10,203

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

SCHEDULE I - FABRIC FUNDS

	2024 Designated £	2024 Restricted £	2023 Designated £	2023 Restricted £
Balance at 1st January 2024	30,745	23,226	30,745	17,890
Receipts				
Choir event	0	0	0	2,232
Fund raising events - Coffee mornings, shop	0	2,175	0	389
Fund raising events -	0	0	0	2,715
Legacy	0	0	0	0
Donations	0	0	0	0
	0	2,175	0	5,336
Payments				
Hall Heating Deposit	8,713	0	0	0
Quinquennial Inspection		1,222		
Church floor restoration		360		
Balance at 31st December 2024	22,032	23,820	30,745	23,226

SCHEDULE J - HALL FABRIC FUNDS

	2024 Designated £	2024 Restricted	2023 Designated £	2023 Restricted
Balance at 1st January 2024	0	763	0	348
Receipts				
Donations: towards new heating	0	11,335	0	695
Payments				
	0	8,713	0	280
Balance at 31st December 2024	0	3,385	0	763

SCHEDULE K - MISSIONS FUNDS

	2024 Restricted £	2023 Restricted £
Balance at 1st January 2024	2,404	1,597
Receipts		
Collections at services	0	1,314
Fund raising events	842	
Other donations	0	
	842	1,314
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	912	507
Home missions and other Church Societies	43	0
	955	507
Balance at 31st December 2024	2,291	2,404

SCHEDULE I - HOLY TRINITY 90+ FUND

	2024 Restricted £	2023 Restricted £
Balance at 1st January 2024		
Receipts		
Fundraising	3512	
Donations	463	
Grants	0	
	<hr/> 3975	<hr/> 0
Payments		
Fees	0	
Materials, labour costs, etc.	0	
	<hr/> 0	<hr/> 0
Balance at 31st December 2024	<hr/> 3975	<hr/> 0

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2024, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

LAURA PITT
FCCA

LPitt

Brothertons Accountants Ltd
Commercial House
2 Abbeymead Avenue
Gloucester
GL4 5UA

Date: 6/10/2025 .

Accounts

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

**Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2023**

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2023

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.
It is part of the Diocese of Gloucester within the Church of England.
The correspondence address is Holy Trinity Church Office, Church Road, Longlevens,
Gloucester, GL2 0AJ.
The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2023

	Name	Post	Dates if part year
Incumbent:	Revd R Forrest	Chair	
Wardens:	Mr A Watson		Re-Elected – April 2023
	Mr S Peachey		Re-Elected – April 2023
Reader:	Mr A Watson		
Deanery	Mrs P Mackness		Stepped down April 2023
Synod:	Mr T Haines		
	Mrs L Robinson		
	Mr R Leatherdale		
Elected	Mrs J Chitty	Treasurer	
Members:	Mr E Chitty		Stepped down April 2023
	Mrs M Humphris		
	Mrs P Mackness		Elected April 2023
	Mrs E Simpson		
	Mr N Rees		
	Mr T Simpson		
	Mrs Carol Hardy		
	Mrs J Mason		
	Mrs S Watson	Secretary	
	Dr Julie Latchem-Hastings	PCC Secretary. Co-opted January 2024	

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC. Revd Rachel Forrest, having acted as priest-in-charge on secondment from Winchcombe Church up to Easter 2022, was formally appointed as Interim Priest in Charge for a period of 3 years starting in June 2022. Supported by the churchwardens and PCC, she has overall responsibility for the running of the church.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent, in promoting the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

A new electoral roll was compiled ahead of the Annual meeting in April 2019. The number of parishioners recorded on the roll at that time was 135. Having revised the Roll, post pandemic the number of people on our Electoral Roll to date is 124.

Congregation numbers have risen, with weekly attendances averaging around 55-65 people. Despite losing some longstanding members of the congregation, this number has continued to show a modest increase over the year. The provision of live streamed services continues to attract a regular online attendance of around 20 views on Sunday, with further viewing over the course of the following week.

WORK OF THE PCC 2023

Vision and objectives/priorities

Our priorities remain driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's
love out into the community and to welcome and nourish with God's love
all who enter.

Just as I have loved you, you also should love one another – John 13.34
Taste and see that the Lord is good – Psalm 34.8

In June 2022 Revd Rachel Forrest was appointed as Interim Priest-In-Charge of Holy Trinity, Longlevens for a period of 3 years. She has a remit to help return the church to a stable and sustainable footing. The strategic direction of the church in the coming years will be determined by the necessities to achieve that and subject to endorsement by the PCC. Any change in direction will inevitably need to align with the Deanery Strategic Plan which is currently under development.

We remain committed to making Holy Trinity a genuinely welcoming, friendly and inclusive community.

STEWARDSHIP

Response to Quinquennial Recommendations

During the course of 2023 no significant structural work has been carried out on either the church building or the church hall. This has been primarily due to the availability of people to undertake the necessary work. We have however, redecorated the Sanctuary and Chancel area. We have also had the Quinquennial Inspection of the Church which highlighted those issues which are a priority to be carried out during the remainder of the year and going forward over the next 5 years and plans are in place to do this.

Such work as has been carried out has been to rectify immediate problems, such as the sealing of the redundant coal chute to prevent water ingress into the church cellar and repairs to the hall plumbing.

Fundraising

Following the recent Quinquennial Inspection, Reverend Rachel Forrest has proposed the setting up of 'Holy Trinity 90+'. We are in our 90th year and this is a fundraising Committee dedicated to keeping the church going for the next 90 years. This committee would be seeking to reach out into the community to promote awareness and raise funds as well as by grant applications. It is expected to be a 5-year project.

During 2023 the following events took place:

Coffee Mornings – as well as raising funds to support the ministry of the church, the monthly coffee mornings provide an important social function. During 2023 these events have gone from strength to strength and make a sizeable monthly contribution to church funds.

Summer Fete – the annual Fete was held for the second time since 2019. As well as helping to raise funds towards the ministry and mission of the church, the Fete acts as a visible “shop window” to the wider community, bringing in people who do not normally engage with the church. In particular the Fete continues to demonstrate the support for the church in the wider community. Plans are in action to bring in more community groups and reach out to a younger audience.

Variety Evening – In 2022 an evening of music and entertainment was arranged to raise funds specifically to enable the redecoration of the sanctuary area. The evening was well received and repeated during 2023. It also demonstrates the viability of smaller self-contained events as a means of raising funds for specific goals. Another such event is planned in May 2024.

Christmas Tree Festival. We held Christmas Tree Festivals in 2022 and 2023 that engaged community groups and the wider community.

Safeguarding

Safeguarding remains a priority for the PCC and is reviewed at each PCC meeting. Whilst to date there have been no reported safeguarding incidents reported, all members of the PCC are required to undertake training as recommended by the Church of England in order to build an awareness of potential issues and how to respond in the event of an incident occurring. Our Safeguarding Officer continues to use the Church's Safeguarding Dashboard to ensure that our policies and practices remain appropriate and up to date.

WORSHIP AND PRAYER

Our regular pattern of Sunday and midweek worship and prayer has been maintained throughout the year. In addition to regular services, we were able to offer again a full programme of services during Holy Week and Easter, including in 2023, services every day in Holy Week. Similarly, a full programme of Christmas services took place, all growing in numbers from last year. Most notably the 'Crib Service' which attracted over 300 people (and two Shetland ponies!). “Blue Christmas” built on last year with another appreciative congregation from people for whom this is a challenging time of the year.

During 2023, again, a number of special services were held, including the ever-popular Pet Blessing Service and services where members of the congregation and community were invited

to nominate their favourite hymns and carols. Such services are less structured in format and designed to be accessible to non-regular churchgoers as well as members of the existing congregations.

In December 2023 we held a Confirmation Service presided by Bishop Robert. Nine of our congregation members were confirmed with another two from Dursley. It was a joyous service and we are looking forward to at least another four candidates for Confirmation this year.

SHARING FAITH AND VALUES

SERVING THE COMMUNITY AND THE WIDER WORLD

In 2023, Holy Trinity signed up to the Inclusive Church organisation with a commitment to extend welcome to everyone, regardless of any difference.


Holy Trinity Toddlers continues to be popular with the parents of pre-school age children. These weekly sessions provide an opportunity for members of the church community to engage with them.

We have continued to support the work of Gloucester Foodbank, with members of the congregation making donations of food items and toiletries. These are regularly delivered to the food bank for distribution to people in short-term financial difficulty. This has been especially important during the recent heightened demand on the service. We are grateful to those who have donated items and those who have organised the deliveries.

In 2023, Reverend Rachel Forrest staged 'The Way of the Cross' in the centre of Gloucester on Good Friday. This was well supported by the acting of skills of many in the congregation of Holy Trinity and as well as being a great success, inspired strong links with other churches and worship groups.

FINANCIAL REVIEW

Due to the recent ill health of our Treasurer, the Accounts are unavailable at the time of writing this. We have put in emergency measures and trust we will have them available by the time of the APCM.

 25th April 2024

Revd Rachel Forrest
Interim Priest-In-Charge

Financial Review

Total receipts on ordinary unrestricted funds were £87,574 and are detailed in the Financial Statements.

Total payments on the ordinary unrestricted fund in the year were £83,183.

The largest item of expenditure £52,088 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services.

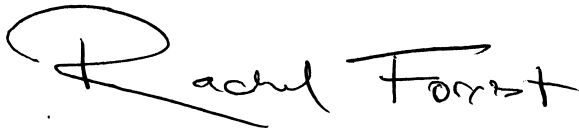
The net result for the year was an excess of receipts over payments £4,390.

Reserves Policy

The PCC held £24,393 in unrestricted funds at the end of the year. These funds are held to meet unforeseen expenditure which may occur. Because it is not possible to forecast what future expenditure may be necessary, it is difficult to say what period of time this expenditure would cover.

