



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st December 2019** Period start date to **30th November 2020** Period end date

Charity name: Huntingdon and Peterborough Federation of Women's Institute

Charity registration number: 1178059

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">- To advance the education of women and girls for the public benefit in all areas.- To promote sustainable development for the public benefit.- To advance health for the public benefit.- To advance citizenship for the public benefit by the promotion of- civic responsibility and volunteering
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">- Covid-19 interrupted many face-to-face activities. However, meetings, support, training and workshops have been held via Zoom. Newsletters have continued to be produced and information distributed.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issues by the Charity Commission on public benefit. While Covid-19 has curtailed activity we have continued to campaign on various issues including Climate Change and Mental Health

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Due to Covid-19 we have not been able to meet in the normal way but have remained connected with our membership with newsletters, email, website, social media and zoom. The trustees and staff have continued to support members throughout.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Although income is down due to Covid-19, a government grant fund has helped maintain adequate funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover 12 months running costs.
Amount of reserves held	Para 1.22	£35,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	With the curtailment of normal fundraising activities, the trustees continue to look at best practice to ensure the long-term future. There is a need to find new ways to raise income.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Rules for County Federations of WI's
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected bi-annually by a vote. Any member of a county WI is eligible to be elected or co-opted. Candidates must be nominated by a trustee or by a WI

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Huntingdon and Peterborough Federation of Women's Institutes
Other name the charity uses	
Registered charity number	1178059

Charity's principal address	6a Walden Road Huntingdon Cambridgeshire PE29 3AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Josette Kermath	Federation Chairman		
2	Sally Dalley	Treasurer		
3	Maria Pidoux			
4	Anna Bradley-Doorman			
5	Chrissie Jennings			
6	Karen Prestage			
7	Jean Jefferies			
8	Jane Williams			
9	Phyllis Brooks			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

--	--

Full name(s)

--	--

**Position (eg
Secretary, Chair, etc)**

--	--

Date

--

REGISTERED CHARITY NO. 1178059

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

**Kinnaird Hill
Chartered Certified Accountants
Montagu House
81 High Street
HUNTINGDON
PE29 3NY**

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

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**INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES
OF HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)**

I report on the accounts of the Federation for the year ended 30th November 2020 which are set out on pages 2 to 8.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts under section 145 of the 2011 Act,
- 2 follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- 3 state whether any particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to the matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting recordshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



N E Hutchcraft
Chartered Accountant

Date: 26/4/2021

Kinnaird Hill
Chartered Accountants
Montagu House
81 High Street
HUNTINGDON
Cambs PE29 3NY

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)

	2020	2019
RECEIPTS	£	£
NFWI Activities:		
Affiliation Fees:	<u>35,366.93</u>	<u>38,407.98</u>
Stationery	197.29	1,221.03
Diaries	348.44	550.00
Pooling of Fares	432.00	1,008.00
Raffle Ticket Sales	-	458.04
	<u>977.73</u>	<u>3,237.07</u>
Committee Activities:		
Membership	112.00	-
Creative Crafts & Cookery	448.00	2,197.56
Events & Leisure	1,938.44	15,436.82
Public Affairs	-	-
Annual Federation Day	1,516.00	6,275.70
Executive/Trustees	941.00	1,650.00
	<u>4,955.44</u>	<u>25,560.08</u>
Office and Administration		
Public Liability Insurance	1,090.10	1,165.80
Photocopier and Postage	561.74	719.35
Newsletter and Adverts	4,867.50	5,087.60
Year Book Income	382.00	423.00
	<u>6,901.34</u>	<u>7,395.75</u>
Other Income		
AGM	638.00	6,943.90
Centenary	-	213.00
Speaker panel	-	160.00
HDC Grant	10,000.00	-
Denman	-	1,813.00
Income from lapsed WI	-	10.10
WI Shop	44.73	251.94
Miscellaneous Income	-	-
	<u>10,682.73</u>	<u>9,391.94</u>
Investment Income:		
Bank Interest	<u>64.64</u>	<u>202.32</u>
TOTAL RECEIPTS	<u>58,948.81</u>	<u>84,195.14</u>
Total receipts as above	58,948.81	84,195.14
Total payments as per page 3	(51,445.36)	(81,996.88)
Net receipts/(payments)	7,503.45	2,198.26
Transactions on behalf of restricted funds	3,032.39	4,817.04
Balance of cash funds b/fwd	89,363.78	82,348.48
Balance of cash funds c/fwd	<u>99,899.62</u>	<u>89,363.78</u>

