



Trustees' Annual Report for the period

From

Period start date

To

Period end date

1

April

2020

31

March

2021

Section A

Reference and administration details

Charity name

Marhabtayn Trust

Other names charity is known by

Marhabtayn Syrian Supper Club

Registered charity number (if any)

1178022

Charity's principal address

27 Old Gloucester Street

London

Postcode

WC1N 3AX

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1 Khairunissa Dhala

Chair

2 Sawsan Abou
Zainedin

3 Michael Buehler

4 Edward Thomas

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO-Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and procedures adopted for the induction and training of trustees:
No new trustees were elected or inducted during this reporting period.

Trustees' consideration of major risks, and the systems and procedures to manage them: The charity's main risk-management mechanisms are the Fundraising and Grants Monitoring Policy, which was updated 10 October 2020, and which is operationalized through the Marhabtayn Grant Application Form, which was adopted in 2016 and is regularly updated. Both documents require trustees to identify, document and monitor risks involved in making grants.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve financial hardship, distress and suffering among refugees, internally displaced persons, victims of natural and man-made disasters and other people in need, by means of, but not exclusively:

- Making grants or loans for providing or paying for food, clothing, equipment, services and facilities for the benefit of the said persons;
- Making grants for medical treatment and for costs of attending educational facilities for the benefit of the said persons;

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Advocating for the benefit of said persons;
- Educating the public on the issues and challenges faced by the said persons for public benefit.

The main activities which Marhabtayn undertook for public benefit in relation to these objects were:

- Raising awareness of the situation of refugees, displaced people and people facing hunger in the UK and Middle East.
- Raising funds through online platforms and virtual supper clubs aimed at the relief of poverty and hunger and supporting responses to COVID 19.
- Making grants to organizations and individuals in the UK, Lebanon and Turkey, aimed at supporting their responses to COVID 19 and supporting people facing hunger or displacement.

In developing our objectives and planning our activities our trustees have given consideration to the Charity Commission's public benefit guidance. They used the Charity Commission's guidance to develop, update and implement grant-making policies.

Our key objectives for the year were to support communities in London, Turkey and Lebanon to respond to poverty, displacement and hunger. We monitored the grants to ensure that our activities were beneficial, and also sought to identify, assess and minimize any possible harms that might arise from our activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Policy on grant-making: See above, the charity updated its Fundraising and Grants Monitoring Policy, and regularly updated its Marhabtayn Grant Application Form.

Contribution made by volunteers: All the charity's activities are undertaken by volunteers, who receive no remuneration for their work.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Before March 2020, the charity depended heavily on supper clubs to raise funds. These supper clubs were suspended because of the COVID 19 pandemic. The charity adapted to the pandemic by developing virtual supper clubs and by using online fundraising platforms. It maintained and developed relationships with supporters and members.

The charity's revenues fell as a result of the suspension of its main fundraising activities due to COVID-19.

The charity continued to accept requests for funds from established partners, and also made a grant to a charity in South London working to support food-insecure people during the pandemic – in lieu of a planned and cancelled meal which the charity intended to provide to a local food bank and soup kitchen.

In total, the charity supported 3 organisations:

- One in London working to support food-insecure people.
- One in Lebanon working to support domestic workers who were struggling due to Covid and the Beirut blast.
- One in Turkey working to support displaced people to cope with Covid and pay for medical and other expenses.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains a small reserve in order to be able to respond flexibly to urgent requests for funds. It has few running costs, and trustees generally donate funds for any unexpected costs.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal sources of funds were supper clubs, before the COVID-19 pandemic. Since the start of the pandemic, the charity has switched to online platforms and online events.

All expenditures are in the form of grants which directly support a key objective of the charity – relieving hardship. Activities supporting other key objectives - education and advocacy – do not incur expenditure because they are carried out by volunteers.

The charity has no investments.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

 

Full name(s)

Khairunissa Dhala

Edward Thomas

Position (eg Secretary, Chair, etc)

Chair

Trustee

Date

31 Jan 2021



Receipts and payments accounts

CC16a

For the period
from

1/4/2020

To

31/3/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	4,949	-	-	4,949	
	427	-	-	427	
	230	-	-	230	
	147	-	-	147	
	157	-	-	157	
	18	-	-	18	
	18	-	-	18	
	815	-	-	815	
	246	-	-	246	
	263	-	-	263	
	50	-	-	50	
	50	-	-	50	
	40	-	-	40	
	10	-	-	10	
	-	-	-	-	
	-	-	-	-	
Sub total (Gross income for AR)	7,419	-	-	7,419	
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total receipts	7,419	-	-	7,419	
A3 Payments					
	500	-	-	500	
	4,080	-	-	4,080	
	1,000	-	-	1,000	
	1,330	-	-	1,330	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
	-	-	-	-	
Sub total	6,910	-	-	6,910	
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	6,910	-	-	6,910	
Net of receipts/(payments)	509	-	-	509	
A5 Transfers between funds	-	-	-	-	
A6 Cash funds last year end	1,312	-	-	1,312	
Cash funds this year end	1,821	-	-	1,821	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds		-	-	-

	-	-	-
	-	-	-
Total cash funds	-	-	-
(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Edward Thomas</i>	EDWARD THOMAS	31.1.22
<i>Khairunissa Dhala</i>	KHAIRUNISSA DHALA	31/01/22