Restricted Funds

Monies held in 6 Restricted Funds are donations and fundraising income especially to be spent on Choir and Music; Youth activities; Organ maintenance; fabric of the church; fabric of the church hall; missions and charities. In addition, a Specified Gifts Fund is held for donations etc. received to be spent on purposes specified by the donor, less related expenditure. There are two memorial funds established, the interest of which is to be used for the benefit of children associated with the church and the benefit of flowers in the church, respectively.

A handwritten signature in black ink that reads "Rachel Forrest". The signature is written in a cursive style with a large initial 'R'.

Rev'd Rachel Forrest (Priest in charge)

Date: 12.09.2024

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2023

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	29,075	0	0	29,075	34,806
Income tax recovered	7,686	0	273	7,959	8,741
Open plate collections	5,210	0	1,314	6,524	5,779
Sundry donations & Grants	16,446	0	1,697	18,143	6,486
Donations for specific purposes	0	0	1,580	1,580	1,845
Legacies	0	0	0	0	1,000
Activities for generating funds:					
Fund raising events	8,837	0	5,336	14,173	9,140
Income from investments:					
Interest	1,282	0	82	1,364	172
Income from charitable (church) activities:					
Sale of magazines	0	0	0	0	0
Magazine advertising income	0	0	0	0	0
Church hall lettings	11,780	0	0	11,780	12,705
Fees	5,687	0	0	5,687	7,657
Other	1,570			1,570	
TOTAL RECEIPTS	87,573	0	10,282	97,855	88,331
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	0	0	0	0	198
Fundraising trading: costs of goods etc:					
Costs of fund raising events	554	0	0	554	153
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	507	507	782
Home missions and other Church societies	0	0	0	0	638
Parish Share	52,088	0	0	52,088	56,088
Clergy expenses	595	0	0	595	689
Church running expenses:					
Heating, lighting, insurance and cleaning	6,513	0	0	6,513	6,004
Cost of services: altar, choir, organ etc	4,280	0	627	4,907	5,368
Church and churchyard maintenance	1,359	0	0	1,359	1,509
Salaries	3,933	0	0	3,933	0
Upkeep of hall	8,447	0	280	8,727	9,993
Books, stationery and office	4,982	0	0	4,982	3,002
Sundries	372	0	2,880	3,252	541
	0	0	0	0	384
TOTAL PAYMENTS	83,123	0	4,294	87,417	85,349
NET RECEIPTS/(PAYMENTS)	4,450	0	5,988	10,438	2,982
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	4,450	0	5,988	10,438	2,982
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2023	20,003	30,803	47,703	98,509	95,527
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2023	24,453	30,803	53,691	108,947	98,509

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

Registered Charity No 1178091

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST DECEMBER 2023

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	22,644	30,803	42,660	96,107	85,768
National Savings Investment account	1,809	0	11,031	12,840	12,741
	24,453	30,803	53,691	108,947	98,509
Other monetary assets					
Income tax reclaimable on gift aided income	5,000	0	0	5,000	5,075
Church hall lettings receivable		0	0	0	950
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value					
Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	0	0	1,597
Balance owing on Parish Share	0	0	0	0	0
Fee Deposits	0	0	0	0	500
HillTop Audio Visual - CD/USB Bluetooth receiver	0	0	0	0	927
Rev R Forrest - Expenses	0	0	0	0	465
GDBF - Wedding Fees	0	0	0	0	436

Approved by the Parochial Church Council and signed on its behalf by:

Rev Rachel Forrest

(Chair)



(Member)

Date:

5th April 2024

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2023

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2023 £	2022 £
General Fund - Schedule A	24,453	20,003

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	30,745	30,745
Hall Fabric Fund - Schedule J	0	0
	<u>30,803</u>	<u>30,803</u>

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	737	585
Youth and Sunday Club Fund - Schedule D	543	543
Specified Gifts Fund - Schedule E	4,784	6,166
The Mark Hayter Memorial Fund - Schedule F	6,807	6,382
The Joe Selwyn Memorial Fund - Schedule G	4,224	4,262
Organ Fund - Schedule H	10,203	9,930
Fabric Fund - Schedule I	23,226	17,890
Hall Fabric Fund - Schedule J	763	348
Mission Fund - Schedule K	2,404	1,597
	<u>53,691</u>	<u>47,703</u>

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE A - GENERAL FUND

	2023		2022	
	£	£	£	£
Receipts				
Open Plate collections		5,210		4,712
Planned giving - Envelopes		7,725		12,233
Planned giving - Standing orders etc		3,871		3,814
Planned giving - Parish giving scheme		17,479		18,759
Income tax recoverable on gift aided giving		7,686		8,586
Fees		5,687		7,657
Donations		16,446		4,855
Other		1,570		0
Fund raising events:	8,837			
Fete			1,977	
Harvest Lunch & Auction; Auction 2021			365	
Bingo nights			353	
Christmas Fayre			1,140	
Jumble Sales, Table Top and Coffee Mornings			2,535	
	<u>8,837</u>		<u>6,370</u>	
Less Costs of fund raising events	554		153	
		<u>8,283</u>		<u>6,217</u>
Total receipts		<u>73,957</u>		<u>66,833</u>
Payments				
Vicar's working expenses:				
Expenses	595		58	
Telephone/Broadband			888	
* Travel costs			171	
		<u>595</u>		<u>1,117</u>
Curates' working expenses:				
Expenses	0		0	
			<u>0</u>	
		0		0
Office		2,012		854
DBF fees		1,907		(428)
Fees		969		
Salaries: Organist	3,933		3,800	
		<u>3,933</u>		<u>3,800</u>
Parish Share: paid in year		52,088		56,088
Choir and organ:				
Choir	220		0	
Organ and piano tuning			185	
RSCM subscription			110	
		<u>220</u>		<u>295</u>
Youth and Children's work		0		0
Water and insurance:	3,181		93	
			<u>2,723</u>	
		<u>3,181</u>		<u>2,816</u>
Heat and light:				
Gas and Electricity	3,332		2,207	
			<u>981</u>	
		<u>3,332</u>		<u>3,188</u>

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE A - GENERAL FUND continued

	£	2023	£	2022	£
Payments continued					
Churchyard:					
Mower and Grass cutting		0		0	
		<hr/>		<hr/>	
			0		0
Maintenance:					
General maintenance costs		1,359		1,509	
		<hr/>		<hr/>	
			1,359		1,509
Books and stationery			2,970		2,081
Stewardship envelopes			0		198
Altar			1,184		658
Sundries donations			372		541
			<hr/>		<hr/>
Total payments			74,122		72,717
Excess of payments over receipts			(165)		(5,884)
Church hall receipts					
Lettings		11,780		12,705	
Church hall payments					
Caretaker		2,345		2,719	
Electricity and gas		1,558		1,765	
Insurance and water bills		1,960		2,053	
Maintenance		2,584		2,775	
		<hr/>		<hr/>	
		8,447		9,312	
			<hr/>		<hr/>
			3,333		3,393
Interest received on bank accounts			1,282		161
Excess of receipts over payments general fund			4,450		(2,330)
Balance at 1st January 2023			20,003		22,333
Balance at 31st December 2023			<hr/>		<hr/>
			24,453		20,003

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE B - CHOIR FUNDS

	2023		2022	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2023	31	585	31	585
Receipts	0	273	0	0
	0	273	0	0
Payments				
Leaving gift	0	121	0	0
Balance at 31st December 2023	31	737	31	585

SCHEDULE C - MOWER FUND

	Designated £	Designated £
Balance at 1st January 2023	27	27
Receipts	0	0
Payments		
Mower repair	0	0
Balance at 31st December 2023	27	27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	Restricted £	Restricted £
Balance at 1st January 2023	543	643
Receipts		
Donations	0	0
Payments		
Roots workbooks	0	100
Balance at 31st December 2023	543	543

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE E - SPECIFIED GIFTS FUND

	2023 Restricted £	2022 Restricted £
Balance at 1st January 2023	6,166	4,935
Receipts		
•	0	0
Donation for Baptismal candles etc	0	0
Book of Remembrance	40	135
Dntn for sanctuary decoration	1,490	0
Dntns to Project Fund	50	1,690
	<hr/> 1,580	<hr/> 1,825
Payments		
Baptismal candles	82	143
Audio-visual annual maintenance/streaming capability	0	384
Book of Remembrance	0	67
sanctauary decorating	2,880	0
	<hr/> 2,962	<hr/> 594
Balance at 31st December 2023	<hr/> 4,784	<hr/> 6,166

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2023	6,382	6,638
Receipts		
Donations	729	0
Interest receivable	49	6
	<hr/> 778	<hr/> 6
Payments		
Children's Bibles	353	262
	<hr/> 6,807	<hr/> 6,382
Balance at 31st December 2023	<hr/> 6,807	<hr/> 6,382

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2023	4,262	4,347
Receipts		
Interest receivable	33	5
Donation	0	20
Payments		
Christmas tree:	71	110
	<hr/> 4,224	<hr/> 4,262
Balance at 31st December 2023	<hr/> 4,224	<hr/> 4,262

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2023	9,930	9,685
Receipts		
Donations and tax recoverable	273	245
	<hr/> 10,203	<hr/> 9,930
Balance at 31st December 2023	<hr/> 10,203	<hr/> 9,930

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

**DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2023**

SCHEDULE I - FABRIC FUNDS

	2023 Designated £	2023 Restricted £	2022 Designated £	2022 Restricted £
Balance at 1st January 2023	30,745	17,890	29,745	15,343
Receipts				
Choir event	0	2,232	0	0
Fund raising events - Coffee mornings, shop	0	389	0	2,080
Fund raising events -	0	2,715	0	0
Legacy	0	0	1,000	0
Donations	0	0	0	1,148
	0	5,336	1,000	3,228
Payments				
Replacement Hot water Heater for hall kitchen	0	0	0	681
Balance at 31st December 2023	30,745	23,226	30,745	17,890

