

## **Report for 2024/25**

### **Prepared for the AGM of the Management Committee - Monday 19th April 2025**

#### **Introduction**

The following is a summary report of the main activities carried out at the village hall on behalf of the trustees.

#### **Working Group.**

The working group continues to support the hall activities, primarily arranging bookings, ongoing upkeep and maintenance. Current members are:

Mike Robotham (Chairman), Wendy Lawrie (Treasurer), Jane Johnstone (Bookings), Liz Robotham (Secretary), Maureen Tropman and Jenny Hudson. All members are thanked for their ongoing support.

By agreement with the trustees, the working group no longer hold formal (minuted) meetings. Any meetings are on an ad-hoc basis to discuss arrangements for any organised events needing the support of the working group.

#### **Bookings**

The hall continues to receive booking from regular users and one-off bookings, mainly from the website. The hall continues to host monthly cinema nights (through the winter months), making good use of the previously installed cinema equipment.

#### **Conditions of Hire**

No changes to the hire conditions have taken place since the 1<sup>st</sup> April 24. It is proposed that the hire charges be reviewed at the AGM (see agenda item)

#### **Website ([www.cutthorpevillagehall.com](http://www.cutthorpevillagehall.com))**

The website continues to attract interest for bookings.

#### **Maintenance/Upkeep**

- Intruder Alarms – Serviced by “BusinessWatch”
- Fire Extinguishers – Inspected by Martin Chubb
- Legionella – This was put on hold while the kitchen and HW boiler was replaced
- The external door/door frame in the kitchen was rotten and has been replaced
- The kitchen window was badly frosted and has been replaced
- The boundary wall to the rear of the hall has been re-instated

#### **Projects/Upgrades Completed**

- Kitchen Upgrade – This has been successfully completed within budget.
- A new storage shed has been installed
- A new roller shutter door has been installed, replacing the old sliding wood door

#### **Projects/Investment to consider for 25/26 (see separate agenda item)**

1) Hall Heating system - The existing fan heater arrangement has a number of shortcomings:

- The heater units are old and very inefficient
- The heater controls are essentially ineffective and are easily tampered with.

It is proposed that a discussion document is developed looking at the possible range of options for a replacement system and submitted for consideration.

2) Front Windows – These are in poor condition and badly in need of refurbishment or replacement

3) Planters – these are falling apart and need replacing

**Accidents** - There have been no reportable accidents in the year.



CUTTHORPE VILLAGE HALL - FINANCIAL STATEMENT AS 31/03/25

	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
<b>INCOME</b>													
Lettings	353	610	328	448	369	448	425	783	303	422	373	266	5128
Other					679		504		275				1458
Cinema						490	280		86				856
<b>TOTAL</b>	<b>353</b>	<b>610</b>	<b>328</b>	<b>448</b>	<b>1048</b>	<b>938</b>	<b>1209</b>	<b>783</b>	<b>664</b>	<b>422</b>	<b>373</b>	<b>266</b>	<b>7442</b>

<b>EXPENDITURE</b>													
Cinema						22		19	243	25	121		430
WiFi	38	38	38	38	38	38	38	38	38	38	38	43	461
Windows	10										10	10	30
Consumables				103						115			218
Water	48	119		34			33						234
Insurance			424										424
Electrical			288										288
NEDDC												99	99
Kitchen							1726		13				1739
Electricity	232	232	232	232	232		84	98	297		1273	699	3611
Cleaner	80	80	100	80	60	100	100	54	130	100		140	1024
Music Licence					162								162
Alarm	108	22									174		304
Outside Space	30	60	30	30	30	1080	4991						6251
Plumbing			96										96
Events				76					20				96
website							244						244
<b>TOTAL</b>	<b>546</b>	<b>551</b>	<b>1208</b>	<b>593</b>	<b>522</b>	<b>1240</b>	<b>7216</b>	<b>209</b>	<b>741</b>	<b>278</b>	<b>1616</b>	<b>991</b>	<b>15711</b>

<b>INCOME</b>	7442	<b>BALANCE AT 31/3/24</b>	<b>£26,797</b>
<b>EXPENDITURE</b>	15711		
<b>PROFIT/LOSS -</b>	<b>-8269</b>	<b>BALANCE AT 31/03/25</b>	<b>£18,528</b>