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**STATEMENT OF ACCOUNTS FOR YEAR ENDED 30th NOVEMBER 2020
RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUNDS)**

	2020 £	2019 £
PAYMENTS		
NFWI Activities:		
National Affiliation Fees	19,206.08	20,775.13
Stationery	448.04	817.78
Diaries	326.85	504.00
Lady Denman Cup	-	60.00
Raffle Tickets	-	52.00
Pooling of Fares	432.00	1,044.00
	<u>1,206.89</u>	<u>2,477.78</u>
Committee Activities		
Membership	212.65	491.87
Creative Crafts & Cookery	476.80	1,596.83
Events & Leisure	1,083.03	9,369.00
Public Affairs	127.80	519.65
Annual Federation Day	-1,421.45	5,240.80
Executive / Trustees	868.98	2,121.08
	<u>1,347.81</u>	<u>19,339.23</u>
Office and Administration		
Public Liability Insurance	840.85	903.69
Premises Insurance	944.13	920.58
Repairs, Renewals and Cleaning	525.79	796.15
Employees	19,738.17	20,034.83
Photocopier	1,201.65	1,188.57
Printing and Stationery	35.82	67.38
Office Equipment		1,232.06
Telephone and Website/Hosting	1,080.47	613.78
Postage	787.66	1,113.22
Advertising	-	391.15
Professional Fees	1,243.87	582.44
Licences	40.00	203.86
Bank Charges	383.07	951.95
Accountancy Fees	2,040.00	2,040.00
	<u>28,861.48</u>	<u>31,039.66</u>
Other Expenditure		
AGM	770.00	6,636.00
Denman	-	1,576.30
Miscellaneous	53.10	152.78
	<u>823.10</u>	<u>8,365.08</u>
TOTAL PAYMENTS	<u>51,445.36</u>	<u>81,996.88</u>

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNTS (RESTRICTED FUNDS)

	2020	2019
	£	£
PROPERTY FUND		
RECEIPTS		
Donations: Car Park	4,035.00	4,501.50
Hire of Hall	2,519.00	5,098.00
200 Club	1,060.00	350.00
	<u>7,614.00</u>	<u>9,949.50</u>
PAYMENTS		
200 Club	450.00	500.00
Rates	355.41	520.21
Light & Heat	1,885.82	1,894.09
Repairs and Renewals	78.00	1,073.92
Maintenance	1,722.98	753.64
Security Expenses	80.00	348.00
Committee Expenses	9.40	42.60
	<u>4,581.61</u>	<u>5,132.46</u>
 Total receipts as above	 7,614.00	 9,949.50
Total payments as above	<u>(4,581.61)</u>	<u>(5,132.46)</u>
Net receipts/(payments)	3,032.39	4,817.04
Transacted through general cash funds	<u>(3,032.39)</u>	<u>(4,817.04)</u>
Balance of cash funds c/fwd	<u>0.00</u>	<u>0.00</u>

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2020

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

		2020 Unrestricted funds £	2020 Restricted funds £	2020 Designated funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS						
Tangible fixed assets	note 2	402,524.61			402,524.61	403,256.71
CURRENT ASSETS						
Cash funds						
Cash at Bank:	Current Account	15,949.06			15,949.06	4,024.57
	Investment Account	85,380.81			85,380.81	85,316.17
Cash in Hand		46.35			46.35	23.04
		101,376.22				
Restricted cash funds held in general accounts		(72,280.84)	72,280.84			
Designated cash funds held in general accounts		(3,439.43)		2,294.88		
		25,655.95	72,280.84	2,294.88	101,376.22	89,363.78
		97,936.79				
Other monetary assets						
Stock:	Books and publications	535.79			535.79	548.04
	Stationery and badges	185.12			185.12	134.20
Debtors						-
		720.91			720.91	682.24
TOTAL ASSETS						
		428,901.47	72,280.84	2,294.88	504,621.74	493,302.73
LIABILITIES						
Creditors and accruals						2,000.00
Lapsed Institute funds		1,304.82			1,304.82	1,016.55
TOTAL LIABILITIES						
		1,304.82			1,304.82	3,016.55
NET ASSETS						
		427,596.65	72,280.84	2,294.88	503,316.92	490,286.18
ANALYSIS OF FUNDS						
General unrestricted funds		118,741.20			118,741.20	109,700.46
Land & Buildings Revaluation		310,000.00			310,000.00	310,000.00
Property fund			70,437.76		70,437.76	67,405.37
Opening of New WI's				2,041.61	2,041.61	1,084.00
Educational Fund			1,843.08		1,843.08	
Denman						1,756.06
Denman Appeal					-	87.02
Shows & Exhibitions				253.27	253.27	253.27
		428,741.20	72,280.84	2,294.88	503,316.92	490,286.18