SCHEDULE J - HALL FABRIC FUNDS

	2023 Designated £	2023 Restricted	2022 Designated £	2022 Restricted
Balance at 1st January 2023	0	348	0	173
Receipts				
Donations: towards new heating	0	695	0	175
Payments	0	280	0	0
Balance at 31st December 2023	0	763	0	348

SCHEDULE K - MISSIONS FUNDS

	2023 Restricted £	2022 Restricted £
Balance at 1st January 2023	1,597	1,042
Receipts		
Collections at services	1,314	1,067
Fund raising events		690
Other donations		218
	1,314	1,975
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	507	782
Home missions and other Church Societies	0	638
	507	1,420
Balance at 31st December 2023	2,404	1,597

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2023, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

LAURA PITT FCCA
BROTHERTONS ACCOUNTANTS
COMMERCIAL HOUSE
2 ABBEYMEAD AVENUE
• GLOUCESTER, GL4 5UA

LPitt

Date: 11/9/24

Accounts

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2022

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2022

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.
It is part of the Diocese of Gloucester within the Church of England.
The correspondence address is Holy Trinity Church Office, Church Road, Longlevens,
Gloucester, GL2 0AJ.
The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2022

	Name	Post	Dates if part year
Incumbent:	Revd R Forrest	Chair	Appointed June 2022
Wardens:	Mr A Watson		Elected – May 2022
	Mr S Peachey		Re-Elected – May 2022
Reader:	Mr A Watson		
Deanery	Mrs P Mackness		
Synod:	Mr T Haines		
	Mrs L Robinson		
Elected	Mrs J Chitty	Treasurer	
Members:	Mr E Chitty		
	Mrs M Humphris		
	Mrs E Simpson		
	Mr N Rees		
	Mr R Leatherdale		
	Mr T Simpson		
	Mrs J Mason		Elected May 2022
	Mrs S Watson	Secretary	Co-opted September 2022

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC. Revd Rachel Forrest, having acted as priest-in-charge on secondment from Winchcombe Church up to Easter 2022, was formally appointed as Interim Priest in Charge for a period of 3 years starting in June 2022. Supported by the churchwardens and PCC, she has overall responsibility for the running of the church.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

A new electoral roll was compiled ahead of the Annual meeting in April 2019. The number of parishioners recorded on the roll at that time was 135. The number of people on our Electoral Roll at 31st April 2023 was 112.

Congregation numbers have remained stable as life has returned to normality after the pandemic, with weekly attendances averaging around 45-50 people. Despite losing some longstanding members of the congregation, this number has continued to show a modest increase over the year. The provision of live streamed continues to attract a regular online attendance of around 20 views on Sunday, with further viewing over the course of the following week.

WORK OF THE PCC 2022

Vision and objectives/priorities

Our priorities remain driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's love out into the community and to welcome and nourish with God's love all who enter.

Just as I have loved you, you also should love one another – John 13.34

Taste and see that the Lord is good – Psalm 34.8

In June 2022 Revd Rachel Forrest was appointed as Interim Priest-In-Charge of Holy Trinity, Longlevens for a period of 3 years. She has a remit to help return the church to a stable and sustainable footing. The strategic direction of the church in the coming years will be determined by the necessities to achieve that and subject to endorsement by the PCC. Any change in direction will inevitably need to align with the Deanery Strategic Plan which is currently under development.

Of the outstanding goals from the previous incumbent's tenure, the creation of an enclosed play area to the south of the church remains ongoing. Whilst we have been offered assistance with the provision of railing around the area in question and the churchyard as a whole, any proposals have to be approved by the Diocesan Advisory Committee (DAC) as being appropriate for the Grade 2 listed 1930's church. Detailed design of the scheme has held up progress, and it will be for the PCC to decide whether to continue or not.

We remain committed to making Holy Trinity a genuinely welcoming, friendly and inclusive community.

STEWARDSHIP

Response to Quinquennial Recommendations

During the course of 2022 no significant structural work has been carried out on either the church building or the church hall. This has been primarily due to the availability of people to undertake the necessary work. During the course of 2023 it will be necessary to carry out the overdue Quinquennial Inspection of the Church which will, no doubt, highlight those issues which are a priority to be carried out during the remainder of the year.

Such work as has been carried out has been to rectify immediate problems, such as the sealing of the redundant coal chute to prevent water ingress into the church cellar and repairs to the hall plumbing.

Fundraising

A Strategy Group has been formed to look at various aspects of church governance to determine the way forward. An early priority for this group was to look at fund raising activities. It concluded that regular, but smaller, fundraising activities throughout the year are more manageable than large one-off events, such as the Annual Auction.

During 2022 the following events took place:

Coffee Mornings – as well as raising funds to support the ministry of the church, the monthly coffee mornings provide an important social function. During 2022 these events have gone from strength to strength and make a sizeable monthly contribution to church funds.

Summer Fete – the annual Fete was held for the first time since 2019. As well as helping to raise funds towards the ministry and mission of the church, the Fete acts as a visible “shop window” to the wider community, bringing in people who do not normally engage with the church. In particular the Fete continues to demonstrate the support for the church in the wider community.

Variety Evening – an evening of music and entertainment was arranged to raise funds specifically to enable the redecoration of the sanctuary area. The evening was well received and likely to be repeated during the course of 2023. It also demonstrates the viability of smaller self-contained events as a means of raising funds for specific goals.

Safeguarding

Safeguarding remains a priority for the PCC and is reviewed at each PCC meeting. Whilst to date there have been no reported safeguarding incidents reported, all members of the PCC are required to undertake training as recommended by the Church of England in order to build an awareness of potential issues and how to respond in the event of an incident occurring. Our Safeguarding Officer continues to use the Church's Safeguarding Dashboard to ensure that our policies and practices remain appropriate and up to date.

WORSHIP AND PRAYER

Our regular pattern of Sunday and midweek worship and prayer has been maintained throughout the year. In addition to regular services, we were able to offer a full programme of services during Holy Week and Easter for the first time since the start of the pandemic. Similarly, a full programme of Christmas services took place, including “Blue Christmas” which received a small but appreciative congregation from people for whom this is a challenging time of the year.

During 2022 a number of special services were held, including a Pet Service and services where members of the congregation and community were invited to nominate their favourite hymns and carols. Such services are less structured in format and designed to be accessible to non-regular churchgoers as well as members of the existing congregations.

SHARING FAITH AND VALUES

SERVING THE COMMUNITY AND THE WIDER WORLD

We continue to maintain our commitment to fair trade practices. During 2022 we continued to promote and sell Traidcraft products after services and at fundraising events. However, the loss of our former Traidcraft co-ordinator and the collapse of Traidcraft itself in January 2023 mean that the PCC will need to decide how to take forward this commitment in the future.

During the course of the pandemic the organiser of our playgroup provision retired, leaving a gap in our community outreach offerings. During 2022 a member of the wider community expressed an interest in establishing a new group. Holy Trinity Toddlers has resulted from this initiative and is proving popular with the parents of pre-school age children. These weekly sessions provide an opportunity for members of the church community to engage with them.

We have continued to support the work of Gloucester Foodbank, with members of the congregation making donations of food items and toiletries. These are regularly delivered to the food bank for distribution to people in short-term financial difficulty. This has been especially important during the recent heightened demand on the service. We are grateful to those who have donated items and those who have organised the deliveries.

FINANCIAL REVIEW

Total receipts on ordinary unrestricted funds were £79,852 and are detailed in the Financial Statements. A generous donation of £5,000 was received in the regular giving envelopes.

Total payments on the ordinary unrestricted fund in the year were £82,182. The largest item of expenditure £56,088 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services. This consisted of the £52,088 we were asked to contribute in 2022 plus a further £4,000 the PCC agreed to contribute for 2021.

The net result for the year was an excess of payments over receipts of £2,330.

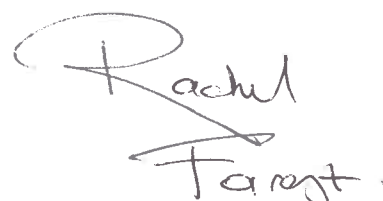
Reserves Policy

The PCC held £20,003 in unrestricted funds at the end of the year. These funds are held to meet unforeseen expenditure which may occur. Because it is not possible to forecast what future expenditure may be necessary, it is difficult to say what period of time this expenditure would cover.

Restricted Funds

Monies held in 6 Restricted Funds are donations and fundraising income especially to be spent on Choir and Music; Youth activities; Organ maintenance; fabric of the church; fabric of the church hall; missions and charities. In addition, a Specified Gifts Fund is held for donations etc., received to be spent on purposes specified by the donor, less related expenditure. There are two memorial funds established, the interest of which is to be used for the benefit of children associated with the church and the benefit of flowers in the church, respectively.

