

Working Group Report for 2023/24
Prepared for the AGM of the Management Committee Meeting
On Monday 22nd April 2024

Introduction

The following is a summary report of the main activities carried out by the working group on behalf of the trustees.

Membership of the Working Group.

There have been no changes to the members of the working group. The current members are: Mike Robotham (Chairman), Wendy Lawrie (Treasurer), Jane Johnstone (Bookings), Liz Robotham (Secretary), Maureen Tropman and Jenny Hudson

Once again, we thank the members of the working group for their commitment and time, given on a voluntary basis for the running and upkeep of the hall.

Bookings

The hall continues to receive booking from regular users and one-off bookings (mainly from the website). For the three months March to May, the hall was in use for 74 out of the 92 days available, representing an 80% utilisation.

Conditions of Hire

Following a review of the hire charges and associated conditions, a proposal was submitted to the trustees in February. These changes have now been implemented, effective from the 1st April.

Website (www.cutthorpevillagehall.com)

The website continues to attract interest for bookings.

Outside Space Project

This project is on hold pending the outcome of the retrospective planning application submitted by the PC.

New Facilities

Cinema Equipment – This has been installed following a successful grant application.

Maintenance/Upkeep

- Intruder Alarms – Serviced by “BusinessWatch”
- Fire Extinguishers – Inspected by Martin Chubb
- Legionella – Not progressed

Projects/Investment for 2024/25

- Kitchen Upgrade – This is now being planned with the installation being planned for October. During this month the hall will be closed.
- Replacement Shed – A proposal to replace the shed, including making good the collapsed boundary wall has been submitted to the trustees.+

Accidents - There have been no reportable accidents in the year.

Mike Robotham – April 2024

CUTTHORPE VILLAGE HALL - FINANCIAL STATEMENT AS 31ST MARCH 2024

	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
INCOME													
Lettings	216	274	498	478	272	234	406	610	1124	414	316	500	5342
Other		450	510				200		311	1129			2600
Cinema			1000		490	4,385	35	45	16	15	15		6001
TOTAL	216	724	2008	478	762	4619	641	655	1451	1558	331	500	13943

EXPENDITURE													
Cinema			566		150	3754	470	222	47	104	114		5427
WiFi	38	38	38	38	38	38	38	38	38	38	38	38	456
Windows	10		10	10		10		10			10	10	70
Consumables		353		41			168	58	53	20	148		841
Water	40		59	55		64		56		56	73		403
Insurance		411											411
Plants			24										24
NEDDC												19	19
Music Licence					155								155
Kitchen												1371	1371
EON	232	232	232	232	232	232	232	232	232	232	232	232	2784
Cleaner	80	40	60	100	160	100		80	100	160	100	80	1060
Website						173							173
Alarm/Elec												108	108
Outside S	414	60	30	60	30	60	30	30		300		60	1074
Gift													0
Xmas							91	95					186
Locks	96												96
TOTAL	910	1134	1019	536	765	4431	938	817	565	910	715	1918	14658

INCOME	13,943	BALANCE AT 31/3/23	£27,524
EXPENDIT	£14,658		

PROFIT/LOSS - 715	BALANCE AT 31/03/24	£26,809
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