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

1 ACCOUNTING POLICIES:

Basis of preparation of financial statements

The financial statements have been prepared under the receipts and payments basis, with a supporting statement of assets and liabilities.

Huntingdon & Peterborough Federation of Women's Institute, Charity registration number 229014, registered to become a Charitable Incorporated Organisation registration number 1178059 on 23rd April 2018, continuing with the same work and the comparatives are for the full year ended 30th November 2018.

Depreciation

Freehold property is included in the statement of assets and liabilities and has been revalued at the request of the trustees by Barker Storey Matthews on 10th June 2015

The Executive committee requested the freehold property value be increased in 2016 to the fair value valuation assuming residential development.

Other tangible fixed assets were revalued by the trustees as at 31st December 2000. Depreciation has been calculated to write off this valuation over the remaining expected useful lives using the following rates:

Freehold property	-	No depreciation
Furniture	-	15% on reducing balance basis
Equipment	-	25% on reducing balance basis
Catering equipment	-	20% on reducing balance basis

Stocks

Stocks have been valued by the trustees at the lower of cost and net realisable value.

Restricted funds

Separate funds have been maintained in respect of the following:

Property Fund	Maintained for the funding of repairs and renovation to the freehold property.
Denman Room Fund	Maintained for the funding of refurbishment to a room at Denman College, Oxford.

Designated Funds

Separate funds have been designated in respect of the following:

Opening of New WI's
Lapsed WI's
Denman
Denman Appeal
Denman Weekend
Shows & Exhibitions
Educational Fund

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30th NOVEMBER 2020**

2 TANGIBLE FIXED ASSETS

	Freehold Property	Furniture	Equipment	Catering Equipment	Total
Cost or valuation					
At 1 December 2019	400,000.00	3,902.77	10,291.59	5,037.73	419,232.09
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
At 30 November 2020	<u>400,000.00</u>	<u>3,902.77</u>	<u>10,291.59</u>	<u>5,037.73</u>	<u>419,232.09</u>
Depreciation					
At 1 December 2019	-	3,625.69	8,399.90	3,949.79	15,975.38
Charge for year	-	41.56	472.94	217.60	732.10
Revaluations	-	-	-	-	-
Elimination on disposals	-	-	-	-	-
At 30 November 2020	<u>-</u>	<u>3,667.25</u>	<u>8,872.84</u>	<u>4,167.39</u>	<u>16,707.48</u>
Net Book Value					
At 30 November 2020	<u>400,000.00</u>	<u>235.52</u>	<u>1,418.75</u>	<u>870.34</u>	<u>402,524.61</u>
At 30 November 2019	<u>400,000.00</u>	<u>277.08</u>	<u>1,891.69</u>	<u>1,087.94</u>	<u>403,256.71</u>

Freehold property comprises of land and buildings which were revalued by Barker Storey Matthews, local property valuers, on 10th June 2015. As at 30th November 2016, the trustees uplifted the valuation to reflect the market value on the basis that planning permission would be granted for residential development.

3) Related Party Note

The receipts and payments in relation to executives and trustess is disclosed on page 2-3 of receipts and payments account.

HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)

TRUSTEES' APPROVAL TO THE FINANCIAL STATEMENTS

The Trustees confirm their approval to the Statement of Accounts for the year ended 30th November 2020 forming pages 2 to 7 of these financial statements.