Revd Rachel Forrest
Interim Priest-In-Charge



THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2022

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	34,806	0	0	34,806	33,054
Income tax recovered	8,586	0	155	8,741	10,012
Open plate collections	4,712	0	1,067	5,779	3,919
Sundry donations & Grants	4,855	0	1,631	6,486	16,222
Donations for specific purposes	0	0	1,845	1,845	2,618
Legacies	0	1,000	0	1,000	10,000
Activities for generating funds:					
Fund raising events	6,370	0	2,770	9,140	4,796
Income from investments:					
Interest	161	0	11	172	7
Income from charitable (church) activities:					
Sale of magazines	0	0	0	0	0
Magazine advertising income	0	0	0	0	0
Church hall lettings	12,705	0	0	12,705	8,395
Fees	7,657	0	0	7,657	3,470
TOTAL RECEIPTS	79,852	1,000	7,479	88,331	92,493
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	198	0	0	198	261
Fundraising trading: costs of goods etc:					
Costs of fund raising events	153	0	0	153	66
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	782	782	0
Home missions and other Church societies	0	0	638	638	290
Parish Share	56,088	0	0	56,088	40,000
Clergy expenses	689	0	0	689	1,162
Church running expenses:					
Heating, lighting, insurance and cleaning	6,004	0	0	6,004	5,467
Cost of services: altar, choir, organ etc	4,753	0	615	5,368	4,153
Church and churchyard maintenance	1,509	0	0	1,509	2,469
Magazine production costs	0	0	0	0	0
Upkeep of hall	9,312	0	681	9,993	7,108
Books, stationery and office	2,935	0	67	3,002	2,929
Sundries	541	0	0	541	1,176
Audio-visual annual maintenance/streaming capability	0	0	384	384	4,556
TOTAL PAYMENTS	82,182	0	3,167	85,349	69,637
NET RECEIPTS/(PAYMENTS)	(2,330)	1,000	4,312	2,982	22,856
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	(2,330)	1,000	4,312	2,982	22,856
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2021	22,333	29,803	43,391	95,527	72,671
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2022	20,003	30,803	47,703	98,509	95,527

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

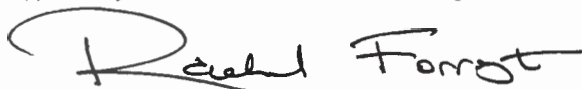
Registered Charity No 1178091

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST DECEMBER 2022

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	17,906	30,803	37,059	85,768	82,798
National Savings Investment account	2,097	0	10,644	12,741	12,729
	<u>20,003</u>	<u>30,803</u>	<u>47,703</u>	<u>98,509</u>	<u>95,527</u>
Other monetary assets					
Income tax reclaimable on gift aided income	5,000	0	75	5,075	6,500
Church hall lettings receivable	700	0	0	700	950
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value					
Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	1,597	1,597	1,042
Balance owing on Parish Share	0	0	0	0	4,000
Fee Deposits	500	0	0	500	500
HillTop Audio Visual - CD/USB Bluetooth receiver	0	0	927	927	0
Rev R Forrest - Expenses	465	0	0	465	0
GDBF - Wedding Fees	436	0	0	436	0

Approved by the Parochial Church Council and signed on its behalf by:



Rev Rachel Forrest

(Chair)



Janet Chitty

(Member)

Date: 27 March 2023

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2022	2021
	£	£
General Fund - Schedule A	20,003	22,333

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	30,745	29,745
Hall Fabric Fund - Schedule J	0	0
	30,803	29,803

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	585	585
Youth and Sunday Club Fund - Schedule D	543	643
Specified Gifts Fund - Schedule E	6,166	4,935
The Mark Hayter Memorial Fund - Schedule F	6,382	6,638
The Joe Selwyn Memorial Fund - Schedule G	4,262	4,347
Organ Fund - Schedule H	9,930	9,685
Fabric Fund - Schedule I	17,890	15,343
Hall Fabric Fund - Schedule J	348	173
Mission Fund - Schedule K	1,597	1,042
	47,703	43,391

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

SCHEDULE A - GENERAL FUND

	2022		2021	
	£	£	£	£
Receipts				
Open Plate collections		4,712		3,503
Planned giving - Envelopes		12,233		8,217
Planned giving - Standing orders etc		3,814		3,880
Planned giving - Parish giving scheme		18,759		20,957
Income tax recoverable on gift aided giving		8,586		9,347
Fees		7,657		3,470
Donations		4,855		5,693
Covid-19 Recovery Grant		0		4,504
Fund raising events:				
Fete	1,977		0	
Harvest Lunch & Auction; Auction 2021	365		1,714	
Bingo nights	353		0	
Christmas Fayre	1,140		0	
Jumble Sales, Table Top and Coffee Mornings	2,535		1,194	
Craft Fayre	0		653	
	6,370		3,561	
Less Costs of fund raising events	153		66	
		6,217		3,495
Total receipts		66,833		63,066
Payments				
Vicar's working expenses:				
Expenses	58		0	
Telephone/Broadband	888		730	
Travel costs	171		0	
		1,117		730
Curates' working expenses:				
Expenses	0		0	
Telephone	0		0	
Travel costs	0		0	
		0		0
Office		854		1,081
Vacancy cover		(428)		432
Salaries:				
Organists	3,800		2,850	
		3,800		2,850
Parish Share: paid in year		56,088		40,000
Choir and organ:				
Choir	0		0	
Organ and piano tuning	185		215	
RSCM subscription	110		110	
		295		325
Youth and Children's work		0		96
Water and insurance:				
Water	93		76	
Insurance	2,723		2,624	
		2,816		2,700
Heat and light:				
Gas	2,207		1,939	
Electricity	981		828	
		3,188		2,767

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

SCHEDULE A - GENERAL FUND continued

	2022		2021	
	£	£	£	£
Payments continued				
Churchyard:				
Mower and Grass cutting	0		111	
		0		111
Maintenance:				
General maintenance costs	1,509		2,358	
		1,509		2,358
Books and stationery		2,081		1,801
Stewardship envelopes		198		261
Altar		658		447
Sundries		541		62
		72,717		56,021
Total payments				
Excess of payments over receipts		(5,884)		7,045
Church hall receipts				
Lettings	12,705		8,395	
Church hall payments				
Caretaker	2,719		2,686	
Electricity and gas	1,765		1,439	
Insurance and water bills	2,053		1,402	
Maintenance	2,775		1,581	
	9,312		7,108	
		3,393		1,287
Magazine receipts				
Sales	0		0	
Adverts	0		0	
	0		0	
Costs of magazine printing	0		0	
		0		0
Interest received on bank accounts		161		6
Excess of payments over receipts general fund		(2,330)		8,338
Balance at 1st January 2022		22,333		13,995
Balance at 31st December 2022		20,003		22,333

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

SCHEDULE B - CHOIR FUNDS

	2022		2021	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2022	31	585	31	625
Receipts	0	0	0	0
Payments	0	0	0	0
Leaving gift	0	0	0	40
Balance at 31st December 2022	31	585	31	585

SCHEDULE C - MOWER FUND

	Designated £	Designated £
Balance at 1st January 2022	27	27
Receipts	0	0
Payments	0	0
Mower repair	0	0
Balance at 31st December 2022	27	27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	Restricted £	Restricted £
Balance at 1st January 2022	643	643
Receipts	0	0
Donations	0	0
Payments	100	0
Roots workbooks	100	0
Balance at 31st December 2022	543	643

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

SCHEDULE E - SPECIFIED GIFTS FUND

	2022 Restricted £	2021 Restricted £
Balance at 1st January 2022	4,935	2,379
Receipts		
Grants from GCC for Streaming Capability	0	5,000
Donations for Vicar's leaving gift	0	1,133
Donation for Baptismal candles etc	0	355
Book of Remembrance	135	130
Dntn for Railings	0	1,000
Dntns to Project Fund (incl Decorating)	1,690	655
	<hr/> 1,825	<hr/> 8,273
Payments		
Baptismal candles	143	0
Audio-visual annual maintenance/streaming capability	384	4,556
Book of Remembrance	67	47
Vicar's leaving gift	0	1,114
	<hr/> 594	<hr/> 5,717
Balance at 31st December 2022	<hr/> 6,166	<hr/> 4,935

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2022	6,638	6,912
Receipts		
Donations	0	0
Interest receivable	6	1
	<hr/> 6	<hr/> 1
Payments		
Children's Bibles	262	275
	<hr/> 262	<hr/> 275
Balance at 31st December 2022	<hr/> 6,382	<hr/> 6,638

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2022	4,347	4,467
Receipts		
Interest receivable	5	0
Donation	20	0
Payments		
Christmas tree:	110	120
	<hr/> 110	<hr/> 120
Balance at 31st December 2022	<hr/> 4,262	<hr/> 4,347

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2022	9,685	8,795
Receipts		
Donations and tax recoverable	245	890
	<hr/> 245	<hr/> 890
Balance at 31st December 2022	<hr/> 9,930	<hr/> 9,685

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

SCHEDULE I - FABRIC FUNDS

	2022 Designated £	2022 Restricted £	2021 Designated £	2021 Restricted £
Balance at 1st January 2022	29,745	15,343	19,745	14,253
Receipts				
Fund raising events - Coffee mornings, etc	0	2,080	0	945
Fund raising events - printing	0	0	0	0
Legacy	1,000	0	10,000	0
Donations	0	1,148	0	145
	1,000	3,228	10,000	1,090
Payments				
Replacement Hot water Heater for hall kitchen	0	681	0	0
Balance at 31st December 2022	30,745	17,890	29,745	15,343

SCHEDULE J - HALL FABRIC FUNDS

	2022 Designated £	2022 Restricted	2021 Designated £	2021 Restricted
Balance at 1st January 2022	0	173	0	173
Receipts				
Donations: towards new heating	0	175	0	0
Payments	0	0	0	0
Balance at 31st December 2022	0	348	0	173

SCHEDULE K - MISSIONS FUNDS

	2022 Restricted £	2021 Restricted £
Balance at 1st January 2022	1,042	626
Receipts		
Collections at services	1,067	416
Fund raising events	690	290
Other donations	218	0
	1,975	706
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	782	0
Home missions and other Church Societies	638	290
	1,420	290
Balance at 31st December 2022	1,597	1,042

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2022, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

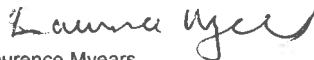
My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Laurence Myears
Chartered Accountant
6 Beechcroft Rd
Longlevens
Gloucester
GL2 9HF

Date: 10 April 2023

Accounts

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2021

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2021

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.

