



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 Sept 2022 to 31 August 2023**

**Charity name: The Emperor Foundation**

**Charity registration number: 1178088**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance such charitable purposes as the trustees see fit from time to time</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Foundation has made a number of donations to charitable causes, most notably to Maggie's Cancer Centres and Papyrus Prevention of Young Suicide</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The Emperor Foundation makes grants to those registered charities which the trustees choose to support</b>
Policy on social investment including program related investment	Para 1.38	<b>The Emperor Foundation is not engaged in social investment programs</b>
Contribution made by volunteers	Para 1.38	<b>The Emperor Foundation is managed by and supported by volunteers. There are no paid staff</b>
Other		<b>N/a</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Emperor Foundation has made significant donations (£15k) to Maggie's Cancer Centres to facilitate the ongoing work within Maggie's to support individuals and family and friends suffering from cancer.</b></p> <p><b>Secondly The Emperor Foundation has made a donation of £5k to Papyrus Prevention of Young Suicide to support them in their work.</b></p> <p><b>The Foundation has also made smaller but important donations to The Brain Tumour Charity, Make-A-Wish Foundation and Parkinsons UK.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>The achievements are in line with objectives set.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Fundraising is in line with objectives.</b>
Investment performance against objectives	Para 1.41	<b>N/a</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Foundation's financial position is stable with £8k of cash reserves at 31 August 2023.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The reserves policy of The Emperor Foundation is to retain sufficient cash reserves to cover at a minimum operating expenses for the following six months or £1,000, whichever is greater, in addition to any provision required in relation to donations given for restricted purposes not paid out.</b>
Amount of reserves held	Para 1.22	<b>Reserves of £8k are held at 31 August 23</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>N/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/a</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>The Emperor Foundation receives monies from Emperor Design Consultants Limited and from its employees and from other companies and individuals via fundraising activities undertaken.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>We retain cash reserves in bank accounts</b>
A description of the principal risks facing the charity	Para 1.46	<b>The charity is dependent on the continued support of Emperor Design and its employees and therefore the sustainability of that company. We are pleased to report that Emperor Design is in a strong financial position.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>The Charity is registered as a CIO.</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>New trustees are selected by the existing trustee board with full interview process in place.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>All new trustees are required to carry out trustee training.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>We operate through a Board of Trustees. We have no employees.</b>
Relationship with any related parties	Para 1.51	<b>The Emperor Foundation was set up by individuals who part-own and manage Emperor Design Consultants Limited, a Corporate Communications business</b>
Other		

## Reference and Administrative details

Charity name	The Emperor Foundation
Other name the charity uses	N/a
Registered charity number	1178088
Charity's principal address	The WhiteChapel Building 10 Whitechapel High Street London E1 8QS

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Burland	Chair		
2	Kingsley James			
3	Simon Newton			
4	Victoria Capstick			
5	David Hunt		Since 31 January 2023	
6	Sarah Edwards		Since 9 November 2023	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/a		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

#### Name of chief executive or names of senior staff members (Optional information)

N/a
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a
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## Other optional information

N/a
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	S J Newton	
Position (eg Secretary, Chair, etc)	Trustee	
Date		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Emperor Foundation

No (if any)  
1178088

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
9/1/2022

To

Period end date  
8/31/2023

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	16,682	-	-	16,682	82,032
Grant income	-	-	-	-	500
Auction	-	-	-	-	25,337
Sponsorship	5,000	-	-	5,000	2,000
Refund of subscription fees	-	-	-	-	18
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	21,682	-	-	21,682	109,887
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	21,682	-	-	21,682	109,887
<b>A3 Payments</b>					
Insurance	138	-	-	138	134
Fundraiser costs	-	-	-	-	39,646
Charitable donations	24,722	-	-	24,722	64,662
Bank charges	-	-	-	-	1,025
Other operating costs	1,800	-	-	1,800	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	26,660	-	-	26,660	105,467
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	26,660	-	-	26,660	105,467
<b>Net of receipts/(payments)</b>	4,978	-	-	4,978	4,420
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	12,821	-	-	12,821	8,401
<b>Cash funds this year end</b>	7,843	-	-	7,843	12,821



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	7,843	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,843</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Trade debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	