On behalf of the trustees:

P. BROOKS.
J. Kermath
Chairman



S Dalley
Treasurer



Date: 13th April 2021

REGISTERED CHARITY NO. 1178059

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

**Kinnaird Hill
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PE29 3NY**

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

C O N T E N T S

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**INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES
OF HUNTINGDON AND PETERBOROUGH FEDERATION OF WOMEN'S INSTITUTES (CIO)**

I report on the accounts of the Federation for the year ended 30th November 2020 which are set out on pages 2 to 8.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

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Chartered Accountant

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	2020 £	2019 £
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Public Affairs	127.80	519.65
Annual Federation Day	-1,421.45	5,240.80
Executive / Trustees	868.98	2,121.08
	<u>1,347.81</u>	<u>19,339.23</u>
Office and Administration		
Public Liability Insurance	840.85	903.69
Premises Insurance	944.13	920.58
Repairs, Renewals and Cleaning	525.79	796.15
Employees	19,738.17	20,034.83
Photocopier	1,201.65	1,188.57
Printing and Stationery	35.82	67.38
Office Equipment		1,232.06
Telephone and Website/Hosting	1,080.47	613.78
Postage	787.66	1,113.22
Advertising	-	391.15
Professional Fees	1,243.87	582.44
Licences	40.00	203.86
Bank Charges	383.07	951.95
Accountancy Fees	2,040.00	2,040.00
	<u>28,861.48</u>	<u>31,039.66</u>
Other Expenditure		
AGM	770.00	6,636.00
Denman	-	1,576.30
Miscellaneous	53.10	152.78
	<u>823.10</u>	<u>8,365.08</u>
TOTAL PAYMENTS	<u>51,445.36</u>	<u>81,996.88</u>

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNTS (RESTRICTED FUNDS)

	2020	2019
	£	£
PROPERTY FUND		
RECEIPTS		
Donations: Car Park	4,035.00	4,501.50
Hire of Hall	2,519.00	5,098.00
200 Club	1,060.00	350.00
	<u>7,614.00</u>	<u>9,949.50</u>
PAYMENTS		
200 Club	450.00	500.00
Rates	355.41	520.21
Light & Heat	1,885.82	1,894.09
Repairs and Renewals	78.00	1,073.92
Maintenance	1,722.98	753.64
Security Expenses	80.00	348.00
Committee Expenses	9.40	42.60
	<u>4,581.61</u>	<u>5,132.46</u>
 Total receipts as above	 7,614.00	 9,949.50
Total payments as above	<u>(4,581.61)</u>	<u>(5,132.46)</u>
Net receipts/(payments)	3,032.39	4,817.04
Transacted through general cash funds	<u>(3,032.39)</u>	<u>(4,817.04)</u>
Balance of cash funds c/fwd	<u>0.00</u>	<u>0.00</u>

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 30th NOVEMBER 2020

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

		2020 Unrestricted funds £	2020 Restricted funds £	2020 Designated funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS						
Tangible fixed assets	note 2	402,524.61			402,524.61	403,256.71
CURRENT ASSETS						
Cash funds						
Cash at Bank:	Current Account	15,949.06			15,949.06	4,024.57
	Investment Account	85,380.81			85,380.81	85,316.17
Cash in Hand		46.35			46.35	23.04
		101,376.22				
Restricted cash funds held in general accounts		(72,280.84)	72,280.84			
Designated cash funds held in general accounts		(3,439.43)		2,294.88		
		25,655.95	72,280.84	2,294.88	101,376.22	89,363.78
		97,936.79				
Other monetary assets						
Stock:	Books and publications	535.79			535.79	548.04
	Stationery and badges	185.12			185.12	134.20
Debtors						-
		720.91			720.91	682.24
TOTAL ASSETS						
		428,901.47	72,280.84	2,294.88	504,621.74	493,302.73
LIABILITIES						
Creditors and accruals						2,000.00
Lapsed Institute funds		1,304.82			1,304.82	1,016.55
TOTAL LIABILITIES						
		1,304.82			1,304.82	3,016.55
NET ASSETS						
		427,596.65	72,280.84	2,294.88	503,316.92	490,286.18
ANALYSIS OF FUNDS						
General unrestricted funds		118,741.20			118,741.20	109,700.46
Land & Buildings Revaluation		310,000.00			310,000.00	310,000.00
Property fund			70,437.76		70,437.76	67,405.37
Opening of New WI's				2,041.61	2,041.61	1,084.00
Educational Fund			1,843.08		1,843.08	
Denman						1,756.06
Denman Appeal					-	87.02
Shows & Exhibitions				253.27	253.27	253.27
		428,741.20	72,280.84	2,294.88	503,316.92	490,286.18