It is part of the Diocese of Gloucester within the Church of England.

The correspondence address is Holy Trinity Church Office, Church Road, Longlevens, Gloucester, GL2 0AJ.

The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2021

	Name	Post	Dates if part year
Incumbent:	Revd Dr G Gibbens	Chair	Retired August 2021
Wardens:	Mrs L Robinson		Re-Elected – June 2021
	Mr S Peachey		Re-Elected – June 2021
Reader:	Mr A Watson		
Deanery	Mrs P Mackness		
Synod:	Mr T Haines		
	Mrs L Robinson		
Elected	Mrs J Chitty	Treasurer	
Members:	Mr E Chitty		
	Mrs M Humphris		Re-Elected – June 2021
	Mrs E Simpson		Re-Elected – June 2021
	Mr N Rees		
	Mrs J Porter		
	Mr R Leatherdale		
	Mr T Simpson		
Resignations:	Mrs J Porter		Resigned – June 2021
	Mrs J E Uzzell	Secretary	Resigned – January 2022

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC. The incumbent, Revd Dr Gwyneth Gibbens retired in August 2021, after which date the Churchwardens have taken on responsibility for the running of the church, supported by the PCC. We have benefited from the secondment of Revd Rachel Murray to act as *de facto* priest in charge between October 2021 and Easter 2022.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

A new electoral roll was compiled ahead of the Annual meeting in April 2019. The number of parishioners recorded on the roll at that time was 135. The number of people on our Electoral Roll at May 7th 2022 was 124.

As the church has recovered from the Government mandated COVID-19 constraints throughout 2021, congregation numbers have continued to increase, although not to the same level as pre-pandemic. Average weekly attendance has been around 45-50 people. The introduction of live streamed services at the start of the year has also attracted a regular online attendance of around 20 views on Sunday, with further viewing over the course of the following week.

WORK OF THE PCC 2021

Vision and objectives/priorities

Our priorities remain driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's love out into the community and to welcome and nourish with God's love all who enter.

Just as I have loved you, you also should love one another – John 13.34

Taste and see that the Lord is good – Psalm 34.8

Due to the changing nature of pandemic restrictions, and people's natural caution during the pandemic, our strategic plans have remained largely on hold. This will now remain the case until a new incumbent is appointed during 2022 when their priorities will determine how we move forward.

Commissioning of a live streaming system and capability

The live streaming system was installed shortly before Christmas 2020, but hardware problems prevented us making use of it until mid-January 2021. Our main Sunday service and Evening Prayer have been streamed since that date, and continue to attract a regular online viewership, even as numbers attending in church have increased. The system has also enabled us to offer live streaming of occasional "life event" services – funerals, baptisms and weddings. These were particularly important whilst legal restrictions on the number of people attending services were in place and have remained a frequently requested feature of services since.

No progress has been made with our objective:

Create a safe area for outdoor activities between the church and the church hall particularly for young people and those with special needs

These plans are still on-hold. However, subject to agreement from any new incumbent, we have continued to consider implementation options with support from one of our local councillors.

STEWARDSHIP

Response to Quinquennial Recommendations

Progress has been very slow as we continued to face resource and funding constraints as well as Covid-19 constraints. Our main focus has been essential repairs and maintenance. Remedial work to prevent a recurrence of flooding in the cellar has been carried out during the course of 2021. The high level gutters have been cleared of debris and plant growth. A survey was conducted as part of that work which has highlighted areas of deterioration in the fabric of the roof and gutter areas. These will be a priority for repair, along with maintenance to the flèche which was identified in the last Quinquennial Inspection report. The inspection is due to be repeated in 2022, although this schedule may be impacted by backlogs due to the pandemic.

Fundraising

As COVID restrictions were lifted during 2021 we were able to hold a number of fundraising activities:

Coffee Mornings – as well as raising funds to support the ministry of the church, the monthly coffee mornings provide an important social function. As confidence returned the number of people attending these events also increased towards the Christmas period.

Summer Craft Fayre – one of the earliest events to be held was an outdoor craft fayre. This event was particularly significant because, for the first time, it was organised by the wider community in support of the parish church.

Annual Auction – the auction postponed from spring 2020 was finally held in the autumn of 2021. Due to the pandemic, however, the number of lots for sale, and the attendance at the auction was lower than in previous years.

It was apparent from these events that there is a willingness within the wider community to support the church, whilst smaller, regular events make fewer demands on the energy of the small (and reducing) group of regular volunteers who have staged fundraising activities in the past. A Strategy Group was formed in late 2021 with a remit, *inter alia*, to consider these lessons to help return Holy Trinity's financial situation to a more stable and sustainable footing.

Safeguarding

Our Safeguarding Officer has enrolled Holy Trinity with the Church of England's dashboard which provides us with a clear indication of our progress with safeguarding policies and procedures and highlights any areas requiring further work. A review of our Safeguarding process was carried out, and again identified some areas for development to ensure that we remain consistent with the Church of England's recommended best practices. We confirmed that, overall, our Safeguarding policies are appropriate and effective. All members of the PCC and those engaged in work with the community are now required to take part in regular Safeguarding Training appropriate to their roles.

WORSHIP AND PRAYER

Our regular pattern of Sunday and midweek worship and prayer has been maintained throughout the year. Close attention has been paid to the Church of England's COVID-19 guidance to ensure as far as possible the safety of the congregations and ministers. Although we offered a reduced Easter programme in 2021, we were able to run a full Advent and Christmas programme, with Revd Murray introducing a new service "Blue Christmas" providing a more reflective celebration for those coming to terms with the impact of the pandemic. Most significant services were live streamed, enabling us to reach out to those who felt unable to attend services in person.

Our worship has been supported during the periods of vacancy by various clergy from around the diocese, including retired clergy. In particular we wish to record our thanks to Revd Ian Calder, without whom many of Holy Trinity's services would not have been possible in the absence of a vicar.

SHARING FAITH AND VALUES

SERVING THE COMMUNITY AND THE WIDER WORLD

We continue to maintain our commitment to Traidcraft. Although we were unable to hold our usual outreach events, we continue to promote, sell and take orders for Traidcraft products. We still strive to maintain a visible and significant effort to enable fair trade and independence in many countries including parts of South America and Asia.

We are striving to become an ECO friendly Church, expressing our care for God's world by caring for the environment and the community. Wild flowers have been planted in the church garden and we encourage the use of Eco friendly products and healthy food.

FINANCIAL REVIEW

Total receipts on ordinary unrestricted funds were £71,533 and are detailed in the Financial Statements.

Total payments on the ordinary unrestricted fund in the year were £63,195. The largest item of expenditure £40,000 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services. For the second time in many years the PCC was unable to meet the full amount of £59,088 requested for Parish Share and felt it prudent not to pay a further £19,000 which would have significantly reduced the Church's financial reserves.

The net result for the year was an excess of receipts over payments of £8,338.

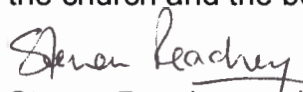

As a result of this better than expected outcome, a further £4,000 was sent towards 2021 Parish Share

Reserves Policy

The PCC held £22,333 in unrestricted funds at the end of the year. These funds are held to meet unforeseen expenditure which may occur. Because it is not possible to forecast what future expenditure may be necessary, it is difficult to say what period of time this expenditure would cover.

Restricted Funds

Monies held in 6 Restricted Funds are donations and fundraising income especially to be spent on Choir and Music; Youth activities; Organ maintenance; fabric of the church; fabric of the church hall; missions and charities. In addition, a Specified Gifts Fund is held for donations etc., received to be spent on purposes specified by the donor, less related expenditure. There are two memorial funds established, the interest of which is to be used for the benefit of children associated with the church and the benefit of flowers in the church, respectively.

Steven Peachey and Lynn Robinson
Churchwardens

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2021

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	33,054	0	0	33,054	31,591
Income tax recovered	9,347	0	665	10,012	8,316
Open plate collections	3,503	0	416	3,919	2,739
Sundry donations & Grants	10,197	0	6,025	16,222	7,842
Donations for specific purposes	0	0	2,618	2,618	1,406
Legacies	0	10,000	0	10,000	0
Activities for generating funds:					
Fund raising events	3,561	0	1,235	4,796	1,612
Income from investments:					
Interest	6	0	1	7	344
Income from charitable (church) activities:					
Sale of magazines	0	0	0	0	1,640
Magazine advertising income	0	0	0	0	680
Church hall lettings	8,395	0	0	8,395	5,577
Fees	3,470	0	0	3,470	1,269
TOTAL RECEIPTS	71,533	10,000	10,960	92,493	63,016
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	261	0	0	261	257
Fundraising trading: costs of goods etc:					
Costs of fund raising events	66	0	0	66	25
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	0	0	100
Home missions and other Church societies	0	0	290	290	1,599
Parish Share	40,000	0	0	40,000	40,000
Clergy expenses	1,162	0	0	1,162	951
Church running expenses:					
Heating, lighting, insurance and cleaning	5,467	0	0	5,467	6,095
Cost of services: altar, choir, organ etc	3,718	0	435	4,153	2,765
Church and churchyard maintenance	2,469	0	0	2,469	1,043
Magazine production costs	0	0	0	0	970
Upkeep of hall	7,108	0	0	7,108	7,064
Books, stationery and office	2,882	0	47	2,929	2,733
Sundries	62	0	1,114	1,176	248
Streaming capability/audio-visual upgrade	0	0	4,556	4,556	384
TOTAL PAYMENTS	63,195	0	6,442	69,637	64,234
NET RECEIPTS/(PAYMENTS)	8,338	10,000	4,518	22,856	(1,218)
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	8,338	10,000	4,518	22,856	(1,218)
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2021					
	13,995	19,803	38,873	72,671	73,889
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2021					
	22,333	29,803	43,391	95,527	72,671

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

Registered Charity No 1178091

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31ST DECEMBER 2021

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	20,589	29,803	32,406	82,798	59,944
National Savings Investment account	1,744	0	10,985	12,729	12,727
	<u>22,333</u>	<u>29,803</u>	<u>43,391</u>	<u>95,527</u>	<u>72,671</u>
Other monetary assets					
Income tax reclaimable on gift aided income	6,500	0	0	6,500	6,900
Church hall lettings receivable	950	0	0	950	323
Grant from Glos CC for a streaming capability	0	0	0	0	5,000
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value					
Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	1,042	1,042	626
Balance owing on Parish Share	4,000	0	0	4,000	0
Fee Deposits	500	0	0	500	400
Streaming capability for services	0	0	0	0	4,555

Approved by the Parochial Church Council and signed on its behalf by:



(Chairman)

Lynn Robinson 

(Member)

Date: 5TH APRIL 2022

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2021	2020
	£	£
General Fund - Schedule A	22,333	13,995

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	29,745	19,745
Hall Fabric Fund - Schedule J	0	0
	<u>29,803</u>	<u>19,803</u>

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	585	625
Youth and Sunday Club Fund - Schedule D	643	643
Specified Gifts Fund - Schedule E	4,935	2,379
The Mark Hayter Memorial Fund - Schedule F	6,638	6,912
The Joe Selwyn Memorial Fund - Schedule G	4,347	4,467
Organ Fund - Schedule H	9,685	8,795
Fabric Fund - Schedule I	15,343	14,253
Hall Fabric Fund - Schedule J	173	173
Mission Fund - Schedule K	1,042	626
	<u>43,391</u>	<u>38,873</u>

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

SCHEDULE A - GENERAL FUND

	2021		2020	
	£	£	£	£
Receipts				
Open Plate collections		3,503		1,980
Planned giving - Envelopes		8,217		8,326
Planned giving - Standing orders etc		3,880		3,660
Planned giving - Parish giving scheme		20,957		19,605
Income tax recoverable on gift aided giving		9,347		8,316
Fees		3,470		1,269
Donations		5,693		7,272
Covid-19 Recovery Grant		4,504		0
Fund raising events:				
Fete	0		0	
Auction	1,714		210	
Bingo nights	0		523	
Christmas Fayre	0		0	
Jumble Sales, Table Top	1,194		209	
Craft Fayre	653		0	
	<u>3,561</u>		<u>942</u>	
Less Costs of fund raising events	66		25	
		<u>3,495</u>		<u>917</u>
Total receipts		<u>63,066</u>		<u>51,345</u>
Payments				
Vicar's working expenses:				
Expenses	0		0	
Telephone	730		951	
Travel costs	0		0	
		<u>730</u>		<u>951</u>
Curates' working expenses:				
Expenses	0		0	
Telephone	0		0	
Travel costs	0		0	
		<u>0</u>		<u>0</u>
Office		1,081		989
Vacancy cover		432		0
Salaries:				
Organists	2,850		1,920	
		<u>2,850</u>		<u>1,920</u>
Parish Share: paid in year		40,000		40,000
Choir and organ:				
Choir	0		0	
Organ and piano tuning	215		50	
RSCM subscription	110		107	
		<u>325</u>		<u>157</u>
Youth and Children's work		96		96
Water and insurance:				
Water	76		61	
Insurance	2,624		2,594	
		<u>2,700</u>		<u>2,655</u>
Heat and light:				
Gas	1,939		2,528	
Electricity	828		912	
		<u>2,767</u>		<u>3,440</u>

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

SCHEDULE A - GENERAL FUND continued

	2021		2020	
	£	£	£	£
Payments continued				
Churchyard:				
Mower and Grass cutting	111		0	
	<hr/>		<hr/>	
Maintenance:		111		0
General maintenance costs	2,358		1,043	
	<hr/>		<hr/>	
Books and stationery		2,358		1,043
Stewardship envelopes		1,801		1,707
Altar		261		257
Sundries		447		592
		62		178
		<hr/>		<hr/>
		56,021		53,985
		<hr/>		<hr/>
Excess of receipts over payments		7,045		(2,640)
Church hall receipts				
Lettings	8,395		5,577	
Church hall payments				
Caretaker	2,686		2,571	
Electricity and gas	1,439		1,537	
Insurance and water bills	1,402		1,481	
Maintenance	1,581		1,475	
	<hr/>		<hr/>	
	7,108		7,064	
	<hr/>		<hr/>	
		1,287		(1,487)
Magazine receipts				
Sales	0		1,640	
Adverts	0		680	
	<hr/>		<hr/>	
	0		2,320	
Costs of magazine printing	0		970	
	<hr/>		<hr/>	
		0		1,350
Interest received on bank accounts		6		263
		<hr/>		<hr/>
Excess of receipts over payments general fund		8,338		(2,514)
Balance at 1st January 2021		13,995		16,509
		<hr/>		<hr/>
Balance at 31st December 2021		22,333		13,995
		<hr/>		<hr/>

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

SCHEDULE B - CHOIR FUNDS

	2021		2020	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2021	31	625	31	625
Receipts	0	0	0	0
Payments	0	0	0	0
Leaving gift	0	40	0	0
Balance at 31st December 2021	31	585	31	625

SCHEDULE C - MOWER FUND

	Designated £	Designated £
	Balance at 1st January 2021	27
Receipts	0	0
Payments	0	0
Mower repair	0	0
Balance at 31st December 2021	27	27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	Restricted £	Restricted £
	Balance at 1st January 2021	643
Receipts	0	0
Donations	0	0
Payments	0	0
Balance at 31st December 2021	643	643

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

SCHEDULE E - SPECIFIED GIFTS FUND

	2021 Restricted £	2020 Restricted £
Balance at 1st January 2021	2,379	1,394
Receipts		
Grants from GCC for Streaming Capability	5,000	0
Donations for Vicar's leaving gift	1,133	0
Donation for Baptismal candles etc	355	150
Book of Remembrance	130	4
Dntn for Railings	1,000	
Dntns to Project Fund (incl Audio/visual; Hall kitchen & Tax rec'ble)	655	1,252
	<hr/> 8,273	<hr/> 1,406
Payments		
Streaming capability/Audio-visual upgrade	4,556	384
Book of Remembrance	47	37
Vicar's leaving gift	1,114	0
	<hr/> 5,717	<hr/> 421
Balance at 31st December 2021	<hr/> 4,935	<hr/> 2,379

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2021	6,912	6,933
Receipts		
Donations	0	0
Interest receivable	1	49
	<hr/> 1	<hr/> 49
Payments		
Children's Bibles	275	0
TRAC fee	0	70
	<hr/> 6,638	<hr/> 6,912
Balance at 31st December 2021	<hr/> 6,638	<hr/> 6,912

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2021	4,467	4,435
Receipts		
Interest receivable	0	32
Payments		
Christmas tree: 2021	120	0
	<hr/> 4,347	<hr/> 4,467
Balance at 31st December 2021	<hr/> 4,347	<hr/> 4,467

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2021	8,795	8,225
Receipts		
Donations and tax recoverable	890	570
	<hr/> 9,685	<hr/> 8,795
Balance at 31st December 2021	<hr/> 9,685	<hr/> 8,795

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

SCHEDULE I - FABRIC FUNDS

	2021 Designated £	2021 Restricted £	2020 Designated £	2020 Restricted £
Balance at 1st January 2021	19,745	14,253	19,745	13,583
Receipts				
Fund raising events - Coffee mornings, etc	0	945	0	620
Fund raising events - printing	0	0	0	50
Legacy	10,000	0	0	0
Donations	0	145	0	0
	10,000	1,090	0	670
Payments				
	0	0	0	0
	0	0	0	0
	0	0	0	0
Balance at 31st December 2021	29,745	15,343	19,745	14,253

SCHEDULE J - HALL FABRIC FUNDS

	2021 Designated £	2021 Restricted	2020 Designated £	2020 Restricted
Balance at 1st January 2021	0	173	0	173
Receipts				
Donations	0	0	0	0
Payments				
	0	0	0	0
Balance at 31st December 2021	0	173	0	173

SCHEDULE K - MISSIONS FUNDS

	2021 Restricted £	2020 Restricted £
Balance at 1st January 2021	626	1,566
Receipts		
Collections at services	416	759
Fund raising events	290	0
Other donations	0	0
	706	759
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	0	100
Home missions and other Church Societies	290	1,599
	290	1,699
Balance at 31st December 2021	1,042	626

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Laurence Myears
Chartered Accountant
6 Beechcroft Rd
Longlevens
Gloucester
GL2 9HF

Date: 14th May 2022

Accounts

**The Parochial Church Council of
Holy Trinity Longlevens, Gloucester**
Registered Charity No. 1178091

Trustees' Annual Report
and
Financial Statements
for the year ended 31st December 2020

THE PAROCHIAL CHURCH COUNCIL OF
HOLY TRINITY CHURCH, LONGLEVENS, GLOUCESTER
Registered Charity No. 1178091

TRUSTEES ANNUAL REPORT – YEAR ENDED 31ST DECEMBER 2020

ADMINISTRATION INFORMATION

Holy Trinity Church is situated in Church Road, Longlevens, Gloucester.

It is part of the Diocese of Gloucester within the Church of England.

The correspondence address is Holy Trinity Church Office, Church Road, Longlevens, Gloucester, GL2 0AJ.

The Parochial Church Council (PCC) was registered with the Charity Commission in 2018.