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th NOVEMBER 2020**

1 ACCOUNTING POLICIES:

Basis of preparation of financial statements

The financial statements have been prepared under the receipts and payments basis, with a supporting statement of assets and liabilities.

Huntingdon & Peterborough Federation of Women's Institute, Charity registration number 229014, registered to become a Charitable Incorporated Organisation registration number 1178059 on 23rd April 2018, continuing with the same work and the comparatives are for the full year ended 30th November 2018.

Depreciation

Freehold property is included in the statement of assets and liabilities and has been revalued at the request of the trustees by Barker Storey Matthews on 10th June 2015

The Executive committee requested the freehold property value be increased in 2016 to the fair value valuation assuming residential development.

Other tangible fixed assets were revalued by the trustees as at 31st December 2000. Depreciation has been calculated to write off this valuation over the remaining expected useful lives using the following rates:

Freehold property	-	No depreciation
Furniture	-	15% on reducing balance basis
Equipment	-	25% on reducing balance basis
Catering equipment	-	20% on reducing balance basis

Stocks

Stocks have been valued by the trustees at the lower of cost and net realisable value.

Restricted funds

Separate funds have been maintained in respect of the following:

Property Fund	Maintained for the funding of repairs and renovation to the freehold property.
Denman Room Fund	Maintained for the funding of refurbishment to a room at Denman College, Oxford.

Designated Funds

Separate funds have been designated in respect of the following:

Opening of New WI's
Lapsed WI's
Denman
Denman Appeal
Denman Weekend
Shows & Exhibitions
Educational Fund

**HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 30th NOVEMBER 2020**

2 TANGIBLE FIXED ASSETS

	Freehold Property	Furniture	Equipment	Catering Equipment	Total
Cost or valuation					
At 1 December 2019	400,000.00	3,902.77	10,291.59	5,037.73	419,232.09
Additions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
At 30 November 2020	<u>400,000.00</u>	<u>3,902.77</u>	<u>10,291.59</u>	<u>5,037.73</u>	<u>419,232.09</u>
Depreciation					
At 1 December 2019	-	3,625.69	8,399.90	3,949.79	15,975.38
Charge for year	-	41.56	472.94	217.60	732.10
Revaluations	-	-	-	-	-
Elimination on disposals	-	-	-	-	-
At 30 November 2020	<u>-</u>	<u>3,667.25</u>	<u>8,872.84</u>	<u>4,167.39</u>	<u>16,707.48</u>
Net Book Value					
At 30 November 2020	<u>400,000.00</u>	<u>235.52</u>	<u>1,418.75</u>	<u>870.34</u>	<u>402,524.61</u>
At 30 November 2019	<u>400,000.00</u>	<u>277.08</u>	<u>1,891.69</u>	<u>1,087.94</u>	<u>403,256.71</u>

Freehold property comprises of land and buildings which were revalued by Barker Storey Matthews, local property valuers, on 10th June 2015. As at 30th November 2016, the trustees uplifted the valuation to reflect the market value on the basis that planning permission would be granted for residential development.

3) Related Party Note

The receipts and payments in relation to executives and trustess is disclosed on page 2-3 of receipts and payments account.

HUNTINGDON AND PETERBOROUGH FEDERATION OF
WOMEN'S INSTITUTES (CIO)

TRUSTEES' APPROVAL TO THE FINANCIAL STATEMENTS

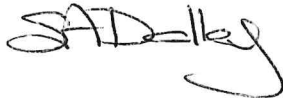
The Trustees confirm their approval to the Statement of Accounts for the year ended 30th November 2020 forming pages 2 to 7 of these financial statements.

On behalf of the trustees:

P. BROOKS.
J. Kermath
Chairman



S Dalley
Treasurer



Date: 13th April 2021