PCC Members who have served during 2020

	Name	Post	Dates if part year
Incumbent:	Revd Dr G Gibbens	Chair	
Wardens:	Mrs L Robinson		Re-Elected – October 2020
	Mr S Peachey		Re-Elected – October 2020
Deanery	Mrs P Mackness		
Synod:	Mr T Haines		
	Mrs L Robinson		
Elected	Mrs J Chitty	Treasurer	Re-Elected – October 2020
Members:	Mrs J E Uzzell	Secretary	
	Mr E Chitty		Re-Elected – October 2020
	Mrs M Humphris		
	Mrs E Simpson		
	Mr N Rees		
	Mrs J Porter		
	Mr R Leatherdale		Elected – October 2020
	Mr T Simpson		Elected – October 2020
Resignations:	Mr I Bingham		Resigned March 2020
	Mrs S Bingham		Resigned March 2020
	Mr D Lyes		Resigned October 2020
	Mr P Winkley		Resigned October 2020

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for elections to the PCC.

Objectives and Activities

Holy Trinity PCC has the responsibility of co-operating with the incumbent Revd Dr Gwyneth Gibbens, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

It also has maintenance responsibilities for the Holy Trinity Church buildings and associated property.

ACHIEVEMENTS AND PERFORMANCE

Church Attendance

A new electoral roll was compiled ahead of the Annual meeting in April 2019. The number of parishioners recorded on the roll was 135. The number of people on our Electoral Roll at April 1st 2021 was 130.

The constraints of lockdown as part of Government COVID19 risk management had significant impact on church and community. During the periods when we were not able to use the church we produced weekly 'sofa sheets' as a way of offering and enabling shared prayer and reflection. Average weekly church attendance has also been significantly lower and in the region 30-35 per week, spread over 4 services.

WORK OF THE PCC 2020

Vision and objectives/priorities

Once again our priorities have been driven by our vision that at Holy Trinity we strive to be

A growing and vibrant church with an open door, enabling us to take God's
love out into the community and to welcome and nourish with God's love
all who enter.

Just as I have loved you, you also should love one another – John 13.34
Taste and see that the Lord is good – Psalm 34.8

Given the national risk management constraints our strategic plans have been largely on hold. Nevertheless we have embraced the need and opportunity to look afresh to identify ways of enabling worship and meet needs through outreach within community. The most significant investment we have made is in the:

Installation of a live streaming system and capability

This was an unforeseen blessing and was achievable thanks to a grant from our local council. This capability has meant the church members have still been able to feel part of church as they watch the live-streamed services.

No progress has been made with our objective:

Create a safe area for outdoor activities between the church and the church hall particularly for young people and those with special needs

These plans are still on-hold because of the Covid-19 risk management constraints. We look forward to developing this area as we start to regain flexibility and freedom of movement.

STEWARDSHIP

Response to Quinquennial Recommendations

Progress has been very slow as we continued to face resource and funding constraints as well as Covid-19 constraints. Our main focus has been essential repairs and maintenance. We have continued to benefit from the support of our Local Councillor in helping resource repairs and improvements.

Safeguarding

The annual review of our Safeguarding process was carried out, and again identified some areas for development to ensure that we remain consistent with the Church of England's recommended best practices. We confirmed that, overall, our Safeguarding policies are appropriate and effective. All members of the PCC and those engaged in work with the community are now required to take part in regular Safeguarding Training appropriate to their roles.

A new Safeguarding Officer has been appointed and we are committed to complying with national and Diocesan guidelines and implementing and overseeing good safeguarding practices and oversight.

WORSHIP AND PRAYER

Our worship and prayer has been significantly constrained by lock-down and associated COVID-19 risk management. Nevertheless, we continue to put a high priority on holding our services within the Church Building. In parallel we strive to be alert to the needs of those who have been self-isolating at home and we have tried to meet needs through a combination of telephone calls and our weekly sofa-sheets/cards. We also received a generous grant, which enabled us to install a streaming capability, thus further facilitating access to our communal worship.

SHARING FAITH AND VALUES

Much of our planned work has not been possible because the impact of the Covid-19 Pandemic.

SERVING THE COMMUNITY AND THE WIDER WORLD

We continue to maintain our commitment to Traidcraft. Although we were unable to hold our usual outreach events, we continue to promote, sell and take orders for Traidcraft products. We still strive to maintain a visible and significant effort to enable fair trade and independence in many countries including parts of South America and Asia.

Financial Review

Total receipts on ordinary unrestricted funds were £59,530 and are detailed in the Financial Statements.

Total payments on the ordinary unrestricted fund in the year were £62,044. The largest item of expenditure £40,000 was Parish Share which is a payment to the Gloucester Diocesan Board of Finance to enable it to provide the parish with clergy and support services. For the second time in many years the PCC was unable to meet the full amount requested (£59,000) for Parish Share and felt it prudent not to pay the further £19,000 which would have decimated the Church's financial reserves.

The net result for the year was an excess of payments over receipts of £2,514.

Reserves Policy

The PCC held £13,995 in unrestricted funds at the end of the year. These funds are held to meet unforeseen expenditure which may occur. Because it is not possible to forecast what future expenditure may be necessary, it is difficult to say what period of time this expenditure would cover.

Restricted Funds

Monies held in 6 Restricted Funds are donations and fundraising income especially to be spent on Choir and Music; Youth activities; Organ maintenance; fabric of the church; fabric of the church hall; missions and charities. In addition, a Specified Gifts Fund is held for donations and other monies received (e.g legacies) that are to be spent on purposes specified by the donor, less related expenditure. There are two memorial funds established, the interest of which is to be used for the benefit of children associated with the church and the benefit of flowers in the church, respectively.

A handwritten signature in black ink that reads "GAGibb" with a long horizontal flourish extending to the right.

Revd Dr Gwyneth Gibbens
Incumbent

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity Number 1178091

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

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THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
RECEIPTS					
Voluntary income:					
Planned giving	31,591	0	0	31,591	34,171
Income tax recovered	8,316	0		8,316	7,337
Open plate collections	1,980	0	759	2,739	6,194
Sundry donations & Grants	7,272	0	570	7,842	13,570
Donations for specific purposes	0	0	1,406	1,406	26,197
Legacies	0	0	0	0	20,343
Activities for generating funds:					
Fund raising events	942	0	670	1,612	10,902
Income from investments:					
Interest	263	0	81	344	382
Income from charitable (church) activities:					
Sale of magazines	1,640	0	0	1,640	1,723
Magazine advertising income	680	0	0	680	1,496
Church hall lettings	5,577	0	0	5,577	13,902
Fees	1,269	0	0	1,269	4,129
TOTAL RECEIPTS	59,530	0	3,486	63,016	140,346
PAYMENTS					
Costs of generating voluntary income:					
Stewardship envelopes	257	0	0	257	252
Fundraising trading: costs of goods etc:					
Costs of fund raising events	25	0	0	25	657
Activities directly relating to the work of the church:					
Church overseas	0	0	0	0	0
Relief and development agencies	0	0	100	100	212
Home missions and other Church societies	0	0	1,599	1,599	970
Parish Share	40,000	0	0	40,000	50,000
Clergy expenses	951	0	0	951	954
Church running expenses:					
Heating, lighting, insurance and cleaning	6,095	0	0	6,095	5,991
Cost of services: altar, choir, organ etc	2,765	0	0	2,765	5,264
Church and churchyard maintenance	1,043	0	0	1,043	7,669
Magazine production costs	970	0	0	970	2,609
Upkeep of hall	7,064	0	0	7,064	27,499
Books, stationery and office	2,696	0	37	2,733	3,229
Sundries	178	0	70	248	131
Audio/Visual upgrade	0	0	384	384	20,008
Final Loan repayment	0	0	0	0	3,819
TOTAL PAYMENTS	62,044	0	2,190	64,234	129,264
NET RECEIPTS/(PAYMENTS)	(2,514)	0	1,296	(1,218)	11,082
Transfers (to)/from funds	0	0	0	0	0
SURPLUS/(DEFICIT) FOR YEAR	(2,514)	0	1,296	(1,218)	11,082
BALANCES BROUGHT FORWARD AT 1ST JANUARY 2020	16,509	19,803	37,577	73,889	62,807
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2020	13,995	19,803	38,873	72,671	73,889

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER
Registered Charity No 1178091
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2020

	Unrestricted General Fund £	Unrestricted Designated Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
Monetary assets					
Cash	0	0	0	0	0
NatWest bank account	12,647	19,803	27,494	59,944	61,253
National Savings Investment account	1,348	0	11,379	12,727	12,636
	<u>13,995</u>	<u>19,803</u>	<u>38,873</u>	<u>72,671</u>	<u>73,889</u>
Other monetary assets					
Income tax reclaimable on gift aided income	6,900	0	0	6,900	5,000
Church hall lettings receivable	323	0	0	323	570
Grant from Glos CC for a streaming capability	0	0	5,000	5,000	0
Fixed assets used by the PCC					
Church hall - cost	0	0	94,917	94,917	94,917
Various equipment and hall furnishings, no individual item exceeds £1,000 in value					
Church furnishings are as listed in the church terrier and inventory	0	0	4,000	4,000	4,000
Liabilities					
Missions for year not paid until after year end	0	0	626	626	1,566
Balance owing on Parish Share	0	0	0	0	0
Fee Deposits	400	0	0	400	200
Streaming capability for services	0	0	4,555	4,555	0

Approved by the Parochial Church Council and signed on its behalf by:



Rev Dr Gwyneth Gibbens (Chairman)



Janet Chitty (Member)

Date: 12 April 2021

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1 BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis and in accordance with the Church Accounting (Amendment) Regulations 2006.

2 ACCOUNTING POLICIES

The financial statements include all monetary transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Receipts are included as received and expenditure when irrevocably paid.

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds are those where the person or persons providing the funds have specified how the funds are to be used, and so cannot be used for other purposes.

The origin and purpose of each fund within the above fund classifications are given in notes 4 and 5 below.

3 UNRESTRICTED GENERAL FUND

	2020	2019
	£	£
General Fund - Schedule A	13,995	16,509

4 UNRESTRICTED DESIGNATED FUNDS

	£	£
Choir Fund - Schedule B	31	31
Mower Fund - Schedule C	27	27
Fabric Fund - Schedule I	19,745	19,745
Hall Fabric Fund - Schedule J	0	0
	19,803	19,803

The unrestricted choir fund represents unspent contributions from the PCC towards music.

The mower fund represents unspent contributions from the PCC towards the replacement of the church mower less accumulated depreciation on the existing mower.

The fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church.

The hall fabric fund represents income received by the PCC set aside to be spent on the fabric of the Church hall.

5 RESTRICTED FUNDS

	£	£
Choir Fund - Schedule B	625	625
Youth and Sunday Club Fund - Schedule D	643	643
Specified Gifts Fund - Schedule E	2,379	1,394
The Mark Hayter Memorial Fund - Schedule F	6,912	6,933
The Joe Selwyn Memorial Fund - Schedule G	4,467	4,435
Organ Fund - Schedule H	8,795	8,225
Fabric Fund - Schedule I	14,253	13,583
Hall Fabric Fund - Schedule J	173	173
Mission Fund - Schedule K	626	1,566
	38,873	37,577

The restricted choir fund represents unspent fund raising income, donations etc received specifically to be spent on choir and music.

The Sunday Club fund represents unspent fund raising income, donations etc. received specifically to be spent on the Sunday Club and youth activities.

The specified gifts fund represents donations etc received to be spent on purposes specified by the donors, less the related expenditure.

The Mark Hayter Memorial Fund was established as minuted on 20th September 1993 and represents donations and interest received available to be spent for the benefit of Sunday School or other children associated with the Church.

The Joe Selwyn Memorial Fund was established as minuted on 13th May 1996 and represents a donation and interest received available to be spent for the benefit of flowers in the Church.

The organ fund represents monies received to be spent on maintenance of the organ.

The fabric fund represents donations received to be spent on the fabric of the Church.

The hall fund represents donations received to be spent on the fabric of the Church Hall

The mission fund represents monies received to be spent on grants to missions and other charities.

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

SCHEDULE A - GENERAL FUND

	2020		2019	
	£	£	£	£
Receipts				
Open Plate collections		1,980		5,359
Planned giving - Envelopes		8,326		12,227
Planned giving - Standing orders etc		3,660		3,580
Planned giving - Parish giving scheme		19,605		18,364
Income tax recoverable on gift aided giving		8,316		6,847
Fees		1,269		4,129
Donations		7,272		6,420
Legacies		0		0
Fund raising events:				
Fete	0		2,054	
Auction	210		2,743	
Bingo nights	523		0	
Christmas Fayre	0		1,404	
Jumble Sales, Table Top	209		1,075	
Nativity Crib festival	0		243	
	942		7,519	
Less Costs of fund raising events	25		657	
		917		6,862
Total receipts		51,345		63,788
Payments				
Vicar's working expenses:				
Expenses	0		0	
Telephone	951		954	
Travel costs	0		0	
		951		954
Curates' working expenses:				
Expenses	0		0	
Telephone	0		0	
Travel costs	0		0	
		0		0
Office		989		1,147
Salaries:				
Organists	1,920		3,800	
		1,920		3,800
Parish Share: paid in year		40,000		50,000
Choir and organ:				
Choir	0		0	
Organ and piano tuning	50		195	
RSCM subscription	107		105	
		157		300
Youth and Children's work		96		97
Water and insurance:				
Water	61		70	
Insurance	2,594		2,536	
		2,655		2,606
Heat and light:				
Gas	2,528		2,620	
Electricity	912		765	
		3,440		3,385

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

SCHEDULE A - GENERAL FUND continued

	2020		2019	
	£	£	£	£
Payments continued				
Churchyard:				
Mower and Grass cutting	0		0	
		0		0
Maintenance:				
General maintenance costs	1,043		969	
		1,043		969
Books and stationery		1,707		2,082
Stewardship envelopes		257		252
Altar		592		855
Sundries		178		81
		53,985		66,528
Excess of payments over receipts		(2,640)		(2,740)
Church hall receipts				
Lettings	5,577		13,902	
Church hall payments				
Caretaker	2,571		3,023	
Electricity and gas	1,537		1,851	
Insurance and water bills	1,481		1,532	
Maintenance	1,475		2,346	
	7,064		8,752	
		(1,487)		5,150
Magazine receipts				
Sales	1,640		1,723	
Adverts	680		1,496	
	2,320		3,219	
Costs of magazine printing	970		2,609	
		1,350		610
Interest received on bank accounts		263		292
Excess of payments over receipts general fund		(2,514)		3,312
Balance at 1st January 2020		16,509		13,197
Balance at 31st December 2020		13,995		16,509

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

SCHEDULE B - CHOIR FUNDS

	2020		2019	
	Designated £	Restricted £	Designated £	Restricted £
Balance at 1st January 2020	31	625	31	625
Receipts	0	0	0	0
Payments	0	0	0	0
Balance at 31st December 2020	31	625	31	625

SCHEDULE C - MOWER FUND

	Designated £	Designated £
Balance at 1st January 2020	27	39
Receipts	0	0
Payments		
Mower repair	0	12
Balance at 31st December 2020	27	27

SCHEDULE D - YOUTH & SUNDAY CLUB FUND

	Restricted £	Restricted £
Balance at 1st January 2020	643	643
Receipts		
Donations	0	0
Payments	0	0
Balance at 31st December 2020	643	643

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

SCHEDULE E - SPECIFIED GIFTS FUND

	2020 Restricted £	2019 Restricted £
Balance at 1st January 2020	1,394	11,025
Receipts		
Grants from GCC for Hall Kitchen & Railings	0	5,500
Donations for Electric Fund	0	911
Donation for Baptismal candles	150	0
Book of Remembrance; Railings etc	4	92
Dntns to Project Fund (incl Audio/visual; Hall kitchen & Tax rec'ble)	1,252	25,665
	<hr/> 1,406	<hr/> 32,168
Payments		
Baptismal candles	0	0
Audio/Visual System	384	20,008
Book of Remembrance;	37	50
Hall Kithchen refurbishment	0	17,922
Final loan repayment	0	3,819
	<hr/> 421	<hr/> 41,799
Balance at 31st December 2020	<hr/> 2,379	<hr/> 1,394

SCHEDULE F - THE MARK HAYTER MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2020	6,933	6,900
Receipts		
Donations	0	0
Interest receivable	49	55
	<hr/> 49	<hr/> 55
Payments		
Open the Book Bible	0	22
TRAC fee	70	0
	<hr/> 6,912	<hr/> 6,933
Balance at 31st December 2020	<hr/> 6,912	<hr/> 6,933

SCHEDULE G - THE JOE SELWYN MEMORIAL FUND

	Restricted £	Restricted £
Balance at 1st January 2020	4,435	4,590
Receipts		
Interest receivable	32	35
Payments		
Christmas trees: 2018 and 2019	0	190
	<hr/> 4,467	<hr/> 4,435
Balance at 31st December 2020	<hr/> 4,467	<hr/> 4,435

SCHEDULE H - ORGAN FUND

	Restricted £	Restricted £
Balance at 1st January 2020	8,225	6,875
Receipts		
Donations	570	1,350
	<hr/> 8,795	<hr/> 8,225
Balance at 31st December 2020	<hr/> 8,795	<hr/> 8,225

THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

DETAILED RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

SCHEDULE I - FABRIC FUNDS

	2020 Designated £	2020 Restricted £	2019 Designated £	2019 Restricted £
Balance at 1st January 2020	19,745	13,583	28	17,630
Receipts				
Fund raising events - Coffee mornings, etc	0	620	0	2,341
Fund raising events - printing	0	50	0	0
Legacy	0	0	20,343	0
Donations	0	0	0	300
	0	670	20,343	2,641
Payments				
Lines in carpark	0	0	0	1,131
Resurface paths and ramp	0	0	0	5,000
Hall Kitchen; Church External Emergency light	0	0	626	557
Balance at 31st December 2020	19,745	14,253	19,745	13,583

SCHEDULE J - HALL FABRIC FUNDS

	2020 Designated £	2020 Restricted	2019 Designated £	2019 Restricted
Balance at 1st January 2020	0	173	0	372
Receipts				
Donations	0	0	0	0
Payments				
Temporary cooker	0	0	0	199
Balance at 31st December 2020	0	173	0	173

SCHEDULE K - MISSIONS FUNDS

	2020 Restricted £	2019 Restricted £
Balance at 1st January 2020	1,566	852
Receipts		
Collections at services	759	835
Fund raising events including appeals	0	1,042
Other donations	0	19
	759	1,896
Payments		
Church overseas:		
Missionary societies	0	0
Relief and development agencies	100	212
Home missions and other Church Societies	1,599	970
	1,699	1,182
Balance at 31st December 2020	626	1,566

INDEPENDENT EXAMINER'S REPORT

TO THE PAROCHIAL CHURCH COUNCIL OF LONGLEVENS, GLOUCESTER

This report on the financial statements of the PCC for the year ended 31st December 2020, which are set out on pages 3 to 10, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 2006 to ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

Respective responsibilities of the PCC and the examiner

As the members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and section 144 of the Act do not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of Regulation 25.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance, 2006 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the Act, and
 - (ii) to prepare financial statements which accord with the accounting records and to comply with the requirements of the Act and the Regulations have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Laurence Myears

Laurence Myears
Chartered Accountant
6 Beechcroft Rd
Longlevens
Gloucester
GL2 9HF

Date: 3rd May 2021